March 20, 2014

**ADDENDUM #1**

**Town of Surfside**

**Request for Qualification (RFQ) 2014 – 002**

**Professional General Engineering Services**

**Responses to Inquiries/Questions:**

1. **Question**: Can the SF 330 be submitted in lieu of GSA SF 254 and 255?

**Answer**: Yes

1. **Question:** Will the town accept proposals for selected services or does the town wish to receive only proposals from firms who can fulfill all of the services contained in the RFQ? Is the use of sub consultants to provide a portion of the required engineering services?

**Answer**: Yes, the use of sub consultants can be included in your proposal. Please identify the services to be provided by sub consultants and specifically list the sub consultant for service.

1. **Question**: Are the resumes included in the 10 page limit?

**Answer**: No

1. **Question**: There is an inconsistency in the number of copies to be submitted as the number has been listed as 6 in Section 4 of the Submittal Requirements (page 2) and the requirement for 10 copies to be submitted in Section 3 and 4 of Submittal Requirements. Which is correct?

**Answer**: 10 copies

1. **Question:** Does the firm have to be registered as a CCNA vendor with the Town in order to submit?

**Answer**: No

1. **Question**: On page 3 under Submittal Requirements, #4 Section i. states that the candidate firm must have at least one registered engineer as a principal officer or partner of the firm. Since this RFQ is for architectural services, is it supposed to read "one registered architect"?

**Answer**: The following language is deleted from page 3 of 16; Submittal Requirements (4) i. of the RFQ: “The candidate firm must have at least one (1) registered professional engineer under Fla. Stat. Chapter 471, as principal officer or partner of the firm. The candidate firm must comply with Fla. Stat. Chapter 471.”

1. **Question:** In the RFQ it states that there is a 10 page limit. Can I assume that one page is one side of a sheet of paper?

**Answer**: Yes

1. **Question:** Can an applicant submit a response to the RFQ as the primary firm and be used as a sub consultant in another submittal?

**Answer**: Yes