



PUBLIC NOTICE

REQUEST FOR PROPOSAL (RFP) No. 2022-04 CONSTRUCTION OF TOWN OF SURFSIDE 96TH STREET PARK

NOTICE IS HEREBY GIVEN that the Town of Surfside (“Town”) is soliciting proposals from qualified firms for the **CONSTRUCTION OF TOWN OF SURFSIDE 96TH STREET PARK** in Surfside, Florida. Construction of the Town 96th Street Park will require the provision of services including, but not limited to, construction of a LEED SILVER certified municipal community center building, development of a LEED SITES certified municipal recreational park to include: Installation of new playground facilities and specialized play equipment, site furnishings, shade structure, fencing, lighting, landscaping, irrigation system(s), and such other components required in the Town’s design documents (the “Work”). Interested firms and individuals (“Proposer(s)”) may pick-up a copy of the Request for Proposal (“RFP”) No. 2022-04 from the Town Clerk’s Office, Town Hall, 9293 Harding Avenue, Second Floor, Surfside, Florida, 33154, or may download it from the Town’s website at www.townofsurfside.fl.gov. The RFP contains detailed and specific information about the scope of Work, submission requirements, and evaluation and selection procedures.

One (1) original, four (4) hard copies, and one (1) electronic copy on a USB drive of the completed and executed Proposals must be delivered no later than **JULY 27, 2022 at 2:00 PM** (“Submission Deadline”), to the following address:

**Town of Surfside Town Hall
Town Clerk’s Office
9293 Harding Avenue
Surfside, Florida, 33154.**

The Town reserves the right to reject late submissions, in the sole discretion of the Town Manager or his designee.

The envelope containing the sealed Proposal must be clearly marked as follows:

**SEALED PROPOSAL
RFP NO. 2022-04
CONSTRUCTION OF
TOWN OF SURFSIDE 96TH STREET PARK
ISSUANCE DATE: MAY 27, 2022 at 2:00 PM
PRE-SUBMITTAL CONFERENCE: JUNE 10, 2022 at 10:00 AM
Deadline for Questions: JUNE 24, 2022, at 5:00 PM
SUBMISSION DEADLINE: JULY 27, 2022 at 2:00 PM**

A **Pre-Proposal Submission Conference** is scheduled for **JUNE 10, 2022 at 10:00 AM** at the Town Commission Chambers, 9293 Harding Avenue, Surfside, Florida. All Proposers planning to submit proposals are encouraged to attend this meeting. Proposers should allow enough time to ensure arrival prior to the indicated time. The doors to the room will be closed and the meeting will start promptly at the appointed time.

All persons attending the pre-submission conference may ask questions or seek clarification regarding this RFP via the procedures outlined below. Any questions or clarifications concerning the proposal specifications must be received by Sandra McCready, M.M.C. Town Clerk, no later than **5:00 PM, JUNE 24, 2022**. Any questions regarding RFP No. 2022-04 are to be submitted either in writing directly to Sandra McCready, Town Clerk, at the following address: 9293 Harding Ave., Second Floor, Surfside, Florida 33154, or via email to: smccready@townofsurfsidefl.gov. Any questions received by the Clerk after the stated deadline will be disregarded. All questions received by the Clerk prior to the stated deadline shall be answered via an Addendum to this RFP and circulated to all registered Proposers.

The Town intends to enter into an agreement with the successful Proposer to construct the **TOWN OF SURFSIDE 96TH STREET PARK** in the Town of Surfside, Florida, in accordance with the Town Consultant's Design Specifications.

The Town reserves the right to cancel this solicitation, reject any or all submissions, with or without cause, to waive technical errors and informalities, and to accept any proposal from a proposer which is qualified and best serves the interests of or represents the best value to the Town.

The Town hereby provides notice to all proposers of the imposition of a Cone of Silence for this solicitation, as set forth in Section 3-17 of the Town Code. "Cone of Silence," as used herein, means a prohibition on communication regarding a competitive bid or solicitation for a purchase exceeding \$25,000.00, including but not limited to, a particular request for proposal ("RFP") between (1) A potential respondent, vendor, service provider, proposer, bidder, lobbyist, or consultant, and (2) Town commissioners, Town's staff including, but not limited to, the Town Manager and his or her staff, and any member of the Town's selection or evaluation committee. Please contact the Town Clerk and/or Town Attorney with any questions on the Cone of Silence.

Date Issued: **MAY 27, 2022**