



Converting single-family attached garage

- As of June 2023, garage conversions are no longer required to be reviewed by the Planning and Zoning Board. Only a building permit is required provided the below standards are met.
- When an attached garage is converted for any other use, the garage door or doors must be replaced by a solid exterior wall and access to the former garage area must be provided from the main premises, in addition to any other permitted access.
- At least one window must be provided on the wall of the former garage door. The window or windows must have the upper lintel beam level with the existing windows on the same face of the home. New windows shall be in the same style and similar in proportions as the existing windows to provide a consistent look to the façade.
- If the garage entrance is located at the front or primary corner of the property, landscaping shall be provided along the base of the new exterior wall. A landscaped planter shall be permitted in lieu of the required landscaping.
- The Finished Floor Elevation of the former garage area must be brought up to the level of the rest of the home.
- Two off-street parking spots are required for single family homes. This must be demonstrated on the presented Site Plan.

Required Materials for Planning and Zoning Board Application

- Signed and sealed current property survey
- Site plan showing property dimensions, setbacks and required parking and landscaping elements
- Elevation plans (existing and proposed) showing the sides of the home with changes to window and door openings.
- Materials to be used in the proposed walls and windows and any decorative element. The converted space is required to be consistent with the existing home.