



TOWN OF SURFSIDE LIFEGUARD (Full-Time)

DEPARTMENT: PARKS AND RECREATION

NON-EXEMPT

GENERAL DESCRIPTION:

Under the supervision of the Parks and Recreation Aquatic Supervisor, responsible for the supervision of part-time and seasonal staff. Responsible for preventing, recognizing and responding to emergencies at the Town's pools and beach and related recreational activities, and for providing care for injuries and sudden illnesses to their level of certification until advance medical personnel arrive and take over.

ESSENTIAL JOB FUNCTIONS:

1. Active surveillance of swimmers, bathers, weather, and water conditions vigilantly.
2. Performs rescue, artificial respiration, first aid, and emergency work as necessary.
3. Warns against dangerous practices and keeps recognized weak swimmers and non-swimmers out of deep water.
4. Enforces rules and regulations regarding swim areas in a tactful and effective manner.
5. Assigns maintenance duties and creates daily rotation schedule for staff.
6. Maintains, and keeps all necessary records concerning pool chemicals, accident reports and incident reports.
7. Maintains proper water chemistry and make necessary adjustments when needed.
8. Reports both maintenance and emergency incidents and maintains equipment.
9. Trains physically to maintain physical abilities to perform necessary duties and pass physical requirements.
10. Notifies proper authorities if public refuses to obey safety rulings.
11. Works with the public.
12. Assists Aquatic Supervisor in setting up weekly schedules, payroll and certification completion for lifeguard staff.
13. Performs minor maintenance tasks.
14. Teaches swim and fitness classes.
15. Operates motor vehicles for patrol / rescue, equipment (motorized / nonmotorized) to patrol beach and /or swim areas.
16. Assists with the planning and implementation of aquatics programs, camps, pool games, celebrations and other activities.
17. Participates in regular staff trainings.
18. Performs other duties as assigned.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job-related marginal duties as required.)

MINIMUM QUALIFICATIONS:

KNOWLEDGE, ABILITIES AND SKILLS:

- Knowledge of water rescue methods and first aid techniques.
- Knowledge of rules and regulations concerning public safety.
- Ability to handle frightened or injured persons in the water.
- Ability to react quickly and calmly and perform effectively in emergency situations.
- Ability to enforce rules and regulations firmly but tactfully.
- Ability to remain alert over long periods of time.
- Ability to maintain effective working relationships with supervisors, employees, and the general public.
- Ability to understand and carry out written and oral instructions.
- Ability to adjust to changing shifts.
- Skill in lifesaving techniques and administering first aid.

EDUCATION AND EXPERIENCE:

The required skills would normally be acquired through attainment of specialized training. At least one year of lifeguard experience is preferred.

(A comparable amount of training, education or experience can be substituted for the minimum qualifications.)

LICENSES, CERTIFICATIONS OR REGISTRATIONS:

Current American Red Cross Lifeguard Training certification, CPR / AED for the professional rescuer or equivalent and a valid Florida's driver's license are required. Aquatic Facility Operator (AFO), Emergency Medical Responder (EMR), Emergency Medical Technician (EMT), Lifeguard Instructor certification and Water Safety Instructor, desired. Must be able to obtain and maintain certifications as required.

ESSENTIAL PHYSICAL SKILLS:

- Acceptable eyesight (with or without correction).
- Vision 20/40 uncorrected
- Acceptable hearing (without hearing aid)
- Ability to communicate both orally and in writing.
- Moderate (15 to 44 pounds) lifting and carrying.
- Swimming.
- Walking.
- Bending.

- Running.
- Paddling.
- Communicate with other employees via telephone and personal contact.

ENVIRONMENTAL CONDITIONS:

- Works inside.
- Works out-of-doors in various weather conditions.
- Ultra-violet radiation.
- Pool chemicals.

(Reasonable accommodations will be made in accordance with existing ADA requirements for otherwise qualified individuals with a disability.)

Revision History: 3/18/2008; 4/24/2008; 5/5/2008; 4/10/2012; 7/26/2019; 1/28/2021; 4/19/2021; 3/14/2023

This job description does not constitute an employment agreement between the Town of Surfside and the employee. It is used as a guide for personnel actions and is subject to change by the Town as the needs of the Town and requirements of the job change.

Approved:

Parks and Recreation Director's Signature: Tim McDevitt

Town Manager's Signature: [Signature] H.G.