



Date of occurrence: December 18, 2013

Employee Name: Dina Goldstein

Classification: Executive Assistant to the Chief

Unit/Division: Chief's Office

Award/Commendation type and recommendations: Letter of Commendation

Narrative:

Over the past month Executive Assistant Dina Goldstein directed the Police Department's fifth annual Holiday Toy Drive. Her effort is not only collecting toys for needy children but also identifying and contacting their parents to attend the toy giveaway party. Dina also recruited Town staff to play the part of Santa, Mrs. Claus, and elves. In addition, she had the Miami-Dade Fire Rescue Department and the Miami-Dade Police Department Aviation Unit participate in the event.

This was our largest event ever with over eighty children attending. The Commission Chambers and the training room were needed for this number of children and their parents. Dina also decorated the rooms and purchased refreshments.

The party was a tremendous success and each child received three toys as well as having a great time. Dina is always the person that can be counted on for handling any challenge given to her. I thank and praise her for another job well done.

Chief of Police:

Print Name: David Allen

Date: December 20, 2013