



**Date of occurrence:** July 12, 2019

**Employee Name:** Donovan Saffo

**Classification:** Parking Enforcement

**Unit/Division:** Parking

**Award/Commendation type and recommendations:** Letter of Commendation  
Civilian of the Month

**Narrative:**

Parking Enforcement Officer (PEO) Donovan Saffo's responsibilities are to enforce State and County parking laws and ordinances regarding Town of Surfside on-street and off-street parking spaces, monitor and enforce parking violations within the residential neighborhood, assist in the maintenance of the Parking Pay Stations and Single Space Meters, and perform traffic related duties. PEO Saffo has been observed by his supervisors and command staff of the Surfside Police Department performing his work to a very high standard while displaying a strong work ethic. PEO Saffo has repeatedly been on the Police Chief's High Achievers monthly acknowledgment list during 2019 for the quantity and quality of work he has performed. PEO Saffo has established excellent working relationships with his coworkers and supervisors. He treats everyone with the utmost respect, especially those he interacts with while issuing parking citations. The Police Department has received emails from citizens regarding the appropriate and professional manner in which PEO Saffo has handled parking and traffic issues. PEO Saffo was selected as the July 2019 Civilian of the Month for performing his duties at the highest level consistently, his outstanding work ethic and for his professionalism. Congratulations to Parking Enforcement Officer Donovan Saffo as the recipient of Civilian of the Month...well deserved!