

**Town of Surfside  
Town Commission  
FY 2010-2011 Second Budget Workshop  
August 9, 2010  
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Fl  
Surfside, FL 33154

**AGENDA**

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**

**2. Introduction – Gary Word, Town Manager**

**3. Special Revenue Funds (continued from July 20, 2010)**

- a. Police Forfeiture Fund (Chief of Police)
- b. Municipal Transportation Fund – (CITT) (Public Works Director/Finance Director)

**4. Enterprise Funds**

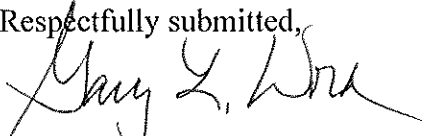
- a. Water and Sewer Fund (Public Works Director/CGA/Finance Director)
- b. Municipal Parking Fund (Chief of Police/Finance Director/CGA)
- c. Solid Waste Fund (Public Works Director)
- d. Stormwater Utility Fund (Public Works Director/Finance Director)

**5. Public Comments**

**6. Wrap Up - Additional Commission Direction**

Public Hearing Dates: September 14, 2010 5:01 p.m.  
September 22, 2010 5:01 p.m.

Respectfully submitted,



Gary L. Word,  
Town Manager

---

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.

# Funded

Town of Surfside, FL

## Capital Improvement Project

<b>Project:</b>	Solid Waste Collection Vehicle						
<b>Priority:</b>	1	<b>Project Manager:</b>		Public Works Director			
<b>Department:</b>	Public Works	<b>Division:</b>		Solid Waste Collections			
<b>Project Location:</b>	Town Hall						
<b>Fiscal Year:</b>	FY 11	FY 12	FY 13	FY 14	FY 15	Total	Prior Years
<b>Plans and Studies:</b>							
<b>Engineering/Architecture:</b>							
<b>Land Acquisition/Site Preparation:</b>							
<b>Construction:</b>							
<b>Equipment/Furnishings:</b>	\$160,000					\$160,000	
<b>Other (Specify):</b>							
<b>TOTAL COST:</b>	\$160,000					\$160,000	
<b>Revenue Source:</b>	WCF						

### Description (Justification and Explanation)

This project provides for the replacement of one quickly aging Solid Waste Collection Vehicle (Garbage Truck). While the waste collection vehicles receive frequent and often rough use, their superior construction enables them to operate for a number of years beyond what could be accomplished by a typical passenger vehicle. Despite their years of service, one of the current solid waste collection vehicles is currently at the end of its useful life.

This request is for an appropriation of not more than \$160,000 from solid waste collection revenues to fund this much needed replacement. Should the appropriation be approved, staff would further monitor revenues before creating an encumbrance. Unlike other funds, there are insufficient net assets to finance this purchase in advance of realized revenues.

### Future Annualized Impact on Operating Budget

<b>Personnel:</b>		As this item is a replacement, no additional expenditures are anticipated to result on a recurring basis. On the contrary, a reduction may be anticipated for the first several years as a result of improved fuel economy and reductions to the vehicle maintenance.  The disposition of the old vehicle is budgeted at \$20,000.  At 10 years, saving in advance for the replacement of this vehicle would need to occur at approximately \$16,000 annually. For enterprise funds, reserves for replacement in common practice
<b>Operating:</b>	(\$2,000)	
<b>Replacement Costs:</b>	\$160,000/10 = \$16,000	
<b>Revenue/Other:</b>		
<b>Total:</b>	\$14,000	

## Funded

Town of Surfside, FL							
Capital Improvement Project							
<b>Project:</b>	Parking Acquisition and Development						
<b>Priority:</b>	2	<b>Project Manager:</b>		Assistant Police Chief			
<b>Department:</b>	Public Safety	<b>Division:</b>		Municipal Parking			
<b>Project Location:</b>	To Be Determined						
<b>Fiscal Year:</b>	FY 11	FY 12	FY 13	FY 14	FY 15	Total	Prior FYs
<b>Plans and Studies:</b>							
<b>Engineering/Architecture:</b>							
<b>Land Acquisition/Site Preparation:</b>	\$1,205,000					\$1,205,000	
<b>Construction:</b>							
<b>Equipment/Furnishings:</b>							
<b>Transaction Costs:</b>	\$45,000					\$45,000	
<b>TOTAL COST:</b>	\$1,250,000					\$1,250,000	
<b>Revenue Source:</b>	MPF						
<b>Description (Justification and Explanation)</b>							
<p>This project seeks to address the shortage of municipal parking within the Town's commercial district. Funding from the Municipal Parking Fund's reserve is requested to pursue the purchase of additional lands and the land's development as parking space.</p> <p>The costs are estimated based on the amount of acreage desired and the current average market value of acreage according to recent sales information.</p> <p>This revenue positive project would pay for itself in not more than 11 years.</p>							
<b>Future Annualized Impact on Operating Budget</b>							
<b>Personnel:</b>		The Town anticipates additional revenue to result from the fee based service being provided. Incremental recurring operating costs will also be involved. Generally, the fee based program covers the costs of operation. As a result, the only long term recurring operating costs associated with this item would be the prorated maintenance of the lot itself (approximated at \$15,000 annualized). These costs would be more than recovered by increased parking revenues. The anticipated net increase in funding is projected at \$95,000.					
<b>Operating:</b>	\$15,000						
<b>Replacement Costs:</b>							
<b>Revenue/Other:</b>	(\$110,000)						
<b>Total:</b>	(\$95,000)						

## Funded

Town of Surfside, FL

### Capital Improvement Project

<b>Project:</b>	95 <sup>th</sup> and Collins Avenue – Parking Lot Development						
<b>Priority:</b>	3			<b>Project Manager:</b>	Public Works Director		
<b>Department:</b>	Public Works			<b>Division:</b>	Municipal Parking Fund		
<b>Project Location:</b>	Town owned lot at Collins Avenue at 95 <sup>th</sup> Street						
<b>Fiscal Year:</b>	FY 11	FY 12	FY 13	FY 14	FY 15	Total	Prior Years
<b>Plans and Studies:</b>							
<b>Engineering/Architecture:</b>	\$9,000					\$9,000	
<b>Land Acquisition / Site Preparation:</b>							\$475,000
<b>Construction:</b>	\$66,000					\$66,000	
<b>Equipment/Furnishings:</b>	\$20,000					\$20,000	
<b>Other (Specify):</b>							
<b>TOTAL COST:</b>	\$95,000					\$175,000	\$475,000
<b>Revenue Source:</b>	MPF						

#### Description (Justification and Explanation)

This project requests funding for a currently undeveloped lot purchased by the Town in April 2010. The project seeks to alleviate parking issues within the Town and to create a positive user based cash flow. By converting the lot into a metered parking lot, additional parking would be available to help address the parking demands of Surfside's downtown business district and beachgoers.

The project involves the development of appropriate engineering and design (at 12% of project elements), paving and striping, landscape beautification, lighting, litter receptacles and recycling receptacles, and drainage improvements. The lot will accommodate seventeen (17) parking spaces which are expected to be utilized most of the time.

<b>Personnel:</b>		Once completed this project will create incremental costs associated with litter control, landscape maintenance, liability insurance, general maintenance and repair.  Incremental costs associated with other proposed projects increase as well 1) Waste Receptacles and 2) Meter installation (unless leased).  Regardless of the ultimate collection process, revenues for this asset are expected to more than cover expenditures over the projects lifetime. Positive cash flow projected = \$31,000 annually.
<b>Operating:</b>	\$10,000	
<b>Replacement Costs:</b>	\$20,000/5 = \$4,000	
<b>Revenue/Other:</b>	\$(45,000)	
<b>Total:</b>	\$(31,000)	

## Funded – Dependent on Rate Increase

Town of Surfside, FL

### Capital Improvement Project

<b>Project:</b>	Stormwater Pollution Control Project						
<b>Priority:</b>	1			<b>Project Manager:</b>	Calvin, Giordano, & Associates		
<b>Department:</b>	Public Works			<b>Division:</b>	Stormwater		
<b>Project Location:</b>	Town limits						
<b>Fiscal Year:</b>	FY 11	FY 12	FY 13	FY 14	FY 15	5 year Total	Prior FYs
<b>Plans and Studies:</b>							\$13,423
<b>Engineering/ Architecture:</b>	\$59,442					\$59,442	\$212,135
<b>Land Acquisition/ Site Preparation:</b>							
<b>Construction:</b>	\$1,264,000	\$1,507,190				\$2,771,190	
<b>Equipment/ Furnishings:</b>							
<b>Monitoring &amp; Educ.:</b>	\$30,000					\$30,000	\$168,000
<b>TOTAL COST:</b>	\$1,353,442	1,507,190				\$2,860,632	\$393,558
<b>Revenue Source:</b>	SF:FDEP	SF:FDEP					SF:FDEP

#### Description (Justification and Explanation)

The proposed stormwater project consists of retrofitting three of the Town's outfall pipes to reduce pollutants and fresh water entering Biscayne Bay. The proposed facilities at each location will consist of a stormwater pump station which pumps water into a new drainage wells. In order to address pollution concerns for a Florida Department of Environmental Protection (FDEP) drainage well permit, the Town will install Nutrient Separating Baffle Boxes upstream of the pump station to provide treatment before the runoff enters the groundwater.

The Town will address a long-term concern for all residents of the Town, who have complained to the Town for at least a decade about water backing into the streets and poor water quality in the adjacent Biscayne Bay along the Town's shores. The project directly addresses The Trust for Public Land's Biscayne Bay Accessibility report, and supports the SFWMD's Biscayne Bay Partnership Initiative (BBPI).

The project will be funded through a cost share program grant with the FDEP. The Town anticipates receipt of a total of \$873,500 from FDEP for this project. Possible additional FDEP assistance exists. To finance the Town's portion, the Town anticipates borrowing up to \$3,036,418 for this project. This would capture project costs plus the financing of transaction costs.

#### Future Annualized Impact on Operating Budget

<b>Personal:</b>		No additional maintenance responsibilities will result from this project. It is anticipated that the Town will provide electricity to the improvements however. The pumps will generally only run for testing and during storm events, but are designed to move large volumes at those times. Estimated electric for all three stations is \$35,000. These stations should have a life of at least 25 years at which point the Town anticipates cost sharing for their replacement. To fund the replacement, the Town should reserve annually over the next 25 years.
<b>Operating:</b>	\$35,000	
<b>Replacement Costs:</b>	$2,771,190/25 = \$110,848$	
<b>Revenue/Other:</b>		
<b>Total:</b>	\$145,848	

## Funded – Dependent Upon Rate Increase

Town of Surfside, FL

### Capital Improvement Project

<b>Project:</b>	Wastewater (Sewer) System Rehabilitation Program						
<b>Priority:</b>	1			<b>Project Manager:</b>	Calvin, Giordano, & Associates		
<b>Department:</b>	Public Works			<b>Division:</b>	Water/Sewer		
<b>Project Location:</b>	Town-wide Wastewater (Sewer) System						
<b>Fiscal Year:</b>	FY 11	FY 12	FY 13	FY 14	FY 15	5 year Total	PRIOR FYs
<b>Plans and Studies:</b>							\$135,000
<b>Engineering/ Architecture:</b>	\$78,200	\$26,000				\$104,200	\$206,988
<b>Land Acquisition/ Site Preparation:</b>							
<b>Construction:</b>	\$3,908,900	\$1,023,123				\$4,932,023	\$280,000
<b>Equipment/ Furnishings:</b>							
<b>Other (Specify):</b>							
<b>TOTAL COST:</b>	\$3,987,100	\$1,049,123				\$5,036,223	\$621,988
<b>Revenue Source:</b>	WUB/WS	WUB/WS					WUB/WS

#### Description (Justification and Explanation)

**Sewer Rehabilitation Plan:** The Sewer Rehabilitation Plan will be broken into three phases. Phase I will bring the town into partial compliance with the mandates from DERM. Phase II and III will complete the requirements as outlined in the Sanitary Sewer Evaluation Study (SSES).

**Phase I:** Phase I was completed by placing full dish gaskets on all manhole openings. In addition, any rain water leaders found to be attached to the sewer lines shall be disconnected from the sanitary sewer system. Any cleanouts that are open to the elements will also be capped. These last two tasks should be at no cost to the city, as this is in violation and the responsibility of the individual home owner.

**Phase II:** Phase II requires investigating sewer problems using video, smoke testing and other techniques to determine the sources of infiltration / inflow. All broken pipes will be repaired or lined, as determined by the analysis. Severely deteriorated manholes will be sealed with a "Supercoat" system or full liner.

**Phase III:** Phase III will consist of renovating the existing pump stations. The pumps and controls along with generators will be replaced.

#### Future Annualized Impact on Operating Budget

<b>Personnel:</b>	\$45,000	<b>Post Phase Program:</b> After the Phases have been implemented, the city should develop a continuing program to maintain the sewer system, consisting of: 1) Smoke testing, 2) Replace leaking manholes and cleanout caps, 3) Raise manhole ring and cover assemblies where necessary, 4) Grout and seal manholes and gravity sewer pipe where necessary, 5) Lined gravity sewer pipe, and 6) Inflow prevention devices for all new manholes. Costs to the left represent estimates for proper maintenance of these program components.
<b>Operating:</b>	\$45,000	
<b>Replacement Costs:</b>	5,212,023/20 years = \$260,601	
<b>Revenue/Other:</b>	Debt Service = \$377,151	
<b>Total:</b>	\$727,752	

## Funded – Dependent Upon Rate Increase

Town of Surfside, FL

### Capital Improvement Project

<b>Project:</b>	Water System Maintenance Program						
<b>Priority:</b>	2			<b>Project Manager:</b>	Calvin, Giordano & Associates		
<b>Department:</b>	Public Works			<b>Division:</b>	Water/Sewer		
<b>Project Location:</b>	Town-wide water system						
<b>Fiscal Year:</b>	FY 11	FY 12	FY 13	FY 14	FY 15	5 year Total	PRIOR FYs
<b>Plans and Studies:</b>							
<b>Engineering/ Architecture:</b>	\$83,200	\$31,000				\$114,200	\$127,974
<b>Land Acquisition/ Site Preparation:</b>							
<b>Construction:</b>	\$4,158,000	\$1,766,371				\$5,924,371	\$381,000
<b>Equipment/ Furnishings:</b>							
<b>Construction Service</b>							
<b>TOTAL COST:</b>	<b>\$4,241,200</b>	<b>\$1,797,371</b>				<b>\$6,038,571</b>	<b>\$508,974</b>
<b>Revenue Source:</b>	WUB/WS	WUB/WS					WUB/WS

#### Description (Justification and Explanation)

This project provides for the replacement of several miles of water system pipe known to be in particularly poor repair. The replacement program is projected over the next several years. It addresses only those existing iron water pipes that are believed to be either undersized, corroded, or both. A replacement program is long overdue for the entire system, including valves and hydrants. The 5-year CIP addresses minimal repairs only to maintain the current level of service.

Appropriations for this project have been provided in prior years amounting to \$508,974 (FY 2008, FY 2009 and FY 2010). These prior appropriations may be added to the prospective 5 year total to identify the complete project total. The total project cost is estimated at \$6,547,545.

To reduce the costs of financing and to utilize reserves for their intended purpose, funding is proposed through a combination of water and sewer fund reserves and financing. Grant funding and replacement reserves offset the anticipated loan amount.

\$375,000 is included in this form to cover the wireless meter reading system. Includes \$30,000 tower. Anticipates changing out about 600 non – transponder meters and adding transponders to other meters.

#### Future Annualized Impact on Operating Budget

<b>Personnel:</b>		This project improves the system and will predictably lower maintenance costs for the next several decade.  Annualized costs for Renewal and Replacement for this system is estimated at \$210,179.  Debt Service = \$318,154 annually. This debt service figures assumes a 20 year term at a simple 5% rate.
<b>Operating:</b>		
<b>Replacement Costs:</b>	$\$6,305,371/30 =$ $\$210,179$	
<b>Revenue/Other:</b>	Debt Service = \$318,154	
<b>Total:</b>	\$528,333	



**Not Funded**

Town of Surfside, Florida

**FY 2011 Program Modification**

**Parking Study**

Department Name	Division Name	Proposed Funding Source	Dept. Priority	Fiscal Impact
<b>Building Services</b>	<b>Planning</b>	<b>Parking Fund</b>	<b>1</b>	<b>\$50,000</b>

**Justification and Description**

The Town does not know the vacancy rates for the parking lots to determine if a parking trust fund for change of uses would be appropriate. A parking trust would permit developers and business owners to pay into a fund that will eventually fund additional parking in lieu of providing parking today. However, a study needs to be conducted to determine if this is actually needed.

**Alternative/Adverse Impacts if not funded:**

The business district will continue express that they have parking related issues.

**Required Resources**

Line Item	Title or Description of request	Cost
Parking Study	Determine if parking in the business district is adequate	\$50,000

**Not Funded**

Town of Surfside, Florida

**FY 11 Program Modification**

**Parking Lot Litter & Recycling Receptacles**

Department Name	Division Name	Proposed Funding Source	Dept. Priority	Fiscal Impact
<b>Public Works</b>	<b>Field Maintenance</b>	<b>Parking Fund</b>	<b>3</b>	<b>\$8,840</b>

**Justification and Description**

This item requests funding for litter receptacles and recycling collection receptacles to be placed in and around the Town's parking lots. Specifically, litter control has become a challenge at the parking lots at: 95th St. and Abbott Av; 95th St. and Collins Av., 94th St. and Hardin. This litter challenge is likely to increase as field maintenance personnel need to be redirected.

The placing of recycling and litter receptacles at convenient locations will make it easier to dispose of unwanted items in an appropriate manner. This in turn, should keep less of the litter from making it to the ground and creating an unwelcome aesthetic and potential safety issues.

Finally, adding the recycling receptacles will provide the opportunity for easy separation of litter from recyclable materials and the immediate disposal of both.

**Alternative/Adverse Impacts if not funded:**

The existing litter problem will continue to be a challenge. The comingling of waste and recyclables will continue. Finally, the condition is likely to get worse as the need to re-assign field staff priorities will require decreasing emphasis on parking lot maintenance.

**Required Resources**

Line item	Title or Description of request	Cost
402-9500-545-4911 (new)	Other Current Charges	\$8,840

## Not Funded

Town of Surfside, Florida

# FY 2011 Program Modification

### Parking Lot Landscaping

Department Name	Division Name	Proposed Funding Source	Dept. Priority	Fiscal Impact
Public Works	Maintenance	Parking Fund	2	\$8,000

**Justification and Description**

The landscaping at several locations throughout the Town need to be refurbished, substantially replanted, or partially improved. Some of this work was completed in Fiscal Year 2009 – 2010. Of particular concern / focus for Fiscal Year 2010 – 2011 are the parking lots at 95<sup>th</sup> Street / Abbott, and Veteran's Park. Less substantial re-landscaping is anticipated for other areas throughout Town.

**Alternative/Adverse Impacts if not funded:**

If not funded, these areas will continue to remain in less than attractive condition.

### Required Resources

Line item	Title or Description of request	Cost
402-9500-545-1410	Parking Fund Overtime	\$1,500
402-9500-545-5213	Parking – Landscape Improvements	\$6,500

# Funded

Town of Surfside, FL

## Capital Improvement Project

<b>Project:</b>	Master Meter Pay Stations						
<b>Priority:</b>	1			<b>Project Manager:</b>	Assistant Police Chief		
<b>Department:</b>	Municipal Parking Fund			<b>Division:</b>	Municipal Parking		
<b>Project Location:</b>	Town wide parking facilities						
<b>Fiscal Year:</b>	FY 11	FY 12	FY 13	FY 14	FY 15	Total	Prior FYs
<b>Plans and Studies:</b>							
<b>Engineering/ Architecture:</b>							
<b>Land Acquisition/ Site Preparation:</b>	\$12,500					\$12,500	
<b>Construction:</b>							
<b>Equipment/ Furnishings:</b>	\$305,088					\$305,088	
<b>6 Months of Contract:</b>	\$15,852					\$15,852	
<b>TOTAL COST:</b>	\$333,440					\$333,440	
<b>Revenue Source:</b>	MPF						

### Description (Justification and Explanation)

This project requests funding from the Municipal Parking Fund's Retained earnings to fund the removal of old coin operated meters at individual spaces and to replace them with a multi-space metering system. The reduced number of locations which have to be visited and monitored will increase productivity and reduce expense. By implementing a system where each vehicle pays for their use of a space (instead of utilizing remaining meter time from other vehicles), other municipalities have experienced a marked increase in revenues as well.

More importantly, this project provides for greater customer service. The new system provides for more payment options for users (accepting bills, credit cards, and multiple types of change). It allows for the selection of times in excess of the current meters, reducing the need to continually return to "feed the meter" and finally, it provides an improved / modernized aesthetic.

This funding request anticipates: 1) Removal of old meters (\$12,500), 2) Installation of a solar power source (\$36,340), 3) Installation of 23 Master Meters (\$268,748), and 4) Funding of the Management Costs for six months.

<b>Personnel:</b>		Recurring costs include \$31,740 for online management and wireless connection. \$2,500 in recurring annual expense for Brinks pick up.  Renewal and Replacement Cost on a ten year life expectancy on \$305,088 equals \$30,508  Reductions: LAZ contract \$24,900. Revenue increase 20% = \$55,000  Positive cash flow of at least \$17,152 annually after the system has paid for itself (its replacement and operations).
<b>Operating:</b>	\$34,240	
<b>Replacement Costs:</b>	\$305,088/10=\$30,508	
<b>Revenue/Other:</b>	\$(79,900)	
<b>Total:</b>	\$(17,152)	

## Funded

Town of Surfside, FL

### Capital Improvement Project

<b>Project:</b>	Municipal Parking Lot Restoration						
<b>Priority:</b>	4			<b>Project Manager:</b>	Assistant Police Chief		
<b>Department:</b>	Public Safety			<b>Division:</b>	Municipal Parking Fund		
<b>Project Location:</b>	Town-wide parking lots						
<b>Fiscal Year:</b>	FY 11	FY 12	FY 13	FY 14	FY 15	5 year Total	Prior Years
<b>Plans and Studies:</b>	\$50,000					\$50,000	
<b>Engineering/Architecture:</b>	\$28,000	\$15,000	\$15,000	\$15,000	\$15,000	\$88,000	
<b>Land Acquisition/Site Preparation:</b>							
<b>Construction:</b>	\$350,000	\$350,000	\$350,000			\$1,050,000	
<b>Equipment/Furnishings:</b>							
<b>Other (Specify):</b>							
<b>TOTAL COST:</b>	\$428,000	\$365,000	\$365,000	\$15,000	\$15,000	\$1,188,000	
<b>Revenue Source:</b>	MPF	MPF	MPF	MPF	MPF		

#### Description (Justification and Explanation)

This project involves the continuing phased improvement of municipal parking lots including development of a plan of approach including public consultation, development and identification of plans, presentation of plans, architectural redesign of all Town parking lots, engineering review of all parking lots for structural integrity and potential traffic flow improvements, as well as the repaving, re-landscaping, re-lighting, and general structural and aesthetic improvements.

During the project the Town will lose revenues due to lot closure during construction. It is anticipated, however, that this project will be paid for entirely from retained earnings from parking meters combined with earnings for the years in which the project is taking place. This project is phased. As a result, if upon further review, shifts in priorities result in a need to postpone enhancement of some of the less visible municipal lots that can be accomplished.

Initial funding for this project was adopted in Fiscal Year 2009. This appropriation request continues that plan.

#### Future Annualized Impact on Operating Budget

<b>Personnel:</b>	This project is not anticipated to generate any additional maintenance or other recurring annual impact as the lots currently undergo routine roadway and landscape maintenance.
<b>Operating:</b>	
<b>Replacement Costs:</b>	
<b>Revenue/Other:</b>	
<b>Total:</b>	