



**Town of Surfside  
Town Commission Meeting  
AGENDA**

**SUPPLEMENTAL No. 2**

**June 11, 2013**

**7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks** – Mayor Daniel Dietch
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes** – Mayor Daniel Dietch
- G. Outstanding Student Award to Simone D’Antuono** – Mayor Daniel Dietch

**2. Quasi-Judicial Hearings (None)**

**3. Consent Agenda (*Set for approximately 7:30 p.m.*)**

*All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the Consent Agenda and discussed separately.*

**Recommended Motion:** To approve all consent agenda items as presented below.

*\* Denotes agenda items as “must haves” which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

- A. Minutes – May 15, 2013 Regular Commission Meeting Minutes Page 1-12**
- B. Budget to Actual Summary as of March 31, 2013 – Donald Nelson, Finance Director Page 13-15**
- \*C. Town Manager’s Report (Points of Light) – Michael P. Crotty, Town Manager Page 16-45**
- \*D. Town Attorney’s Report – Linda Miller, Interim Town Attorney Page 46-49**
- \*E. Projects Progress Report – Calvin, Giordano and Associates, Inc. Page 50-52**
- F. Committee Reports – Michael P. Crotty, Town Manager (*Note: Vice Mayor Karukin has requested that Committee minutes appear on the Consent Agenda. The most recent approved minutes have been included*) Page 53-79**
  - February 28, 2013 Pension Board Meeting Minutes
  - March 4, 2013 Tourist Board Meeting Minutes
  - April 1, 2013 Tourist Board Meeting Minutes
  - April 22, 2013 DVAC meeting Minutes
  - May 6, 2013 Tourist Board Meeting Minutes
- G. Reduce Gun Violence and Illegal Gun Trafficking Resolution – Mayor Daniel Dietch Page 80-83**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) SUPPORTING EFFORTS TO REDUCE GUN VIOLENCE AND ILLEGAL GUN TRAFFICKING BY USING GOVERNMENT PURCHASING POWER TO INFLUENCE GUN MANUFACTURERS AND DISTRIBUTORS TO USE SALES PRACTICES THAT PREVENT GUNS FROM FALLING INTO CRIMINAL HANDS; DIRECTING THE SURFSIDE POLICE DEPARTMENT TO WORK WITH WEAPONS AND AMMUNITION SUPPLIERS TO LEVERAGE THIS PURCHASING POWER TO PRESS FOR MORE RESPONSIBLE PRACTICES IN THE GUN INDUSTRY BY ENCOURAGING THE IMPLEMENTATION OF SALES AND MARKETING SAFEGUARDS THAT PREVENT GUNS FROM FALLING INTO CRIMINAL HANDS; DIRECTING THE TOWN MANAGER TOGETHER WITH THE POLICE DEPARTMENT TO PARTNER WITH OTHER MUNICIPALITIES TO CREATE A COALITION IN SUPPORT OF THIS INITIATIVE; DIRECTING THE TOWN CLERK TO SEND A CERTIFIED COPY OF THIS RESOLUTION TO ALL SOUTH FLORIDA MUNICIPALITIES, THE FLORIDA LEAGUE OF CITIES, INC., ALL MEMBERS OF FLORIDA’S CONGRESSIONAL DELEGATION, AND TO THE OBAMA ADMINISTRATION; PROVIDING FOR AN EFFECTIVE DATE.**

**H. Shared School Nurse Resolution – Michael P. Crotty, Town Manager Page 84-85**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) SUPPORTING THE EXPANSION OF THE SCHOOL NURSE SYSTEM IN THE TOWN OF SURFSIDE; JOINING THE TOWN OF BAY HARBOR ISLANDS AND THE VILLAGE OF BAL HARBOUR IN FUNDING A NURSE FOR RUTH K. BROAD K-8 CENTER, NORTH BEACH ELEMENTARY, AND TREASURE ISLAND ELEMENTARY; AUTHORIZING THE EXPENDITURE OF \$7,200 FROM THE GENERAL FUND; PROVIDING FOR AN EFFECTIVE DATE**

**I. Electric Car Charging Service Contract – Duncan Tavares, TEDACS Director  
Page 86-101**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) APPROVING AN AGREEMENT WITH CCGI HOLDINGS, LLC (“CAR CHARGING”); PROVIDING FOR AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.**

**J. Awning and Sign Code Update – Shelley Eichner, AICP, Town Planner Page 102-108 Updated Back up**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) APPROVING CALVIN-GIORDANO & ASSOCIATES, INC. (CGA) WORK AUTHORIZATION NO. 73 (UPDATING AWNINGS AND SIGN CODE, CGA PROPOSAL NO. 13-5932) IN A TOTAL AMOUNT NOT TO EXCEED \$15,000; PROVIDING FOR AUTHORIZATION, PROVIDING FOR AN EFFECTIVE DATE.**

**K. Proportionate School Concurrency Agreement with Surf Club, Inc. – Linda Miller, Town Attorney Page 109-133**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) APPROVING AN AGREEMENT BETWEEN THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, THE SURF CLUB, INC., (A FLORIDA FOR PROFIT CORPORATION) AND THE TOWN OF SURFSIDE, TO ADDRESS MITIGATION OF SCHOOL CONCURRENCY IMPACTS RELATED TO DEVELOPMENT PROPOSED ON PROPERTY LOCATED AT 9011 COLLINS AVENUE, SURFSIDE, FLORIDA, AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO TAKE ALL NECESSARY**

**STEPS TO IMPLEMENT THE TERMS OF THE AGREEMENT;  
AUTHORIZING THE TOWN MANAGER TO EXECUTE THE  
AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.**

**L. Proportionate School Concurrency Agreement with Chateau Ocean, LLC –  
Linda Miller, Town Attorney Page 134-158**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF  
SURFSIDE, FLORIDA (“TOWN”) APPROVING AN AGREEMENT  
BETWEEN THE SCHOOL BOARD OF MIAMI-DADE COUNTY,  
FLORIDA, CHATEAU OCEAN, LLC, AND THE TOWN OF SURFSIDE,  
TO ADDRESS MITIGATION OF SCHOOL CONCURRENCY IMPACTS  
RELATED TO DEVELOPMENT PROPOSED ON PROPERTY  
LOCATED AT 9349, 9365, AND 9379 COLLINS AVENUE, SURFSIDE,  
FLORIDA, AUTHORIZING THE APPROPRIATE TOWN OFFICIALS  
TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS OF  
THE AGREEMENT; AUTHORIZING THE TOWN MANAGER TO  
EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE  
DATE.**

**M. Re-Appointment of Special Masters – Linda Miller, Town Attorney Page 159-172**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF  
SURFSIDE (TOWN), REAPPOINTING SPECIAL MASTERS; PROVIDING  
FOR AN EFFECTIVE DATE.**

**4. Ordinances**

*(Set for approximately  N/A  p.m.) (Note: Good and Welfare must begin at 8:15)*

**A. Second Readings (Ordinances and Public Hearing)**

*(Set for approximately  8:00  p.m.) (Note: Good and Welfare must begin at 8:15)*

**B. First Reading Ordinances**

**1. Comprehensive Plan Text Amendments – Shelley Eichner, AICP, Town Planner Page 173-193**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE FUTURE LAND USE ELEMENT OF THE TOWN OF SURFSIDE COMPREHENSIVE PLAN BY AMENDING POLICY 1.1 TO INCLUDE NUMBER OF STORIES IN HEIGHT LIMITATION IN ALL FUTURE LAND USE MAP CATEGORIES AND TO ADD PLACES OF PUBLIC ASSEMBLY USES IN ACCORDANCE WITH POLICY 10.6 TO THE LOW DENSITY RESIDENTIAL, MODERATE DENSITY RESIDENTIAL/TOURIST AND GENERAL RETAIL/SERVICES FUTURE LAND USE MAP CATEGORIES AND BY ADDING POLICY 10.6 TO PROVIDE FOR LAND DEVELOPMENT REGULATIONS THAT ALLOW REASONABLE RELIEF FOR RELIGIOUS USES; PROVIDING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

**2. Reformed Mark Wandall Traffic Safety Act – David Allen, Chief of Police Page 194-200**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 74 “TRAFFIC AND VEHICLES”, ARTICLE III “DANGEROUS INTERSECTION SAFETY” AND SPECIFICALLY AMENDING SECTION 74-72 “USE OF IMAGE CAPTURE TECHNOLOGIES”, SECTION 74-76 “IMPLEMENTATION OF GENERAL LAW”, AND SECTION 74-77 “ISSUANCE OF NOTICE; REVIEW OF RECORDED IMAGES” OF THE TOWN OF SURFSIDE CODE OF ORDINANCES IMPLEMENTING CHAPTER 2013-\_\_, LAWS OF FLORIDA; PROVIDING FOR LOCAL HEARING OFFICERS CONSISTENT WITH GENERAL LAW; PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE**

**5. Resolutions and Proclamations**

*(Set for approximately 8:30 p.m.) (Note: Depends upon length of Good and Welfare)*

- A. Approval and Award of Contract to Lynx Construction for 95<sup>th</sup> Street Improvements from Collins Avenue to the Beach – Joseph Kroll, Public Works Director Page 201-208 *New cover memo and resolution***

**RESOLUTION OF THE TOWN COMMISSION FOR THE TOWN OF SURFSIDE, FLORIDA AWARDDING A BID TO LYNX CONSTRUCTION LLC FOR 95<sup>TH</sup> STREET END IMPROVEMENTS SUBJECT TO CERTAIN CONDITIONS; AUTHORIZING ADDITIONAL FUNDS FOR THE PROJECT IN THE AMOUNT OF \$60,000.00 FROM THE STORMWATER FUND RESERVES AND THE REMAINING BALANCE OF \$61,466.84 TO BE CHARGED TO THE CAPITAL IMPROVEMENT FUND; PROVIDING FOR AWARD, APPROVAL, AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.**

- B. FPL Underground Cost Estimate – Second Update – Michael P. Crotty, Town Manager Page 209-231**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE APPROPRIATION AND EXPENDITURE OF \$10,000.00 FROM THE CAPITAL PROJECTS FUND ACCOUNT NO. 301-4400-541-3125 FOR FY 2012/2013 TO FLORIDA POWER & LIGHT FOR A REVISED UNDERGROUNDING BINDING COST ESTIMATE; PROVIDING FOR AN EFFECTIVE DATE.**

- C. Engagement of Marcum, LLP – Donald Nelson, Finance Director Page 232-256**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE RENEWAL OF THE ENGAGEMENT LETTER WITH MARCUM LLP FOR AUDITING SERVICES IN ACCORDANCE WITH THE AUDITOR SELECTION COMMITTEE PROCESS; PROVIDING FOR APPROVAL; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**D. Coastal Corridor Interlocal Agreement – Mayor Daniel Dietch Page 257-266**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (TOWN), CREATING A PROPERTY ASSESSED CLEAN ENERGY PROGRAM AND JOINING THE TOWN OF BAY HARBOR ISLANDS AND THE VILLAGE OF BISCAYNE PARK IN CREATING THE CLEAN ENERGY COASTAL CORRIDOR PROGRAM IN ACCORDANCE WITH SECTION 163.08, FLORIDA STATUTES; ADOPTING AN INTERLOCAL AGREEMENT PURSUANT TO SECTION 163.01, FLORIDA STATUTES RELATING TO THE CORRIDOR; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**E. FY 12/13 Proposed Mid-Year Budget Amendment Resolution – Donald Nelson, Finance Director Page 267-276**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE ANNUAL APPROPRIATIONS RESOLUTIONS ADOPTED FOR FISCAL YEAR OCTOBER 1, 2012 TO SEPTEMBER 30, 2013; FOR THE PURPOSE OF AMENDING THE ANNUAL BUDGET IN THE GENERAL FUND, CAPITAL PROJECT FUND, RESORT TAX FUND, TRANSPORTATION FUND, WATER & SEWER FUND, STORMWATER FUND, PARKING FUND, AND SOLID WASTE FUND; AND OTHER ADJUSTMENTS REQUIRED TO THE FISCAL YEAR ENDING SEPTEMBER 30, 2013 BUDGET; PROVIDING FOR AN EFFECTIVE DATE.**

**F. Second Amendment to American Traffic Solutions, Inc. Agreement – David Allen, Chief of Police Page 277-282**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE TOWN TO ENTER INTO A SECOND AMENDMENT TO THE CONTRACT BETWEEN AMERICAN TRAFFIC SOLUTIONS, INC., AND THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) ATTACHED AS EXHIBIT “A” AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO DO ALL THINGS NECESSARY TO IMPLEMENT THE TERMS OF THE CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**G. Reformed Mark Wandall Traffic Safety Act Code Enforcement Implementation – David Allen, Chief of Police Page 283-287**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”), DESIGNATING THE TOWN OF SURFSIDE’S CODE ENFORCEMENT SPECIAL MASTERS AND CODE COMPLIANCE OFFICER(S) TO SERVE AS LOCAL HEARING OFFICERS PURSUANT TO CHAPTER 2013-\_\_, LAWS OF FLORIDA; AUTHORIZING THE TOWN MANAGER AND TOWN CLERK TO UTILIZE CODE ENFORCEMENT STAFF TO IMPLEMENT CHAPTER 2013-\_\_, LAWS OF FLORIDA; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**H. Oklahoma Relief Resolution – Commissioner Joe Graubart Page 288-290**

**A RESOLUTION OF THE TOWN OF SURFSIDE; APPROVING A DONATION OF \$250.00 TOWARDS THE OKLAHOMA TORNADO RELIEF PAID TO THE AMERICAN RED CROSS DISASTER RELIEF, TO BE FUNDED FROM THE GENERAL FUND ACCOUNT NO. 001-1000-511-5290; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.**

**6. Good and Welfare (*Set for approximately 8:15 p.m.*)**

*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

**7. Town Manager and Town Attorney Reports**

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

*All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the consent agenda and discussed separately.*

**8. Unfinished Business and New Business**



## 9. Mayor, Commission and Staff Communications

- A. **Beach Erosion** – Commissioner Michelle Kligman **Page 291-293**
- B. **Construction Worker Parking Program** – Commissioner Joe Graubart **Page 294**
- C. **Town Attorney Evaluation** – Sandra Novoa, Town Clerk **Page 295-300**
- D. **Harding Avenue to Abbott Parking Lot Paseo (Passageway) at 9536/9538/9540 Harding Avenue** – Duncan Tavares, TEDACS Director **Page 301-302**
- E. **Code Compliance Priorities Recommendations and Sight Triangle Resolution** – Joe Damien, Code Compliance Director **Page 303-311**
- F. **Calendar for FY 13/14 Budget Process** – Donald Nelson, Finance Director **Page 312**
- G. **Pulled Consent Agenda Items** – Mayor Daniel Dietch **Page 313**
- H. **Life Guard Stations** – Commissioner Joe Graubart **Page 314**
- I. **Street Dead End Safety** – Commissioner Joe Graubart **Page 315-316**
- J. **Quasi-Judicial Hearings/Decisions/Votes** – Commissioner Joe Graubart **Page 317**
- K. **Police Presence and Safety** – Commissioner Michelle Kligman **Page 318**
- L. **Harding Avenue Streetscape Design** – Duncan Tavares, TEDACS Director **[TIME CERTAIN 7:15 PM]**

## 10. Adjournment

Respectfully submitted,



Michael P. Crotty  
Town Manager

---

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsufsidefl.gov](http://www.townofsufsidefl.gov)

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



## Town of Surfside Commission Communication

**Agenda Item #:** 3J  
**Agenda Date:** June 11, 2013  
**Subject:** Awnings and Sign Code Update  
**From:** Michael Crotty, Town Manager  
Shelley Eichner, AICP, Town Planner

**Background:** As the Town is moving forward with the streetscape plan for the downtown area, both the DVAC and the Planning and Zoning Board have requested that the code as it relates to awnings and signs be reviewed and updated. During the last few months the Planning and Zoning Board has reviewed many applications for signs and awnings that have been presented to the Board for review and approval. While most of the applications meet the current code requirements, the Board members would like to see changes to the code that would provide for more design criteria for signs and awnings.

**Analysis:** The sign code is outdated and does not reflect the vision of either DVAC or the DRB/P&Z Boards.

**Recommendation:** Staff recommends that the Town Commission approve the attached work authorization so that staff can begin the process of amending the awning and sign code. The proposed code would be reviewed at numerous public hearings, including DVAC, DRB/P & Z and the Town Commission.

**Budget Impact:** \$15,000 and is included in the FY12-13 budget.

**Growth Impact:** N/A

**Staff Impact:** N/A

  
Shelley Eichner, AICP, Town Planner

  
Michael Crotty, Town Manager



**Calvin, Giordano & Associates, Inc.**  
EXCEPTIONAL SOLUTIONS

Date: June 5, 2013

Mr. Michael Crotty  
Town Manager  
**TOWN OF SURFSIDE**  
9293 Harding Avenue  
Surfside, FL 33154

**RE: Work Authorization No. 73**  
**Update Awnings and Sign Code**  
**CGA Proposal No. 13-5932**

Dear Mr. Crotty,

Enclosed for your review and approval is Work Authorization No. 73 for Update to Awnings and Sign Code. The scope of the project includes Update to Awnings and Sign Code.

The Scope of Services to be furnished under this Work Authorization includes Planning as shown on the attached Work Authorization.

The Basis of Compensation is hourly based upon the established rates pursuant to the Professional Services Agreement between the Town and CGA, for a total not to exceed \$15,000.00.

Sincerely,

**CALVIN, GIORDANO & ASSOCIATES, INC.**

Shelley Eichner, AICP  
Senior Vice President

Building Code Services  
Code Enforcement  
Construction Engineering & Inspection  
Construction Services  
Contract Government  
Data Technologies & Development  
Emergency Management Services  
Engineering  
Governmental Services  
Indoor Air Quality  
Landscape Architecture & Environmental Services  
Municipal Engineering Planning  
Public Administration  
Redevelopment & Urban Design  
Surveying & Mapping  
Transportation Planning & Traffic Engineering  
Utility & Community Maintenance Services

1800 Eller Drive, Suite 600  
Fort Lauderdale, FL 33316  
Phone: 954.921.7781  
Fax: 954.921.8807

[www.calvin-giordano.com](http://www.calvin-giordano.com)

**TOWN OF SURFSIDE**  
**Update Awnings and Sign Code**

**PROJECT DESCRIPTION**

**1. SCOPE OF SERVICES**

The awnings and sign code is outdated and does not reflect the vision of either DVAC or the DRB/P&Z Boards. The proposed code would be reviewed at numerous public hearings, including DVAC, DRB/P &Z and the Town Commission.

**I. Professional Planning Services**

- A.** Review sign code and provide analysis and comparison to other local sign codes. This analysis will include sign criteria including types, size, design, content, lighting, permanent and temporary, number, and location. The current code provisions related to awnings will also be reviewed.
- B.** Meet with members of DVAC to identify concerns and changes to awnings and sign code. (2 meetings)
- C.** Prepare graphics and photos of signage from similar communities to assist in developing signage criteria for the Town.
- D.** Participate in Joint Workshop with Planning and Zoning Board and Town Commission to determine changes to the awnings and sign code. (1 meeting).
- E.** Based on the outcome of the meetings and direction given to staff, findings and analysis and areas for improvement will be identified. Factors to be identified will include the components of signage (size, design, colors, logos, quantity, location), whether there should be different criteria for office and retail uses. Possible changes for awning criteria will also be identified.
- F.** Based on data and information gathered, prepare amendments to the awnings and sign code.
- G.** Attend 1 Planning and Zoning Board meeting and 2 Town Commission meetings to present proposed awning and sign code.

**2. BASIS OF COMPENSATION:**

Hourly rates with an estimated fee of \$15,000.00 with a total not to exceed amount of \$15,000.00. Payments to be made monthly.  
Preparation for and attendance at additional meetings other than those listed above, will be on an hourly basis.

**3. TIME OF PERFORMANCE:**

**4. SUBMITTED**

Submitted by: Shelley Eichner Date: 6/5/13  
Shelley Eichner, AICP

**5. APPROVAL**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Michael Crotty, Town Manager

**TOWN OF SURFSIDE  
WORK AUTHORIZATION ESTIMATE DATE**

**WORK AUTHORIZATION NO.** 73  
**PROJECT NAME** Update Awnings and Sign Code  
CGA Proposal No. 13-5932  
**DESCRIPTION** Update Awnings and Sign Code

<b>TITLE</b>	<b>RATE</b>	<b>HOURS/UNITS</b>	<b>COST</b>
Principal			\$15,000.00
			<b>\$15,000.00</b>

<b>SUB-CONSULTANTS</b>	<b>COST</b>

<b>LABOR SUBTOTAL</b>	<b>\$15,000.00</b>
<b>REIMBURSABLE SUBTOTAL</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$15,000.00</b>

Reviewed by: \_\_\_\_\_  
Michael Crotty, Town Manager



## Town of Surfside Commission Communication

**Agenda Item#:** 5A

**Agenda Date:** June 11, 2013

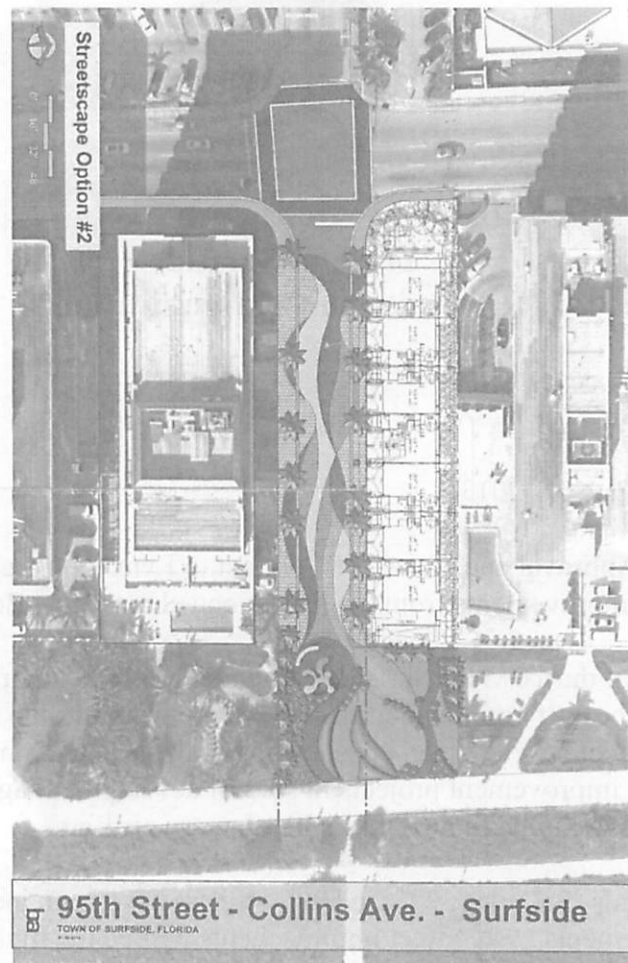
**Subject:** Approval and Award of Contract to Lynx Construction for 95<sup>th</sup> Street Improvements from Collins Avenue East to the Beach

**Background:** As part of the Town of Surfside's ongoing efforts to upgrade public infrastructure including drainage and beautify public facilities, the Town Commission has supported the upgrading/beautification of several street ends leading to the beach (from Collins Avenue) by including the street end improvement projects in several development agreements. A substantial portion of these projects are to be funded through voluntary proffers.

Currently, four street ends (95<sup>th</sup>, 94<sup>th</sup>, 92<sup>nd</sup> and 90<sup>th</sup> Streets) have been included in development agreements for improvements. 95<sup>th</sup> Street improvements will be the first street end project undertaken through the development agreements/voluntary proffers. [Note: The other three projects include an amount from the Chateau development not to exceed \$400,000 for 94<sup>th</sup> Street improvements including landscape, hardscape and streetscape improvements; \$7500 voluntary proffers from the Marriott/Residence Inn to upgrade the public beach access at the 92<sup>nd</sup> street end; and an amount not to exceed \$400,000 from the Surf Club for the 90<sup>th</sup> Street End Project that includes landscape and streetscape improvements. Surf Club representatives have indicated they are considering electing the development agreement option for their company to perform the improvements on 90<sup>th</sup> Street].

**Analysis:** This project will provide significant benefits and improvements for the Town. 95<sup>th</sup> Street will experience an improved drainage system as well as an aesthetically pleasing paver system roadway. 95<sup>th</sup> Street currently does not have an adequate drainage system in place. This project will consist of a valley gutter storm drain system with catch basins to collect runoff for a positive out fall of storm water during a rain event. The roadway will be altered to a design elevation matching the new and existing structures on both sides of 95<sup>th</sup>. This will provide a smooth and safe transition from the roadway for ingress and egress to the properties. BMA was the design Architect for this project.





Project limits are outlined on the enclosed street map. During the design process, the decision was made to apply for a FDEP permit for the street portion only (area highlighted in yellow on the street map). To have included the beach area (highlighted in orange) realistically could have added a substantial period of time (perhaps up to a year) to the permitting process. The 95<sup>th</sup> Street improvements will include drainage, seven planters on the north side, one planter on south side, street lights, lighted bollards, and paver roadway with valley gutters.

Bids were accepted and opened on April 19, 2013 outlined from lowest to highest as follows:

1. Lynx Construction	\$486,898.84
2. Williams Paving	\$538,390.78
3. Construction Group Corp	\$572,939.70
4. ABC Construction, Inc.	\$580,226.38
5. West Construction	\$586,732.56
6. KVC Construction	\$756,424.00

The above bids include the 95<sup>th</sup> Street improvements (\$401,466.84; yellow highlighted area) and the beach area (\$85,432; orange highlighted area). Enclosed is the bid tabulation sheet prepared by BMA.

**Budget Impact:** The following is the cost to complete the 95<sup>th</sup> Street End Improvements:

I. Project Cost:

• Bid	\$401,466.84
• Professional Fees	\$75,000.00
• 5% Permit Contingency/ <u>Construction Management</u>	\$20,000.00
TOTAL:	\$496,466.84

II. Voluntary Proffers:

• Grand Beach	\$225,000
• <u>9501 Project/Greystone</u>	\$150,000
TOTAL:	\$375,000

[Note: Development Agreements provide for \$350,000 of the above voluntary proffers. Former Town Manager Roger Carlton received an additional \$25,000 commitment from both the Grand Beach and 9501 Project/Greystone (Ryan Shear). These additional commitments have been confirmed and will be a condition of the award and finalized prior to contract signing with the successful bidder].

III. Funding:

• Project Cost:	\$496,466.84
• <u>Voluntary Proffers</u>	-\$375,000.00
TOWN PORTION:	\$121,466.84


Town portion recommended to be funded by \$60,000 from the storm water reserves for the drainage/gutter improvements and the remaining balance of \$61,466.84 to be charged to the Capital Projects Fund.

IV. Beach Area:

The improvements to the Beach area (\$85,432) are not included with this award as the permits have not been submitted to the permitting agencies. 9501 Project/Greystone (Ryan Shear) has offered an additional \$25,000 to the Town to assist in funding this cost in the future. This will be memorialized in a Memorandum of Understanding.

**Staff Impact:** Current Public Works Staff (Public Works Director Joseph Kroll and Special Projects Manager Randy Stokes) will be the project manager for the construction thus substantially reducing professional/consulting construction management and inspection services.

**Recommendation:** Adopt enclosed Resolution awarding the bid for the 95<sup>th</sup> Street End Project to Lynx Construction in the amount of \$401,466.84 (deleting all improvements east of the bulkhead/seawall) subject to the authorization and conditions listed in the Resolution.



---

Joseph Kröll, Public Works Director



---

Michael P. Crotty, Town Manager

MPC/dh

**RESOLUTION NO. 13 – \_\_\_\_\_**

**RESOLUTION OF THE TOWN COMMISSION FOR THE TOWN OF SURFSIDE, FLORIDA AWARDED A BID TO LYNX CONSTRUCTION LLC FOR 95<sup>TH</sup> STREET END IMPROVEMENTS SUBJECT TO CERTAIN CONDITIONS; AUTHORIZING ADDITIONAL FUNDS FOR THE PROJECT IN THE AMOUNT OF \$60,000.00 FROM THE STORMWATER FUND RESERVES AND THE REMAINING BALANCE OF \$61,466.84 TO BE CHARGED TO THE CAPITAL IMPROVEMENT FUND; PROVIDING FOR AWARD, APPROVAL, AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town Commission has approved four development agreements that provide for landscape, hardscape and aesthetic improvements to street ends (Collins Avenue east to beach) at 95<sup>th</sup> Street; 94 Street; 92<sup>nd</sup> Street and 90<sup>th</sup> Street; and

**WHEREAS**, voluntary proffers totaling \$375,000 have been made by the developers Grand Beach Hotel and the 9501 Collins Project for said street end improvements to 95<sup>th</sup> Street prior to the bid process; and

**WHEREAS**, in Resolution No. 12-2093 the Town Commission approved the selection of Bermello Ajamil (BMA) to design improvements for 95<sup>th</sup> Street; and

**WHEREAS**, the Town Commission selected the design “look” for the project during the August 25, 2012 Town Commission Meeting; and

**WHEREAS**, in addition to the aesthetic improvement to 95<sup>th</sup> Street, the new design will incorporate a valley gutter storm drain system with crutch basins to improve the roadway’s drainage system; and

**WHEREAS**, on April 19, 2013 the Town of Surfside accepted and opened bids for the 95<sup>th</sup> Street Improvements; and

**WHEREAS**, the Town received bids from six (6) construction companies: KVC Construction, West Construction, ABC Construction, Inc., Construction Group Corporation, Williams Paving and Lynx Construction, LLC; and

**WHEREAS**, after the review by the Selection Committee and the Town Manager of all proposals submitted, they recommended Lynx Construction LLC who submitted the lowest bid for the design project; and

**WHEREAS**, it is in the best interest of the Town to authorize the expenditure for the 95<sup>th</sup> Street end project in accordance with the bid received from Lynx Construction LLC and to expend additional funds for the project in the amount of \$60,000.00 from the Stormwater Fund Reserves and the remaining balance of \$61,466.84 to be charged to the Capital Improvement Fund. (See Attached Commission Communication dated June 11, 2013 “Approval and Award of Contract to Lynx Construction for 95<sup>th</sup> Street Improvements from Collins Avenue East to the Beach”).

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above stated recitals are hereby adopted and confirmed.

**Section 2. Approval, Award and Authorization.** The Town Commission approves and authorizes the Town Manager and/or his designee to take all actions necessary to award a contract to Lynx Construction LLC in the amount of \$401,466.84 subject to receiving all necessary permits and finalizing the voluntary proffers totaling \$375,000 for the 95<sup>th</sup> Street improvements. The Town Manager is authorized to expend additional funds for the project in the amount of \$60,000.00 from the Stormwater Fund

reserves and the remaining balance of \$61,466.84 to be charged to the Capital Improvement Fund. (See Attached Commission Communication dated June 11, 2013 “Approval and Award of Contract to Lynx Construction for 95<sup>th</sup> Street Improvements from Collins Avenue East to the Beach”).

**Section 3. Effective Date.** This Resolution shall take effect immediately upon adoption hereof.

**PASSED** and **ADOPTED** on this \_\_\_ day of June 2013.

Motion by Commissioner \_\_\_\_\_, Second by Commissioner \_\_\_\_\_.

**FINAL VOTE ON ADOPTION**


Commissioner Joseph Graubart \_\_\_\_\_  
Commissioner Michelle Kligman \_\_\_\_\_  
Commissioner Marta Olchyk \_\_\_\_\_  
Vice Mayor Michael Karukin \_\_\_\_\_  
Mayor Daniel Dietch \_\_\_\_\_

\_\_\_\_\_  
Daniel Dietch, Mayor

**ATTEST:**

\_\_\_\_\_  
Sandra Novoa, CMC  
Town Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

  
\_\_\_\_\_  
Linda Miller, Interim Town Attorney