



**Town of Surfside  
Town Commission Meeting  
AGENDA**

**SUPPLEMENTAL No. 1**

**January 14, 2014**

**7 p.m.**

**Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154**

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks – Mayor Daniel Dietch**
- E. Agenda and Order of Business Additions, deletions and linkages**
- F. Community Notes – Mayor Daniel Dietch**
- G. Presentation of Certificate of Achievement for Excellence in Financial Reporting – Mayor Daniel Dietch Page 1-2**
- H. Presentation of Certificate to Commissioner Graubart for his Participation in the Miami Dade Commission on Ethics and Public Trust Ethical Governance Day 2013 – Mayor Daniel Dietch Page 3-4**
- I. Employee of the Quarter – Michael P. Crotty, Town Manager**
  - *Lasonya Nixon, Customer Service Representative (3<sup>rd</sup> Quarter)*
  - *Randy Stokes, Capital Improvement Project Manager (4<sup>th</sup> Quarter)*
- J. Police Civilian of the Month for November and December – Dina Goldstein – David Allen, Chief of Police**

**2. Quasi-Judicial Hearings (None)**

**3. Consent Agenda (*Set for approximately 7:30 p.m.*)**

*All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the Consent Agenda and discussed separately.*

**Recommended Motion: To approve all consent agenda items as presented below.**

*\* Denotes agenda items as “must haves” which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

- A. **Minutes** – November 7, 2013 Special Town Commission Meeting **Page 5-18**  
December 10, 2013 Regular Town Commission Meeting
- B. **Budget to Actual Summary as of October 31, 2013** – Donald Nelson, Finance Director **Page 19-20**
- \*C. **Town Manager’s Report** – Michael P. Crotty, Town Manager **Page 21 - 45**
- \*D. **Town Attorney’s Report** – Linda Miller, Town Attorney **Page 46 - 50**
- \*E. **Projects Progress Report** – Calvin, Giordano and Associates, Inc. **Page 51 - 53**
- F. **Committee Reports** – Michael P. Crotty, Town Manager **Page 54 - 80**

- October 23, 2013 Planning and Zoning Board Minutes
- November 6, 2013 Tourist Board Minutes
- November 21, 2013 Planning and Zoning Board Minutes
- November 25, 2013 Parks and Recreation Committee Minutes
- December 9, 2013 Tourist Board Minutes
- December 16, 2013 Charter Review Board Minutes

- G. **National Human Trafficking Awareness Month Proclamation** – Mayor Daniel Dietch **Page 81 - 82**

#### 4. **Ordinances**

*(Set for approximately 7:45 p.m.) (Note: Good and Welfare must begin at 8:15)*

##### A. **Second Readings (Ordinances and Public Hearing)**

- 1. **Garage Door Modification** – Sarah Sinatra, Town Planner **Page 83 - 87**  
*{Ordinance has been deferred to the February 11, 2014 Town Commission Meeting}*

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 “ZONING”, AND SPECIFICALLY AMENDING SECTION 90-50 “ARCHITECTURE AND ROOF DECKS” TO ALLOW FOR THE INSTALLATION OF TWO CAR GARAGE DOORS; PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

2. **Side Setback Ordinance – Sarah Sinatra, Town Planner Page 88 - 91**  
*{Ordinance has been deferred to the February 11, 2014 Town Commission Meeting}*

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 “ZONING”, AND SPECIFICALLY AMENDING SECTION 90-45 “SETBACKS”; PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

3. **Ordinance prohibiting the sales of live animals in Surfside – Commissioner Michelle Kligman Page 92 – 95**  
*{Ordinance has been deferred to the February 11, 2014 Town Commission Meeting}*

AN ORDINANCE OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 “ZONING” OF THE TOWN OF SURFSIDE CODE OF ORDINANCES AND SPECIFICALLY AMENDING SECTION 90.41 “REGULATED USES” PROHIBITING THE SALE OF LIVE ANIMALS AS A PERMITTED USE; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

4. **Ordinance Amending Future Land Use Element of the Comprehensive Plan – Nancy E. Stroud, Esq., Special Land Use Counsel [SET FOR TIME CERTAIN 7:30PM] Page 96 - 102**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE FUTURE LAND USE ELEMENT OF THE TOWN OF SURFSIDE COMPREHENSIVE PLAN BY AMENDING POLICY 1.1 TO DELETE PUBLIC SCHOOLS AS A USE IN POLICY 1.1 MODERATE DENSITY RESIDENTIAL/TOURIST LAND USE CATEGORY; ADDING POLICY 10.6 TO PROVIDE FOR LAND DEVELOPMENT REGULATIONS THAT ALLOW REASONABLE RELIEF FOR RELIGIOUS USES AND MAP FLU-8; PROVIDING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

*(Set for approximately 7:45 p.m.) (Note: Good and Welfare must begin at 8:15)*

**B. First Reading Ordinances**

1. **Ordinance Amending Section 54-82 to Prohibit Noise Hours in Period No. 2 (April 1 to November 30) – Commissioner Joe Graubart Page 103 - 106**

AN ORDINANCE OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 54 "PROHIBITED NOISES"; SPECIFICALLY SECTION 54-82 "SAME-WHEN PROHIBITED" BY REVISING THE HOURS FOR CONTROLLING RESTRICTED NOISES FOR PERIOD NO. 2 (APRIL 1 TO NOVEMBER 30); PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

2. **Business Improvement District Authorization – Duncan Tavares, TEDACS Director [SET FOR TIME CERTAIN 9:00PM]**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AUTHORIZING THE CREATION OF A SPECIAL OR BUSINESS NEIGHBORHOOD IMPROVEMENT DISTRICT BY THE ENACTMENT OF A SEPARATE ORDINANCE FOR EACH; PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**5. Resolutions and Proclamations**

*(Set for approximately 8:45 p.m.) (Note: Depends upon length of Good and Welfare)*

- A. **96<sup>th</sup> Street Park – Playground Equipment – Tim Milian, Parks and Recreation Director Page 107 - 116**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE TOWN TO PURCHASE PLAYGROUND EQUIPMENT FROM GAMETIME UTILIZING THE EXISTING U.S. COMMUNITIES GOVERNMENT PUCHASING ALLIANCE CONTRACT NO. 110179; APPROVING AN EXPENDITURE FROM THE CAPITAL PROJECTS FUND ACCOUNT NO. 301-4400-572.6410; AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO DO ALL THINGS NECESSARY TO

**IMPLEMENT THE TERMS OF THE AGREEMENT WITH GAMETIME; AND PROVIDING FOR AN EFFECTIVE DATE.**

- B. Awnings and Sign Code Update – Michael P. Crotty, Town Manager Page 117 - 124**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) APPROVING CALVIN-GIORDANO & ASSOCIATES, INC. (CGA) WORK AUTHORIZATION NO. 73 (UPDATING AWNINGS AND SIGN CODE, CGA PROPOSAL NO. 13-5932) IN A TOTAL AMOUNT NOT TO EXCEED \$15,000 FROM THE GENERAL FUND, NON-DEPARTMENTAL PROFESSIONAL SERVICES ACCOUNT, 001-7900-590-3110; PROVIDING FOR AUTHORIZATION, PROVIDING FOR AN EFFECTIVE DATE.**

- 6. Good and Welfare (Set for approximately 8:15 p.m.)**  
*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*
- 7. Town Manager and Town Attorney Reports**  
Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.  
*All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the consent agenda and discussed separately.*
- 8. Unfinished Business and New Business**
- 9. Mayor, Commission and Staff Communications**
- A. Legislative Priorities [SET FOR TIME CERTAIN 8:30PM] – Fausto Gomez, Town’s Lobbyist Page 125 - 130**
- B. Code Compliance Priorities – Joe Damian, Code Compliance Director Page 131 - 133**
- C. Construction Impact- Hotel, Condo, Etc.– Commissioner Joe Graubart Page 134 - 136**
- D. Seawall Project Update and Schedule – Michael P. Crotty, Town Manager Page 137 - 139**
- E. Planning & Zoning Membership – Linda Miller, Town Attorney Page 140 - 141**
- F. Request for Proposals (Grant Writing Services) and Request for Qualifications (Architectural and Engineering) – Michael P. Crotty, Town Manager Page 142 – 182 {Corrected packet}**

- G. **Report on Charter Review (Verbal) – Vice Mayor Michael Karukin**
- H. **Miami Dade County League of Cities Director Designation – Mayor Daniel Dietch Page 183**
- I. **Citizens Survey – Michael P. Crotty, Town Manager Page 184 - 196**

## 10. Adjournment

Respectfully submitted,



Michael P. Crotty  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.