



**Town of Surfside
Special Town Commission Meeting**

AGENDA

April 7, 2020

7:00 p.m.

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

1. Opening

- A. Call to Order**
- B. Roll Call of Members**

2. Resolutions

- A. Resiliency Reserve Policy Revision – Guillermo Olmedillo, Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AND ADOPTING AN AMENDED RESILIENCY RESERVE POLICY PROVIDING FOR FUNDING, ELIGIBLE USES AND EXPENDITURES FROM THE RESILIENCY RESERVE; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

- B. Approval of the March 17, 2020 Town of Surfside Municipal Election – Sandra Novoa, MMC, Town Clerk**

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA CERTIFYING AND DECLARING THE RESULTS OF THE TOWN OF SURFSIDE GENERAL MUNICIPAL ELECTION HELD ON MARCH 17, 2020 FOR THE ELECTION OF MAYOR AND FOUR (4) TOWN COMMISSIONERS; AUTHORIZING THE TOWN CLERK; AND PROVIDING FOR AN EFFECTIVE DATE.

3. Discussion Items

- A. COVID-19 Task Force Update – Commissioner Charles Kesl**
- B. “Flash Your Lights” – Commissioner Eliana Salzhauer**
- C. Communications Crisis management & outreach during COVID-19 crisis – Commissioner Eliana Salzhauer**

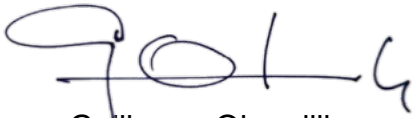
- D. Additional Resident Resources related to Corona (updated on call center, Local COVID-19 testing options, masks & safety supplies, securing Surf/Bal/Bay from outside visitors, Parks and Rec COVID related programming, Holiday resource guide) - Commissioner Eliana Salzhauer**
- E. Redirected COVID crisis roles for Town Staffing (Parks & Rec Dept, Assistance for Town Manager, and other needs)- Commissioner Eliana Salzhauer**
- F. Mandatory Face Mask in the Town of Surfside – Commissioner Nelly Velasquez**
- G. Bandanas for Town Residents – Commissioner Eliana Salzhauer**
- H. Zambelli Fireworks Manufacturing – Mayor Charles W. Burkett**
- I. Walking Path- Mayor Charles W. Burkett**
- J. Community Center Second Floor – Mayor Charles W. Burkett-**
- K. Pool Deck Lighting for Extended Winter Hours- Commissioner Eliana Salzhauer**
- L. Commission Meeting Starting Time at 6:00pm – Mayor Charles W. Burkett**
- M. Discussion Regarding Assistant Town Manager position and Action - Commissioner Nelly Velasquez**
- N. Downtown Lighting RFP – Mayor Charles W. Burkett**
- O. Photovoltaic RFP - Mayor Charles W. Burkett**
- P. Stormwater Masterplan - Mayor Charles W. Burkett**
- Q. Facilities Review - Mayor Charles W. Burkett**
- R. Kayak Launch - Mayor Charles W. Burkett**
- S. Downtown Surfside Sidewalk Beautification - Plans and Studies - Mayor Charles W. Burkett**
- T. 92nd St Beach-end Improvements - Mayor Charles W. Burkett**
- U. Sidewalk on N 95th St between Abbott and Byron - Mayor Charles W. Burkett**
- V. Rope Fencing & Posts-Beachwalk/Hardpack - Mayor Charles W. Burkett**
- W. Develop Capital Improvement Plan (CIP) - Mayor Charles W. Burkett**
- X. 10 Year Water Supply Plan - Mayor Charles W. Burkett**
- Y. Beach Raking - Mayor Charles W. Burkett**
- Z. Community Digital Signs – Mayor Charles W. Burkett**
- AA. Government Academy - Mayor Charles W. Burkett**
- BB. Various Tourism Related Events, Initiatives, and Destination Marketing - Mayor Charles W. Burkett**
- CC. Various Parks & Recreation Related Events and Initiatives – Mayor Charles W. Burkett**

- DD. Building Department File Digitization – Mayor Charles W. Burkett**
 - EE. Classification and Compensation Study – Mayor Charles W. Burkett**
 - FF. Pinzur Communication – Mayor Charles W. Burkett**
 - GG. Preservation of Eden Project located at 9300 Collins Avenue - Mayor Charles W. Burkett**
 - HH. Speeding on Collins and Harding - Mayor Charles W. Burkett**
 - II. Revising the ordinance put in place by the last Commission that reduced residents right to speak at meetings - Mayor Charles W. Burkett**
 - JJ. Homeless Contribution by the Town of Surfside of \$100,000 - Mayor Charles W. Burkett**
 - KK. Free (hassle-free) downtown parking for residents - Mayor Charles W. Burkett**
 - LL. Charter Amendments to affirm the limit of pay for elected officials to a maximum of \$1 per year, term limits for elected officials of 3 consecutive terms, or any part thereof, for both Mayor & Commissioners, a prohibition on the sale or leasing of any Town property without a referendum & a prohibition against any loan or borrowing of any type, which would put the Town into debt for more than 10% of its annual property tax revenue and which could not be fully amortized within a total of 5 years - Mayor Charles W. Burkett**
 - MM. Walking Path - Mayor Charles W. Burkett**
 - NN. Records Retention Policy – Mayor Charles W. Burkett**
 - OO. Regulation of Short-Term Rentals – Mayor Charles W. Burkett**
 - PP. Star Cleaning service (Street Sweeping) – Mayor Charles W. Burkett**
 - QQ. S.M.A.R.T Goals, Quality Control & Quality Assurance – Commissioner Charles Kesl**
 - RR. Securing Power Infrastructure: Timely Action Plan for Hurricane Season through accountability now by FPL, ATT and Atlantic Broadband – Commissioner Charles Kesl**
- 4. Thirty (30) Day Staff Report – Items from March 24, 2020 and March 31, 2020 Special Town Commission Meetings**
- A. Undergrounding power lines – Vice Mayor Tina Paul**
 - B. Additional lighting in the residential area – Commissioner Nelly Velasquez**
 - C. Lowering property taxes and water bills - Mayor Charles W. Burkett**
 - D. Flooding – Mayor Charles W. Burkett**
 - E. Appointments to Boards - Mayor Charles W. Burkett**
 - F. Reinstatement of the Design Review Board - Mayor Charles W. Burkett**
 - G. Reversion back to our prior zoning code - Mayor Charles W. Burkett**

- H. Sustainability and Resiliency Committee and Resiliency Reserve Amendments**– Mayor Charles W. Burkett
- I. CGA Contract Follow Up** – Mayor Charles W. Burkett
- J. Weiss Serota Contract Follow up** – Mayor Charles W. Burkett
- K. Jacober Contract Follow up**– Mayor Charles W. Burkett
- L. Brightview Agreement (FKA Luke’s Landscape) Report and Follow up**– Mayor Charles W. Burkett

3. Adjournment

Respectfully submitted,



Guillermo Olmedillo
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



MEMORANDUM

ITEM NO. 2A

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Guillermo Olmedillo, Town Manager
Date: April 14, 2020
Subject: Resiliency Reserve Policy Revision

At the March 31, 2020 Special Commission Meeting, Town Administration was directed to discuss with Vice-Mayor Paul revised uses for the new Resiliency Reserve. Based on that discussion, the Town Administration has drafted the revised policy for the Resiliency Reserve.

The Town Administration recommends that the Town Commission adopt the attached resolution and Resiliency Reserve Policy.

Reviewed by: LA

Prepared by: JDG

RESOLUTION NO. 2020- _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AND ADOPTING AN AMENDED RESILIENCY RESERVE POLICY PROVIDING FOR FUNDING, ELIGIBLE USES AND EXPENDITURES FROM THE RESILIENCY RESERVE; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 12, 2020 by Resolution No. 2020-2682, the Town of Surfside (“Town”) Commission approved and adopted an official Resiliency Reserve Policy to establish guidelines for the recently created Resiliency Reserve, including funding of the Resiliency Reserve, eligible uses for the funds and expenditures; and

WHEREAS, the Town Commission desires to approve an amended Resiliency Reserve Policy, substantially in the form attached hereto as Exhibit “A” (“Resiliency Reserve Policy”), providing additional and revised guidelines and governing the funding of the Resiliency Reserve, and expanding eligible uses and authorization for expenditures; and

WHEREAS, the Town Commission finds that the amended Resiliency Reserve Policy attached hereto as Exhibit “A” is in the best interest and welfare of the Town.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AS FOLLOWS:

Section 1. Recitals. That the above and foregoing recitals are true and correct and are hereby incorporated by reference.

Section 1. Amended Resiliency Reserve Policy Approved and Adopted. The amended Resiliency Reserve Policy attached hereto as Exhibit “A” is hereby approved, in substantially the form attached, subject to final approval by the Town Manager and Town Attorney as to form, content, and legal sufficiency.

Section 3. Implementation. The Town Manager is authorized to take all action necessary to implement the Resiliency Reserve Policy and the purposes of this Resolution.

Section 4. Effective Date. This Resolution will become effective upon adoption.

PASSED AND ADOPTED this 7th day of April, 2020.

Motion by _____.

Second by _____.

FINAL VOTE ON ADOPTION:

Commissioner Charles Kesl _____

Commissioner Eliana R. Salzhauer _____

Commissioner Nelly Velasquez _____

Vice Mayor Tina Paul _____

Mayor Charles W. Burkett _____

Charles Burkett, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

EXHIBIT A
RESILIENCY RESERVE POLICY

A. PURPOSE

The purpose of this policy is to serve as guidance on the eligible and non-eligible uses, funding, and expenditures of the Resiliency Reserve. This policy applies to all funds restricted for the Resiliency Reserve and does not apply to any other Town fund balance or reserve.

B. POLICY

1. **Eligible Uses**

The following types of costs are eligible for the use of funds in the Resiliency Reserve:

- Costs to strengthen the Town's electrical grid
- Costs to strengthen public infrastructure/parks via resiliency-type improvements
- Costs to implement resiliency-type improvements that strengthen the Town's water management and storm protection systems, including, but not limited to:
 - Submerged lands such as wetlands and living shorelines
 - Coastal green spaces such as open space parks
- Costs to mitigate the Town's greenhouse gas emissions
- Costs to implement other **resiliency-type** initiatives in the Climate Crisis Report and Action Plan
- Costs to combat public health emergencies

Resiliency Reserve funding would be used only to supplement, not replace, any other applicable funds such as the Stormwater Fund for any resiliency-type improvements.

2. **Resiliency Reserve Funding**

The Town may match third-party contributions to the Resiliency Reserve. The Town will also work towards obtaining grants for specific projects to leverage these funds to produce greater impact.

3. **Non-Eligible Uses**

The following activities are not eligible for the use of funds in the Resiliency Reserve:

- Recurring costs which should be borne by the relevant Fund
- Small-scale or iterative improvements/repairs
- Plans or studies for climate and disaster risk scenarios
- Education of residents and visitors on climate change, environmental challenges, and measures taken in response
- Staff salary, taxes, benefits, or any related costs

4. **Authorization of Expenditures**

All expenditures from the Resiliency Reserve require Town Commission approval.



MEMORANDUM

ITEM NO. 2B

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Sandra Novoa, MMC, Town Clerk
Date: April 7, 2020
Subject: Certification of Surfside General Municipal Election – March 17, 2020

Background: The Surfside General Municipal Election occurred on March 17, 2020, at which time the Town of Surfside elected the Mayor and four (4) Commissioners. Pursuant to Section 8 of the Town's Charter, the Commissioner receiving the highest number of votes in the General Election shall, for a term of two years immediately following thereafter, have the title of Vice Mayor.

Analysis: The results of the March 17, 2020 Town of Surfside General Municipal Election were certified on March 27, 2018 by the Miami-Dade County Supervisor of Elections, Christina White. For the Town record, the Town Commission must now certify the election results by resolution.

Budget Impact: As of April 6, 2020, the Town has not received the invoice from Miami-Dade County Elections as to the final cost of the General Election.

Commission Recommendation: It is recommended that the Town Commission adopt the attached resolution certifying and declaring the results of the Town of Surfside General Municipal Election held on March 17, 2020 for the election of Mayor and four (4) Town Commissioners

Reviewed by LA

Prepared by SNMc

RESOLUTION NO. 20 - _____

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA CERTIFYING AND DECLARING THE RESULTS OF THE TOWN OF SURFSIDE GENERAL MUNICIPAL ELECTION HELD ON MARCH 17, 2020 FOR THE ELECTION OF MAYOR AND FOUR (4) TOWN COMMISSIONERS; AUTHORIZING THE TOWN CLERK; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission held a general municipal election on Tuesday, March 17, 2020, for the election of Mayor and four Commissioners of the Town of Surfside, Florida; and

WHEREAS, the qualifying period for said election closed on Friday, November 22, 2020; and

WHEREAS, Charles W. Burkett, Daniel Dietch, and Victor May qualified as candidates for the Office of Mayor, and

WHEREAS, Shlomo Danzinger, Daniel Gielchinsky, Iris Herssein, Ben Jacobson Michael Karukin, Charles Kesl, Tina Paul, Eliana R. Salzhauer and Nelly Velasquez qualified to run for Town Commissioner; and

WHEREAS, candidate Victor May withdrew from the Mayoral race on Wednesday, February 19, 2020; and

WHEREAS, an election was held on March 17, 2020 as called and the returns of the Inspectors and Clerk of the General Election have been delivered to the Town Commission; and

WHEREAS, the Miami-Dade County Canvassing Board has canvassed the returns, has tabulated the ballots of the absentee voters and has determined the total number of votes at such election for the candidates as shown by said returns, as set forth in the Certificate of County Canvassing Board Miami-Dade County attached hereto as Exhibit "A" ; and

WHEREAS, the Town Commission wishes to certify, adopt and declare the results of the Surfside General Municipal Election held on March 17, 2020 for the election of the Mayor and Commissioners.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. The above and foregoing recitals are true and correct.

Section 2. Certifying and Adopting the Miami-Dade County Canvassing Board Results. That the Town Commission finds, declares and certifies the results of the General Municipal Election held on Tuesday, March 17, 2020, for the Office of the Mayor and the Office of Town Commissioners pursuant to Certificate of County Canvassing Board Miami-Dade County (See Exhibit "A" attached).

Section 3. Certifying and Declaring the Results of the Town of Surfside General Municipal Election Held on March 17, 2020. It is hereby certified and declared that pursuant to the votes cast in the General Municipal Election held on Tuesday, March 17, 2020, Charles W. Burkett was duly elected Mayor, Tina Paul was duly elected Vice Mayor, and Charles Kesl, Eliana R. Salzhauer and Nelly Velasquez were duly elected to the Town Commission for the term which shall commence at 8:00 p.m. on Wednesday, March 18, 2018 and end on the third Wednesday in March, 2022.

Section 4. Authorization to Town Clerk. That the Town Clerk is hereby authorized and directed to perform any and all incidental duties in connection herewith as required by law.

PASSED and ADOPTED on this 7th day of April, 2020.

Motion by _____,

Second by _____.

FINAL VOTE ON ADOPTION

Commissioner Charles Kesl	_____
Commissioner Eliana R. Salzhauer	_____
Commissioner Nelly Velasquez	_____
Vice Mayor Tina Paul	_____
Mayor Charles W. Burkett	_____

Charles W. Burkett, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney



Elections
2700 NW 87th Avenue
Miami, Florida 33172
T 305-499-8683 F 305-499-8547
TTY 305-499-8480

CERTIFICATION

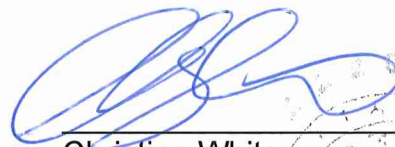
STATE OF FLORIDA)

COUNTY OF MIAMI-DADE)

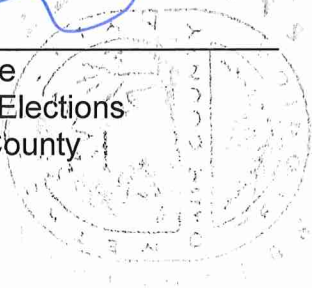
I, Christina White, Supervisor of Elections for Miami-Dade County, Florida, do hereby certify that the attached is a true and correct copy of the Official Results for the Miami-Dade County Presidential Preference Primary Election conducted on March 17, 2020, which included the **Surfside General Municipal Election**:

Surfside – Mayor
Surfside – Office of Town Commissioner

WITNESS MY HAND AND
OFFICIAL SEAL, AT MIAMI,
MIAMI-DADE COUNTY, FLORIDA,
ON THIS 27TH DAY OF MARCH, 2020



Christina White
Supervisor of Elections
Miami-Dade County



Enclosure

	TOTAL VOTES	%	ED	VBM	EV	PROV
PRECINCTS COUNTED (OF 1)	1	100.00				
REGISTERED VOTERS - TOTAL	3,564					
REGISTERED VOTERS - REPUBLICAN	921	25.84				
REGISTERED VOTERS - DEMOCRATIC	1,323	37.12				
REGISTERED VOTERS - NONPARTISAN	1,320	37.04				
BALLOTS CAST - TOTAL	1,294		521	460	312	1
BALLOTS CAST - REPUBLICAN	328	25.35	116	141	71	0
BALLOTS CAST - DEMOCRATIC	605	46.75	231	196	177	1
BALLOTS CAST - NONPARTISAN	361	27.90	174	123	64	0
BALLOTS CAST - BLANK	1	.08	0	1	0	0
VOTER TURNOUT - TOTAL		36.31				
VOTER TURNOUT - REPUBLICAN		35.61				
VOTER TURNOUT - DEMOCRATIC		45.73				
VOTER TURNOUT - BLANK		.03				

*Justing (alternate)
3/29/20*

*[Signature] (alternate)
3/27/2020*

*[Signature]
3/27/20*

	TOTAL VOTES	%	ED	VBM	EV	PROV
Surfside Mayor						
(VOTE FOR) 1						
Charles W. Burkett	632	52.06	270	175	187	0
Daniel Dietch	582	47.94	237	230	114	1
Victor May (Withdrew)	0		0	0	0	0
Total	1,214		507	405	301	1
Over Votes	2		1	1	0	0
Under Votes	78		13	54	11	0
Surfside Town Commissioner						
(VOTE FOR) 4						
Shlomo Danzinger	360	8.38	157	147	55	1
Daniel Gielchinsky	360	8.38	156	151	52	1
Iris Herssein	360	8.38	158	142	59	1
Ben Jacobson	328	7.64	144	133	50	1
Michael Karukin	408	9.50	131	155	122	0
Charles Kesi	491	11.43	192	133	166	0
Tina Paul	718	16.72	263	237	218	0
Eliana R. Salzhauer	666	15.51	276	189	201	0
Nelly Velasquez	604	14.06	242	198	164	0
Total	4,295		1,719	1,485	1,087	4
Over Votes	0		0	0	0	0
Under Votes	881		365	355	161	0

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Report EL30A Page 0090-01

0090 PRECINCT 009.0

	TOTAL VOTES	%	ED	VBM	EV	PROV
REGISTERED VOTERS - TOTAL	3,564					
REGISTERED VOTERS - REPUBLICAN	921	25.84				
REGISTERED VOTERS - DEMOCRATIC	1,323	37.12				
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BALLOTS CAST - BLANK.	1	.08	0	1	0	0
VOTER TURNOUT - TOTAL		36.31				
VOTER TURNOUT - REPUBLICAN.		35.61				
VOTER TURNOUT - DEMOCRATIC.		45.73				
VOTER TURNOUT - BLANK03				

Y. King (alternate)
3/27/20

[Signature] (alternate)
3/27/20

[Signature] 3/27/20

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Report EL30A Page 0090-02

0090 PRECINCT 009.0

	TOTAL VOTES	%	ED	VBM	EV	PROV
Surfside Mayor						
(VOTE FOR) 1						
Charles W. Burkett	632	52.06	270	175	187	0
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Total	1,214		507	405	301	1
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Surfside Town Commissioner

	TOTAL VOTES	%	ED	VBM	EV	PROV
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Ben Jacobson	328	7.64	144	133	50	1
Michael Karukin	408	9.50	131	155	122	0
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