



**Town of Surfside
Regular Town Commission Meeting
AGENDA
July 14, 2020
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

1. Opening

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks – Mayor Charles W. Burkett**
- E. Agenda and Order of Business Additions, deletions and linkages**
- F. Community Notes – Mayor Charles W. Burkett**
- G. Presentation of the CAFR Report – Jason Greene, Interim Assistant Town Manager**
- H. Appointment of Interim Town Manager – Mayor Charles W. Burkett**

2. Quasi-Judicial Hearings

- A. Surf Club Site Plan – 9133-9149 Collins Avenue Jason Greene, Interim Assistant Town Manager (Pages 1-63)**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, [APPROVING/ DENYING] A REQUEST TO EXTEND SITE PLAN AND CONDITIONAL USE APPROVAL GRANTED BY RESOLUTION NO. 18-2489 FOR THE PROPERTY LOCATED AT 9133-9149 COLLINS AVENUE, SURFSIDE, FLORIDA (THE “PROPERTY”); CLARIFYING EFFECTIVENESS OF ORIGINAL TERMS AND CONDITIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

- 3. Consent Agenda (Set for approximately 7:30 p.m.)** *All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting. They will be recognized to speak prior to the approval of the consent agenda.*

A. Minutes – Sandra N. McCready, MMC, Town Clerk (Pages 64-139)

- June 3, 2020 Zoning Code Workshop Meeting Minutes
- June 9, 2020 Regular Town Commission Meeting Minutes
- June 18, 2020 Budget Workshop Minutes
- June 23, 2020 Special Town Commission Meeting Minutes
- July 1, 2020 Special Town Commission Meeting Minutes
- July 1, 2020 Zoning Code Workshop Minutes
- July 6, 2020 Joint Town Commission and Pension Board Meeting Minutes

***B. Town Manager’s Report** – Jason Greene, Interim Assistant Town Manager (Pages 140-175)

***C. Town Attorney’s Report** – Weiss Serota, Town Attorney (Pages 176-181)

D. Committee Reports – Jason Greene, Interim Assistant Town Manager – ***None at this time***

E. Resolution authorizing Mutual Aid Agreement between Bal Harbour Village and Town of Surfside – Jason Greene, Interim Assistant Town Manager (Pages 182-192)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A VOLUNTARY COOPERATION AND OPERATIONAL ASSISTANCE MUTUAL AID AGREEMENT WITH THE BAL HARBOUR VILLAGE, FLORIDA; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

F. Resolution authorizing the Mutual Aid Agreement between the Town of Surfside and the School Board of Miami Dade County through the School Board Police - Jason Greene, Interim Assistant Town Manager (Pages 193-203)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A VOLUNTARY COOPERATION AND OPERATIONAL ASSISTANCE MUTUAL AID AGREEMENT WITH THE SCHOOL BOARD OF MIAMI DADE COUNTY, FLORIDA; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

4. Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

A. Second Reading Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

B. First Reading Ordinances

5. Resolutions and Proclamations

(Set for approximately 9:00 p.m.) (Note: Depends upon length of Good and Welfare)

A. External Auditor Extension Resolution - Jason Greene, Interim Assistant Town Manager (Pages 222-239)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN ENGAGEMENT LETTER WITH MARCUM LLP FOR FINANCIAL AUDITING SERVICES FOR FISCAL YEAR ENDING SEPTEMBER 30, 2020; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

B. Amendment No. 3 Mental Health Agreement Form 2020-21 School Year - Jason Greene, Interim Assistant Town Manager (Pages 240-286)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AMENDMENT NO. 3 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF SURFSIDE, THE CITY OF MIAMI BEACH, NORTH BAY VILLAGE, TOWN OF BAY HARBOR ISLANDS, BAL HARBOUR VILLAGE, AND THE MIAMI BEACH CHAMBER EDUCATION FOUNDATION, INC. TO FUND A NURSE ENHANCEMENT INITIATIVE FOR SCHOOL YEAR 2020/2021 FOR RUTH K. BROAD BAY HARBOR K-8 CENTER; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION OF THE AMENDMENT TO THE MOU; AND PROVIDING FOR AN EFFECTIVE DATE.

C. Undergrounding Powerlines Ballot Question - Jason Greene, Interim Assistant Town Manager (Pages 287-298)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, CALLING FOR A TOWN OF SURFSIDE SPECIAL ELECTION TO BE HELD ON NOVEMBER 3, 2020 FOR THE PURPOSE OF SUBMITTING TO THE ELECTORATE A BALLOT QUESTION AS A NON-BINDING REFERENDUM CONCERNING UNDERGROUNDING OF UTILITIES; PROVIDING FOR NOTICE OF ELECTION; PROVIDING REQUISITE BALLOT LANGUAGE FOR SUBMISSION TO THE ELECTORATE; PROVIDING FOR THE TOWN CLERK TO UTILIZE THE SERVICES OF MIAMI-DADE COUNTY SUPERVISOR OF ELECTIONS FOR THE SPECIAL ELECTION; AND PROVIDING FOR AN EFFECTIVE DATE.

D. Solid Waste Services Special Assessment Preliminary Rate Resolution - Jason Greene, Interim Assistant Town Manager (Pages 299-310)

A RESOLUTION OF THE TOWN OF SURFSIDE, FLORIDA, RELATING TO SOLID WASTE MANAGEMENT SERVICES, INCLUDING COLLECTION, DISPOSAL AND RECYCLING OF RESIDENTIAL SOLID WASTE IN THE TOWN OF SURFSIDE, FLORIDA; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE TOWN OF SURFSIDE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020; DIRECTING THE PREPARATION OF AN UPDATED ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING FOR AN EFFECTIVE DATE.

**6. Good and Welfare/ Public Comments from Residents
(Set for approximately 8:15 p.m.)**

Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.

7. Town Manager and Town Attorney Reports

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications

A. COVID-19 Task Force Update – Mayor, Vice Mayor and Members of the Town

Commission

- B. Replacement Bins for Trash and Recycling Receptacles Throughout Town**
- Jason Greene, Interim Assistant Town Manager (Pages 311-348)
- C. New Zoning Code- Procedural and Notice Requirements** – Mayor Charles W. Burkett
- D. 92nd St Beach-end Improvements** - Mayor Charles W. Burkett (Pages 349-365)
- E. Rope Fencing & Posts-Beachwalk/Hardpack** - Mayor Charles W. Burkett
- F. Develop Capital Improvement Plan (CIP)** - Mayor Charles W. Burkett
- G. 10 Year Water Supply Plan** - Mayor Charles W. Burkett
- H. Various Parks & Recreation Related Events and Initiatives** – Mayor Charles W. Burkett
- I. Building Department File Digitization** – Mayor Charles W. Burkett
- J. Pinzur Communication** – Mayor Charles W. Burkett (Pages 366-372)
- K. Preservation of Eden Project located at 9300 Collins Avenue** - Mayor Charles W. Burkett
- L. Speeding on Collins and Harding** - Mayor Charles W. Burkett
- M. Amending Town Code Section 2-205 Conduct of Meetings; Agenda** – Mayor Charles W. Burkett (Pages 373-388)
- N. Homeless Contribution by the Town of Surfside of \$100,000** - Mayor Charles W. Burkett
- O. Free (hassle-free) downtown parking for residents** - Mayor Charles W. Burkett
- P. Charter Amendments to affirm the limit of pay for elected officials to a maximum of \$1 per year, term limits for elected officials of 3 consecutive terms, or any part thereof, for both Mayor & Commissioners, a prohibition on the sale or leasing of any Town property without a referendum & a prohibition against any loan or borrowing of any type, which would put the Town into debt for more than 10% of its annual property tax revenue and which could not be fully amortized within a total of 5 years and restore development protections in the charter-** Mayor Charles W. Burkett (Pages 389-391)
- Q. Records Retention Policy** – Mayor Charles W. Burkett
- R. Regulation of Short-Term Rentals** – Mayor Charles W. Burkett (Page 392)
- S. Star Cleaning Service (Street Sweeping)** – Mayor Charles W. Burkett (Pages 393-405)
- T. S.M.A.R.T Goals, Quality Control & Quality Assurance** – Commissioner Charles Kesl
- U. Design Review Board Discussion – Staff Report** – Jason Greene, Interim Assistant Town Manager (Pages 406-424)
- V. Weiss Serota Contract Follow up – Staff Report** – Jason Greene, Interim Assistant Town Manager (Pages 425-431)
- W. Town Pension Benefits for Non-Public Safety Employees** – Mayor Charles

- W. Burkett (Pages 432-504)
- X. **Additional lighting in the residential area – Staff Report** – Jason Greene, Interim Assistant Town Manager (Pages 505-533)
- Y. **Construction Guidelines for Hurricane Season** – Commissioner Nelly Velasquez
- Z. **Lowering of Property Taxes and Water Bills – Staff Report** – Jason Greene, Interim Assistant Town Manager (Pages 534-571)
- AA. **CGA Contract Follow Up – Staff Report** – Jason Greene, Interim Assistant Town Manager (Pages 572-579)
- BB. **Discussion Regarding Appointments to Committees and Boards** – Sandra N. McCready, Town Clerk
- CC. **Downtown Lighting RFP (Commission deferred to Downtown Vision Advisory Committee (DVAC))** – Mayor Charles W. Burkett
- DD. **Dog Park** – Mayor Charles W. Burkett (Pages 580-581)
- EE. **FPL Solar Together** - Vice Mayor Tina Paul (Pages 582-585)
- FF. **Climate Environmental Collective - Revised** - Vice Mayor Tina Paul (Pages 586-587)
- GG. **Interest Free Loans to Surfside Builders Granted by Former Mayor and Commission** – Mayor Charles W. Burkett (Pages 588-599)
- HH. **How our Zoning Protections Against Over-Development Were Gutted** - Mayor Charles W. Burkett
- II. **Amending Town Code Section 2-233 to Include Non-for-Profit** – Mayor Charles W. Burkett
- JJ. **Amending Town Code Section 2-237 Business Relationships** – Commissioner Eliana Salzhauer
- KK. **Speeding & Stop Sign Running** - Commissioner Eliana Salzhauer
- LL. **Surfside Point Lake Subaqueous WM Crossing - Bid Documents** – Jason Greene, Interim Assistant Town Manager (Pages 600-654)
- MM. **Beachwalk Trimming- Staff Report** – Jason Greene, Interim Assistant Town Manager (Page 655)
- NN. **Pool Deck Lighting for Extended Winter Hours- Staff Report** – Jason Greene, Interim Assistant Town Manager (Page 656)
- OO. **Community Center Second Floor – Staff Report** - Jason Greene, Interim Assistant Town Manager (Page 657)
- PP. **Repeal of Ordinance No. 17-1662 Beach Furniture** – Mayor Charles W. Burkett (Pages 658-665)
- QQ. **Designated (Painted) Walking Areas in the Residential District- Staff Report** – Jason Greene, Interim Assistant Town Manager (Pages 666-668)
- RR. **Procurement Expertise** – Commissioner Eliana Salzhauer
- SS. **Take Home Vehicles** - Commissioner Eliana Salzhauer
- TT. **Recent and Significant Increase in Boat, Paddleboard and Kayak Use on Point Lake** – Mayor Charles W. Burkett

- UU. Comparison of 2006 Code to 2020 Code – Staff Report** – Jason Greene, Interim Assistant Town Manager (Pages 669-673)
- VV. Stormwater Masterplan - Staff Report** – Jason Greene, Interim Assistant Town Manager (Pages 674-675)
- WW. Securing Power Infrastructure: Timely Action Plan for Hurricane Season through accountability now by FPL, ATT and Atlantic Broadband – Staff Report** – Jason Greene, Interim Assistant Town Manager
- XX. Amendment to the Tourist Board Ordinance** – Commissioner Nelly Velasquez
- YY. Demolition by Neglect** - Mayor Charles W. Burkett (Pages 676-677)
- ZZ. Discussion and Action on Ballot Language for Undergrounding of Utilities** - Commissioner Eliana Salzhauer
- AAA. Discussion and Action Regarding Newly Implemented “Town Blog”, Surfside Gazette and Social Media Guidelines** – Commissioner Eliana Salzhauer
- BBB. Potential Ballot Question - P3/Lease or Sale of Town Property** – Commissioner Eliana Salzhauer (Pages 678-679)
- CCC. Draft Ordinance Amending Definitions of Lot Coverage** - Commissioner Eliana Salzhauer (Pages 680-683)
- DDD. Zoning Rewrite “Acre” vs. “Gross Acre”** - Commissioner Eliana Salzhauer

Thirty (30) Day Staff Report– Items from June 23, 2020 Special Town Commission Meetings

- A. Brightview Agreement (FKA Luke’s Landscape) Report and Follow up– Staff Report** – Jason Greene, Interim Assistant Town Manager
- B. Miami Christmas Lights** – Jason Greene, Interim Assistant Town Manager

Items Completed or Removed from Previous Agendas


- A. Resolution Adopting an Amended Resiliency Reserve Policy Revision**
- B. Resolution Approving the March 17, 2020 Town of Surfside Municipal Election**
- C. Resolution Abolishing the Sustainability and Resiliency Committee**
- D. Resolution Amending the Downtown Vision Advisory Committee**
- E. Resolution Reauthorizing the Parks and Recreation Committee**
- F. “Flash Your Lights”** - Commissioner Eliana Salzhauer

- G. Mandatory Face Mask in the Town of Surfside** – Commissioner Nelly Velasquez
- H. Bandanas for Town Residents** – Commissioner Eliana Salzhauer
- I. Commission Meeting Starting Time at 6:00pm** – Mayor Charles W. Burkett
- J. Discussion Regarding Assistant Town Manager position and Action** - Commissioner Nelly Velasquez
- K. Photovoltaic RFP** - Mayor Charles W. Burkett
- L. Facilities Review** - Mayor Charles W. Burkett
- M. Kayak Launch** - Mayor Charles W. Burkett
- N. Jacober Contract** – Mayor Charles W. Burkett
- O. Zambelli Fireworks Manufacturing** - Mayor Charles W. Burkett
- P. Small Business Survival Grant** - Vice Mayor Tina Paul
- Q. Review of Amendment No. 2 to Update No. 5 Town of Surfside Emergency Measures** – Vice Mayor Tina Paul
- R. Downtown Surfside Sidewalk Beautification - Plans and Studies** - Mayor Charles W. Burkett [*Downtown Vision Advisory Committee to discuss*]
- S. Sidewalk on N 95th St between Abbott and Byron** - Mayor Charles W. Burkett
- T. Beach Raking** – Mayor Charles W. Burkett
- U. Community Digital Signs** – Mayor Charles W. Burkett
- V. Government Academy** - Mayor Charles W. Burkett
- W. Various Tourism Related Events, Initiatives, and Destination Marketing** - Mayor Charles W. Burkett
- X. Classification and Compensation Study** – Mayor Charles W. Burkett
- Y. Flooding/Drainage Improvements** – Jason Greene, Interim Assistant Town Manager
- Z. Abbott Avenue Drainage Improvements** – Commissioner Nelly Velasquez
- AA. Downtown Surfside Sidewalk Beautification - Plans and Studies** - Mayor Charles W. Burkett – *Referred to DVAC*
- BB. Police Body-Worn Camera System** – Commissioner Nelly Velasquez
- CC. Care ACT Fund** – Jason Greene, Interim Assistant Town Manager
- DD. FY 2020 Budget Amendment** – Jason Greene, Interim Assistant Town Manager
- EE. Purchase of Additional Sewer Pump** – Jason Greene, Interim Assistant Town Manager
- FF. Planning and Zoning Board Membership Requirements Ordinance** – Jason Greene, Interim Assistant Town Manager
- GG. Tourist Board Membership Requirement Ordinances**– Jason Greene, Interim Assistant Town Manager

- HH. Resolution Renaming the Town’s Higher Education Scholarships to be called the “Arya Gray Memorial Higher Education Scholarship”** – Commissioner Eliana Salzhauer
- II. Interlocal Shuttle System Report Update** – Guillermo Olmedillo, Town Manager
- JJ. Reconsideration of the Installation of Berms on 92nd Street** - Vice Mayor Tina Paul
- KK. Staffing Hiring Freeze** – Commissioner Eliana Salzhauer
- LL. Undergrounding power lines – Staff Report** – Jason Greene, Interim Assistant Town Manager
- MM. Streamline Town Staffing** – Commissioner Eliana Salzhauer

10. Adjournment

Respectfully submitted,



Guillermo Olmedillo
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.