



**Town of Surfside  
Special Town Commission Meeting  
Final Budget Hearing  
AGENDA  
September 22, 2020  
7:00 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

- 1. Opening**
  - A. Call to Order**
  - B. Roll Call of Members**
- 2. Final Millage Rate Adoption Resolution for FY 2021 - Jason Greene, Interim Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; ANNOUNCING THE ADOPTED FINAL MILLAGE RATE OF 4.3499 MILLS WHICH IS EQUAL TO THE ROLLED BACK RATE OF 4.3499 MILLS COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.**

- 3. Public Comment**
- 4. FY 2021 Final Budget Adoption Resolution - Jason Greene, Interim Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**5. Public Comment**

**6. Adjournment**

Respectfully submitted,



Jason Greene  
Interim Town Manager

---

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsufsidefl.gov](http://www.townofsufsidefl.gov).

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



# MEMORANDUM

ITEM NO. 2

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission  
**From:** Jason D. Greene, Interim Town Manager  
**Date:** September 22, 2020  
**Subject:** Final Millage Rate Adoption Resolution for FY 2021

---

At the first budget public hearing on September 15, 2020, the Town adopted Resolution No. 2020-2715, approving a proposed and tentative millage rate of 4.3499 mills. The millage rate has been noticed by advertisement. The tentative millage rate of 4.3499 mills is equal to the rolled-back rate of 4.3499 mills. The millage rate supports and provides the necessary funding to for the Town's budget. The adoption of the budget is inseparable from the adoption of the Town's operation millage rate.

This will be the second of two public hearings regarding the millage rate. The Commission may make modifications downward to the millage at this meeting, but it may not increase the rate that was noticed to property owners.

If the Commission fails to adopt a final millage rate, the law will require that the tax collector use the rolled-back rate of 4.3499 mills as the millage rate for the Town.

The Town's Administration recommends approval of the resolution that would adopt the final millage rate for FY 2021.

Reviewed by LA

Prepared by JDG

**RESOLUTION NO. 2020-\_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; ANNOUNCING THE ADOPTED FINAL MILLAGE RATE OF 4.3499 MILLS WHICH IS EQUAL TO THE ROLLED BACK RATE OF 4.3499 MILLS COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Surfside (the “Town”) for the year 2020, which includes all real property within the Town; and

**WHEREAS**, on September 15, 2020, the Town Commission held its first budget public hearing and adopted Resolution No. 2020-2715 setting the proposed millage rate at 4.3499 mills for the fiscal year commencing October 1, 2020; and

**WHEREAS**, the Town Commission finds that it is necessary to levy and adopt a final ad valorem millage rate in the Town; and

**WHEREAS**, the Town Commission and the Town Manager have reviewed the Town’s proposed Fiscal Year 2020-2021 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and have determined that the final millage rate levy set forth below provides the necessary funds for such expenditures.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

**Section 2. Adopting Final Millage Rate.** The final millage rate to be levied for the Town of Surfside for the fiscal year commencing October 1, 2020 and ending September 30, 2021 is hereby fixed at 4.3499 mills per \$1,000.00 of assessed property value.

**Section 3. Announcing No Percentage Increase.** The proposed millage rate of 4.3499 mills is equal to the rolled-back rate of 4.3499 mills computed pursuant to Section 200.065, Florida Statutes, which is no percentage increase in property taxes.

**Section 4. Effective Date.** That this Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** on this 22<sup>th</sup> day of September, 2020.

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

**FINAL VOTE ON ADOPTION**

Commissioner Charles Kesl \_\_\_\_\_  
Commissioner Eliana R. Salzhauer \_\_\_\_\_  
Commissioner Nelly Velasquez \_\_\_\_\_  
Vice Mayor Tina Paul \_\_\_\_\_  
Mayor Charles W. Burkett \_\_\_\_\_

\_\_\_\_\_  
Charles W. Burkett, Mayor

ATTEST:

\_\_\_\_\_  
Sandra McCready, MMC  
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney



# MEMORANDUM

ITEM NO. 4

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission  
**From:** Jason D. Greene, Interim Town Manager  
**Date:** September 22, 2020  
**Subject:** FY 2021 Final Budget Adoption Resolution

---

The Town tentatively adopted the FY 2021 budget by resolution on September 15, 2020. The Commission revised the proposed budget by decreasing the millage rate from 4.4000 to 4.3499. This action amounted to a \$148,784 reduction in Ad Valorem taxes resulting in a reduction in additional General Fund reserves.

The Town's Administration recommends approval of the resolution that would adopt the FY 2021 budget.

Reviewed by LA

Prepared by JDG

**RESOLUTION NO. 2020-\_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Surfside (the “Town”) for the year 2020, which includes all real property within the Town; and

**WHEREAS**, on September 15, 2020, the Town Commission adopted Resolution No. 2020-2715 determining the proposed millage rate for the fiscal year 2020-2021 and further adopted Resolution No. 2020- 272 adopting a tentative budget for the fiscal year 2020-2021; and

**WHEREAS**, the Town Manager has submitted to the Town Commission a revised and final budget and an explanatory budget message for Fiscal Year 2020-2021 showing revenues and expenditures, together with the character and object of expenditures and an estimate of all municipal projects pending or to be undertaken; and

**WHEREAS**, the Town Commission and the Town Manager have reviewed the Town’s final Fiscal Year 2020-2021 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and determined the final millage rate levy to provide the necessary funds for such expenditures.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1.**      **Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

**Section 2.**      **Adopting Final Budget.** The Town’s Budget for the fiscal year commencing October 1, 2020 and ending September 30, 2021 is hereby approved and adopted as modified and incorporated herein (“Budget”). The Budget Summary is attached hereto as Exhibit “A.”

**Section 3. Authorizing Expenditure of Budgeted Funds.** Funds appropriated in the Budget may be expended by and with the approval of the Town Manager in accordance with the provisions of the Town Charter, Town Code and applicable laws. Town funds shall be expended in accordance with the appropriations provided in the Budget adopted herein and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with the Town Charter, Town Code and applicable laws.

**Section 4. Budget Control.** The Budget establishes a limitation on expenditures by fund total. Fund limitations require that the total sum allocated to each fund for operating and capital expenses not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer. Therefore, the Town Manager and/or designee may authorize transfers from one individual line item account to another and from one department to another so long as the line item and department accounts are within the same fund.

**Section 5. Grants and Gifts.** If and when the Town receives monies from any source, be it private or public, by grant, gift, or otherwise, to which there is attached, as a condition of acceptance, any limitation regarding the use of expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the Town under grants or gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and, where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon same.

**Section 6. Amendments.** If the Town Manager determines that an operating or capital fund total will exceed its original appropriation, the Town Manager is hereby authorized and directed to prepare such resolutions as may be necessary and proper to amend the Budget.

**Section 7. Effective Date.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** on this 22<sup>th</sup> day of September, 2020.

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_



**FINAL VOTE ON ADOPTION**

Commissioner Charles Kesl \_\_\_\_\_  
Commissioner Eliana R. Salzhauer \_\_\_\_\_  
Commissioner Nelly Velasquez \_\_\_\_\_  
Vice Mayor Tina Paul \_\_\_\_\_  
Mayor Charles W. Burkett \_\_\_\_\_

\_\_\_\_\_  
Charles W. Burkett, Mayor

**ATTEST:**

\_\_\_\_\_  
Sandra McCready, MMC  
Town Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney

**EXHIBIT "A"**  
**BUDGET SUMMARY**

**BUDGET SUMMARY**  
**TOWN OF SURFSIDE, FLORIDA**  
**FISCAL YEAR 2020 - 2021**

**THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF SURFSIDE, FLORIDA ARE 6.8% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES.**

General Fund      4.3499  
Voted Debt        0.0000

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTAL ALL FUNDS BUDGET
<b>ESTIMATED REVENUES:</b>						
TAXES:                      Millage per \$1,000						
<b>Ad Valorem Taxes</b> <b>4.3499</b>						
<b>Ad Valorem Taxes</b> <b>0.0000 (voted debt)</b>	\$ 12,918,051	\$ -	\$ -	\$ -	\$ -	\$ 12,918,051
Franchise /Utility Taxes	1,489,813	-	-	-	-	1,489,813
Sales & Use Taxes	86,983	2,928,853	-	-	-	3,015,836
Licenses/Permits	10,000	494,500	-	-	-	504,500
Intergovernmental	589,547	214,110	-	-	-	803,657
Charges for Services	457,600	-	-	8,301,622	859,807	9,619,029
Fines & Forfeitures	170,000	-	-	-	-	170,000
Miscellaneous Revenues	166,600	14,500	-	33,150	3,500	217,750
Capital Contributions/Developer Contributions	-	-	-	21,000	-	21,000
<b>TOTAL SOURCES</b>	<b>\$ 15,888,594</b>	<b>\$ 3,651,963</b>	<b>\$ -</b>	<b>\$ 8,355,772</b>	<b>\$ 863,307</b>	<b>\$ 28,759,636</b>
Interfund Transfers - In	573,528	-	-	-	-	573,528
Fund Balance/Reserves/Net Assets	15,633,476	3,899,750	1,079,087	4,479,571	998,556	26,090,440
<b>TOTAL REVENUES, TRANSFERS &amp; FUND BALANCE</b>	<b>\$ 32,095,598</b>	<b>\$ 7,551,713</b>	<b>\$ 1,079,087</b>	<b>\$ 12,835,343</b>	<b>\$ 1,861,863</b>	<b>\$ 55,423,604</b>
<b>EXPENDITURES/EXPENSES</b>						
General Government	\$ 4,657,736	\$ -	\$ -	\$ -	\$ -	\$ 4,657,736
Building Services	-	930,373	-	-	-	930,373
Public Safety	6,459,866	2,000	-	-	-	6,461,866
Streets	233,842	-	-	-	-	233,842
Recreation, Culture, and Tourism	555,364	2,653,592	-	-	-	3,208,956
Physical Environment	1,362,989	-	-	4,940,922	-	6,303,911
Municipal Transportation	-	225,000	-	1,106,885	-	1,331,885
Debt Service	-	-	-	1,643,150	-	1,643,150
Internal Services	-	-	-	-	602,940	602,940
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>\$ 13,269,797</b>	<b>\$ 3,810,965</b>	<b>\$ -</b>	<b>\$ 7,690,957</b>	<b>\$ 602,940</b>	<b>\$ 25,374,659</b>
Interfund Transfers - Out	-	205,727	-	367,801	-	573,528
Fund Balance/Reserves/Net Assets	18,825,801	3,535,021	1,079,087	4,776,585	1,258,923	29,475,417
<b>TOTAL EXPENDITURES, TRANSFERS, &amp; FUND BALANCE</b>	<b>\$ 32,095,598</b>	<b>\$ 7,551,713</b>	<b>\$ 1,079,087</b>	<b>\$ 12,835,343</b>	<b>\$ 1,861,863</b>	<b>\$ 55,423,604</b>

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE TOWN CLERK'S OFFICE (9293 HARDING AVENUE, SURFSIDE, FL 33154) AS A PUBLIC RECORD.