



**Town of Surfside
Regular Town Commission Meeting
AGENDA
August 10, 2021
7 p.m.**

- 1. Opening**
 - A. Call to Order**
 - B. Roll Call of Members**
 - C. Mayor and Commission Remarks** – Mayor Charles W. Burkett
 - D. Agenda and Order of Business** Additions, deletions and linkages
 - E. Community Notes** – Mayor Charles W. Burkett
- 2. Quasi-Judicial Hearings – N/A**
- 3. Consent Agenda** *(Set for approximately 7:30 p.m.) All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting. They will be recognized to speak prior to the approval of the consent agenda.*
 - A. Minutes** – Sandra N. McCreedy, MMC, Town Clerk **(Pages 1 – 32)**
 - May 26, 2021 – Special Town Commission Meeting – Quasi Judicial
 - June 8, 2021 - Budget Workshop Meeting Minutes
 - June 8, 2021 – Quasi-Judicial Hearing Meeting Minutes
 - June 8, 2021 – Regular Town Commission Meeting Minutes
 - *B. Town Manager’s Report** – Andrew Hyatt, Town Manager **(Pages 33 – 150)**
 - *C. Town Attorney’s Report** – Weiss Serota, Town Attorney **(Pages 151 – 161)**

D. Committee Reports - Andrew Hyatt, Town Manager (Pages 162 – 205)

- April 5, 2021 – Tourist Board Meeting Minutes
- April 21, 2021 – Budget Advisory Committee Meeting Minutes
- April 29, 2021 – Planning and Zoning Board Meeting Minutes
- May 3, 2021 - Tourist Board Meeting Minutes
- May 25, 2021 – Parks and Recreation Committee Meeting Minutes

E. Ratification of Interlocal Agreement between the Miami-Dade County Clerk of Courts and the Town regarding Parking Citations – Town Manager Andrew Hyatt (Pages 206 – 216)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RATIFYING AND APPROVING AN INTERLOCAL AGREEMENT WITH THE MIAMI-DADE COUNTY CLERK OF COURTS FOR ACCESS TO THE UNIFORM DIGITAL PARKING CITATION ISSUING SYSTEM; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

F. Solid Waste Services Special Assessment Final Rate Resolution – Town Manager Andrew Hyatt (Pages 217 – 226)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RELATING TO SOLID WASTE MANAGEMENT SERVICES, INCLUDING COLLECTION, DISPOSAL AND RECYCLING OF RESIDENTIAL SOLID WASTE IN THE TOWN OF SURFSIDE, FLORIDA; REIMPOSING SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED RESIDENTIAL PROPERTY LOCATED WITHIN THE TOWN OF SURFSIDE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021; APPROVING THE RATE OF ASSESSMENT; APPROVING THE ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.

G. No Cost COVID-19 Testing Kiosk – Commissioner Charles Kesl (Pages 227-243)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A TEMPORARY REVOCABLE, NON-EXCLUSIVE LICENSE AGREEMENT WITH CURATIVE INC. TO PROVIDE A SELF-SERVICE KIOSK AT TOWN HALL FOR COVID-19 TESTING; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

4. Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

A. Second Reading Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

B. First Reading Ordinances

5. Resolutions and Proclamations

(Set for approximately 9:45 p.m.) (Note: Depends upon length of Good and Welfare)

- A. Resolution Urging President Joseph R. Biden, Jr. and the Biden Administration to Condemn the Cuban Government's Handling of the Pro-Democracy Protests and Supporting the Cuban People in their Struggle for Freedom and Basic Needs– Commissioner Nelly Velasquez**

(Pages 244 – 247)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, URGING PRESIDENT JOSEPH R. BIDEN, JR. AND THE BIDEN ADMINISTRATION TO CONDEMN THE CUBAN GOVERNMENT'S HANDLING OF THE PRO-DEMOCRACY PROTESTS AND SUPPORT THE CUBAN PEOPLE IN THEIR STRUGGLE FOR FREEDOM AND BASIC NEEDS; EXPRESSING SUPPORT FOR THE CUBAN PEOPLE'S STRUGGLE FOR DEMOCRACY AND BASIC NEEDS AND DENOUNCING THE CUBAN DICTATORSHIP'S VIOLENCE AGAINST THE CUBAN PEOPLE; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

- B. Abbott Avenue Drainage Improvements – Andrew Hyatt, Town Manager**

(Pages 248 – 253)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AND AUTHORIZING THE DESIGN PHASE OF SCENARIOS ONE (1) AND SEVEN (7) PURSUANT TO THE PROJECT ENGINEERING REPORT PREPARED BY KEITH & ASSOCIATES, INC. FOR THE ABBOTT AVENUE DRAINAGE IMPROVEMENTS PROJECT FROM 90TH STREET TO 96TH STREET; AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE DESIGN PHASE OF THE IMPROVEMENTS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

- C. Street Sweeping Services Contract Award with Star Cleaning USA, Inc. as a Result from RFP 2021-02 and Evaluation Committee Recommendation - Andrew Hyatt, Town Manager (Pages 254 – 278)**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AWARDING A CONTRACT TO STAR CLEANING USA, INC. FOR STREET SWEEPER SERVICES PURSUANT TO RFP NO. 2021-02; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

- D. FY 2021 Budget Amendment Resolution No. 10 - Andrew Hyatt, Town Manager (Pages 279-282)**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET AMENDMENT NO. 10 FOR THE FISCAL YEAR 2020/2021 BUDGET; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**6. Good and Welfare/ Public Comments from Residents
(Set for approximately 8:15 p.m.)**

Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.

7. Town Manager and Town Attorney Reports

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

8. Unfinished Business and New Business

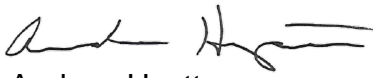
9. Mayor, Commission and Staff Communications

- A. Ending Option to Contribute to Parking Fund in Lieu of having Required Parking in Building Plans – Commissioner Charles Kesl (Pages 283 – 288)**
- B. Demolition by Neglect - Mayor Charles W. Burkett (Pages 289 – 291)**
- C. Excessive Homeless Contribution made by the Former Commission - Mayor Charles W. Burkett (Page 292)**
- D. Lowering of Property Taxes and Water Bills – Staff Report – Andrew Hyatt, Town Manager (Page 293)**
- E. Climate Environmental Collective Revised - Vice Mayor Tina Paul (Pages 294-296)**
- F. Interest Free Loans to Surfside Builders Granted by Former Mayor and Commission – Mayor Charles W. Burkett (Pages 297 – 309)**

- G. Amending Town Code Section 2-237 Business Relationships** – Commissioner Eliana Salzhauer (Pages 310 – 315)
- H. Community Center Pool Deck Lighting - Staff Report** – Andrew Hyatt, Town Manager (Pages 316 – 317)
- I. Community Center Second Floor – Staff Report** - Andrew Hyatt, Town Manager (Page 318)
- J. Amend Tourist Board Ordinance** – Commissioner Nelly Velasquez (Page 319)
- K. Legally Defective Charter Amendment Vote in 2012** – Mayor Charles W. Burkett (Page 320)
- L. Cone of Silence/Secrecy** – Mayor Charles W. Burkett (Page 321)
- M. License Plate Readers** – Mayor Charles W. Burkett (Page 322)
- N. Cancel Culture in Surfside** - Mayor Charles W. Burkett (Pages 323-329)
- O. Permit Process** - Mayor Charles W. Burkett (Pages 330-341)
- P. High Water Bill** – Mayor Charles W. Burkett (Pages 342-343)
- Q. Increased Commercial Airliner Flights over Surfside** - Mayor Charles W. Burkett (Page 344)
- R. Purchase of Electric Vehicles** - Mayor Charles W. Burkett (Page 345)
- S. One-way automatic gate at 96th Street and Bay Drive** - Mayor Charles W. Burkett (Page 346)
- T. Draconian Fines for Residents** - Mayor Charles W. Burkett (Pages 347-353)
- U. Surfside’s Brand Name, Miami’s Uptown Beach Town** – Mayor Charles W. Burkett (Page 354)
- V. Daylight Plane Requirement for New Construction** – Commissioner Charles Kesl (Pages 355-357)
- W. Six Month Performance Evaluation of Town Manager Andrew Hyatt** - Mayor Charles W. Burkett (Pages 358-359)
- X. Abandoned Sports Equipment on Streets, Unmarked Unattended** – Commissioner Charles Kesl (Pages 360-361)
- Y. EpiPen** - Commissioner Eliana Salzhauer (Pages 362-365)
- Z. Private Security Service** – Mayor Charles W. Burkett (Page 366)
- AA. Champlain South: “Don’t Wait...Accelerate!” Action Plan & Changes Necessary to Prevent Another Catastrophe** – Commissioner Eliana Salzhauer (Pages 367-396)
- BB. Remote Participation by Commissioners** – Commissioner Charles Kesl (Page 397)
- CC. Extension of Zoning in Progress** – Tony Recio, Town Attorney (Pages 398-402)

10. Adjournment

Respectfully submitted,



Andrew Hyatt
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



**Town of Surfside
Special Town Commission Meeting
Quasi-Judicial Hearing
9293 Harding Avenue
Surfside, FL 33154
MINUTES
May 26, 2021
5:00 p.m.**

1. Opening

A. Call to Order

Mayor Burkett called the meeting to order at 5:11 p.m.

B. Roll Call of Members

Town Clerk McCready called the roll with the following members present:

Present: Mayor Charles Burkett, Vice Mayor Tina Paul, Commissioner Nelly Velasquez, Commissioner Charles Kesl.

Absent: Commissioner Eliana Salzhauer.

Also present were Town Manager Andrew Hyatt, Town Attorney Lillian Arango, Town Attorney Tony Recio, Town Planner Lisa Maack and Building Official James McGuinness.

2. Quasi-Judicial Hearings

A. 8712 Byron Avenue – JAG Byron, LLC – Waiver of Plat No. D-24543 – Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA; APPROVING AND ACCEPTING WAIVER OF PLAT NO. D-24543 APPROVED BY THE PLAT COMMITTEE OF MIAMI-DADE COUNTY, FLORIDA, FOR THE PROPERTIES LOCATED AT 8712 BYRON AVENUE, SURFSIDE, FLORIDA; PROVIDING FOR ACCEPTANCE OF A VOLUNTARY CONDITION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney Recio read the quasi-judicial statement into the record.

Town Clerk McCready confirmed compliance with the noticing and advertisement requirements.

Town Attorney Recio polled the Commission for ex-parte communication.

Commissioner Velasquez did not speak with anyone regarding this project.

Commissioner Kesl did not speak with anyone regarding this project.

Vice Mayor Paul did not speak with anyone regarding this project.

Mayor Burkett did not speak with anyone regarding this project.

Town Clerk McCready swore in the applicant.

Town Clerk McCready read the title of the resolution into the record.

Town Planner Lisa Maack gave staff recommendations and provided a summary of the item and application.

Mayor Burkett asked if what they are doing tonight is talking about the size of the lot.

The following individuals from the public spoke:

Jeff Rose spoke regarding the improper size of the lot and if they build they would be nonconforming.

George Kousalous stated that there is an issue with the waterfront lots and provided a way to rectify the problem.

Commissioner Velasquez asked for Mr. Rose to identify the lots on the Town of Surfside Zoning Map on the wall.

Mr. Rose identified the lots in question.

Mayor Burkett stated that the 3 lots are north of St. Joseph.

Vice Mayor Paul asked the speakers if they are supporting the applications.

Mr. Kousoulas stated he is in support of this application.

Mr. Rose stated he is in support of this application.

Commissioner Kesl spoke regarding the lots that are sitting there and are not properly zoned.

Vice Mayor Paul asked the Town Planner if this is the right fit or change the zoning to H30B to match the size of the lots as they currently exist. She spoke regarding this coming before the Planning and Zoning Board in 2015 and the issue was the similarity of the homes and it seems an aggregation of lots. She also asked how to proceed on how to rectify the problem. She asked if they are nonconforming because they belong in H30B.

Town Planner Maack addressed the question asked by Vice Mayor Paul, how they are building the map and they are trying to fix it and move forward.

Town Attorney Recio stated that this applicant has gone through the process and is trying to meet the code and is what the code currently states.

Mayor Burkett stated that what they are doing is making an exception and have a possible solution.

Further discussion took place regarding a way of rectifying the problem as well as possibly changing the zoning portion of the code.

Commissioner Kesl asked if this is an advantage as it pertains to taxes.

Town Attorney Recio stated that all will factor into the value of the homes.

Yoann Andreu, representing the applicant spoke on the project.

A motion was made by Commissioner Velasquez to approve the resolution, seconded by Commissioner Kesl. The motion carried with 4-0 vote with Commissioner Salzhauer absent.

B. 8851 Harding Avenue – 8851 Harding, LLC. – Site Plan Approval – Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA; [APPROVING/DENYING] A SITE PLAN APPLICATION FOR PROPERTY GENERALLY LOCATED AT 8851 HARDING AVENUE, SURFSIDE, FLORIDA; PROVIDING FOR CONDITIONS; PROVIDING FOR VIOLATION OF CONDITIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk McCready confirmed compliance with the noticing and advertisement requirements.

Town Attorney Recio polled the Commission for ex-parte communication.

Town Clerk McCready read the title of the resolution into the record.

Commissioner Velasquez stated that she spoke with Juan David regarding the project.

Commissioner Kesl stated he spoke with Juan David regarding the project.

Vice Mayor Paul received a call from Juan David but did not speak to him regarding the project.

Mayor Burkett stated that he spoke with Juan David regarding the project.

Town Planner Maack provided staff recommendations and a summary of the project. She stated that the Planning and Zoning Board did not recommend approval, but staff does recommend approval.

Town Clerk McCready swore in the applicant.

Juan David, architect for the project spoke regarding the application.

The following individuals from the public spoke:

George Kousoulas stated that at times staff will recommend approval of an item although the Planning and Zoning Board recommends denial and believes the Planning and Zoning Board does not listen.

Jeff Rose agreed with Mr. Kousoulas and stated that the issue being presented with this Planning and Zoning Board is that although the application meets all aspects of the code, the Planning and Zoning Board denies the application.

Yoann Andreu agrees with Mr. Rose and stated that the issue is with the new Planning and Zoning Board, even though the property meets code requirements.

Commissioner Kesl thanked the speakers and does not see the Planning and Zoning Board as a renegade Board and that block has many dangerous spots. He spoke regarding the curb cuts and controlling traffic.

Vice Mayor Paul thanked Mr. David and thanked him for listening to the previous Commission recommendations and taking that into consideration and making the changes. She stated that some of her concerns are regarding the garage ramp and slope and to add that as a condition of approval. She would like to know the size of the covering of the roof top equipment screening. She also would like to see the equipment fully screened. She asked what type of glass they will use. She asked to add to the resolution what is the plan to protect the neighboring properties from debris during demolition.

Mr. David addressed the comments made regarding the equipment screening and size. He stated that he agrees to fully screen the equipment. He also

discussed the ramp. He stated that they reduced the size of the building and they do not need the loading space. He stated that the slope went down from 33 degrees to 22 degrees. He will also take into consideration safety measures to be put in place. He stated that the glass will have a light tint and be nonreflective. He stated that they will have a very heavy and nice landscaping plan. He stated that will be up to the general contractor as to how they will handle the demolition.

Commissioner Velasquez asked if the Town has a specific way of doing construction.

Vice Mayor Paul asked for the neighboring properties to be protected during demolition. She asked regarding the grass paved and how much square footage is being used and why is it being counted as a pervious area.

Mr. David stated that the walkway is the area being used instead of using it as a pervious area.

Town Planner Maack stated that they still meet the pervious area requirement.

Vice Mayor Paul asked regarding page A.0.3. and the existing overhead electrical and why the undergrounding of utilities is not included.

Mr. David stated that they are undergrounding their service lines because the transformer is in the front of the yard. The existing service line is on an existing property and they are coordinating with FPL.

Vice Mayor Paul wanted to confirm that the line is not on their property line. She asked for the garage slope to be looked at and if there is a ride share drop off area. She asked if all the trees are being removed and relocated.

Mr. David stated that Florida Department of Transportation (DOT) denied a drop off lane and they have some parking available on the ramp. He stated that the trees are being removed and they have a landscape plan and there are no trees that are salvageable. He stated that it was approved from DERM.

Vice Mayor Paul would like to add to the resolution to protect neighboring properties, the applicant secure a building permit prior to a demolition permit being issued, the applicant shall submit a demolition plan to the Town Manager and Town Building Official for approval and provide a parking plan for construction workers.

Town Attorney Recio read into the record the requirements for construction and providing parking for construction workers along with the fines that can be imposed.

Commissioner Velasquez spoke regarding the parking and drop off zones.

Mayor Burkett asked if there were studios or one-bedroom apartments.

Mr. David stated that they are one-bedroom apartments.

Mayor Burkett spoke regarding not having reflection glass and mechanical noise. He stated that he would like to approve as a condition to the resolution that the mechanical equipment will be always screened and provide an element to reduce the noise. He spoke regarding undergrounding of utilities line under their property. He spoke regarding the dropping off and picking up of individuals on Harding Avenue.

Mr. David addressed the question by Mayor Burkett regarding the picking up and dropping off individuals.

Further discussion took place regarding the drop off and pick up zones as well as parking.

Vice Mayor Paul suggested advocating for another stop light on the street.

Discussion took place regarding the amendments to the resolution.

A motion was made by Commissioner Kesl to approve the resolution with stated conditions, seconded by Commissioner Velasquez. The motion carried with 4-0 vote with Commissioner Salzhauer absent.

3. Adjournment

A motion was made by Commissioner Kesl to adjourn the meeting without objection at 6:36 pm. The motion received a second Commissioner Velasquez. The motion carried with a 4-0 vote with Commissioner Salzhauer absent.

Accepted this _____ day of _____, 2021.

Charles W. Burkett, Mayor

Attest:

Sandra N. McCready, MMC
Town Clerk



**Town of Surfside
Budget Workshop
MINUTES
June 8, 2021
5:00 p.m.**

1. Opening

A. Call to Order

Mayor Burkett called the meeting to order at 5:04 p.m.

B. Roll Call of Members

Town Clerk McCready called the roll with the following members present:

Present: Mayor Charles Burkett, Vice Mayor Tina Paul, Commissioner Nelly Velasquez, Commissioner Charles Kesl (arrived at 5:09 p.m.), and Commissioner Eliana Salzhauer (arrived at 5:37 p.m.).

Also present were Town Manager Andrew Hyatt, Town Attorney Lillian Arango, and Assistant Town Manager Jason Greene.

**2. Budget Workshop, Discussion and Direction for the FY 2022 Budget–
Andrew Hyatt, Town Manager**

Assistant Town Manager Greene gave an introduction and PowerPoint presentation along with the program modifications and capital improvement outlay. He provided property value and millage summary.

Commissioner Velasquez asked if they had to vote on anything tonight.

Assistant Town Manager Greene stated that they will not be voting on any items tonight. He provided the item of preservation of ordinances in the Town Clerk's Office.

Commissioner Velasquez asked if this will be done by an outside company and will they offer a digital set.

Assistant Town Manager Greene stated that it is an outside company that is experienced at the preservation of documents.

Town Clerk McCready provided a summary of what the company does for the preservation of the documents and stated that they will be digitized.

Assistant Town Manager Greene provided the program modification for the Police body worn camera.

Vice Mayor Paul stated that she has privacy concerns and sensitivity issues with the body worn camera.

Mayor Burkett asked if the Town has a policy for the body worn camera.

Chief Yero stated that they have policies and they are not going to deviate from the policy and law.

Commissioner Velasquez asked why the parking enforcement officers need the body worn cameras.

Police Chief Yero stated his recommendation is that they do come across individuals that they are giving the citation to and it protects the parking officer from being verbally abused. It will overall help with customer service and this is a great way to document customer service.

Vice Mayor Paul stated that her concern is when they go to a person's house to help them with something that is not controversial. Her concern is the privacy of the resident.

Police Chief Yero stated that every interaction is recorded but not disseminated and the recording for a fall is only saved for thirty days.

Commissioner Velasquez asked how much the body worn cameras cost for the parking enforcement officers.

Assistant Town Manager Greene stated that the cost would be \$35,000 per year.

Commissioner Kesl stated that he understands where it is coming from, but he changed his mind on the topic. He spoke regarding peace officers or someone working at a home, it is a slippery slope and causes concern. He agrees with the body worn cameras for police officers but not for parking enforcement officers.

Commissioner Velasquez agrees with Commissioner Kesl. She asked if the cameras are on all the time.

Mayor Burkett stated that those cameras encourage good behavior.

Police Chief Yero stated that they turn on the camera upon personal interaction. The camera is always recording in eight second intervals.

Vice Mayor Paul agrees with this because they do not have any other form of defense.

Further discussion took place regarding body worn cameras on parking enforcement officers and if there is a need for them to wear them.

Assistant Town Manager Greene provided the program modification of the traffic radar guns and will be distributed to police as they come in and set up a traffic detail. The guns must be calibrated.

Commissioner Velasquez asked if that means that they will be giving out more speeding tickets.

Mayor Burkett stated that the special speed detail is working and needs to go further down. He stated that he supports this and keep that focus.

Commissioner Kesl is in support of the item.

Assistant Town Manager Greene provided the program modification for the CAT 5 storm hardening of Town Hall.

Vice Mayor Paul stated that she supports this and asked if some of this could be reimbursable.

Assistant Town Manager Greene addressed the comment made by Vice Mayor Paul.

Commissioner Velasquez asked if this is a study.

Assistant Town Manager Greene stated that this is hiring a company to come and do a study.

Commissioner Kesl spoke regarding having an operational plan in place and agrees that Town Hall needs to be hardened.

Assistant Town Manager Greene stated that they do have an extensive operation plan for disasters and the Police Department does follow ICS through NIMS which is a national structure.

Commissioner Salzhauer stated that the issue here will be storm surge and the money could be better spent. She stated that if they could get a 50% grant match she would support the item.

Further discussion took place regarding the strengthening of Town Hall and the study.

Assistant Town Manager Greene stated that they can look at the grant ability.

Commissioner Velasquez stated that no money will be spent on a study until a grant is obtained.

Vice Mayor Paul stated that this is for the employees that have to stay here.

Discussion took place regarding the money being spent in a better way for improvements of the building instead of a study.

Assistant Town Manager Greene spoke regarding the fuel tank replacement for the underground tank, as well as the two new additional positions for the Public Works Department.

Assistant Town Manager Greene spoke regarding the new Town Website redo to work with the new inhouse team. This will be to put a new website and intranet in place and it will be a one-time fee. He stated that 33% will be coming out of the Tourist Fund.

Commissioner Velasquez asked if something could be done for the utilities.

Assistant Town Manager Greene spoke regarding the bike racks and different designs.

Discussion took place regarding the different bike rack designs.

Assistant Town Manager Greene discussed the lifeguard stands.

Commissioner Salzhauer stated that the reason why they did not move forward was the ongoing expense to maintain them. She asked what street the Miami Beach stand is located at.

Parks and Recreation Director Milian stated that it is located at 85th Street and advised the size of the stand.

Discussion took place regarding the need for the lifeguard stands and the additional 4 x 4 ATV vehicle.

Assistant Town Manager Greene introduced the tennis court divider item.

Vice Mayor Paul asked why they have not used it before.

Assistant Town Manager Greene stated that they have more programs and use more tennis courts due to the increase in tennis programs.

Commissioner Salzhauer would like pool lights at night.

Vice Mayor Paul would like to add back the strategic 305 resiliency plan.

Mayor Burkett would like to see the money for raising houses.

Commissioner Kesl spoke regarding the 305-resiliency plan.

Further discussion took place regarding bringing back the 305-resiliency plan and not the resiliency officer position.

Mayor Burkett requested to take out the 305-resiliency plan.

Commissioner Salzhauer asked for the Commission to get a copy of the 305 Resiliency Plan.

Assistant Town Manager Greene provided the program modification for the fireworks.

Commissioner Kesl agrees with the fireworks.

Commissioner Velasquez would like the fireworks.

Vice Mayor Paul is not in support of the item.

Commissioner Salzhauer stated that the fireworks are not environmentally safe.

Consensus was reached to leave the fireworks with the smaller fireworks like in the past.

Assistant Town Manager Green introduced the main pool ladder and lifeguard stand item.

Vice Mayor Paul asked what is the life span of these lifeguard stands.

Assistant Town Manager Greene stated that these stands are the original ones.

Assistant Town Manager Greene continued providing the remaining program modifications.

Vice Mayor Paul asked if they will be reviewing the charette of 2006.

Assistant Town Manager Greene continued to provide a summary regarding the downtown walkability and lighting study.

Commissioner Velasquez asked what type of lighting took place and if that includes the palm trees and lamp posts. She asked what is this lighting project he is talking about.

Commissioner Velasquez asked to have the RFP for the downtown lighting sent to the Commission.

Assistant Town Manager Greene spoke regarding the plan review software.

Commissioner Salzhauer spoke regarding having an outside contractor for computer software security.

Mayor Burkett stated that there are backups being done and being done inhouse.

Greene spoke regarding repairing street ends at 89th Street.

Commissioner Velasquez stated that they should do more streets.

Consensus was reached to add 88th Street as well as 89th Street.

Assistant Town Manager Greene spoke regarding replacing the fire panel.

Assistant Town Manager Greene spoke regarding replacing the water meters.

Public Works Director Stokes explained the need to replace the water meters.

Discussion took place regarding the cost and amount of time it will take to replace the meters.

Assistant Town Manager Greene spoke regarding the next item which is finding illegal stormwater usage which is required by DERM.

Assistant Town Manager Greene provided the curb replacement for the stormwater which will help with drainage.

Assistant Town Manager Greene spoke regarding the need for a 4 x 4 beach vehicle, because the current one is at its end of life.

Vice Mayor Paul stated that she will support it but would like to look at electric vehicles.

Assistant Town Manager Greene stated that they will continue to look at electric vehicles that will have the power to run on the sand.

Assistant Town Manager Greene spoke regarding the replacement of 4 additional police vehicles. They are not additional ones, they are replacing 4

vehicles that are at 100,000 miles and will replace the last of the chargers and moving towards the SUV which will help with flooding.

Commissioner Velasquez asked if the vehicles get maintenance and try to extend their life to 100,000 miles.

Assistant Town Manager Greene stated that the vehicles are reaching 100,000 miles.

The following individuals from the public spoke:

Joshua Epstein spoke regarding updating the Community Center and raising the hourly rate for the part-time employees.

Commissioner Salzhauer responded to speaker Joshua Epstein's comments.

Commissioner Salzhauer asked Assistant Town Manager Greene to bring back to the Commission what it would cost to raise the minimum wage for part-time employees to \$15.00 an hour for those that are not covered by the union.

Town Manager Hyatt stated that they are working on entering into a contract with AFSCME union for full time general employees.

3. Adjournment

A motion was made by Commissioner Kesl to adjourn the meeting without objection at 6:47 p.m., seconded by Commissioner Velasquez. The motion carried with a 5-0 vote.

Accepted this _____ day of _____, 2021.

Charles W. Burkett, Mayor

Attest:

Sandra N. McCready, MMC
Town Clerk



**Town of Surfside
Special Town Commission Meeting
Quasi-Judicial Hearing
MINUTES
June 8, 2021
6:30 p.m.**

1. Opening

A. Call to Order

Mayor Burkett called the meeting to order at 6:59 p.m.

B. Roll Call of Members

Town Clerk McCready called the roll with the following members present:

Present: Mayor Charles Burkett, Vice Mayor Tina Paul, Commissioner Nelly Velasquez, Commissioner Charles Kesl and Commissioner Eliana Salzhauer (arrived at 7:02 p.m.)

Also present were Town Manager Andrew Hyatt, Town Attorney Lillian Arango, Town Attorney Tony Recio, Town Planner Lisa Maack and Building Official James McGuinness.

2. Quasi-Judicial Hearings

A. 9133-9149 Collins Avenue- Seaway Condo Acquisition, LLC. Site Plan Amendment – Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A SITE PLAN AMENDMENT APPLICATION FOR PROPERTY GENERALLY LOCATED AT 9133-9149 COLLINS AVENUE, SURFSIDE, FLORIDA, TO AMEND CONDITION NO. 3 OF RESOLUTION NO. 2018-2489 TO INCORPORATE MIAMI-DADE HISTORIC PRESERVATION BOARD SPECIAL CERTIFICATE OF APPROPRIATENESS NO. 2019-32-S; RETAINING THE SITE PLAN AND CONDITIONAL USE APPROVALS, CONDITIONS, AND ALL OTHER ASPECTS OF THE PREVIOUS APPROVALS SET FORTH IN RESOLUTION NOS. 2018-2489 AND 2021-2782; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney Recio read the quasi-judicial statement into the record.

Town Clerk McCready confirmed compliance with the noticing and advertisement requirements.

Town Attorney Recio polled the Commission for ex-parte communication.

Commissioner Kesl stated that he met with Bill Thompson.

Vice Mayor Paul stated that she met with Bill Thompson.

Mayor Burkett stated that he met with Bill Thompson.

Commissioner Velasquez stated that she spoke with Bill Thompson.

Commissioner Salzhauer stated that she spoke with Bill Thompson.

Town Clerk McCready read the title of the resolution into the record.

Town Planner Lisa Maack gave staff recommendations and provided a summary of the item and application.

Town Clerk McCready swore in the applicant.

Ian DeMello, Esquire, representing the applicant provided a presentation of the project.

Bill Thompson, architect, representing the applicant provided a summary of the project's historic preservation and new conditions. He stated that they are requesting for the Commission to consider the second COR.

Commissioner Kesl asked if they could show which areas are original and which ones are being demolished and changed.

Mr. Thompson showed the Commission on the PowerPoint slide which areas are originals and which ones are being changed.

Commissioner Kesl asked how one determines which parts are sound to keep.

Kathleen Kauffman, Miami Dade County Historic Preservation, spoke regarding the historic preservation portion of the project.

Commissioner Velasquez asked if Miami Dade County has approved this.

Ms. Kauffman stated that Miami Dade County Historic Preservation has approved the project.

Vice Mayor Paul spoke regarding the Seaway's designation in 2014 and gave a history of the property and historic designation.

Commissioner Kesl asked how the project would be moved and best practices.

Monsier Maraguay, project engineer for the project spoke regarding the move of the building.

Further discussion took place among the Commission regarding the moving of the building.

Commissioner Kesl requested for the motion to be modified to add that the Town Building Department provide an oversight to monitor what is taking place on the property.

Vice Mayor Paul asked if this is something that is common for the Building Department to have oversight of the project.

Building Official McGuinness stated that the Building Department will oversee the project.

A motion was made by Vice Mayor Paul to approve the resolution with the condition that the Building Department oversee the project and moving of the building, seconded by Commissioner Velasquez. The motion carried with 5-0 vote.

3. Adjournment

A motion was made by Commissioner Velasquez to adjourn the meeting without objection at 7:31 pm. The motion received a second Vice Mayor Paul. The motion carried with a 5-0 vote.

Accepted this _____ day of _____, 2021.

Charles W. Burkett, Mayor

Attest:

Sandra N. McCready, MMC
Town Clerk



**Town of Surfside
Regular Town Commission Meeting
MINUTES
June 8, 2021
7 p.m.**

1. Opening

A. Call to Order

Mayor Burkett called the meeting to order at 7:42 p.m.

B. Roll Call of Members

Town Clerk McCready called the roll with the following members present:

Present: Mayor Charles Burkett, Vice Mayor Tina Paul, Commissioner Nelly Velasquez, Commissioner Charles Kesl and Commissioner Eliana Salzhauer (arrived at 7:56 p.m.).

Also present were Town Manager Andrew Hyatt, Town Attorney Lillian Arango.

C. Mayor and Commission Remarks – Mayor Charles W. Burkett

D. Agenda and Order of Business Additions, deletions and linkages

Vice Mayor Paul would like to link 5C (Censure Resolution) with 9Q (Cancel Culture in Surfside).

Mayor Burkett requested to walk on an item relating to a resolution for Juneteenth day which is on June 19 and would like to put this on the agenda.

A motion was made by Commissioner Kesl, to add the item on the agenda and place it before item 5A (Hamsa-Hamsa), seconded by Commissioner Velasquez. The motion carried with a 4-0 vote with Commissioner Salzhauer absent.

E. Community Notes – Mayor Charles W. Burkett

Vice Mayor Paul spoke regarding Pride Month and wanted to commemorate Pride Month.

Commissioner Velasquez gave an update on the undergrounding project and Abbott Avenue drainage and asked Town Manager Hyatt to provide an update.

F. Financial Audit Presentation – Andrew Hyatt, Town Manager

Brandon Lopez, Marcum LLP, external auditors provided the financial statement overview.

The Commission requested Mr. Lopez to come back next month to give another overview of the financial statements.

**G. Proclamation Approval and Presentation for Code Compliance
Appreciation Week - Mayor Charles W. Burkett**

Mayor Burkett read the proclamation into the record and presented it to Code Compliance.

A motion was made by Vice Mayor Paul to approve the Proclamation, seconded by Commissioner Kesl. The motion carried with a 4-0 vote with Commissioner Salzhauer absent.

2. Quasi-Judicial Hearings – N/A

3. Consent Agenda (*Set for approximately 7:30 p.m.*)

Vice Mayor Paul requested to pull 3J because she does not agree having the monies coming from the FY 2020 reserves for the 96th Street Park Project. She stated that it should be allocated from FY 2021 budget.

Town Manager Hyatt stated that item 3J (Budget Amendment No. 9) is the budget amendment for the 96th Street Park.

Commissioner Velasquez stated that she does not agree with that and that money has to be set aside now not next year.

Commissioner Kesl commented that the proportion was set aside and what is coming out of reserves.

Assistant Town Manager Greene stated that they are not taking the funds out of reserves, they are just adding less to reserves.

Vice Mayor Paul asked for Assistant Town Manager Greene to explain the difference in setting it aside now and in 2021.

Assistant Town Manager Greene explained the difference and stated that they have sufficient funding to move forward with the project.

Commissioner Salzhauer agrees to move forward with the project and agrees with Commissioner Velasquez.

A motion was made by Vice Mayor Paul to approve the Consent Agenda without item 3J (Budget Amendment No. 9). The motion died for lack of a second.

A motion was made by Commissioner Velasquez. to approve the Consent Agenda, seconded by Commissioner Kesl. The motion carried with a 5-0 vote.

A. Minutes – Sandra N. McCreedy, MMC, Town Clerk

- May 4, 2021 Special Town Commission Meeting Minutes
- May 11, 2021 Regular Town Commission Meeting Minutes

Approved on consent.

***B. Town Manager's Report** – Andrew Hyatt, Town Manager

Approved on consent.

***C. Town Attorney's Report** – Weiss Serota, Town Attorney

Approved on consent.

D. Committee Reports - Andrew Hyatt, Town Manager

- February 25, 2021 Planning and Zoning Board Meeting Minutes
- March 25, 2021 Planning and Zoning Board Meeting Minutes
- April 12, 2021 Special Parks and Recreation Committee Meeting Minutes
- April 19, 2021 Parks and Recreation Committee Meeting Minutes

Approved on consent.

E. Resolution Authorizing Memorandum of Understanding between the Town of Surfside and Florida Department of Law Enforcement - Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF SURFSIDE AND THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT RELATING TO INVESTIGATIONS OF INCIDENTS INVOLVING THE USE OF DEADLY

FORCE BY LAW ENFORCEMENT OFFICERS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

F. Resolution to Modify the Time Limits for Off-Street Parking (Municipal Lots) – Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RATIFYING AN AMENDMENT TO THE OFF-STREET VARIABLE PARKING RATE AND TIME LIMITATION SCHEDULE FOR MUNICIPAL PARKING LOTS; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

G. Independent External Audit Reengagement - Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN ENGAGEMENT LETTER WITH MARCUM LLP FOR FINANCIAL AUDITING SERVICES FOR FISCAL YEAR ENDING SEPTEMBER 30, 2021; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

H. Town Hall Chiller Coils Emergency Repair - Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING EMERGENCY REPAIR WORK FOR THE TOWN HALL AIR CONDITIONING SYSTEM'S CHILLER AND COILS REPLACEMENT FROM SMART AIR SYSTEMS, INC.; FINDING THAT THE WOTK IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)(F) OF THE TOWN CODE AS A PUBLIC WORKS PURCHASE FOR TOWN FACILITY REPAIR WORK; AUTHORIZING THE TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH WORK; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

I. Structural Plans Review Approval of Project Agreement with Alvarez Engineers, Inc. and Authorization to Expend - Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A PROJECT AGREEMENT WITH ALVAREZ ENGINEERS, INC. FOR STRUCTURAL PLAN REVIEW SERVICES PURSUANT TO THE CONTINUING SERVICES AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION; AUTHORIZING THE EXPENDITURE OF FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

J. FY 2021 Budget Amendment Resolution No. 9 - Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET AMENDMENT NO. 9 FOR THE FISCAL YEAR 2020/2021 BUDGET; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

4. Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

A. Second Reading Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

B. First Reading Ordinances

5. Resolutions and Proclamations

(Set for approximately 9:45 p.m.) (Note: Depends upon length of Good and Welfare)

A. Resolution – Juneteenth – Walked on item by Mayor Burkett

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, DECLARING JUNE 19, 2021 AS JUNETEENTH DAY IN THE TOWN OF SURFSIDE, A FREEDOM MILESTONE IN AMERICA’S QUEST TO FORM A MORE PERFECT UNION; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk McCready read the title of the resolution into the record.

Mayor Burkett read the resolution and history of Juneteenth into the record.

Commissioner Kesl commended the Mayor for this resolution and commented on what blacks have endured in the community.

Commissioner Salzhauer thinks this is great and commented on the quote read regarding Martin Luther King. She spoke regarding everyone being more inclusive.

Town Attorney Arango read into the record the ending of the speech.

Vice Mayor Paul stated it is a good step and spoke regarding the Surf Club during her time growing up here and now everyone is allowed there.

A motion was made by Commissioner Kesl to approve the Resolution, seconded by Commissioner Velasquez. The motion carried with 5-0 vote.

B. Hamsa-Hamsa (Surf-N-Sides) Concession Agreement – Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING RENEWAL OF THE TERM OF THE AGREEMENT FOR FOOD AND BEVERAGE CONCESSION SERVICES WITH HAMSA HAMSA, LLC D/B/A SURF-N-SIDES FOR FOOD AND BEVERAGE CONCESSION SERVICES AT THE SURFSIDE COMMUNITY CENTER; AUTHORIZING THE TOWN MANAGER TO EXECUTE A SECOND AMENDMENT TO THE AGREEMENT FOR THE SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk McCready read the title of the resolution into the record.

Eli Ginsburg, Hamsa Hamsa/Surf N Sides spoke on the item and the history of his dealings with the Town. He requested for his term to be a 5-year term and for the winter month schedule to be adjusted.

Commissioner Salzhauer stated that this is to be a snack bar not a delivery service or restaurant. She believes this should be a one-year term to be renewed and does not believe we need a restaurant at the Community Center and when the pool closes he should close because they cannot have the children running around the pool deck when the lifeguards have left. She spoke regarding the past when he had these sail signs and delivery of food

to the beach and they cannot have any beach service. She stated that the signs and beach service have to be removed from the contract.

Vice Mayor Paul commented on the flags and not being closed on Saturday, which was a condition to his agreement and the only time he should be closed is during the religious High holidays. She spoke regarding the six-month probation and stated that it was because the former Town Manager wanted to terminate the contract. She is comfortable with the existing terms and conditions and does not have issues with the beach service. She stated that she is not in favor of this but would allow it and at the first sign of an issue, it will be immediately terminated.

Commissioner Velasquez stated she is fine with approving the contract and stated issues with beach service and not everyone will treat the beach with respect.

Commissioner Kesl thanked Mr. Ginsburg for serving the Community Center and stated that the rent is low and he would like to make it work for him. He will not approve any commercial activity on the beach. He asked Mr. Ginsburg if he had a business plan.

Mr. Ginsburg stated he does have a business plan and has provided it.

Commissioner Kesl spoke regarding the hours of operation during the time the Community Center is open.

Mayor Burkett spoke regarding the concession and it being done correctly.

The following individual from the public spoke:

Joshua Epstein
Jordan Wachtel
Jeff Rose
Peter Hall

Mr. Ginsburg spoke regarding signage on the beach and it is not part of the plan.

Vice Mayor Paul addressed the beach service and is not comfortable with that either. She discussed the closing time and does not agree with continuing to have the concession stand open when the pool has closed.

Commissioner Kesl encouraged Mr. Ginsburg to revamp his business plan.

A motion was made by Vice Mayor Paul to approve the resolution with existing terms and conditions except the beach service, seconded by Commissioner Salzhauer. The motion carried with a 5-0 vote.

C. Vice Mayor Tina Paul Resolution Correction – Mayor Charles Burkett

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, DECLARING THE TOWN'S COMMITMENT TO CULTIVATING AN INCLUSIVE COMMUNITY TO ENSURE THE RIGHTS OF ALL CITIZENS WILL BE PROTECTED AND RESPECTED BY CONDEMNING HATE AND EXTREMISM; PROVIDING FOR DECLARATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk McCready read the title of the resolution into the record.

Mayor Burkett introduced the item.

Vice Mayor Paul spoke regarding the item and it is not a correction it is an addition to her resolution. She stated that all religions are included and spoke regarding the other municipalities that passed the same resolution she proposed. She provided a revision to page 170 for it to read anti-Christian and not anti-Christianism.

Commissioner Salzhauer stated that the Mayor is very condensing to woman and believes that the sources he included are disgusting.

The following individual from the public spoke:
Joshua Epstein

A motion was made by Vice Mayor Paul to approve the resolution as amended to include anti-Christian and change anti-Christianism to anti-Christian, seconded by Commissioner Kesl. The motion carried with a 5-0 vote.

A motion was made by Commissioner Kesl to take a break at 10:05 p.m., seconded by Vice Mayor Paul. The motion carried with a 5-0 vote.

The meeting resumed at 10:12 p.m.

Town Clerk called the roll with the following members present:

Present: Mayor Charles Burkett, Commissioner Charles Kesl, Commissioner Velasquez

Vice Mayor Paul (arrived at 10:13 p.m.) and Commissioner Salzhauer (arrived at 10:13 p.m.)

D. Censure Resolution - Mayor Charles Burkett

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING CENSURE DIRECTED TOWARDS COMMISSIONER ELIANA SALZHAUER; FINDING THAT COMMISSIONER SALZHAUER'S BEHAVIOR IS UNACCEPTABLE AND THAT SHE MUST MAINTAIN ORDER, DECORUM, CIVILITY AND RESPECT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk McCready read the title of the resolution into the record.

Mayor Burkett read his statement into the record. He read the whereas clauses into the record.

Commissioner Salzhauer stated that if anyone endorses this document you are endorsing all the whereas clauses that are false and are in violation of truth in government. She stated that the Mayor takes things out of context and false statements made by the Mayor.

Commissioner Kesl would pass the 1st, 6th, 14th, 15th, Whereas, and add Whereas, the Town of Surfside Commission adopts the Miami Herald recommendations of May 11, 2001.

Vice Mayor Paul read a speech into the record in regards to Commissioner Kesl's censor resolution.

Commissioner Velasquez stated that the finger thing is not ok, and it is embarrassing to them and to say that it is what is done by New Yorkers is not accurate. She stated that she gets her 3 minutes and its never enough time for her to speak and that everyone's time should be respected.

Vice Mayor Paul would like to have the civility pledge to be removed from the resolution.

The following individuals from the public spoke:

Joshua Epstein
Jordan Wachtel
Jeff Rose
Dahlia Blumsteen

A motion was made by Commissioner Velasquez to approve the resolution as amended, seconded by Mayor Burkett. The motion carried with a 3-1 vote with Commissioner Salzhauer voting in opposition and Vice Mayor Paul abstaining.

6. Good and Welfare/ Public Comments from Residents
(Set for approximately 8:15 p.m.)

Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.

The following individuals from the public spoke:

Marie Hamaoui, spoke regarding her concern that the resolution will be taking real steps in protecting the Jews, Muslims, Asians in the community and focus on those people that are being affected and targeted.

Jeff Rose spoke regarding the kayak launch and the street ends.

Camila Cook, spoke regarding a petition for a traffic unit in her area.

Dalia Bumstein spoke regarding the kayak launch and the petition from Ms. Cook and the speeding.

Ann Findlay, spoke regarding the study for a traffic study on Byron Avenue.

Fernanda Sequeria spoke regarding the Waverly and the Assistant Town Manager and why her pool is cracking.

Gayle Maziak, spoke regarding the kayak launch and parking.

Joshua Epstein spoke regarding censorship.

Bob Fisher spoke regarding historic preservation and would like for Surfside to give him something that also designates his house as historic.

Mayor Burkett asked for Town Manager Hyatt to provide Mr. Fisher something for the historic preservation of his home.

Mayor Burkett closed Good and Welfare.

Commissioner Salzhauer addressed the comments made by the speakers and supports the kayak launching everywhere. She does think that the Town needs to determine where it is best to place the launch and it cannot touch the seawall in order to comply with the FIND grant requirements. She spoke regarding closing of Bay Drive and Byron Avenue. She addressed Mr. Kousoulas' comments.

Commissioner Velasquez stated that this Commission is there to do what is best for the residents. She spoke regarding the kayak launch being inside the design of the park and does not understand where the story is coming from that it is not getting done since the money has been set aside. She spoke regarding parking issue on Bay Drive. She asked for Town Manager Hyatt to address the speeding and traffic issue.

Commissioner Kesl spoke regarding the traffic safety item and slowing traffic on 88th Street. He spoke about C-Click and it is very useful. He spoke regarding the word of censor and the giving of the finger is not appropriate.

Vice Mayor Paul thanked everyone for coming out and addressed 88th Street and would like to direct the Town Manager to include 88th Street in the traffic study and place back speed bumps made of asphalt, stop signs on correct places and on

every corner. She addressed the comments made by Commissioner Velasquez about the previous Commission and no one mislead the residents. She spoke regarding the kayak launch and 96th Street.

Mayor Burkett commented on the traffic tables and does like them and likes all traffic calming ideas. He spoke regarding the stop signs that were removed. He stated that he agrees to get with Miami Dade County and get the traffic calming back and is fine with the stop signs. He spoke regarding the censoring and he stated that he felt he was being censored. He spoke regarding the kayak launch.

Commissioner Salzhauer spoke regarding the reason why the stop signs were removed and it was because a resident did not want to stop.

A motion was made by Commissioner Kesi to close good and welfare comments, seconded by Commissioner Velasquez. The motion carried by 4-1 with Vice Mayor Paul in opposition.

7. Town Manager and Town Attorney Reports

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications

A. Safety/Traffic/Transportation Update – Andrew Hyatt, Town Manager

Town Manager Hyatt provided an update on the items that have been consolidated and prepared a staff recommendation and report and provided the report.

Commissioner Kesi commented on the placement of the stop signs.

Vice Mayor Paul stated that she would like to see other ways to reduce the speeding.

A motion was made by Commissioner Salzhauer to add the stop signs back on 88th Street, seconded by Vice Mayor Paul. The motion carried with a 5-0 vote.

A motion was made by Commissioner Kesi to ban motorized bikes and skateboards, the motion was seconded by Commissioner Velasquez.

Vice Mayor Paul stated that they should also have speed limits for cyclists as well on the beach path. She requested for the Town Manager to look into that.

The following individuals spoke:

Jeff Rose stated that they are putting kids and older people in danger in not allowing electronic bikes on the beach path since there are no bike paths on the street.

Randy Rose spoke regarding e-bikes.

Joshua Epstein spoke regarding the beach paths and there is no enforcement.

Commissioner Kesl addressed the comments made by the public speakers.

Commissioner Salzhauer commented on the beach path and stated that they need to start enforcing the code.

Vice Mayor Paul spoke regarding residents requesting the placement of signs on the beach path stating that motorized bikes are not allowed.

Commissioner Velasquez stated that they should do a survey to see what the residents would like.

Commissioner Velasquez withdrew her second to the motion.

Commissioner Kesl withdrew his motion.

A motion was made by Commissioner Kesl to extend the meeting until 11:30 p.m., seconded by Commissioner Velasquez. The motion carried with a 5-0 vote.

Mayor Burkett stated that he placed the item on the agenda because he has seen individuals speeding on motorized bikes on the beach path and someone will get hurt.

Commissioner Salzhauer stated that if you have a motorized bike and are pedaling on the path that is fine unless you have a disability.

Vice Mayor Paul stated that she has residents contacting her regarding motorized bikes on the beach path that are concerned for their safety.

Commissioner Velasquez suggested getting feedback from residents to see what they would like.

A motion was made by Commissioner Salzhauer to allow motorized bikes but must not be using the motorized portion of the bike while on the beach path, seconded by Commissioner Velasquez. The motion carried with a 4-1 vote.

Town Attorney Arango stated that the hardpack is private property and they need to look into that before drafting the resolution.

A motion was made by Commissioner Kesl to move forward with the remaining Town Manager recommendations, seconded by Vice Mayor Paul. The motion carried with a 5-0 vote.

B. Ending Option to Contribute to Parking Fund in Lieu of having Required Parking in Building Plans – Commissioner Charles Kesl

Commissioner Kesl presented the item.

Town Attorney Arango reiterated to Commissioner Kesl if he would like to bring this Ordinance in order to address this in the zoning code.

Vice Mayor Paul asked for the Town Manager to do some research and bring it back and provide the consequences of eliminating this fund.

Town Attorney Arango stated that you cannot eliminate the fund for those developments that are paying into the fund.

The following member from the public spoke:
Geraldo Vildostegui

Mayor Burkett addressed the comments made by Mr. Vildostegui.

Commissioner Velasquez addressed the comments made by Mr. Vildostegui.

Vice Mayor Paul addressed the comments made by Mr. Vildostegui.

A motion was made by Commissioner Kesl to bring forward next month an Ordinance to no longer allow new applicants to contribute to the parking fund, seconded by Commissioner Salzhauer. The motion carried with a 5-0 vote.

C. Demolition by Neglect - Mayor Charles W. Burkett

Deferred to the next meeting.

D. Excessive Homeless Contribution made by the Former Commission - Mayor Charles W. Burkett

Deferred to the next meeting.

E. Lowering of Property Taxes and Water Bills – Staff Report – Andrew Hyatt, Town Manager

Deferred to the next meeting.

F. Climate Environmental Collective Revised - Vice Mayor Tina Paul

Deferred to the next meeting.

G. Interest Free Loans to Surfside Builders Granted by Former Mayor and Commission – Mayor Charles W. Burkett

Deferred to the next meeting.

H. Amending Town Code Section 2-237 Business Relationships – Commissioner Eliana Salzhauer

Deferred to the next meeting.

I. Community Center Pool Deck Lighting - Staff Report – Andrew Hyatt, Town Manager

Deferred to the next meeting.

J. Community Center Second Floor – Staff Report - Andrew Hyatt, Town Manager

Deferred to the next meeting.

K. Designated (Painted) Walking Areas in the Residential District- Staff Report – Andrew Hyatt, Town Manager

Deferred to the next meeting.

L. Stormwater Masterplan - Staff Report – Andrew Hyatt, Town Manager

Deferred to the next meeting.

M. Amend Tourist Board Ordinance – Commissioner Nelly Velasquez

Deferred to the next meeting.

- N. Legally Defective Charter Amendment Vote in 2012 – Mayor Charles W. Burkett**
Deferred to the next meeting.
- O. Cone of Silence/Secrecy – Mayor Charles Burkett**
Deferred to the next meeting.
- P. License Plate Readers – Mayor Charles W. Burkett**
Deferred to the next meeting.
- Q. Cancel Culture in Surfside - Mayor Charles W. Burkett**
Deferred to the next meeting.
- R. Permit Process - Mayor Charles W. Burkett**
Deferred to the next meeting.
- S. High Water Bill – Mayor Charles Burkett**
Deferred to the next meeting.
- T. Zoning Code Timetable - Mayor Charles Burkett**
Deferred to the next meeting.
- U. Kayak Survey Results – Andrew Hyatt, Town Manager**
Deferred to the next meeting.
- V. Zoning in Progress – Mayor Charles Burkett**
Deferred to the next meeting.
- W. Increased Commercial Airliner Flights over Surfside - Mayor Charles Burkett**
Deferred to the next meeting.
- X. Purchase of Electric Vehicles - Mayor Charles Burkett**
Deferred to the next meeting.

Y. One-way automatic gate at 96th Street and Bay Drive - Mayor Charles Burkett

Deferred to the next meeting.

Z. Draconian Fines for Residents - Mayor Charles Burkett

Deferred to the next meeting.

AA. Surfside's Brand Name, Miami's Uptown Beach Town – Mayor Charles Burkett

Deferred to the next meeting.

BB. Daylight Plane Requirement for New Construction – Commissioner Charles Kesl

Deferred to the next meeting.

CC. Six Month Performance Evaluation of Town Manager Andrew Hyatt - Mayor Charles Burkett

Deferred to the next meeting.

DD. Abandoned Sports Equipment on Streets, Unmarked Unattended – Commissioner Charles Kesl

Deferred to the next meeting.

Staff Reports

10. Adjournment

A motion was made by Commissioner Velasquez to adjourn the meeting without objection at 11:32 pm. The motion received a second from Commissioner Kesl. The motion carried with a 5-0 vote.

Accepted this _____ day of _____, 2021.

Charles W. Burkett, Mayor

Attest:

Sandra N. McCready, MMC
Town Clerk



TOWN MANAGER'S REPORT

AUGUST 10, 2021

I. TOWN DEPARTMENTS

Building Department

A. The Building Department's focus, since the collapse of a large portion of Champlain Towers South, has been to provide critical building information to assist first responders and Search and Rescue teams. Within the first hour of the collapse we provided first responders (Miami-Dade Fire Department) with digital floor plans of the building so that the remaining section of the building could be searched and all residents evacuated. These plans were also made available to Search and Rescue teams who were diligently searching the rubble. These floor plans were subsequently printed out in numerous hard copy sets and distributed to the numerous additional Search and Rescue teams who later arrived, some from international locations. After we declared the remaining portion of the structure as Unsafe and after the Declaration of Emergency, Miami-Dade County took over jurisdiction and control of the collapse site.

B. The Building Department is working closely with structural engineer Allyn Kilsheimer, P.E., in the investigation of the cause of the collapse. Commencing with a study of the original construction plans and documents, this investigation is ongoing and involves a deep investigation into a number of factors which could be the cause. We obtained and then digitized these plans and documents. Additionally, an incredible number of public record requests from all over the world, including intense media inquiries, have resulted in a heavy, ongoing workload to produce documents related not only to the Champlain Towers South, but to all the other multi-story condominium buildings in the Town. We continue to work with Blue Digital and are going full speed ahead to scan and digitize construction plans for all buildings in Surfside.

C. Proactively going forward, Building Official Jim McGuinness has advocated for the acceleration of the 40 Year Building Recertification to commence with buildings 30 Years Old and to also include a geotechnical analysis of the foundation's subsurface soil conditions which support the buildings. With the phrase: "Don't Wait- Accelerate", we are taking this to the Miami-Dade County Board of Rules and Appeals in August for code modification. Please see our July 1st Notice to Building Owners which has been posted on our website. Additionally, Mayor Burkett has produced a letter to building owners with specific technical recommendations from Allyn Kilsheimer, P.E. for improved building recertification. Our goal:

Improve and modify the building recertification process to make sure this never happens again.

D. The Building Department, with excellent assistance from consultant CRS Max, was successful in demonstrating excellence in Floodplain Management as determined by a recent CRS audit. The Town achieved an upgrade from Class 7 to a Class 6 rating. This will result in savings of over 20% in flood insurance premiums for the entire Town. Total Town-wide savings on insurance premiums will now exceed \$469,000 which is an increase of more than \$126,000 over prior year audits.

Code Compliance Division

A. Code Violation Cases: As of July 26, 2021, the total number of active, open cases being managed is 188. Of these cases, 82 cases are still under investigation and are working towards compliance; 21 cases are on-hold; 24 cases are in the Special Master hearing queue; 4 cases are in post-hearing status; 19 code cases have been issued liens and remain unpaid; 38 code cases have service liens and remain unpaid. Properties with unpaid liens are sent reminder letters on a semi-annual basis.

B. Collected Civil Penalty Fines: Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is corrected, the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and potential reduction on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected by the Town:

- FY 21: As of July 26, 2021, 71 cases have paid/settle for a total collection of \$34,899
- FY 20: 109 cases have paid/settled for a total collection of \$ \$115,851
- FY 19: 143 cases paid/settled for a total collection of \$35,654

C. The Code Compliance Division has assisted the Finance Department by conducting 18 Code lien searches for the month of July 2021.

Community Services & Public Communications Department

In the early morning hours of Thursday, June 24, the largest non-hurricane mass casualty critical incident happened, here, in Surfside. No one person alone could be expected to respond to the hundreds of demands and responsibilities that were suddenly handed to the department.

Dealing with the overwhelming emotion, grief and chaos of the initial response, the department quickly focused on the immediate tasks at hand. The department asked, "What does the public need to know?" and "What channels do we have to communicate this important communication?". Within a few hours, the voicemail boxes were full, scores of text

messages flooded the phone and several hundred emails had taken over inboxes. Working with the resources at hand, we asked other departments for help, including the Tourism. Some assistance, limited in scope and two days into the disaster, was received from Rachel Pinzur (See *Attachment "A"*).

On day five of the tragedy, the department received support from The News Directors who brought in a team to handle different aspects of communications, including media relations, intergovernmental affairs, law enforcement liaison, and other special projects, as needed, at the direction of the Town Manager (See *Attachment "B"*).

In hindsight, the department wishes there was more help and guidance in the early hours of this disaster. There were also challenges in interfacing with the County that have never been fully addressed. Information was at a premium and often on a need-to-know basis. This led to unrealistic expectations from some of our key stakeholders in terms of what the department could provide.

Email requests for media relations were received early in the disaster and were handled later, as we were able to respond to the best of our availability. Each inquiry received a call or email back. However, it is important to note that not all media interactions are recorded in the logs, as many more were handled via phone call and in person, at the media staging site and Town Hall.

Training for FEMA public information officers was most helpful, as it provided the fundamentals of operating in such a stressful environment.

Working with The News Directors, the Town opened its own in-Town Joint Information Center (JIC), as the County had not yet established one.

Tourism

In addition to assisting with Town communications needs, Tourism has increased outreach to local businesses, which were impacted by the road closures due to the collapse.

Over the last month, Tourism has assisted in promoting and organizing the Surfside Small Business Recovery Fund through the Greater Miami Chamber of Commerce and procured slots for 11 qualifying restaurants through the Greater Miami Convention & Visitors Bureau and Miami Spice. To date, after many phone calls, in person visits and emails, only 3 qualifying restaurants have accepted the offer. The opportunity to participate in these events equates to \$2,000+ value in participation costs alone, per restaurant, not to mention marketing and new customer growth potential.

The GMCVB is graciously donating all proceeds from Open Table reservations, during the Miami Spice program, to Surfside restaurants.

Business outreach and promotion continues to take place for the Surfside Small Business Recovery Fund.

Human Resources

Human Resources continues to provide support and assistance to the Town Administration, departments and staff in relation to a variety of items/services to include:

A. Champlain Towers South: Provided support and logistics to include:

- Staff deployment
- Mental Health
- Volunteers
- Donations
- Meal services

B. COVID-19 Health Pandemic: Provided staff with COVID-19 information, support and assistance.

C. EEOC Discrimination Complaints: Provided legal department with background information, supporting documents and held several discussions to respond in a timely manner to the U.S. Equal Employment Opportunity Commission with regards to EEOC complaints filed by Victor May and Donna Natale-Planas.

D. Insurance Renewal: Provided census information and coordinated with insurance agent of record to initiate the renewal process for all Town employee insurance benefits to include health, dental, vision, life, and disability.

E. Classification and Compensation Study: Provided Evergreen Solutions with all requested data to initiate a review of our classification and compensation study. The requested information included: Job descriptions for all classifications, pay scales, salary schedules, personnel policies, copy of collective bargaining agreement, organizational chart, and an employee database.

F. Veterans' Preference Changes: Effective July 1, 2021 Governor Ron DeSantis signed into law Senate Bill 922 (SB 922) expanding the benefits afforded to designated servicemembers, veterans, and their family members in hiring and retention for public positions. The changes made to Florida's veteran's preference include:

- State agencies and political subdivisions may waive a postsecondary educational requirement for positions of employment if the applicant is (1) a current member of a reserve component of the United States Armed Forces; (2) a current member of the Florida National Guard; or (3) an honorably discharged veteran. This education waiver does not apply if the applicant is applying for a position designated as exempt from veterans' preference.
- Similar to state agencies, political subdivisions are now required to develop and implement written veterans' recruitment plans that establish annual goals for ensuring the full utilization of veterans in the workforce. Under the prior law, although state agencies were already required to develop and implement such

plans, political subdivisions were authorized, but not required to do so. The veterans' recruitment plan applies to the preference in appointment and retention in employment and the education waiver.

- For positions that use a numerically based selection process in hiring, the point preferences given to qualified applicants have been increased by five points for each category. For example, individuals who were previously qualified to receive a fifteen-point preference under the prior law will now receive a twenty-point preference under the new law. Further, of those individuals who are now qualified to receive a twenty-point preference, those with service-connected disabilities that are rated to be 30% or more must be placed at the top of the employment list.
- The following positions that were exempt from veterans' preference requirements under the prior law have been removed from the exemption list: (1) the personal secretary of elected or appointed officers; (2) heads of departments; and (3) positions that require licensure such as a physician, osteopathic physician, or chiropractor.

G. AFSCME Florida Council 79: Expecting AFSCME to contact the Town to request to commence collective bargaining.

H. Evaluations: All Town employees currently not under a collective bargaining agreement will be evaluated for the fiscal year ending September 30, 2021 during the months of August and September.

I. Police Accreditation: Provided information requested for the upcoming mock accreditation assessment.

J. Other Human Resources Functions to include:

- Pre-employment Background Check
- New hire orientation
- Workers Comp
- Recruitment / Advertising for vacancies
- Responding to candidates / acknowledge resumes received
- Verification of Employment Requests
- Personnel maintenance changes
- Insurance enrollment, changes and termination of coverage
- Training
- Exit interview
- Staff appreciation lunch
- Public records requests

Finance Department**A. Champlain Tower South (CTS) Emergency – Surfside Financial Impact**

The Town has expended \$1,012,326.64 responding to the CTS emergency as of August 2, 2021. This is broken down below:

- Professional Services
 - Engineering (KCE Engineering for Structural Engineering Support)
 - \$440,224.77
 - Crisis Communications
 - \$92,031.92
 - \$50,000.00 (New Directors – Two-month engagement)
 - \$27,631.92 (Pass through for call center/hotline, videography, etc.)
 - \$14,400.00 (CTS Public Records/Communications website)
 - Information Technology Support
 - \$3,914.28
- Staff Overtime
 - \$437,447.30
- Misc. Repairs and Operating Supplies (PPE, Traffic Control Barriers, Supplies, Repairs, etc.)
 - \$38,708.37

The Town has engaged with Hagerty Consulting to serve as the Town's Public Assistance Cost Recovery Consultant. All costs for their services are eligible for FEMA reimbursement and are assisting with ensuring that the Town is fully reimbursed for all eligible expenditures including reviewing contracts and invoices. The County has also engaged with the firm for the same services. It is expected that most of these costs will be submitted to FEMA for reimbursement. The Town's Finance Department will prepare a budget amendment as part of the fiscal year closeout to cover the expenditures for FY 2021.

B. Monthly Budget to Actual Summary as of June 30, 2021 – Attachment "C"**Parks and Recreation Department****Parks and Recreation Operations leading up to June 24, 2021 (Champlain Building Collapse)**

Prior to the tragic collapse of the Champlain Tower South building, Parks and Recreation operations were in full swing. The following facilities were open and operating during their regular hours of operation: The Community Center, the main pool, water tot lot and beach lifeguard tower, 96th Street Park, Hawthorne Tot Lot, Tennis Center and the Dog Park. Additionally, Summer Camp was being held in the community center with an average of 60 kids a day. We were also in the midst of Session one of Jr Lifeguard camp which we received a lot of positive feedback. Additional programs that were taking place during this time; Aqua

Zumba, Recreation Swim Team, Swim lessons for youth and Swim Lessons for adults. Lastly, we were also hosting adult and senior zoom programs on a weekly basis. Besides programming and activities, we were also meeting bi-weekly with Savino Miller design team to review the design development stage of the 96th street park project.

Parks and Recreation Operations starting June 24 and after

Parks and Recreation staff were notified of the tragic building collapse at 1:48am on the morning of June 24. At that time, we notified all personnel to report to the Community Center to accommodate the evacuees of the buildings that were forced to evacuate. Personnel started to arrive at the Community Center at 2:00am and made the necessary accommodations for the evacuees. Some of those accommodations included: distribution of 4th of July towels, event shirts and any other piece of clothing that we could locate. At that time, we had to place an emergency service call to get our AC technician on site and override the automatic timer on the AC system. In addition to housing all the building evacuees, we also housed immediate family members of the victims and evacuees. At that point, the Community Center became a reunification center and a hub for all local, state and federal agencies that were involved with the building collapse. Additionally, a full scaled outdoor kitchen was setup adjacent to the concession stand in order to be able to feed first responders and affected families. The kitchen was setup on June 24 and operated every day until July 12 at 5pm.

During the time that Community Center served as a Miami Dade County Reunification Center, the facility was operated 24 hours a day to accommodate all the families and agencies that were using the facility. After all the evacuees were assisted with lodging, the Community Center remained open and was a satellite facility for all displaced family members. We also played daily briefings from Miami Dade County in the Community Center for family members to stay updated on the Search and Rescue efforts. Furthermore, the community center was used as the destination for all donation drop off. The Parks and Recreation Department worked in conjunction with Human Resources and multiple volunteer groups to locate an agency who would assist in the relocation and pick up of all donations from the Community Center. All donations were picked up on Sunday, June 27 and dropped off to Volunteer of South of Florida.

During this time, Parks and Recreation continued to open and operate the following facilities: The 96th Street Park, the Beach Lifeguard Tower, Hawthorne Tot Lot and the Dog Park. The Tennis Center remains closed. We made accommodations with neighboring municipalities (Miami Shores and Miami Beach) for our residents to use their Swimming and Tennis facilities during this time. On June 24 we contacted Ruth K Broad and Miami Dade County Schools to make accommodations for our Summer Camp to be relocated to their School Facility. The camp was back up and running Monday, June 28. We canceled all other programs during the closure of the Community Center. Once all agencies involved in the emergency response left the Community Center on Monday, July 12 at 5pm, staff quickly transitioned to deep clean the entire Community Center and get the facility back up and running as quickly and safely as possible. The Community Center, main pool and water tot lot reopened on Friday, July 16 to the community. We were able to bring back our Summer Camp on Monday, July 19 and

have restarted the following Aquatic programs as of July 26, 2021: Aqua Zumba, Recreation Swim Team, Youth and Adult Swim lessons. All adult and senior ZOOM programs are back up and running too.

During this time, we have been working with FEMA and the Town's insurance company for reimbursement of funds for items and facilities damaged during the emergency response to the Champlain Tower tragedy. Coordination is now under way to reopen the Tennis Courts and building for programming. Fall programming coordination has begun and Afterschool programming for the new school year is under way.

Planning Department

Development Application Process (2012 – Present) – *Attachment "D"*

Police Department

A. Police Department Statistics (July 1 – July 24, 2021)

- Traffic Citations – 90
- Parking Citations – 221
- Arrests – 4
- Dispatch Events – 788
- Incident/Crime Reports – 44

B. Champlain Tower South Building Collapse

The Champlain Towers South collapse catastrophe has impacted many families, the entire Town of Surfside, surrounding communities and Miami-Dade County, in unimaginable ways. The police officers and civilian staff of the Surfside Police Department have stood up to every trial and test and performed in an exemplary manner, with bravery and compassion. The employees worked tirelessly day and night under duress in extreme conditions. The dedication, professionalism and teamwork demonstrated during this devastating incident has bonded the police department with our community more than ever. The appreciation and support received from those families most affected, the Surfside community, our elected officials, and the Town administration and staff is inspirational.

The Surfside Police Department continues to work with the Miami-Dade Police Department on the ongoing investigation, security of the collapse site, traffic control and upcoming course of actions.

A sincere gratitude is owed to the many partner agencies that have assisted from the beginning of this tragic incident and special recognition and appreciation is due to the Miami-Dade Fire Department and Miami-Dade Police Department for their devotion to serving this community.

C. Police Events/Community Outreach

- The Surfside Police Department will host two community blood drives on August 11, 2021 and August 22, 2021 from 11:00 a.m. – 4:30 p.m. in the Town Hall municipal parking lot.
- The Police Department has coordinated for the Parks and Recreation PEAR Program Summer Camp a presentation from Senator Jason Pizzo on Government/Civics on August 10, 2021 at 10:00 a.m. and a K-9 Demonstration from the Sunny Isles Beach Police Department on August 17, 2021 at 9:00 a.m. at the Community Center.
- The FLOW (Florida Licensing on Wheels) will be August 16, 2021 from 10:00 a.m. to 1:30 a.m. in the Commission Chambers.
- Code Enforcement will host their monthly Special Master Hearing on August 18, 2021 from 10:00 a.m. – 2:00 p.m. in the Commission Chambers.
- The monthly Coffee with the Cops is August 26,2021 at 10:00 a.m. in the Police Training Room with coffee and refreshments graciously provided by Starbucks.

II. SEE CLICK FIX REPORT

Requests filtered by request category that have been created 06/01/2021 - 07/31/2021

Request Category	Created in period	Closed in period	Average days to close
Beach Issue	1	0	
Code Compliance (Safety Concern)	5	2	0
Code Compliance (Violation)	2	1	0.2
Community Center (P & R)	1	0	
Dog Stations (P & R)	1	1	0.3
Drainage/Flooding (PW)	1	0	
Other	17	1	0.1
Police (Safety Concern)	2	2	1.2
Street lights (PW)	3	0	
Surfside Dog Park (P & R)	2	1	4.6
Parking Issue	2	0	
Construction Issues	3	0	
Dead Animal	2	0	

Requests filtered by request category that have been created 01/01/2014 - 07/30/2021

Request Category	Created in period	Closed in period	Average days to close
96 Street Park (P & R)	11	11	2
Beach Issue	236	214	15.8
Code Compliance (Safety Concern)	112	109	19.8
Code Compliance (Violation)	184	180	18.2
Community Center (P & R)	12	9	8.1
Dog Stations (P & R)	16	16	2.9
Drainage/Flooding (PW)	43	34	17
Graffiti (PW)	5	3	17.5
Hawthorne Tot-Lot (P & R)	7	7	22.5
Other	312	277	15.3
Police (Safety Concern)	97	96	5.7
Pothole (PW)	6	6	18.4
Solid Waste (Commercial) (PW)	8	7	4.8
Solid Waste (Residential) (PW)	37	28	13.2
Street lights (PW)	76	60	83.2
Surfside Dog Park (P & R)	12	11	0.7
Utilities (Water/Sewer) (PW)	48	35	24.2
Barking Dog	12	12	13.2
Beach Patrol	6	5	2.1
Parking Issue	110	105	2.1
Construction Issues	51	41	13.7
Dead Animal	7	5	8.7

III. TOWN PROJECTS

Biscaya Waterline Replacement

The final walkthrough for the project took place on July 26, 2021.

96th Street Park

On June 2, 2021 the Town Commission voted unanimously to move forward with the design scheme of a 2-story building in the Northwest corner of the Park, which was the recommendation of the Parks & Recreation Board. The Commission also increased the allotted construction budget for the Park and voted to require that the project be LEED certified. The Design team is currently developing plans, including site layout, materials, play equipment, planting, etc. with the goal of presenting preliminary Design Development to the Parks & Recreation Board for feedback in the next 45 days. Final Design Development drawings should be presented to the Town Commission a few weeks after that, for approval to move forward to Construction Documents. The Town has also begun preparation of the RFQ for Construction.

Abbott Avenue Drainage Study

The consulting engineer (KEITH) has finalized work and this item will be brought before the Town Commission at its August 10, 2021 Town Commission meeting.

Byron/Bay Closure Study

The transportation consulting engineer submitted the traffic study methodology memorandum for the road closure study to the required government agency stakeholders. Miami-Dade County has until August 3, 2021 to provide their traffic review comments.

Undergrounding of Utilities

The utility undergrounding Phase 1 planning is progressing as planned, somewhat delayed by current events, but none the less on track.

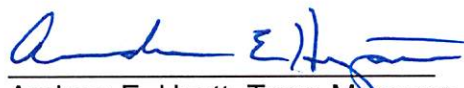
KCI is working on background layout plans on which utility provider (FPL, ATT, ABB, Hotwire) data will show. There is one area of the Town which is not reflected on the data provided by CGA, that being Biscaya Island. We are hoping that the plans we receive from FPL will include the CADD layout for that area and KCI will import that info into their documents. If not, an additional effort to survey the area will be required.

Ongoing meetings with FPL, Hotwire, and ABB continue, we expect initial input from these providers within the next three to four weeks. ATT is another matter altogether, as referenced in previous communications, their unrealistic expectation of an inordinate design deposit has not changed. This will not pose a significant obstacle in our preparation of the Phase 1 plans and estimate as comparable data is available from similar residential neighborhoods. Should the project move into Phase 2, document completion status, we will approach ATT at that time.

Due to the present emergency situation in the Town we have deferred field verification activities, once traffic and community disruptions return to a more normal state we will initiate the field work.

The design input from FPL, as noted above, is expected within a reasonable time frame, the same cannot be said for the Binding Cost Estimate, we have no concrete commitment on when to expect that information. This cost data will be critical to the final preparation of the overall project cost estimate. We continue to press them for the input, however, the design plans are far more critical at this juncture.

Respectfully submitted by:



Andrew E. Hyatt, Town Manager

**CHAMPLAIN TOWERS SOUTH COLLAPSE
REPORT FROM PINZUR COMMUNICATIONS**

Town of Surfside Activity Log (ICS 214)

1. Incident Name: Chaplain Tower Project 21-0025		2. Operational Period: Date From: 6/25/2021 Time From: 6:25/2021		Date To: 6/25/2021	
3. Employee Name: Rachel Pinzur		4. ICS Position: Communications		5. Department: Code	
6. Vehicle Used:		Ending Mileage		Hours Used	
Vehicle #		Starting Mileage		Description of Work Performed	
7. Employee Status:		Part Time:		Exempt: N/A	
8. Resources Assigned:		Full Time:		Non-Exempt: Yes	
Name		Hours Used		Description of Work Done	
Rachel Pinzur		7.50		Provided crisis communications support and counsel to Town of Surfside	
9. Activity Log:					
Date	Arrival Time	Leave Time	Activities Related to Chaplain Towers		
6/25/2021	3 p.m.		Call with Malarie, Andy and Jason to discuss crisis spokesperson(s) and plan		
6/25/2021	3:30 p.m.		Responded to press requests from NPR		
6/25/2021	4:00 p.m.		Spoke with Miami-Dade County's press office to coordinate communication efforts moving forward, began fielding calls from media		
6/25/2021	4:49 p.m.		Edited/adapted county's talking points to meet the needs of Surfside		
6/25/2021	5:15 p.m.		Drove to Surfside		
6/25/2021	6:00 p.m.		Arrived to Surfside to assist with interviews at the media staging areas		
6/25/2021	6:14 p.m.		Call with NPR for Weekend Edition interview with Andy		
6/25/2021	7:20 p.m.		Oversaw CNN and other press interviews at media staging area		
6/25/2021	8:08 p.m.		Assisted City of Miramar with messaging to send to their residents to support Surfside		
		10:30 p.m.	Departed Surfside		
10. Prepared By: Rachel P					
Position/Title:		Consultant		Signature: <i>Rachel Pinzur</i>	
Date:		6/25/2021			
11. Supervisor Approval:					
Date:		6/25/2021		Signature:	
Appendix J					

Town of Surfside Activity Log (ICS 214)

1. Incident Name: Chapelain Tower Project 21-0025
2. Operational Period: Date From: 6/28/2021 Date To: 6/28/2021
 Time From: Time To:
 Reg. Hours: OT Hours:

3. Employee Name: Rachel Pinzur	4. ICS Position: Communications	5. Department: Code
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6. Vehicle Used:

Vehicle #	FEMA ID Code	Starting Mileage	Ending Mileage	Hours Used	Description of Work Performed

7. Employee Status: Full Time: N/A Part Time: N/A Exempt: N/A Non-Exempt: Yes

8. Resources Assigned:

Name	Hours Used	FEMA ID Code	Description of Work Done
Rachel Pinzur	9.50		Provided crisis communications support and counsel to Town of Surfside

9. Activity Log:

Date	Arrival Time	Leave Time	Activities Related to Chaplain Towers
6/28/2021	8:30 a.m.		Forwarded anticipated press questions document to Malarie for review; document to be updated and distributed regularly to commission
6/28/2021	8:40 a.m.		Coordinated a series of media interviews with the mayor including CNN Wolf Blitzer, NBC News, WIOD, etc.; fielded media calls and assisted press with requests all morning
6/28/2021	11:00 a.m.		Spoke with Miami-Dade College to discuss their request to send musicians to Surfside
6/28/2021	12:38 p.m.		Continued to field calls from press; coordinated additional media interviews with WLRN, NBC News, Joy Reid Show, MSNBC, CNN Cuomo Prime Time, Associated Press
6/28/2021	3:30 p.m.	5:30 p.m.	Spoke with county's press office for updates, to discuss change in messaging and requested to be added to emails with county's talking points
6/28/2021	6:00 p.m.		Updated media follow-up sheet; transition of materials to Malarie and team

**CHAMPLAIN TOWERS SOUTH COLLAPSE
JUNE 24, 2021**

**REPORT OF CRISIS MANAGEMENT
AND COMMUNICATIONS CONSULTANTS¹**

Prepared by:

**Brian Andrews
Carlos F. Gonzalez
Frank Fernandez**

¹ This report is designed to offer the views, observations, and recommendations of the outside crisis communications group. It is not designed to be a formal after-action report. We recommend that the Town of Surfside engage in a formal S.W.O.T. analysis to evaluate strengths, weaknesses, opportunities, and threats in the wake of this tragedy.

Dedication

We dedicate our work for the Town of Surfside to those who lost their lives in the collapse of the Champlain Towers South Condominium.

We also honor the life of our friend and colleague, Jilda Unruh, who dedicated her final days and used her considerable talents in service to the residents of the Town of Surfside.

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I. EXECUTIVE SUMMARY

The Town of Surfside, Florida (“Surfside” or the “Town”) retained The News Directors, Inc. (“TND”) to provide outside management and communications support following the collapse of the Champlain Towers South condominium. TND retained Carlos F. Gonzalez, P.A. and Blueprints4Safety, LLC to assist it in providing on-site crisis management and communications support.

This is not an after-action report as that term is typically understood in law enforcement and municipal government circles. Rather, this is a summary, prepared by Surfside’s outside crisis management and communications firm, designed to provide an overview of certain key events following the partial collapse of the Champlain Towers South condominium. In preparing this report, we spoke with department heads and other senior Town officials. Our goal was to better understand how Surfside’s employees responded to initial reports of the building collapse, how they worked together to provide key services to the community, and what lessons they learned along the way.

In this report, TND focuses primarily on what the Town of Surfside got right in responding to this critical incident. We consider these to be operational successes. We understand that Miami-Dade County and other outside entities will be preparing formal after-action reports as part of their overall analysis of the response to the collapse. These reports will be prepared with a critical eye and will offer specific recommendations for improving the response to future incidents. Our analysis, instead, highlights the efforts of the Town of Surfside, a small municipality which faced a catastrophe that far outpaced its resources and experiences. Despite all of that, Surfside logged many successes which we now chronicle here. Where we saw room for improvement, from our perspective as the Town’s outside crisis management and communications firm, we offered suggestions.

II. INTRODUCTION

Just after 1:00 a.m. on June 24, 2021, a portion of the Champlain Towers South condominium collapsed. Within a matter of seconds, millions of pounds of concrete and other debris fell, resulting in fatalities, casualties, and tens of millions of dollars in financial losses.

Although the incident involved a single structure, the collapse had a broad impact. Many international residents and part-time owners living outside Miami-Dade County called the Champlain Towers South condominium home. Surfside is a small town and most of its residents knew someone who lived in the South Tower. The loss of life has touched everyone in Surfside, from residents and small business owners, to elected officials and Town employees. It has also touched families in Argentina, Paraguay, Colombia, Israel, and multiple other nations.

The collapse also impacted small businesses, some of which were forced to close or experienced a significant loss of revenue due to road closures and the limited access occasioned by the state of emergency. This, of course, came on the heels of COVID-related closures and restrictions. Traffic delays into and out of Surfside also impacted residents’ own abilities to move freely about or access their homes.

The full impact of the South Tower's collapse will likely not be known for some time. However, there is no doubt that this incident will forever change the Town of Surfside.

III. THE TOWN'S RESPONSE

Our role as Surfside's outside crisis management team has given us a unique perspective into the Town of Surfside and the abilities of its professional staff. In preparing this report, we spoke with several members of the Town's staff about their experiences, especially in the hours following the collapse. While each person we spoke with offered a different perspective based on their role, they all agreed on one important point. Every member of the staff acted with dedication, focus, and professionalism. Surfside's Human Resources Director, Yamileth Slate-Cloud, summarized it best: "There was no hierarchy. Everyone just rolled up their sleeves and got to work."

A. First on the Scene

Thirty-one. This is the number of sworn law enforcement officers employed by the Town of Surfside Police Department. Three of these officers make up the senior command staff. These numbers are important for a variety of reasons. As a member of the command staff pointed out, "we did the work of three hundred with just thirty officers." Shortly after the collapse, this small group of dedicated professionals went on "Alpha-Bravo" status, working twelve-hour shifts with no days off.

Although the collapse site would quickly be flooded with first responders from Miami-Dade County and other municipalities across Florida and around the world, Surfside's Police Department handled the initial response immediately following the collapse. These officers were on the scene within minutes of the collapse; they were among the first to survey the scene; they responded to cries for help from residents trapped in the still-standing portion of the structure; they guided survivors away from the site towards Surfside's community center which would soon become the family reunification center; they identified potential witnesses who might be critical to the subsequent investigation; they managed traffic and secured the perimeter; and they provided a great deal of support to those who had been affected by this tragedy. In the days and weeks that followed, Surfside's Police Department supported Miami-Dade Fire Rescue's mission and worked closely with other agencies in their mission at the site.

While small in comparison to some of its neighboring jurisdictions, Surfside's law enforcement officers played an out-sized role in responding to the Champlain Towers South collapse. Their ability to do so much with only a limited number of sworn law enforcement officers and resources is a prime example of how a small police department can leverage the expertise of its officers, its relationships with neighboring jurisdictions, and its advanced planning for other critical incidents to deal with the unexpected.

We learned, for example, that the senior command staff boasts significant experience in responding to critical incidents. These senior officers bring decades of experience from much larger municipalities where they responded to critical situations like mass shootings and critical

incidents. This combined experience allowed the command staff to quickly organize officers in order to aid the initial search and rescue efforts. Our discussion with them also revealed the extent to which Surfside's Police Department has cultivated relationships with other police departments. Chief Julio Yero is active in the Miami-Dade County Association of Chiefs of Police. He is also involved with a group of Chiefs of Police that represents the island communities surrounding Surfside in northeastern Miami-Dade County. This smaller organization meets on a regular basis to discuss issues that are unique to this coastal area of the county. The connections forged through his membership in these organizations helped Chief Yero secure assistance and support for Surfside in the immediate aftermath of the collapse.

If there is one lesson to be learned from the police department's experience, it is "be good to your big brother." As Chief Yero and his senior staff members reiterated, they could not have managed the collapse site on their own. Due to mutual aid agreements and other relationships that provide county oversight for critical incidents, the Surfside Police Department had to relinquish all control to Miami-Dade County and their fire rescue and police departments. This "big brother" handled the heavy-lifting and significant expense while still assisting Surfside. While the county was in control, Surfside became one piece of a larger and structured response. This organizational structure required the Surfside Police Department and certain members of the Town's administration to work within a designated lane of traffic in support of the county's larger operation.

The strong contacts these officers have developed with their counterparts across the county helped them help the residents of Surfside during this catastrophe. This is also an important lesson for other municipalities like Surfside. While towns like Surfside enjoy a certain degree of independence, they also rely heavily on the support of the county and other larger municipalities. The Surfside Police Department's experience here demonstrates the value of strong relationships across jurisdictional lines.

B. Food, Water & Shelter

At the site of the collapse, Andrew Hyatt, the Town Manager, and Jason Green, the Deputy Town Manager, began to mobilize their resources. Overnight calls went out to employees, many of whom lived outside Surfside, for help. Mr. Hyatt recalls how his team leapt into action asking in his initial telephone calls, "how can I help." Once he arrived on the scene, Mr. Hyatt was shocked by what he saw. "There were people walking towards me, covered in dust, some wearing barely any clothes."

Standing at the site, Mr. Hyatt recalled a card he had given his daughter. He remembered the image of a ferocious lion on the card meant to evoke a parent's love for their child. Mr. Hyatt told us that that image was in his mind and provided him with strength and comfort. He knew that the entire world was with Surfside and would be ready to help in this unprecedented disaster.

In the hours that followed the collapse, Messrs. Hyatt and Green worked to open the community center with the help of Tim Milian, the Director of Parks and Recreation. The center would become a meeting point for survivors and their families as well as a resource center to help those who had been impacted by the collapse. Eventually, Mr. Hyatt would remain on the site of

the collapse to coordinate with the county, while Mr. Green went to the community center to manage the Town's initial support efforts for survivors and victims' families.

Yamileth Slate-McCloud, Surfside's Human Resources Director, remembers receiving the initial telephone call from Mr. Hyatt. "We have a building collapse," Mrs. Slate-McCloud recalled hearing over the telephone, "how quickly can you get here?" Mr. Hyatt assigned Mrs. Slate-McCloud the important task of securing hotel rooms for survivors and their families.

While no one at Surfside ever prepared for, much less imagined, a disaster of this nature, the staff had extensively trained to respond to hurricanes. Heading towards Surfside, Mrs. Slate-McCloud recalled that she would be in charge of procuring food and water if a storm were heading their way. As she drove, Sandra N. McCready, the Town Clerk, called her on the telephone. Mrs. McCready asked how she could help. Both women divided up responsibilities. Mrs. McCready took over the search for hotel rooms, while Mrs. Slate-McCloud picked up food and water.

Arriving at Publix around 3:30 a.m. and unable to get inside, Mrs. Slate-McCloud dialed the store's manager. "We need water," Mrs. Slate-McCloud remembered saying. A store employee eventually let Mrs. Slate-McCloud inside and she started filling shopping carts with water and snacks. Supplies in hand, she drove to the community center which was quickly becoming a meeting point for survivors, first-responders, and town employees. There were so many people that Mrs. Slate-McCloud had to carefully maneuver so as not to step on anyone. She vividly remembers a mother crying because she could not find her nine-year-old child. Mrs. Slate-McCloud's own child had just celebrated his ninth birthday.

Once inside the community center, Mrs. Slate-McCloud realized that clothing, blankets, and towels would soon be in high demand. "People were covered in dust, and some had very little clothing on," remembered Mrs. Slate-McCloud. She grabbed what she could find throughout the community center and handed it out to those in need. Mrs. Slate-McCloud even brought over a coffeemaker from nearby Town Hall. There can be no doubt that Mrs. Slate-McCloud's attention to these small details brought immeasurable relief in those early hours.

At around 6:00 a.m., the Red Cross arrived and Mrs. Slate-McCloud, along with Tim Milian, the Director of Parks and Recreation, began registering survivors at the community center who might need a hotel room. During these early hours, Mrs. Slate-McCloud also served as an interpreter, helping survivors communicate with the Red Cross and government representatives in both English and Spanish. She would work until almost 9:00 p.m. that first day.

Tim Milian remembers the chaos of that morning vividly. As soon as people started to stream into the Community Center, the Parks & Recreation team sprang into action, helping people to get comfortable. They gave out every towel and mat they had. People were sitting and sleeping everywhere. Many arrived with little clothing. Tim remembers the gravity of the situation; people were crying, they were afraid and confused. "We did our best with what we had to comfort them," he said. In addition to distributing food, water, and clothing, the Parks and Recreation team offered hugs, shoulders to cry on, and ears to bend as they listened to the harrowing experiences of the survivors. "It was quite emotional for our team, but we held it together the best

we could until operations of the Family Assistance Center were turned over to the County and Red Cross.”

Mrs. Slate-McCloud remembers going home the night of the disaster, showering, and quickly falling asleep. At 6:00 a.m. the next day, she woke up and returned to Surfside. Long days and even longer nights would become the new routine for Surfside’s employees as they grappled with the unfolding tragedy.

C. Safeguarding the Town’s Infrastructure

While Mrs. Slate-McCloud raced towards Surfside shortly after the disaster, her colleague, Randy Stokes, the Director of Public Works, had already arrived at the scene. He mobilized staff members for the response and assisted in the opening of the community center. His carts were used to transport survivors. Mr. Stokes described the area of the collapse as “eerie”; it was “like nothing he had ever seen.” According to Mr. Stokes, his initial concern was the water to the collapsed building. “We didn’t want to turn off the water unless the county or fire department told us to do so.” That order came between 3:45 and 4:00 a.m. Mr. Stokes and his Public Works team had to dig into the rubble to find the valves so that they could shut off the water. Mr. Stokes was also involved in delivering and operating Town of Surfside heavy equipment at the disaster site in support of the Miami-Dade Fire Rescue Incident Commander.

Mr. Stokes then turned his focus to the day’s other priorities. To the extent possible, Surfside would continue with its normal solid waste pick-up schedule. Trash would become a major issue for the Town in short order. As Mr. Stokes put it, the trash generated by the emergency response became “its own little monster.” Mr. Stokes’ team picked up trash by the dumpster-load from the community center and the collapse site every thirty minutes. Because the county’s own vehicles were too large to get into the tent cities housing the first responders, Mr. Stokes used the Town’s smaller utility vehicles to remove the trash. This was a continuous operation. Within the first fifteen days following the disaster, the Public Works Department removed an estimated forty-one tons of trash generated by the first responders and others directly related to the disaster response.

In the aftermath of the disaster, the Public Works Department inspected key components of Surfside’s water and sewer infrastructure, including all of the pump stations to check for blockages. Mr. Stokes’ team also provided direct support to the county in the early hours following the collapse by deploying its vehicles, especially its fuel truck and utility carts, to the operation and transporting barriers to the site. They also made important modifications to local streets to help with traffic.

The Public Works Department has reason to be proud of its efforts following the collapse. However, if there is one area where Mr. Stokes and his team truly excelled, it was in the lead-up to the controlled demolition of the remaining portion of the Champlain Towers South structure. While the news media focused on the building itself, Mr. Stokes and his team concentrated on the potential impact the demolition could have on Surfside’s water and sewer infrastructure. The underground water main lies just three feet below Collins Avenue. If something went wrong with the collapse of the remaining structure and the water line was compromised, it could have resulted in yet another calamity. The same held true for the sewer line. A break there would have impacted

multiple, nearby municipalities. To address this very dangerous situation, Mr. Stokes and his team came up with a simple, yet effective plan. By dumping truckloads of dirt onto the area of Collins Avenue that would be most vulnerable during the demolition, the Public Works Department created a “pillow of dirt” that would cushion or block the impact of any falling debris during the demolition.

D. Technology

Communications are essential in a critical situation. To maintain communications, however, you need technology. Enter Jose Feliz. Shortly before 3:00 a.m., Captain John Healy of the Surfside Police Department called Mr. Feliz. “A building collapsed and there are a lot of casualties,” Mr. Feliz remembers being told. Upon arrival, Mr. Feliz set up emergency telephone lines so that residents would have access to the latest information. Next, he went to the site of the collapse to see if police officers at the scene needed anything.

After returning from the site, Mr. Feliz worked with Malarie Dauginikas, Surfside’s Community Services & Public Communications Director, to set up website alerts. He also procured additional cell phones and mobile hot spots to facilitate communications. Working with key vendors, Mr. Feliz secured equipment necessary to increase the available bandwidth. He also set up additional printers for use by town and county employees and began printing identification cards and provided building access fobs for first responders and other staff. Mr. Feliz worked closely with Sandra N. McCready, the Town Clerk, to address the public records requests that began flooding into Surfside. In addition to these essential tasks, Mr. Feliz recovered video recordings taken from cameras at the community center as well as the tennis center for use by the police and other investigators. Mr. Feliz also downloaded audio recordings of telephone calls from the Town’s dispatch line in connection with public records requests. In addition, he was responsible for downloading employee text messages and locating specific emails from the Town’s servicer in connection with voluminous public records requests.

E. Supporting Employees

Not long after the collapse, Surfside’s Human Resources Director, Yamileth Slate-McCloud, realized that the Town’s employees were under tremendous pressure. Not only were they working around the clock, but many were trying to process their own feelings of grief, fear, and anger. The collapse clearly had touched every single member of the community in profound ways.

Many of the Town’s employees knew of someone who lost their life or was missing following the collapse. For others, simply visiting the site evoked very strong emotions, especially in the hours immediately following the collapse. Weeks later, Mrs. Slate-McCloud recalls the impact those visits had on her. She remembers “the horrible smell, the smoke, the dust . . .” Jose Feliz, who heads information technology for Surfside described the situation as “rough.” Randy Stokes described the situation as “unimaginable.”

Recognizing the psychological strain her employees were facing, Mrs. Slate-McCloud contacted Surfside’s healthcare broker shortly after the collapse. She set up mental health counseling for employees and took other steps, like inviting teams of therapy dogs to the various

locations where Surfside employees were working, to offer some much-needed support. Mrs. Slate-Cloud's decision to quickly deploy the tools necessary to support Surfside's employees is laudable. In addition, Mrs. Slate-McCloud coordinated donations from different members of the community from massage therapists and chiropractors who offered their services, to donations of vitamin B12 shots, food and water, and even toilet paper and wet wipes, all of which offered Surfside's employees the support they needed while working to help the community around the clock.

F. Public Records

Sandra N. McCready, the Town Clerk, also received a call in the early morning hours of the disaster. Mrs. McCready went directly to Surfside where, in her words, she was left "speechless" by what she saw when she arrived. Initially, Mrs. McCready worked to find hotel rooms for the survivors who were arriving at the community center. However, Mrs. McCready soon realized that the Town was about to be flooded with public records requests connected to the disaster. She was right.

One of the first requests came from Miami-Dade County Fire Rescue. The Fire Department asked for floor plans for the Champlain Tower South. Those plans were provided by Surfside's Building Official, James McGuinness, in both electronic and paper format. By 8:00 a.m., Mrs. McCready recalled that the town was receiving a massive amount of public records requests by electronic mail. Although Mrs. McCready and Evelyn Herbello, the Deputy Town Clerk, felt overwhelmed, they were able to upload thousands of pages of public records to Surfside's public website on a continuous basis. In fact, despite its small staff, the Clerk's Office has responded to approximately eighty-five to ninety-five percent of the public records requests received within the first thirty days after the disaster.

At some point on the day of the incident, Mrs. McCready and her team, along with Building Department officials, visited an external storage unit located in Sunny Isles Beach to search for records relating to the Champlain Towers South condominium. The plans that were located were sent to an outside vendor for digitization and were later uploaded to the Town's website. The Clerk and Building Officials returned the following Sunday to the external storage unit to search for more records. Over the course of five hours inside that storage unit, the Clerk and her team went through approximately eighty boxes of records. The search was not easy. Mrs. McCready and her team found that the records were not stored in any easy-to-identify fashion. Records were logged by permit number which required that the staff go through every box and file to ascertain what records were kept. These records were brought back to Town Hall where they were categorized by address. The records were then transferred to the Building Department for digitization by the Town's outside vendor, Blue Digital.

Although Mrs. McCready and her team worked quickly to upload public records to the Town's website, their progress was soon slowed by certain technological limitations. The weight of the data files quickly swamped the Town's outdated website, rendering it unstable. Uploads were failing and material that had already been uploaded was disappearing. To rapidly address the situation, Mrs. McCready and Ms. Dauginikas worked with outside vendors to determine the fastest way to set-up a secondary website that could handle the massive amounts of data being

uploaded. Several vendors were asked to provide solutions which took a few days. Ms. Dauginikas selected the vendor and coordinated the design and implementation of the disaster-specific website. According to Mrs. McCready, the launch of this website was “rocky” but manageable. Eventually, Mrs. McCready was able to continue uploading records without incident, facilitating the public’s access.

G. Dollars and Cents

Javier Collazo, the Finance Director, explained that in the hours after the collapse his department established a project code for the disaster so that all related expenses could be accurately tracked. Working with an outside vendor, Mr. Collazo took steps to ensure that all documentation prepared by the town would be consistent with the Federal Emergency Management Agency’s (“FEMA”) requirements for reimbursement of costs associated with the current state of emergency. Mr. Collazo also ensured that all emergency vendors retained by the Town Manager for purposes of this emergency were quickly paid. Additionally, Mr. Collazo continues to work with Surfside’s insurance carrier, FMIT, to determine to what extent any damage to infrastructure will be covered. Whatever is not covered by FMIT will be submitted to FEMA for reimbursement. Finally, Mr. Collazo noted that he has “been touched” by the many donations made to Surfside including checks in small denominations clearly sent by retirees from other parts of the country. All checks received have been turned over to supportsurfside.org.

IV. THE JOINT INFORMATION CENTER

Surfside retained TND the Monday after the Champlain Towers South partial collapse to support Malaric Dauginikas, the Community Services & Public Communications Director. Like many other departments, Surfside’s public information office was not equipped to handle the onslaught of media requests, questions from the public, and other related communications activities. Even if Surfside had employed twice or three times the number of public information officers, it would still have struggled to keep up with the volume of demands.

To manage the overwhelming need to obtain and disseminate timely and accurate information, TND immediately established a Joint Information Center (“JIC”) within Town Hall. A JIC is designed to provide key stakeholders with critical information in real time. To ensure that Surfside’s JIC had access to all of the latest information, TND leveraged the resources available to the Town during the declared state of emergency. These resources, as further described below, included:

- subject-matter experts crisis communications who were able to work directly with key personnel within Surfside, including the Town Manager, Assistant Town Manager, and the Town Attorney;
- trained public information officers who collected and disseminated information to the media and the public;
- videographers who created informative content for Surfside’s television channel and social media outlets;
- graphics designers who created images and other visual aids to better transmit information to the public;

- outside companies arranged through the Florida Department of Emergency Management who lent the Town's JIC the latest Apple iPhones that were assigned to various staff members so that they could capture video and photographs that would help keep the public informed;
- bilingual telephone operators (the hotline) who collected, categorized, and tracked media inquiries from local, national, and international news outlets; and
- website developers who advised on the creation of a new website that could provide information to the public and sustain the thousands of pages of public records being uploaded on a daily basis.

A core team of crisis management and communications professionals staffed Surfside's JIC and supported Malaric Dauginikas, including Brian Andrews, Carlos F. Gonzalez, and Frank Fernandez. This team was also supported by several other individuals who rotated in throughout our engagement, including Jilda Unruh, Joel Gordon, Aston Bright, Mike Jachles, Frank Trigueros (from Surfside), Andres Hernandez, and Miguel Gutierrez. The JIC also was temporarily home to a FEMA media relations representative for several days.

A. The Hotline

TND believes that the use of a hotline provided Surfside with a significant tool to track, respond to, and otherwise engage with the media as well as the public. The hotline consisted of a telephone number (305-548-8351), published on the Town's website and circulated in an email to all Town employees by the Town Manager's office. The media and public contacted with questions, requests for interviews, and access to public records. At Ms. Dauginikas' request and with Mr. Hyatt's approval, the hotline operated from 9:00 am to 11:00 pm, seven days a week.

A live operator greeted each person who contacted the hotline. The operator took down information that TND pre-determined would be essential to screening and prioritizing incoming media and public requests. Each call resulted in a digital ticket sent by the hotline operator to the JIC. The ticket included the name of the caller, media affiliation, contact information, request, and desired timeframe for a response.

Upon receipt, the JIC staff would review the ticket, obtain the necessary information, and provide a response to the caller. Through this system, Surfside's JIC responded to dozens upon dozens of requests from the media as well as members of the community. More importantly, this method allowed Surfside to develop important relationships with the media, providing accurate and timely information, and quickly correcting any rumors and false information.

B. The Website

Surfside's existing website at the time of the collapse could not handle the demands made for thousands of pages of public records that needed to be accessible to both the media and the public. It was at risk of failing. TND worked with Surfside to identify potential vendors and solutions for a disaster-specific website as a temporary solution to ensure that the public would receive timely and accurate information. Working with Ms. Dauginikas, we made recommendations on necessary functionalities that would assist in expanding the website's technical or back-end capacity so that

it could handle the additional “weight” of tens of thousands of pages of public records that were being uploaded on a continuous basis. TND also offered recommendations as to content including resources, support, and volunteer opportunities. Finally, we recommended that the disaster-specific website be used to funnel media inquiries to the hotline so that they could be tracked and managed as noted above. Ms. Dauginikas made the ultimate decision to retain Boost Media Productions, a company with a presence in Florida.

C. Creating Timely and Informative Content In-House

In times of crisis, the public must be kept informed as to what government is doing on their behalf. The directive from Mr. Hyatt was “complete and total transparency.” To better update our residents, TND leveraged Surfside’s existing and additional resources to create meaningful and valuable content. These resources included the Town’s website, NextDoor, PEG Channel, printed newsletter, electronic signs, and other platforms. TND helped Ms. Dauginikas to produce a series of videos that were updated on an ongoing basis to provide emergency information regarding traffic and other available disaster-relief services. These videos were included on Surfside’s various platforms and included police officers and employees from other departments.

In addition to using TND’s camera crews, we also enlisted other staff members like Surfside Police Sgt Jay Matelis, to shoot their own videos. We provided staff members with state-of-the-art iPhones which were donated for the Town’s temporary use. Sergeant Matelis, for example, shot a number of videos providing on-the-spot traffic updates as well as other pieces highlighting the work of our police officers on those devices.

D. Producing Content for the Media

TND worked with the media to highlight the incredible work of Surfside’s staff in the aftermath of this disaster. Two pieces stand out in particular. The first piece centered on the first Surfside police officers who arrived on the scene following the collapse. These interviews were powerful, providing the public with a first-hand account of the tragedy in the moments following the disaster.

The officers told a riveting story during the media gaggle arranged by TND. These officers shared their compassion and dedication to the community. TND conceived of the storyline, prepared the officers to speak on camera, and arranged the media opportunity. Several news outlets sent camera crews to Town Hall for this significant event. It was the first time that Surfside’s first responders (who were first to the scene) put a human face on this tragedy and the impact it had on each of them personally. This piece, along with several other stories TND produced in-house, highlighted Surfside’s Police Department.

Without question, this tragedy took a toll on the police as well as other members of the community. The second piece TND helped produce illustrated the steps taken by Surfside to care for its own employees during this difficult time. Surfside’s Human Resources Director and one of its police officers spoke about the steps taken to help employees cope with the tragedy’s aftermath, from meeting with licensed mental health counselors, to the use of therapy dogs. TND pitched this story to Spanish-language news outlets since both staff members were fluent in Spanish.

While we have highlighted these stories in particular, there are numerous other instances where TND helped shape storylines, offered the media useful and accurate information, and provided background information.

Notably, TND arranged for various media opportunities for the Town's elected officials. These opportunities were orchestrated with the assistance of Mr. Hyatt and gave the elected officials a local, national, and international platform to address their concerns and to advocate for their constituents. TND also prepared video news releases that were shared with various media outlets that incorporated these materials into their news stories.

E. Information Gathering and Briefings

TND arranged to have a daily brief with Surfside Police at 7:00 a.m. to stay abreast of overnight developments. This information would be disseminated to the Town of Surfside JIC as well as members of the professional staff and elected officials. Communication with the elected officials was sometimes hampered by cell service limitations at Town Hall as well as other factors outside of TND's control. Nevertheless, TND believes that it was able to develop an "open-door" policy with the Town's elected officials. Indeed, TND's core team spent time with each of the elected officials, providing them with new information and arranging media appearances as warranted.

Throughout the day, JIC members attended briefings held by local, state, and national agencies in order to ensure that Surfside received the latest information. As a result of both his background and credibility as a former law enforcement officer, Frank Fernandez, had a regular presence at the command center from which he provided the JIC critical information on a real-time basis. The Surfside JIC monitored the Facebook Live feeds from Miami-Dade Police on regular briefings. JIC members also visited the Family Assistance Center at the Seaview Hotel and participated in briefings provided by the Red Cross to survivors and victims' family members.

F. Media Training

As of this writing, nearly every member of Surfside's professional staff has given interviews to the media. By and large, most of the employees here had not previously found themselves in front of television cameras or answering a reporter's questions. We scheduled interviews and helped prepare each employee for potential questions, particularly Surfside's Building Official, James McGuinness, Human Resources Director, Yamileth Slate-McCloud, as well as various members of the Police Department.

The majority of the elected officials handled media requests on their own without our direct involvement. Although the scope of our services to the Town did not include providing the elected officials with daily or personal communications services, we did work with each member of the commission on a regular basis. Some commissioners engaged with our team more than others. While some of the elected officials took our calls and responded to our outreach, others did not. Likewise, while some of the elected officials followed our recommendations with respect to media engagement, others followed a different path. Nevertheless, we worked hard to ensure that we provided the same information and opportunities to each elected official. Our team made contact

in person and by telephone with all of the Town's elected officials. TND made it a point to reach out to all of the elected officials to report on significant developments with respect to the collapse when provided by the county, and to advise on potential media opportunities at the collapse site, Town Hall, via Zoom, and by telephone.

G. Inter-Governmental Affairs

TND leveraged its experience managing previous crisis situations in and for local governments to open effective communications channels to ensure the JIC's successful operation. Specifically, working relationships were created with key personnel at the local, state, and national levels to facilitate communications and fill information gaps created by "silos" operating throughout the county's response. We worked with Rachel Johnson at the Miami-Dade County Mayor's Office; Alvaro Zabaleta with the Miami-Dade Police Department; Erika Benitez at Miami-Dade Fire Rescue; Ignatius Carroll, Executive Officer of City of Miami Fire Rescue and a member of Urban Search and Rescue Team 2; Ramiro Inguanzo, President of the Miami-Dade City and County Managers' Association; Samantha Bequer with the Florida Department of Emergency Management; Crystal Paulk-Buchanan at the Federal Emergency Management Agency; Jesse Rosen with the White House Advance Team for the specific purpose of obtaining photographs of the President's visit to Surfside for the Town Manager; and Isidoro Lopez, Chief of Staff for the Chairman of the Miami-Dade County Board of Commissioners. We also leveraged our contacts in the surrounding municipalities of Miami Beach, Bal Harbour Village, North Miami, North Miami Beach, Sunny Isles Beach, and Aventura.

TND also made use of its working knowledge (acquired through experience managing other critical incidents) of Florida's WebEOC emergency management software system to assist Surfside in entering resource requests during the state of emergency.

V. ROOM FOR GROWTH

Surfside should be proud of the way its staff managed a critical situation for which there was no playbook. An event of this nature, however, also provides an important learning opportunity. From our own assessment, as well as our conversations with various staff members, we believe that Surfside should consider implementing the following recommendations in order to prepare for potential crises in the future. We should note that these recommendations will not only help Surfside tackle future critical situations, but also improve daily operations. As noted above, a formal after-action report would likely contain a more detailed action plan that would provide detailed analysis of strengths, weaknesses, opportunities, and threat (referred to as a "S.W.O.T." analysis). These recommendations, while falling outside the parameters of a S.W.O.T. analysis should nevertheless offer some guidance for improving the Town's response to critical incidents in the future.

In no particular order, we offer the following areas we believe may help Surfside better manage its critical operations now and in the future:

- **Improve Staff Cooperation:** Surfside must make a concerted effort to create a stronger culture of cooperation between its various departments. TND noticed the

existence of a rigid “silo mentality” during our engagement. While we understand that each department has its own duties and responsibilities, all staff should be working together towards a common mission. Although we believe that the senior staff shares this philosophy, it has not trickled down to all levels of the organization. We think that additional steps should be taken to expand the culture of accountability to all employees. Put simply, employees need to own their work. Town Hall should not be a place where people come to mark time until the end of the day. We believe that the Human Resources Department should play a significant role here if, as further explained below, there is sufficient staffing to accommodate this additional mission.

- **Additional Staffing:** We repeatedly heard that there was not enough staff to handle all of the various tasks, projects, and assignments occasioned by the collapse. Additionally, we understand that there is a backlog of work in certain departments which originated under prior administrations, but which nevertheless must be completed now. Staff members wear multiple hats and the demand on their time to accomplish all of their many responsibilities is too great for one person or a couple of people alone. We recommend that Surfside conduct a top-down audit of its current staff, their duties, and whether additional support is required. Additionally, we urge Surfside to consider planning for a surge in demand for staff, including specialized staff, and that it be prepared to staff-up in case of an emergency or other critical incident.
 - The Town Clerk must review approximately 700 recorded calls to determine if they need to be redacted prior to their release. Only one person is currently available to perform this task and Surfside does not have the necessary software to automate this process. Additionally, the Town Clerk must review records that were never scanned to identify any personal identifying information that must be removed under Florida law.
 - The Community Services and Public Communications Department is also understaffed. Ms. Dauginikas needs the support of a videographer and graphics designer to facilitate communications.
 - The demands on the Town’s Information Technology Department were overwhelming for one person.
 - The Human Resources Department should be expanded beyond its current single employee.
 - The Building Official will require support in communicating complex information to the media and the public.
 - A receptionist who answers Town Hall’s main telephone line should be contracted.
- **Improved Inter-Governmental Coordination:** We recommend that Surfside require that each of its department heads and senior staff members develop strong professional relationships with their counterparts in the surrounding municipalities as well as Miami-Dade County and the State of Florida. If there was one glaring failure we can point to, it is the lack of effective communication, cooperation, and

coordination between Surfside and Miami-Dade County, with the exception of the Town's Police Department, as noted above. While we do not lay the blame for this with Surfside, we do believe that the Town can do more to foster relationships now that will allow key staff members access in the future should it be required.

- The Town Clerk has explained that it was difficult to determine which public records to release given the lack of clarity from Miami-Dade County as to the nature of the investigation (this being an important factor in determining whether records are exempt from disclosure under Florida law).
 - Ms. Dauginikas did not have the opportunity to fully participate in available briefings for public information officers until TND positioned her as Town's primary point of contact for such briefings with the County.
 - Beyond developing external relationships, there should be additional cooperation between the various departments within the Town to facilitate communications and action during emergency situations.
- **Additional Critical Incident Training:** Surfside trains for hurricanes and active shooters. We urge that Surfside create additional training materials to deal with other potential scenarios, including building collapses. Although we all hope that this will never happen again, the lessons that the staff have learned as a result of this critical incident should be memorialized. Surfside, for better or for worse, is now in the position to offer training, guidance, and support to other municipalities. But it is also in a position to revisit, modify, and expand its own training materials to account for the lessons learned here.
 - **Elected Official Training:** Surfside should work with the elected officials regarding how best they can help the Town during a critical incident. This training should include a focus on their duties on the Town's Charter documents as well as how their duties may be impacted during a state of emergency when the county or other larger entity assumes control. There should be an established process dictating regular call-ins and briefing times for elected officials so that everyone is informed while taking care to adhere to Florida's Sunshine Law requirements.
 - **Improve Access to Public Records:** The Town should complete the digitization of all public records as soon as possible. This includes all documents currently held by the Building Department. Going forward, all records should be immediately scanned. Records should be made readily and easily accessible to the public. Additionally licenses and training should be acquired to facilitate the handling of public records. Additionally, all staff members should be provided with training as to what constitutes a public record, the many ways in which public records are created, and their obligations with respect to preserving public records.
 - **Improved Technology:** Surfside's information technology infrastructure is lacking, even for a Town of this size. We understand that Surfside will be developing a new website, beyond the current site in place for several years and the bridge site set up specific to this incident. This new permanent site is essential,

especially given the obvious limitations with the current site. The original website simply could not handle the number of public records that needed to be uploaded. Beyond the website, the Town should take steps to expand its network capabilities. Surfside should also acquire more hard assets, including laptops, cell phones, and mobile hotspots to facilitate work outside Town Hall. Surfside should also have the equipment necessary to produce its own video content quickly and effectively. We recommend that the Town procure video equipment, editing software, and the training and/or personnel necessary to produce such content. A full-time Emergency Operations Center should also be set-up instead of an as needed set up in the Police Training Room. We urge that the Town establish its own unilateral EOC as soon as possible. Whether in a crisis like this one, or in the aftermath of a major storm, the Town's employees should have the ability to continue working and collaborating in a modern, technologically-equipped work space.

VI. CONCLUSION

A crisis of this nature takes a personal toll on Town staff. In the immediate aftermath of a devastating event such as the Champlain Towers South collapse, the combination of emotion, adrenaline, and lack of sleep can quickly impact performance. The team at Town Hall, however, handled this situation with professionalism and compassion. However, the human body and mind can only operate in this heightened state for a brief period before there are problems. We strongly encourage the Town to pay close attention to the mental and physical aspects of this disaster on staff, devise a plan to retain key employees, and exit those staff members who do not share the Town Manager's vision for the future. In the days, weeks, and months that follow, the Town of Surfside will have the opportunity to not only grow from this experience but become local and national leaders in a variety of areas essential the management of critical incidents like this one.

HOTLINE CALL LOGS

JUNE 30 – JULY 29

Client Call Breakdown

Thursday, July 1, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot: of Surfside		28 calls			Tot:64.5 Avg: 2.3	14	4.5 (6)	59	0	0	59		5 total / 0 extra
+159019675 DAVID LALL	7/1/2021	9:10 AM	9:10 AM Sandor Iglesias	9:12 AM	2	0.11	0.34	1.28	0	0	1.5		
+13057944492 GUENOUN	7/1/2021	9:46 AM	9:47 AM Danielle Iglesias	9:47 AM	1	0.12	0	0.57	0	0	1	305-861-4863	305-861-4863
+13053231089 ASSOCIATED PRES	7/1/2021	9:53 AM	9:53 AM Danielle Iglesias	9:54 AM	1.5	0.1	0	1.06	0	0	1.5		
+15169873913 BEN WIEDER	7/1/2021	10:49 AM	10:49 AM Ralph Garcia	10:52 AM	3.5	0.07	0	2.99	0	0	3		
+19012779347	7/1/2021	11:27 AM	11:27 AM Ralph Garcia	11:31 AM	3.5	0.06	1.39	1.75	0	0	2		
+17863463445 MICHAEL PUTNEY	7/1/2021	12:10 PM	12:10 PM Ralph Garcia	12:12 PM	2.5	0.09	0.85	1.47	0	0	1.5		
+19175655748	7/1/2021	12:26 PM	12:26 PM Sandor Iglesias	12:28 PM	2	0.05	0	1.68	0	0	2		
+19543296057	7/1/2021	12:50 PM	12:50 PM Danielle Iglesias	12:52 PM	2	0.06	0	1.87	0	0	2		
+13057313914	7/1/2021	12:53 PM	12:53 PM Danielle Iglesias	12:53 PM	0.5	0.06	0	0.27	0	0	0.5		
+16199224933 MICHAEL MILLER	7/1/2021	1:07 PM	1:07 PM Danielle Iglesias	1:10 PM	3.5	0.05	0	3.22	0	0	3.5		
+12029130141	7/1/2021	1:34 PM	1:34 PM Ralph Garcia	1:35 PM	2	0.06	0	1.49	0	0	1.5		
+12025794165 THOMSON REUTERS	7/1/2021	1:58 PM	1:58 PM Ralph Garcia	1:59 PM	1	0.09	0	0.89	0	0	1	305-861-4863	305-861-4863

Client Call Breakdown

Thursday, July 1, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
+1-85558512 REIN, KATHLEEN	7/1/2021	2:00 PM	2:00 PM Ralph Garcia	2:00 PM	1	0.06	0	0.82	0	0	1	305-861-4863	305-861-4863
+1-7986033	7/1/2021	2:04 PM	2:04 PM Ralph Garcia	2:07 PM	3.5	0.05	0.15	3.2	0	0	3.5		
+13057147900 UNIVISION	7/1/2021	2:04 PM	2:04 PM Danielle Iglesias	2:07 PM	3	0.09	0	2.72	0	0	3		
+17866438722	7/1/2021	4:06 PM	4:06 PM Danielle Iglesias	4:07 PM	1	0.07	0	0.57	0	0	1	305-861-4863	305-861-4863
+17866438722	7/1/2021	4:08 PM	4:08 PM Danielle Iglesias	4:09 PM	1.5	0.09	0	0.96	0	0	1		
+16464806690	7/1/2021	4:13 PM	4:13 PM Sandor Iglesias	4:14 PM	1.5	0.06	0	1.27	0	0	1.5		
+15617180187 WIRELESS CALLER	7/1/2021	4:21 PM	4:21 PM Sandor Iglesias	4:22 PM	1.5	0.08	0	1.17	0	0	1.5		
+13053082425 DINKOVA LIDIA	7/1/2021	4:29 PM	4:29 PM Sandor Iglesias	4:31 PM	2	0.11	0.06	1.77	0	0	2		
+14707336853	7/1/2021	4:41 PM	4:41 PM Danielle Iglesias	4:43 PM	2.5	0.18	0.13	1.98	0	0	2		
+19193169220 WIRELESS CALLER	7/1/2021	5:24 PM	5:24 PM Sandor Iglesias	5:26 PM	2.5	0.12	0	1.98	0	0	2		
+17862100274	7/1/2021	5:30 PM	5:30 PM Sandor Iglesias	5:34 PM	4	0.06	0	3.93	0	0	4		
+15162166152 PERRY WILLIAM	7/1/2021	5:39 PM	5:39 PM Danielle Iglesias	5:40 PM	1.5	0.08	0	1.32	0	0	1.5	305-861-4863	305-861-4863
+18172358482 MULLINS JAN	7/1/2021	5:43 PM	5:43 PM Danielle Iglesias	5:46 PM	3	0.08	0	2.9	0	0	3		

Client Call Breakdown

Thursday, July 1, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
+1-4325327	7/1/2021	5:48 PM	5:48 PM Sandor Iglesias	5:51 PM	3	0.06	0	2.83	0	0	3		
+1-6027984	7/1/2021	6:39 PM	6:39 PM Sandor Iglesias	6:46 PM	6.5	0.33	0	6.16	0	0	6.5		
+1720585850 BRYAN PURNELL	7/1/2021	8:56 PM	8:56 PM Danielle Iglesias	8:58 PM	1.5	0.11	0	1.27	0	0	1.5		
Total		28 calls			Tot:64.5 Avg: 2.3	14	4.5 (6)	59	0	0	59		0 total / 0 extra

Client Call Breakdown

Saturday, July 3, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
To of Surfside		11 calls			Tot:19.5 Avg: 1.77	5.5	0.5 (1)	18.5	0	0	18.5		1 total / 0 extra
+1325219394 KIMBERLY BELLWA	7/3/2021	12:27 PM	12:27 PM Danielle Iglesias	12:29 PM	3	0.12	0	2.46	0	0	2.5		
+13053425832 KALLERGIS N	7/3/2021	1:27 PM	1:27 PM Danielle Iglesias	1:28 PM	1	0.1	0	0.79	0	0	1		
+14083324960 HANNAH KNOWLES	7/3/2021	3:38 PM	3:38 PM Danielle Iglesias	3:40 PM	2	0.12	0	1.87	0	0	2		
+14083324960 HANNAH KNOWLES	7/3/2021	3:43 PM	3:43 PM Danielle Iglesias	3:44 PM	1	0.1	0	0.88	0	0	1		
+14075809257	7/3/2021	4:35 PM	4:35 PM Danielle Iglesias	4:37 PM	2	0.09	0	1.53	0	0	2		
+15616023057 WIRELESS CALLER	7/3/2021	4:49 PM	4:49 PM Danielle Iglesias	4:52 PM	3	0.07	0	2.79	0	0	3		
+17862628262 MAYRA GONZALEZ	7/3/2021	5:36 PM	5:36 PM Danielle Iglesias	5:38 PM	2	0.06	0	1.82	0	0	2	305-861-4863	305-861-4863
+14083324960	7/3/2021	6:00 PM	6:00 PM Danielle Iglesias	6:01 PM	1	0.06	0	0.68	0	0	1		
+12403285778 KING,IVAN	7/3/2021	6:10 PM	6:10 PM Danielle Iglesias	6:10 PM	1	0.09	0.17	0.32	0	0	0.5		
+1717432559 BOGDAN GREGORY	7/3/2021	7:18 PM	7:18 PM Danielle Iglesias	7:18 PM	1	0.11	0	0.53	0	0	1		
+12037317398 JAMES FORREST	7/3/2021	9:36 PM	9:36 PM Danielle Iglesias	9:38 PM	2.5	0.09	0	2.19	0	0	2.5		
Total		11 calls			Tot:19.5 Avg: 1.77	5.5	0.5 (1)	18.5	0	0	18.5		0 total / 0 extra

Client Call Breakdown

Saturday, July 3, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
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Client Call Breakdown

Sunday, July 4, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Town of Surfside		19 calls				Tot:51 Avg: 2.68	5.5 (5)	44	0	0	44		4 total / 0 extra
+167270550	7/4/2021	9:17 AM	9:17 AM Danielle Iglesias	9:22 AM	5.5	0.07	0	5.01	0	0	5.5		
+13308631488 DALTON JEFFREY	7/4/2021	9:55 AM	9:55 AM Danielle Iglesias	9:58 AM	3	0.07	0.49	2	0	0	2.5		
+17574810561 MITCHELL ANNE	7/4/2021	10:09 AM	10:09 AM Danielle Iglesias	10:10 AM	1.5	0.12	0	0.99	0	0	1	786-331-5212	786-331-5212
+18025854106 JOHN TERREL	7/4/2021	11:06 AM	11:07 AM Danielle Iglesias	11:08 AM	1.5	0.08	0	0.98	0	0	1	786-331-5212	786-331-5212
+173227703994	7/4/2021	11:40 AM	11:40 AM Sandor Iglesias AM	11:42 AM	3	0.08	0.78	1.86	0	0	2		
+18156936913 MASSEY MARILYN	7/4/2021	12:05 PM	12:05 PM Sandor Iglesias PM	12:06 PM	1.5	0.25	0	0.83	0	0	1	786-331-5212	786-331-5212
+14695256488 WIRELESS CALLER	7/4/2021	12:33 PM	12:33 PM Danielle Iglesias	12:34 PM	2	0.09	0	1.5	0	0	1.5		
+17863683656 CHELA GARCIA	7/4/2021	12:58 PM	12:58 PM Danielle Iglesias	12:59 PM	1	0.11	0	0.75	0	0	1	786-331-5212	786-331-5212
+13057100874 WIRELESS CALLER	7/4/2021	1:25 PM	1:25 PM Danielle Iglesias	1:27 PM	2.5	0.07	0	2.01	0	0	2.5		
+14078645127	7/4/2021	1:47 PM	1:48 PM Danielle Iglesias	1:48 PM	1	0.07	0	0.86	0	0	1		
+19176018630	7/4/2021	2:41 PM	2:41 PM Danielle Iglesias	2:44 PM	3.5	0.08	0	3.11	0	0	3.5		
+13059061030 BRIAN ANDREWS	7/4/2021	3:18 PM	3:18 PM Danielle Iglesias	3:19 PM	1.5	0.07	0	1.2	0	0	1.5		

Client Call Breakdown

Sunday, July 4, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
+1302019661 IHCANA VIDAL	7/4/2021	3:50 PM	3:50 PM Danielle Iglesias	3:51 PM	0.5	0.07	0	0.23	0	0	0.5		
+13077566000 JON MIRSKY	7/4/2021	4:32 PM	4:32 PM Danielle Iglesias	4:33 PM	2	0.07	0	1.59	0	0	2		
+18187208762	7/4/2021	5:20 PM	5:20 PM Danielle Iglesias	5:25 PM	5.5	0.24	1.96	3.29	0	0	3.5		
+18502880077 BOBBY MEADOWS	7/4/2021	5:52 PM	5:52 PM Danielle Iglesias	5:56 PM	4	0.11	0	3.52	0	0	4		
+13056199714	7/4/2021	6:16 PM	6:16 PM Danielle Iglesias	6:19 PM	3	0.1	0.24	2.65	0	0	3		
+17862628262	7/4/2021	6:18 PM	6:18 PM Danielle Iglesias	6:25 PM	7.5	0.19	1.23	5.67	0	0	6		
+17322496932 SLOVAK RICHARD	7/4/2021	7:41 PM	7:41 PM Danielle Iglesias	7:42 PM	1	0.17	0	0.67	0	0	1		

Total	19 calls	Tot:51 Avg: 2.68	9.5	5.5 (5)	44	0	0	0	0	0	44	0 total / 0 extra
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Client Call Breakdown

Monday, July 5, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Total of Surfside		7 calls			Tot:19.5 Avg: 2.79	3.5	1.5 (2)	18.5	0	0	18.5		1 total / 0 extra
+153330183 SRAGOWICZ R	7/5/2021	10:28 AM	10:28 AM Danielle Iglesias	10:32 AM	4	0.07	0	3.82	0	0	4		
+18507399191 WIRELESS CALLER	7/5/2021	10:59 AM	10:59 AM Danielle Iglesias	11:03 AM	3.5	0.13	0.17	3.19	0	0	3.5		
+15617340277 LADER DAVID	7/5/2021	12:43 PM	12:44 PM Sandor Iglesias PM	12:48 PM	4.5	0.12	0.81	3.17	0	0	3.5		
+19153290779 WIRELESS CALLER	7/5/2021	1:21 PM	1:21 PM Danielle Iglesias	1:21 PM	1	0.08	0	0.65	0	0	1	786-331-5212	786-331-5212
+18032405670 BROWN LINDA A	7/5/2021	1:52 PM	1:52 PM Danielle Iglesias	1:54 PM	2	0.07	0	1.59	0	0	2		
+17864690242 WIRELESS CALLER	7/5/2021	3:58 PM	3:58 PM Danielle Iglesias	4:00 PM	2.5	0.13	0	2.21	0	0	2.5		
+15096293265	7/5/2021	7:49 PM	7:49 PM Danielle Iglesias	7:51 PM	2	0.14	0	1.84	0	0	2		
Total		7 calls			Tot:19.5 Avg: 2.79	3.5	1.5 (2)	18.5	0	0	18.5		0 total / 0 extra

Client Call Breakdown

Tuesday, July 6, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Totals of Surfside		18 calls			Tot:55 Avg: 3.06	9	13.5 (11)	41	0	0	41		3 total / 0 extra
+1559061030 BRIAN ANDREWS	7/6/2021	9:21 AM	9:21 AM Danielle Iglesias	9:25 AM	4.5	0.05	0	4.23	0	0	4.5		
+1347885533 SINGLETON VANES	7/6/2021	10:07 AM	10:07 AM Danielle Iglesias	10:08 AM	1	0.05	0	0.95	0	0	1		
+19175629044 NRSF	7/6/2021	10:43 AM	10:44 AM Ralph Garcia	10:51 AM	8	0.2	2.49	4.88	0	0	5		
+1347885533 SINGLETON VANES	7/6/2021	10:50 AM	10:50 AM Sandor Iglesias	10:55 AM	4.5	0.07	2.65	1.64	0	0	2		
+1347885533 SINGLETON VANES	7/6/2021	10:58 AM	10:59 AM Sandor Iglesias	11:00 AM	2	0.07	0.44	1	0	0	1	786-331-5212	786-331-5212
+16785766976	7/6/2021	11:23 AM	11:23 AM Ralph Garcia	11:26 AM	2.5	0.07	0	2.25	0	0	2.5		
+14809385392	7/6/2021	11:31 AM	11:31 AM Ralph Garcia	11:32 AM	1.5	0.08	0	1.33	0	0	1.5	305-861-4863	305-861-4863
+12023063357 MITO HABE EVANS	7/6/2021	12:02 PM	12:02 PM Ralph Garcia	12:04 PM	2.5	0.09	0	1.91	0	0	2		
+17862562816 CAUDRON	7/6/2021	12:16 PM	12:17 PM Ralph Garcia	12:18 PM	1.5	0.07	0	1	0	0	1.5	786-331-5212	786-331-5212
+13059688539 WIRELESS CALLER	7/6/2021	12:46 PM	12:46 PM Danielle Iglesias	12:50 PM	4	0.11	1.04	2.68	0	0	3		
+16507400849 SALVI DOLORES	7/6/2021	1:57 PM	1:57 PM Danielle Iglesias	2:02 PM	5.5	0.29	2.34	2.7	0	0	3		
+19492460075 STEPHA STEPHENS	7/6/2021	2:53 PM	2:53 PM Ralph Garcia	2:56 PM	3	0.07	0	2.54	0	0	3		

Client Call Breakdown

Tuesday, July 6, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
+199224933 PGM	7/6/2021	3:16 PM	3:16 PM Ralph Garcia	3:19 PM	3	0.05	0	2.51	0	0	3		
+1358150387 PGM	7/6/2021	3:27 PM	3:28 PM Ralph Garcia	3:30 PM	2.5	0.07	0	2.12	0	0	2.5		
+1917696055 SUPREME SHADES	7/6/2021	5:22 PM	5:22 PM Danielle Iglesias	5:24 PM	3	0.06	0	2.64	0	0	3		
+15592306000	7/6/2021	5:55 PM	5:55 PM Danielle Iglesias	5:55 PM	0.5	0.04	0	0.07	0	0	0.5		
+17867685332 ALVAREZ JOSE	7/6/2021	6:51 PM	6:52 PM Sandor Iglesias	6:55 PM	4	0.27	3	0.39	0	0	0.5		
+17867685332 ALVAREZ JOSE	7/6/2021	8:14 PM	8:14 PM Sandor Iglesias	8:16 PM	1.5	0.07	0.28	1.15	0	0	1.5		

Total		18 calls				Tot:55 Avg: 3.06	9	13.5 (11)	41	0	0	41	0 total / 0 extra
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Client Call Breakdown

Wednesday, July 7, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot:57 Avg: 2.38		24 calls				12	4 (7)	53.5	0	0	53.5		6 total / 0 extra
+11202024566 GALLUP SARAH JE	7/7/2021	9:14 AM	9:14 AM Ralph Garcia	9:17 AM	3	0.08	0.43	2.48	0	0	2.5		
+15624818807 VINAS,CEF	7/7/2021	9:18 AM	9:18 AM Ralph Garcia	9:19 AM	1	0.08	0	0.91	0	0	1		
+19543296057	7/7/2021	10:05 AM	10:05 AM Sandor Iglesias AM	10:09	4.5	0.08	0.39	3.8	0	0	4		
+12013157052 WIRELESS CALLER	7/7/2021	10:21 AM	10:21 AM Danielle Iglesias	10:25 AM	4	0.04	0	3.66	0	0	4		
+13478855533 SINGLETON VANES	7/7/2021	11:06 AM	11:06 AM Danielle Iglesias	11:07 AM	1	0.13	0	0.66	0	0	1		
+17862628262 MAYRA GONZALEZ	7/7/2021	11:16 AM	11:16 AM Ralph Garcia	11:24 AM	7.5	0.07	0	7.29	0	0	7.5		
+19546675543 CARRILLO YOLAND	7/7/2021	11:25 AM	11:25 AM Danielle Iglesias	11:27 AM	2.5	0.1	0	2.15	0	0	2.5		
+17862628262 MAYRA GONZALEZ	7/7/2021	12:10 PM	12:10 PM Ralph Garcia	12:13 PM	3.5	0.11	0	3.24	0	0	3.5		
+15706571381 MICHAEL WITCZAK	7/7/2021	12:19 PM	12:19 PM Ralph Garcia	12:20 PM	1	0.07	0	0.81	0	0	1	305-588-5073	305-588-5073
+13053754089 METRO DADE COUN	7/7/2021	12:27 PM	12:27 PM Danielle Iglesias	12:28 PM	1.5	0.05	0	1.43	0	0	1.5		
+12164080530 TERRELL FORNEY	7/7/2021	12:43 PM	12:43 PM Danielle Iglesias	12:45 PM	2.5	0.06	0	2.16	0	0	2.5		
+17864222471 WALTER CAMPBELL	7/7/2021	1:09 PM	1:09 PM Danielle Iglesias	1:10 PM	1.5	0.06	0	1.36	0	0	1.5		

Client Call Breakdown

Wednesday, July 7, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
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Client Call Breakdown

Saturday, July 10, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		1 calls			Tot: 2 Avg: 2	0.5	0 (0)	1.5	0	0	1.5		0 total / 0 extra
+165663372 RUTH CHACON	7/10/2021	11:02 AM	11:02 AM Danielle Iglesias	11:03 AM	2	0.13	0	1.42	0	0	1.5		
Total		1 calls			Tot: 2 Avg: 2	0.5	0 (0)	1.5	0	0	1.5		0 total / 0 extra

Client Call Breakdown

Sunday, July 11, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		1 calls			Tot:2.5 Avg: 2.5	0.5	0 (0)	2	0	0	2		0 total / 0 extra
+1 (924)302640	7/11/2021	11:29 AM	11:29 AM Danielle Iglesias	11:31 AM	2.5	0.18	0	1.98	0	0	2		
Total		1 calls			Tot:2.5 Avg: 2.5	0.5	0 (0)	2	0	0	2		0 total / 0 extra

Client Call Breakdown

Monday, July 12, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot: of Surfside		7 calls			Tot:10.5 Avg: 1.5	3.5	0 (0)	10.5	0	0	10.5		1 total / 0 extra
+165157873 NADINE POST	7/12/2021	11:20 AM	11:20 AM Danielle Iglesias	11:21 AM	1	0.1	0	0.79	0	0	1	305-861-4863	305-861-4863
+19544394951	7/12/2021	12:37 PM	12:37 PM Danielle Iglesias	12:40 PM	3	0.07	0	2.54	0	0	3		
+13055829857 WIRELESS CALLER	7/12/2021	1:21 PM	1:21 PM Ralph Garcia	1:22 PM	0.5	0.06	0	0.42	0	0	0.5		
+19174068457	7/12/2021	1:54 PM	1:54 PM Danielle Iglesias	1:55 PM	1	0.11	0	0.82	0	0	1		
+19549898885 AKOURI CONSULTI	7/12/2021	3:50 PM	3:50 PM Danielle Iglesias	3:52 PM	2	0.06	0	1.69	0	0	2		
+19549898885 AKOURI CONSULTI	7/12/2021	3:54 PM	3:54 PM Danielle Iglesias	3:56 PM	2.5	0.13	0	2.19	0	0	2.5		
+18454006218 MCDOLE-GORDON,K	7/12/2021	7:25 PM	7:25 PM Danielle Iglesias	7:26 PM	0.5	0.13	0	0.29	0	0	0.5		
Total		7 calls			Tot:10.5 Avg: 1.5	3.5	0 (0)	10.5	0	0	10.5		0 total / 0 extra

Client Call Breakdown

Tuesday, July 13, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot: of Surfside		8 calls			Tot:16.5 Avg: 2.06	4	1.5 (1)	15	0	0	15		3 total / 0 extra
+1302860245 HOLCY JOHN	7/13/2021	9:01 AM	9:01 AM Danielle Iglesias	9:01 AM	1	0.08	0	0.59	0	0	1		
+12392860245 HOLCY JOHN	7/13/2021	9:02 AM	9:02 AM Danielle Iglesias	9:03 AM	1	0.06	0	0.54	0	0	1		
+19549053794 MARSHALL DENNEH	7/13/2021	9:03 AM	9:03 AM Danielle Iglesias	9:04 AM	1	0.15	0	0.84	0	0	1	305-861-4863	305-861-4863
+13059625945 LINDSAY LISA R	7/13/2021	11:17 AM	11:17 AM Danielle Iglesias	11:18 AM	1	0.05	0	0.93	0	0	1	305-777-2124	305-777-2124
+13057995371	7/13/2021	12:06 PM	12:06 PM Ralph Garcia	12:10 PM	4	0.05	0	3.76	0	0	4		
+12398348510 WIRELESS CALLER	7/13/2021	2:04 PM	2:04 PM Danielle Iglesias	2:07 PM	3	0.2	1.3	1.4	0	0	1.5	305-777-2124	305-777-2124
+19175179900 DEBBIE RUBIN	7/13/2021	2:21 PM	2:21 PM Ralph Garcia	2:23 PM	3	0.04	0	2.81	0	0	3		
+13058150102 ASSOCIATED PRES	7/13/2021	2:58 PM	2:58 PM Ralph Garcia	3:00 PM	2.5	0.07	0	2.27	0	0	2.5		
Total		8 calls			Tot:16.5 Avg: 2.06	4	1.5 (1)	15	0	0	15		0 total / 0 extra

Client Call Breakdown

Wednesday, July 14, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot:25 Avg: 3.12		8 calls				4	1.5 (3)	23	0	0	23		0 total / 0 extra
+127559404	7/14/2021	10:16 AM	10:16 AM Danielle Iglesias	10:17 AM	1.5	0.1	0	1.07	0	0	1.5		
+19543296057	7/14/2021	11:06 AM	11:06 AM Ralph Garcia	11:08 AM	2.5	0.09	0	1.98	0	0	2		
+16502780333 SAMUEL PILLI	7/14/2021	12:08 PM	12:08 PM Sandor Iglesias	12:12 PM	4	0.17	0.39	3.1	0	0	3.5		
+15613392774 MOORE, CHARLES	7/14/2021	1:02 PM	1:02 PM Danielle Iglesias	1:05 PM	4	0.1	0	3.4	0	0	3.5		
+17732947673	7/14/2021	3:25 PM	3:25 PM Ralph Garcia	3:29 PM	4	0.06	0.14	3.65	0	0	4		
+17866782255	7/14/2021	5:55 PM	5:55 PM Sandor Iglesias	6:02 PM	7	0.08	0.49	6.07	0	0	6.5		
+13344002363	7/14/2021	8:30 PM	8:30 PM Sandor Iglesias	8:30 PM	0.5	0.11	0	0.22	0	0	0.5		
+13057243281 JENNIFER DIAZ	7/14/2021	8:34 PM	8:34 PM Sandor Iglesias	8:35 PM	1.5	0.09	0	1.19	0	0	1.5		
Tot:25 Avg: 3.12		8 calls				4	1.5 (3)	23	0	0	23		0 total / 0 extra

Client Call Breakdown

Thursday, July 15, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Top of Surfside		3 calls			Tot:5.5 Avg: 1.83	1.5	0 (0)	5.5	0	0	5.5		1 total / 0 extra
+188827559404	7/15/2021	9:20 AM	9:21 AM Ralph Garcia	9:23 AM	3	0.06	0	2.6	0	0	3		
+15617147132 ROMEOW BROWN	7/15/2021	11:40 AM	11:40 AM Ralph Garcia	11:41 AM	1	0.07	0	0.72	0	0	1	305-777-2124	305-777-2124
+17864398247 GWENDOLYN SMITH	7/15/2021	6:57 PM	6:58 PM Sandor Iglesias	6:59 PM	1.5	0.15	0	1.11	0	0	1.5		
Total		3 calls			Tot:5.5 Avg: 1.83	1.5	0 (0)	5.5	0	0	5.5		0 total / 0 extra

Client Call Breakdown

Friday, July 16, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Total of Surfside		3 calls			Tot:6.5 Avg: 2.17	1.5	0 (0)	6.5	0	0	6.5		1 total / 0 extra
+1566081771 ABRAHAM MELISSA	7/16/2021	9:19 AM	9:19 AM Danielle Iglesias	9:21 AM	2	0.07	0	1.69	0	0	2	305-777-2124	305-777-2124
+17864988815	7/16/2021	9:30 AM	9:30 AM Danielle Iglesias	9:32 AM	2	0.07	0	1.91	0	0	2		
+13057952754	7/16/2021	1:28 PM	1:28 PM Ralph Garcia	1:30 PM	2.5	0.06	0	2	0	0	2.5		
Total		3 calls			Tot:6.5 Avg: 2.17	1.5	0 (0)	6.5	0	0	6.5		0 total / 0 extra

Client Call Breakdown

Sunday, July 18, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		1 calls			Tot:4 Avg: 4	0.5	0 (0)	4	0	0	4		0 total / 0 extra
+1 75502240	7/18/2021	10:51 AM	10:51 AM Sandor Iglesias AM	10:55	4	0.12	0	3.8	0	0	4		
Total		1 calls			Tot:4 Avg: 4	0.5	0 (0)	4	0	0	4		0 total / 0 extra

Client Call Breakdown

Monday, July 19, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		1 calls			Tot:5.5 Avg: 5.5	0.5	0.5 (1)	5.5	0	0	5.5		0 total / 0 extra
+143296057	7/19/2021	4:12 PM	4:12 PM Ralph Garcia	4:17 PM	5.5	0.07	0.19	5.01	0	0	5.5		
Total		1 calls			Tot:5.5 Avg: 5.5	0.5	0.5 (1)	5.5	0	0	5.5		0 total / 0 extra

Client Call Breakdown

Tuesday, July 20, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot: of Surfside		5 calls			Tot:12.5 Avg: 2.5	2.5	1 (2)	11.5	0	0	11.5		1 total / 0 extra
+14205109	7/20/2021	11:13 AM	11:13 AM Sandor Iglesias AM	11:18	5.5	0.11	0.49	4.47	0	0	4.5		
+13054205109	7/20/2021	11:23 AM	11:23 AM Ralph Garcia AM	11:26	3	0.07	0.08	2.53	0	0	3		
+15615887350 WRIGHT S IMPACT	7/20/2021	11:25 AM	11:25 AM Ralph Garcia AM	11:26	1	0.07	0	0.64	0	0	1		
+13058675106 KATHARINA RABAG	7/20/2021	11:53 AM	11:53 AM Sandor Iglesias AM	11:55	2	0.1	0	1.66	0	0	2		
+16148311879	7/20/2021	3:07 PM	3:07 PM Sandor Iglesias	3:08 PM	1	0.05	0	0.67	0	0	1	305-861-4863	305-861-4863
Total		5 calls			Tot:12.5 Avg: 2.5	2.5	1 (2)	11.5	0	0	11.5		0 total / 0 extra

Client Call Breakdown

Wednesday, July 21, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot of Surfside		3 calls			Tot:9.5 Avg: 3.17	1.5	0.5 (1)	9	0	0	9		0 total / 0 extra
+1933296057	7/21/2021	9:12 AM	9:12 AM Ralph Garcia	9:14 AM	2	0.06	0	1.94	0	0	2		
+17723415695	7/21/2021	10:10 AM	10:10 AM Ralph Garcia	10:14 AM	4.5	0.06	0	4.14	0	0	4.5		
+13109912391	7/21/2021	1:51 PM	1:51 PM Ralph Garcia	1:53 PM	3	0.08	0.21	2.42	0	0	2.5		
Total		3 calls			Tot:9.5 Avg: 3.17	1.5	0.5 (1)	9	0	0	9		0 total / 0 extra

Client Call Breakdown

Thursday, July 22, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		6 calls			Tot:15.5 Avg: 2.58	3	2.5 (2)	14	0	0	14		1 total / 0 extra
+18023778653 ROOT THOMAS	7/22/2021	9:20 AM	9:20 AM Ralph Garcia	9:22 AM	2.5	0.05	0.07	2.32	0	0	2.5		
+19545886797 WIRELESS CALLER	7/22/2021	10:39 AM	10:39 AM Ralph Garcia	10:41 AM	1.5	0.07	0	1.43	0	0	1.5	305-777-2124	305-777-2124
+16039293302	7/22/2021	12:10 PM	12:10 PM Danielle Iglesias	12:10 PM	0.5	0.07	0	0.16	0	0	0.5		
+18027775748 SUSAN TOMASI.	7/22/2021	2:52 PM	2:52 PM Ralph Garcia	2:55 PM	3.5	0.04	0	3.23	0	0	3.5		
+18027775748 SUSAN TOMASI.	7/22/2021	3:39 PM	3:39 PM Ralph Garcia	3:43 PM	4	0.06	0	3.91	0	0	4		
+19542615146 RANDY CUNNINGHA	7/22/2021	4:19 PM	4:19 PM Ralph Garcia	4:22 PM	3.5	0.05	1.75	1.7	0	0	2		
Total		6 calls			Tot:15.5 Avg: 2.58	3	2.5 (2)	14	0	0	14		0 total / 0 extra

Client Call Breakdown

Friday, July 23, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		2 calls			Tot:4 Avg: 2	1	0 (0)	3.5	0	0	3.5		0 total / 0 extra
+153231089 ASSOCIATED PRES	7/23/2021	9:19 AM	9:19 AM Sandor Iglesias	9:20 AM	1.5	0.07	0	1.18	0	0	1.5		
+13056199714	7/23/2021	1:40 PM	1:40 PM Sandor Iglesias	1:42 PM	2.5	0.07	0	1.98	0	0	2		
Total		2 calls			Tot:4 Avg: 2	1	0 (0)	3.5	0	0	3.5		0 total / 0 extra

Client Call Breakdown

Monday, July 26, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		1 calls			Tot:2.5 Avg: 2.5	0.5	0 (0)	2.5	0	0	2.5		0 total / 0 extra
+43385939 JILL OCHACHER	7/26/2021	3:02 PM	3:02 PM Ralph Garcia	3:04 PM	2.5	0.08	0	2.2	0	0	2.5		
Total		1 calls			Tot:2.5 Avg: 2.5	0.5	0 (0)	2.5	0	0	2.5		0 total / 0 extra

Client Call Breakdown

Tuesday, July 27, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		1 calls			Tot:2.5 Avg: 2.5	0.5	0 (0)	2.5	0	0	2.5		0 total / 0 extra
+152977730 WIRELESS CALLER	7/27/2021	10:04 AM	10:04 AM Danielle Iglesias	10:06 AM	2.5	0.04	0	2.03	0	0	2.5		
Total		1 calls			Tot:2.5 Avg: 2.5	0.5	0 (0)	2.5	0	0	2.5		0 total / 0 extra

Client Call Breakdown

Wednesday, July 28, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot:6 Avg: 1.2		5 calls				2.5	0 (0)	5.5	0	0	5.5		0 total / 0 extra
+17868702783 CARLTON ROGER	7/28/2021	2:09 PM	2:09 PM Sandor Iglesias	2:09 PM	0.5	0.11	0	0.03	0	0	0.5		
+17868702783 SEQUEIRA MAXIMI	7/28/2021	2:57 PM	2:57 PM Danielle Iglesias	2:57 PM	0.5	0.07	0	0.07	0	0	0.5		
+17868702783 SEQUEIRA MAXIMI	7/28/2021	2:57 PM	2:57 PM Sandor Iglesias	2:57 PM	0.5	0.16	0	0.06	0	0	0.5		
+19546392603 IVY PALMER	7/28/2021	4:34 PM	4:35 PM Danielle Iglesias	4:37 PM	3	0.14	0	2.65	0	0	3		
+17035542318 SUDI KSHA KOCHI	7/28/2021	5:54 PM	5:54 PM Sandor Iglesias	5:55 PM	1.5	0.32	0	0.98	0	0	1		
Tot:6 Avg: 1.2		5 calls				2.5	0 (0)	5.5	0	0	5.5		0 total / 0 extra

Client Call Breakdown

Friday, July 9, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot:14 Avg: 2		7 calls			Tot:14 Avg: 2	3.5	1 (1)	12.5	0	0	12.5		1 total / 0 extra
+1-864994821 BURCH ELOHIM	7/9/2021	9:26 AM	9:26 AM Ralph Garcia	9:27 AM	1.5	0.3	0	0.94	0	0	1		
+12023224206	7/9/2021	9:40 AM	9:40 AM Danielle Iglesias	9:41 AM	1	0.06	0	0.73	0	0	1	305-861-4863	305-861-4863
+19417923919 SWAIN, KRISTIN	7/9/2021	9:43 AM	9:43 AM Ralph Garcia	9:45 AM	2	0.07	0	1.93	0	0	2		
+13057966497 WIRELESS CALLER	7/9/2021	2:04 PM	2:04 PM Danielle Iglesias	2:07 PM	3.5	0.23	0	3.03	0	0	3.5		
+18036032719 ZACHARY B	7/9/2021	2:57 PM	2:57 PM Danielle Iglesias	3:01 PM	4.5	0.05	0.97	3.12	0	0	3.5		
+17863449289	7/9/2021	5:38 PM	5:38 PM Ralph Garcia	5:38 PM	1	0.07	0	0.53	0	0	1		
Total		7 calls			Tot:14 Avg: 2	3.5	1 (1)	12.5	0	0	12.5		0 total / 0 extra

Client Call Breakdown

Friday, July 9, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tot:14 Avg: 2		7 calls				3.5	1 (1)	12.5	0	0	12.5		1 total / 0 extra
+164994821 BURH ELOHIM	7/9/2021	9:26 AM	9:26 AM Ralph Garcia	9:27 AM	1.5	0.3	0	0.94	0	0	1		
+12023224206	7/9/2021	9:40 AM	9:40 AM Danielle Iglesias	9:41 AM	1	0.06	0	0.73	0	0	1	305-861-4863	305-861-4863
+19417923919 SWAIN, KRISTIN	7/9/2021	9:43 AM	9:43 AM Ralph Garcia	9:45 AM	2	0.07	0	1.93	0	0	2		
+13057966497 WIRELESS CALLER	7/9/2021	2:04 PM	2:04 PM Danielle Iglesias	2:07 PM	3.5	0.23	0	3.03	0	0	3.5		
+18036032719 ZACHARY B	7/9/2021	2:57 PM	2:57 PM Danielle Iglesias	3:01 PM	4.5	0.05	0.97	3.12	0	0	3.5		
+17863449289	7/9/2021	5:38 PM	5:38 PM Ralph Garcia	5:38 PM	1	0.07	0	0.53	0	0	1		
Total		7 calls			Tot:14 Avg: 2	3.5	1 (1)	12.5	0	0	12.5		0 total / 0 extra

Completed Forms Report

Thursday, July 1, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request Contact	7/1/2021 10:52:52 AM	Media Request	Ralph Garcia	15169873913

Reporter Name: Ben Yieder
 Media Outlet: Newspaper
 Email: byieder@mcclatchydc.com
 Cell: 516-987-3913
 Office Number :
 Show or Newscast for this Request: Miami Herald
 What is the focus of the interview?: Reaching out to speak to government officials about the recent 911 response times.
 Will the interview be on site or via Zoom or web link?: Zoom/ Phone
 Time requested for interview?: As soon as possible
 Notes:
 Completed By: RG

Town of Surfside	Media Request Contact	7/1/2021 1:12:41 PM	Media Request	Danielle Iglesias	16199224933
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Reporter Name: Michael Miller
 Media Outlet: News Wire Service
 Email: michael.miller@kyodonews.com
 Cell: 619-922-4933
 Office Number : none
 Show or Newscast for this Request: Kyodo News
 What is the focus of the interview?: Interview with survivors
 Will the interview be on site or via Zoom or web link?: On site
 Time requested for interview?: 7/1 any time or 7/2 anytime
 Notes:
 Completed By: DI

Town of Surfside	Media Request Contact	7/1/2021 1:37:23 PM	Media Request	Ralph Garcia	12029130141
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Reporter Name: Carol Joynt
 Media Outlet: News
 Email: Did not wish to provide
 Cell: 202-913-0141
 Office Number : -----
 Show or Newscast for this Request: Face The Nation at CBS News
 What is the focus of the interview?: -----
 Will the interview be on site or via Zoom or web link?: -----
 Time requested for interview?: ----
 Notes: The caller states Brian Andrews has been trying to reach out to her and she is returning the callback.
 Completed By: RG

Town of Surfside	Media Request Contact	7/1/2021 2:08:29 PM	Media Request	Ralph Garcia	13057986033
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Completed Forms Report

Thursday, July 1, 2021

Client	Contact	Date	Subject	User	Caller
<p>Reporter Name: Meryl Kornfield Media Outlet: Online Newspaper Email: meryl.kornfield@washpost.com Cell: 305-798-6033 Office Number : ----- Show or Newscast for this Request: Washington Post What is the focus of the interview?: Chaplain Tower Zone Planning Will the interview be on site or via Zoom or web link?: No Preference Time requested for interview?: ASAP Notes: Completed By: RG</p>		7/1/2021 2:09:53 PM	Media Request	Danielle Iglesias	13057147900
<p>Reporter Name: Gianni Aponite Media Outlet: Newscast Email: gaponte@univision.net Cell: 786-602-3406 Office Number : none Show or Newscast for this Request: Univision What is the focus of the interview?: Video received of person being detained by police Will the interview be on site or via Zoom or web link?: Phone Time requested for interview?: 7/1 asap Notes: She received the video of the person being detained by police and would like to know more details on what happened. Completed By: DI</p>		7/1/2021 5:36:19 PM	Media Request	Sandor Iglesias	17862100274
<p>Reporter Name: Alexander Carlos Media Outlet: The Alexander News Show Email: alexandernewsshow@gmail.com Cell: 786-210-0274 Office Number : - Show or Newscast for this Request: The Alexander News Show What is the focus of the interview?: Discussing the building collapse Will the interview be on site or via Zoom or web link?: Web link Time requested for interview?: July 2nd or Monday Morning. Notes: The caller would like to request an interview with the director of building and zoning. The caller also asked who was the building and zoning director in 2018. Completed By: SI</p>		7/1/2021 5:47:27 PM	Media Request	Danielle Iglesias	18172358482

Completed Forms Report

Thursday, July 1, 2021

Client	Contact	Date	Subject	User	Caller
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Reporter Name: Brittany Delk
Media Outlet: News Station
Email: brittany.delk@nbcuni.com
Cell: 817-235-8482
Office Number : none

Show or Newscast for this Request: NBC LX
What is the focus of the interview?: Latest update on the search
Will the interview be on site or via Zoom or web link?: Zoom or web link
Time requested for interview?: Monday 7/5 at 4pm
Notes: Request for an interview with the Mayor.
Completed By: DI

Town of Surfside	Media Request Contact	7/1/2021 5:57:38 PM	Media Request	Sandor Iglesias	18624325327
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Reporter Name: John Berman
Media Outlet: News Show
Email: Danelle.garcia@warnermedia.com
Cell: 862-432-5327
Office Number : 862-432-5327

Show or Newscast for this Request: Anderson Cooper 360
What is the focus of the interview?: They would like to interview the 3 officers who heard the woman screaming for help.
Will the interview be on site or via Zoom or web link?: On site preferred
Time requested for interview?: Either live during 8pm live show or whenever possible
Notes: The caller would like to request interviews with the 3 original officers who arrived first on scene to ask about the woman who was screaming for help from under the rubble.
Completed By: SI

Town of Surfside	Media Request Contact	7/1/2021 6:51:14 PM	Media Request	Sandor Iglesias	19176027984
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Reporter Name: Rachel Levi
Media Outlet: Newspaper
Email: rach@wsj.com
Cell: 917-602-7984
Office Number : none

Show or Newscast for this Request: Wall Street Journal
What is the focus of the interview?: City's history of building inspections
Will the interview be on site or via Zoom or web link?: Phone or in person
Time requested for interview?: Friday 7/2 in the afternoon or anything over the weekend
Notes: Request for an interview Guillermo Olmedillo & James McGuinness in the building department.
Completed By: SI

Completed Forms Report

Saturday, July 3, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request Contact	7/3/2021 12:31:08 PM	Media Request	Danielle Iglesias	13125219394
<p>Reporter Name: Kim Bellware Media Outlet: Newspaper Email: kim.bellware@washpost.com Cell: 312-521-9394 Office Number : none Show or Newscast for this Request: Washington Post What is the focus of the interview?: Interview engineer Will the interview be on site or via Zoom or web link?: Phone Time requested for interview?: Asap - deadline today Notes: Request for interview with engineer contact. Completed By: DI</p>					
Town of Surfside	Media Request Contact	7/3/2021 4:54:53 PM	Media Request	Danielle Iglesias	15616023057

Reporter Name: Al Pefley
 Media Outlet: News Station
 Email: apefley@sbgstv.com
 Cell: 561-602-3057
 Office Number : none
 Show or Newscast for this Request: CBS 12
 What is the focus of the interview?: --
 Will the interview be on site or via Zoom or web link?: --
 Time requested for interview?: --
 Notes: This is not a request for interview.

The caller stated he would like to speak to someone from the police department in order to access an area near the hotel to go live at 6pm.
 Completed By: DI

Completed Forms Report

Monday, July 5, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Public Information Contact	7/5/2021 10:33:26 AM	Public Information Request	Danielle Iglesias	13053330183

Name: Richard Sragowicz
 Show or Newscast for this Request: --
 Email: richardmiami@gmail.com
 Cell: 305-333-0183
 Office Number : none
 What is the focus of the interview?: --
 Will the interview be on site or via Zoom or web link?: --
 Time requested for interview?: --
 Notes: Richard is calling on behalf of a missing person's wife. She is having a couch delivered to 9341 Collins Ave this Thursday. Please confirm if the delivery truck will be allowed through or if the street around that area is blocked.
 Completed By: DI

Town of Surfside	Public Information Contact	7/5/2021 11:05:40 AM	Public Information Request	Danielle Iglesias	18507399191
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Name: Kenneth Frame
 Show or Newscast for this Request: --
 Email: kennethframe33@gmail.com
 Cell: 850-739-9191
 Office Number : --
 What is the focus of the interview?: --
 Will the interview be on site or via Zoom or web link?: --
 Time requested for interview?: --
 Notes: The caller stated he wrote a poem and would like to know who he can send this to.
 Completed By: DI

Town of Surfside	Public Information Contact	7/5/2021 4:05:49 PM	Public Information Request	Danielle Iglesias	17864690242
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Name: Kianny McKnight
 Show or Newscast for this Request: --
 Email: bkayy.bill11@yahoo.com
 Cell: 786-469-0242
 Office Number : --
 What is the focus of the interview?: --
 Will the interview be on site or via Zoom or web link?: --
 Time requested for interview?: --
 Notes: The caller stated she would like to know how she can volunteer for clean up.
 Completed By: DI

Completed Forms Report

Tuesday, July 6, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Public Information Contact	7/6/2021 10:55:44 AM	Public Information Request	Danielle Iglesias	19175629044
Name: Isaac Rudy Show or Newscast for this Request: -- Email: rudyike@gmail.com Cell: 917-562-9044 Office Number : -- What is the focus of the interview?: -- Will the interview be on site or via Zoom or web link?: -- Time requested for interview?: -- Notes: The caller would like to know how he can go about retrieving personal items that have been recovered. He was a resident of the South Tower Apt 1008 Completed By: DI					
Town of Surfside	Public Information Contact	7/6/2021 11:26:04 AM	Public Information Request	Ralph Garcia	16785766976
Name: Curt Devine Show or Newscast for this Request: CNN Email: curt.devine@cnn.com Cell: 678-576-6976 Office Number : What is the focus of the interview?: Question about the building regarding MIST. Will the interview be on site or via Zoom or web link?: Phone Call Time requested for interview?: As Soon As Possible Notes: Wanted to speak to Mallorie. Completed By: RG					
Town of Surfside	Public Information Contact	7/6/2021 12:04:14 PM	Public Information Request	Ralph Garcia	12023063357
Name: Heather Murphy Show or Newscast for this Request: NYTimes Email: heather.murphy@nytimes.com Cell: 202-306-3357 Office Number : What is the focus of the interview?: Chaplain Towers Family Reunification Will the interview be on site or via Zoom or web link?: Phone Call Time requested for interview?: Sometime today or in the next two hours Notes: Completed By: RG					
Town of Surfside	Public Information Contact	7/6/2021 1:00:33 PM	Public Information Request	Sandor Iglesias	

Completed Forms Report

Tuesday, July 6, 2021

Client	Contact	Date	Subject	User	Caller
<p>Name: Frances Robles Show or Newscast for this Request: New York Times Email: frances.robles@nytimes.com Cell: 305-968-8539 Office Number : 305-968-8539 What is the focus of the interview?: Questions regarding documenting at Champlain Towers Will the interview be on site or via Zoom or web link?: On Site. Time requested for interview?: Any Notes: Caller would like to interview Mr. James McGuinness in regards to the documents that have been released. Completed By: SI</p>	Public Information Contact	7/6/2021 2:03:15 PM	Public Information Request	Ralph Garcia	16507400849
<p>Name: Dolores Show or Newscast for this Request: ----- Email: ----- Cell: 650-740-0849 Office Number : ---- What is the focus of the interview?: ----- Will the interview be on site or via Zoom or web link?: ---- Time requested for interview?: ---- Notes: The caller is interested in volunteering (manpower). She states she has a company that can help out anybody. Completed By: RG</p>	Public Information Contact	7/6/2021 2:56:07 PM	Public Information Request	Ralph Garcia	19492460075
<p>Name: Stephanie Stevens Show or Newscast for this Request: Independent Journalist Email: ----- Cell: 949-246-0075 Office Number : ----- What is the focus of the interview?: Pets in the Chaplain Towers Will the interview be on site or via Zoom or web link?: Phone Call Time requested for interview?: As Soon Possible Notes: Completed By: RG</p>	Public Information Contact	7/6/2021 3:19:02 PM	Public Information Request	Ralph Garcia	16199224933

Completed Forms Report

Tuesday, July 6, 2021

Client	Contact	Date	Subject	User	Caller
Name: Michael Miller Show or Newscast for this Request: KYOTO News Email: michael.miller@kyodonews.com Cell: 619-922-4933 Office Number : --- What is the focus of the interview?: Initial Building collapse of the Chaplain Towers Will the interview be on site or via Zoom or web link?: Phone Call Time requested for interview?: As soon as possible. Notes: Completed By: RG					
Town of Surfside	Public Information Contact	7/6/2021	4:18:47 PM	Public Information Request	Ralph Garcia
Name: Michelle Hoffner Show or Newscast for this Request: MSNBC Email: Michelle.Hoffner@nbcuni.com Cell: (929) 287-7066 Office Number : --- What is the focus of the interview?: --- Will the interview be on site or via Zoom or web link?: On-site Time requested for interview?: Friday July 9th; 2PM-3PM Notes: Request for interview with Mayor Burkett to see if he's available to join MSNBC anchor Geoff Bennett. Completed By: RG					
Town of Surfside	Public Information Contact	7/6/2021	4:43:53 PM	Public Information Request	Ralph Garcia
Name: Jessica Church Show or Newscast for this Request: NewsNation Email: ---- Cell: (314) 409-1850 Office Number : ---- What is the focus of the interview?: --- Will the interview be on site or via Zoom or web link?: On-Site Time requested for interview?: 9PM EST Tonight Notes: Seeking to interview Mayor Buckett at the media center. Completed By: RG					
Town of Surfside	Public Information Contact	7/6/2021	5:25:47 PM	Public Information Request	Danielle Iglesias
					19176969055

Completed Forms Report

Tuesday, July 6, 2021

Client	Contact	Date	Subject	User	Caller
Name: Courtney Lesskis Show or Newscast for this Request: Smart Her News Email: courtney@smarthnews.com Cell: 917-696-9055 Office Number : none What is the focus of the interview?: -- Will the interview be on site or via Zoom or web link?: -- Time requested for interview?: -- Notes: This is not an interview request.					
She would like to know when the next major press conference update will be held. Completed By: DI					

Town of Surfside	Public Information Contact	7/6/2021	Public Information Request	Danielle Iglesias
Name: Ushi Show or Newscast for this Request: Ami Magazine Email: -- Cell: 917-201-1544 Office Number : -- What is the focus of the interview?: -- Will the interview be on site or via Zoom or web link?: -- Time requested for interview?: -- Notes: Request for an interview with Zev Brener. Completed By: DI				

Completed Forms Report

Wednesday, July 7, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Public Information Contact	7/7/2021 9:17:35 AM	Public Information Request	Ralph Garcia	12392024566

Name: Sarah Gallop
 Show or Newscast for this Request: -----
 Email: -----
 Cell: 239-202-4566
 Office Number : -----
 What is the focus of the interview?: ---
 Will the interview be on site or via Zoom or web link?: ----
 Time requested for interview?: ----
 Notes: The caller is looking to volunteer as a therapist for the victims of the Surfside collapse. She is available by phone anytime.
 Completed By: RG

Town of Surfside	Public Information Contact	7/7/2021 9:19:52 AM	Public Information Request	Ralph Garcia	15624818807
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Name: Rita
 Show or Newscast for this Request: ----
 Email: ----
 Cell: 562-481-8807
 Office Number : -----
 What is the focus of the interview?: -----
 Will the interview be on site or via Zoom or web link?: ----
 Time requested for interview?: -----
 Notes: The caller would like to know if they rerouted the traffic in Surfside.
 Completed By: RG

Town of Surfside	Public Information Contact	7/7/2021 9:25:47 AM	Public Information Request	Ralph Garcia	
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Name: Lisa Huriash
 Show or Newscast for this Request: SunSentinel
 Email: lhuriash@sunsentinel.com
 Cell: ---
 Office Number : ---
 What is the focus of the interview?: ---
 Will the interview be on site or via Zoom or web link?: Did not provide
 Time requested for interview?: As Soon As Possible
 Notes: These are the specific questions the interviewer would like to have answered:

Are you changing any town laws or policies because of the collapse, and is anything proposed, including in draft memos. Are there any plans to take any action to create new policies or procedures or review records, etc?

Have you red tagged any buildings since June 24, and if so, please identify them and the date they were red-tagged.
 Completed By: RG

Town of Surfside	Public Information Contact	7/7/2021 10:09:15 AM	Public Information Request	Ralph Garcia	19543296057
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Completed Forms Report

Wednesday, July 7, 2021

Client	Contact	Date	Subject	User	Caller
Name: Connie Fossi Show or Newscast for this Request: NBC Telemundo Email: connie.fossi@nbcuni.com Cell: 954-329-6057 Office Number : ---- What is the focus of the interview?: The caller wanted to verify some information he said yesterday in a meeting. Will the interview be on site or via Zoom or web link?: On-site/ Zoom Time requested for interview?: As soon as possible Notes: Completed By: RG					
Town of Surfside	Public Information Contact	7/7/2021	Public Information Request	Danielle Iglesias	12013157052
Name: Frank Miqueo Show or Newscast for this Request: -- Email: frankmiqueo@gmail.com Cell: 201-315-7052 Office Number : -- What is the focus of the interview?: -- Will the interview be on site or via Zoom or web link?: -- Time requested for interview?: -- Notes: The caller would like to complain about the noise the buses that say "VIP" make with their siren every 20-30 minutes in the early hours of the morning. Completed By: DI					
Town of Surfside	Public Information Contact	7/7/2021	Public Information Request	Ralph Garcia	
Name: Alexi Cardona Show or Newscast for this Request: Miami New Times Email: alexi.cardona@miaminewtimes.com Cell: 305-244-8386 Office Number : ---- What is the focus of the interview?: Chaplain Towers Will the interview be on site or via Zoom or web link?: Phone Call Time requested for interview?: Thursday Afternoon Notes: The interviewer would the following question answered: Would the city turn the site into a permanent memorial, or do you believe real estate interests will lead to the land being redeveloped? Completed By: RG					
Town of Surfside	Public Information Contact	7/7/2021	Public Information Request	Ralph Garcia	

Completed Forms Report

Wednesday, July 7, 2021

Client	Contact	Date	Subject	User	Caller
<p>Name: Peter D'Oench Show or Newscast for this Request: CBS4 Email: Peter.DOench@cbs.com Cell: ----- Office Number : ----- What is the focus of the interview?: Chaplain Towers Will the interview be on site or via Zoom or web link?: None specified Time requested for interview?: None specified Notes: Requests for interview with Structural Engineer bout Champlain Towers North. He is doing a follow up story with the Surfside mayor about the safety review of the north tower. Completed By: RG</p>		7/7/2021 12:13:32 PM	Public Information Request	Ralph Garcia	17862628262
<p>Name: Mayra Gonzalez Show or Newscast for this Request: ----- Email: ----- Cell: 786-262-8262 Office Number : ----- What is the focus of the interview?: ----- Will the interview be on site or via Zoom or web link?: ---- Time requested for interview?: ----- Notes: Requesting extended accommodation. He is a resident of the Chaplain Towers North Condominium and is staying at Marriot Aventura until July 9th. Completed By: RG</p>		7/7/2021 1:31:22 PM	Public Information Request	Ralph Garcia	
<p>Name: Phil Prazan Show or Newscast for this Request: NBC Miami Email: phil.prazan@nbcuni.com Cell: 954-329-9273 Office Number : ---- What is the focus of the interview?: Over the latest investigation and the similarities/difference between the north and south towers Will the interview be on site or via Zoom or web link?: Did not specify Time requested for interview?: Today Notes: Completed By: RG</p>		7/7/2021 1:51:46 PM	Public Information Request	Ralph Garcia	

Completed Forms Report

Wednesday, July 7, 2021

Client	Contact	Date	Subject	User	Caller
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Name: Brian Mann
Show or Newscast for this Request: NPR
Email: BMann@npr.org
Cell: 518-524-0898
Office Number : ---
What is the focus of the interview?: Chaplain Towers
Will the interview be on site or via Zoom or web link?: E-mail Response
Time requested for interview?: Anytime
Notes: Follow up questions for Mr. McGuinness regarding the Chaplain Towers

-We know that the Morabito Consultants report from 2018 was reviewed by Mr. Prieto and was on file with the town. Were there any subsequent filings of documents or reports by Morabito subsequent to that time? If so could you or your office please point us to those documents or send them to NPR if they're not yet public?

Specifically, after MC's engineers found serious issues in October 2020, including "deteriorated concrete [that] appeared to penetrate deep into wall/corbel construction" was any of that information filed with or reported to the town of Surfside building department?

Were there any other communications between the town and Surfside officials (either on-site during physical inspections or via telephone etc.) where Morabito Consultants raised alarms about the load-bearing elements of the condo structure? If such communications exist in an email form, could you please point us to those documents or send them to NPR if they're not yet public?

Is there any provision of town or Miami-Dade County code that requires a report of that kind? (In other words, does the town's safety regulatory process require any report of serious structural concerns identified by engineers working for a private condo association?
Completed By: RG

Town of Surfside	Public Information Contact	7/7/2021	Public Information Request	Ralph Garcia	13056061835
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Name: Giulia Heyward
Show or Newscast for this Request: NYTimes
Email: giulia.heyward@nytimes.com
Cell: 305-606-1835
Office Number : ---
What is the focus of the interview?: Interview with Vice- Mayor
Will the interview be on site or via Zoom or web link?: Phone Call
Time requested for interview?: End of today or tomorrow anytime
Notes:
Completed By: RG

Town of Surfside	Public Information Contact	7/7/2021	Public Information Request	Ralph Garcia	
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Completed Forms Report

Wednesday, July 7, 2021

Client	Contact	Date	Subject	User	Caller
<p>Name: Michelle Lopez Show or Newscast for this Request: NBC6 Email: Michelle.Lopez@nbcuni.com Cell: ---- Office Number : --- What is the focus of the interview?: Interview with Jackie Nespral Will the interview be on site or via Zoom or web link?: Zoom Time requested for interview?: Today or Tomorrow (availability pending) Notes: Completed By: RG</p>	Public Information Contact	7/7/2021 4:11:37 PM	Public Information Request	Ralph Garcia	
<p>Name: Alexi Cardona Show or Newscast for this Request: Miami Email: alexi.cardona@miamiherald.com Cell: 305-244-8386 Office Number : -- What is the focus of the interview?: Chaplain Towers Will the interview be on site or via Zoom or web link?: Phone call Time requested for interview?: Today or Thursday Afternoon Notes: The interviewer would like the following question answered: Would the city turn the site into a permanent memorial, or do you believe real estate interests will lead to the land being redeveloped? Completed By: RG</p>	Public Information Contact	7/7/2021 4:25:50 PM	Public Information Request	Ralph Garcia	
<p>Name: Phil Prazan Show or Newscast for this Request: NBC Miami Email: phil.prazan@nbcuni.com Cell: 954-329-9273 Office Number : -- What is the focus of the interview?: Chaplain Towers Will the interview be on site or via Zoom or web link?: Did Not Specify Time requested for interview?: Anytime Today Notes: The caller would like the following questions answered: Latest investigation and the similarities/difference between the north and south towers? Completed By: RG</p>	Public Information Contact	7/7/2021 4:36:59 PM	Public Information Request	Ralph Garcia	17705687835

Completed Forms Report

Wednesday, July 7, 2021

Client	Contact	Date	Subject	User	Caller
Name: Christina Vazquez Show or Newscast for this Request: Local 10 News Email: cvazquez@wpkg.com Cell: 305-900-8138 Office Number : -- What is the focus of the interview?: Chaplain Towers Will the interview be on site or via Zoom or web link?: On-site Time requested for interview?: Noon Broadcast at 3PM 4PM 5PM AND 6PM Notes: The caller would like the following questions answered: Did the property owner currently owe any fines to the town related to any outstanding citations? When was the last time someone from the town's code/building/zoning units visited the property? Anything I have not asked that you think is important for the community to know? Completed By: RG		7/7/2021 10:00:18 PM	Public Information Request	Sandor Iglesias	12056415212

Name: Howard Koplowitz - Reporter from Alabama
Show or Newscast for this Request: --
Email: hkoplowitz@al.com
Cell: 205-641-5212 or 205-601-2968
Office Number : --
What is the focus of the interview?: --
Will the interview be on site or via Zoom or web link?: --
Time requested for interview?: --
Notes: This is not a request for an interview.

The caller would like to confirm if Gary Cohen has been recovered and identified.
Completed By: DI

Completed Forms Report

Saturday, July 10, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/10/2021 11:06:24 AM	Media Request	Danielle Iglesias	

Name: Manny
News Organization: CBS 4
Cell: 786-566-3372
Office Number: none
Email: n/a

Any specific questions to be answered by the town?: Is the media briefing with the structural engineer today at 11:30am inside or outside City Hall?
What is your deadline? : n/a
Submitted By: DI

Completed Forms Report

Sunday, July 11, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/11/2021 11:33:31 AM	Media Request	Danielle Iglesias	12024302640

Name: Taylor Pearson
News Organization: CBS
Cell: 202-430-2640
Office Number: none
Email: taylor.pearson@cbsi.com

Any specific questions to be answered by the town?: Request for an interview with Mayor Burkett regarding building collapse and future plans of the site.
What is your deadline? : 7/12 at 12pm
Submitted By: DI

Completed Forms Report

Monday, July 12, 2021

Client	Contact	Date	Subject	User	Caller
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Town of Surfside **Media Request** **7/12/2021 12:16:40 PM** **Public Information Request** **Ralph Garcia**

Name: Debbie Berger
Phone Number : 202-676-7432
Email: debbie.berger@warnermedia.com
What is your issue/how can we help?: The reporter is writing on behalf of Wolf Blitzer looking to invite Mr. Kilsheimer to the show at any time available from 5-7 pm ET. The reporter would like the interview to be held whether in the studio, Skype or Cisco.
Submitted By: RG

Town of Surfside **Media Request** **7/12/2021 12:41:19 PM** **Media Request** **Danielle Iglesias** **19544394951**

Name: Myriam Masihy
News Organization: Telemundo & NBC 6
Cell: 954-439-4951
Office Number: none
Email: myriam.masihy@nbcuni.com
Any specific questions to be answered by the town?: Interview request with Allyn Kilsheimer via Zoom or on-site.
What is your deadline? : 7/12 any time or tomorrow 7/13 any time
Submitted By: DI

Town of Surfside **Media Request** **7/12/2021 1:10:56 PM** **Media Request** **Ralph Garcia**

Name: Steve Litz
News Organization: NBC6 Miami
Cell: 954-553-6805
Office Number: ----
Email: Steve.Litz@nbcuni.com
Any specific questions to be answered by the town?: This is not a media request, the reporter is working on a story regarding the field kitchen at the community center. He had the following questions: "Now that it is shut down at we are wondering where first responders will be getting food?" Additionally, he would also like to know "Is the expectation that other organizations will make up the difference?"

What is your deadline? : Did not specify
Submitted By: RG

Town of Surfside **Media Request** **7/12/2021 2:16:36 PM** **Media Request** **Ralph Garcia**

Name: Wendy Rhodes
News Organization: USA Today
Cell: 561-820-3864
Office Number: ---
Email: wrhodes@pbpost.com
Any specific questions to be answered by the town?: The reporter stated she would like to speak to Brian. She would like to speak at around 11 AM.
What is your deadline? : Did not specify
Submitted By: RG

Completed Forms Report

Monday, July 12, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/12/2021 2:21:37 PM	Media Request	Ralph Garcia	

Name: Nadine Post
News Organization: Engineering News Record
Cell: 646-515-7873
Office Number: ----
Email: postn@enr.com

Any specific questions to be answered by the town?: The reporter would like a copy of the memo made available by the town of Surfside to the condominium building homeowners associations that give them guidance as to structural conditions.
What is your deadline? : Did not specify
Submitted By: RG

Town of Surfside	Public Information Contact	7/12/2021 3:59:03 PM	Public Information Request	Danielle Iglesias	19549898885
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Name: George Akour
Phone Number : 954-292-7314
Email: none

What is your issue/how can we help?: Questions on the structural assessment recommendation letter for the building on Collins.
Submitted By: DI

Completed Forms Report

Tuesday, July 13, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/13/2021 11:57:10 AM	Media Request	Ralph Garcia	

Name: Steve Litz
 News Organization: NBC6 Miami
 Cell: 954-553-6805
 Office Number: ---
 Email: Steve.Litz@nbcuni.com
 Any specific questions to be answered by the town?: The reporter was looking to have a 10-minute interview with Alan Kilsheimer. The reporter stated he is interested in his assessment of the process so far. If he has made any significant observations. He would also like to discuss his plan moving forward.
 He would like to interview Mr. Kilsheimer by today at 1:30PM.
 What is your deadline? : Did not specify
 Submitted By: RG

Town of Surfside	Media Request	7/13/2021 12:10:54 PM	Media Request	Ralph Garcia	13057995371
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Name: Freda Frifaro / Ian Mader
 News Organization: Associated Press in Miami
 Cell: 954-483-3025 / 305-594-5825
 Office Number: ---
 Email: ffrifaro@ap.org / imader@ap.org
 Any specific questions to be answered by the town?: The reporters would like to have staff be allowed to go to the Champlain Towers North with the engineers to see what they are doing there at the site.
 What is your deadline? : July 14
 Submitted By: RG

Town of Surfside	Media Request	7/13/2021 2:23:42 PM	Media Request	Ralph Garcia	19175179900
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Name: Debbie Rubin
 News Organization: CBS Evening News New York
 Cell: 917-517-9900
 Office Number: ---
 Email: dcr@cbsnews.com
 Any specific questions to be answered by the town?: The caller is looking to get a construction permit document that was released today from March 1996. The documents are in regards to the structural repair work of the Champlain Towers.
 What is your deadline? : Tonight
 Submitted By: RG

Town of Surfside	Media Request	7/13/2021 2:39:36 PM	Media Request	Ralph Garcia	
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Completed Forms Report

Tuesday, July 13, 2021

Client	Contact	Date	Subject	User	Caller
<p>Name: Devine Curt News Organization: CNN, Washington Cell: 678-576-6976 Office Number: ---- Email: Curt.Devine@cnn.com Any specific questions to be answered by the town?: Phone Interview Request with Mr. McGuinness. The reporter would like the following questions answered:</p> <p>Some condo attorneys have raised questions to us about the priorities in Florida's building laws and have argued they require building officials/inspectors to focus on permits and permit-related inspections, while larger issues of structural safety are the responsibility of property owners and therefore less prioritized by officials (Note: we see Surfside inspectors interacted with CTS for permit-related inspections about once a week on average between 2018 and 2019). How does Mr. McGuinness respond to this characterization and does he think requirements for increased structural inspections would be beneficial, or would that be counterproductive? What is your deadline? : Did not specify Submitted By: RG</p>		7/13/2021 2:57:53 PM	Media Request	Ralph Garcia	
<p>Name: Janette Tannen News Organization: University of Miami (Miami Magazine) Cell: 305-284-1225 (office) 847-644-8755 (cell) Office Number: ---- Email: jtannen@miami.edu Any specific questions to be answered by the town?: The reporter is looking to interview Mayor Buckett. Mayor Buckett is a UM alumnus and she would like to feature him in the Miami magazine for his service for actively working to help your town recover in the wake of the Champlain Towers tragedy What is your deadline? : Did not specify Submitted By: RG</p>		7/13/2021 3:01:15 PM	Media Request	Ralph Garcia	13058150102
<p>Name: Terry Spencer News Organization: Associated Press Cell: 305-815-0102 Office Number: ---- Email: tspencer@ap.org Any specific questions to be answered by the town?: Regarding the 1996 permit that was just published today. The caller would like to know where these documents came from. What is your deadline? : ASAP Submitted By: RG</p>		7/13/2021 3:03:49 PM	Media Request	Ralph Garcia	

Completed Forms Report

Tuesday, July 13, 2021

Client	Contact	Date	Subject	User	Caller
Name: Guadalupe Monarrez News Organization: WPLG Cell: (954) 364-2749 OFFICE (561)843-7809 CELL Office Number: ----- Email: gmonarrez@wplg.com					
Any specific questions to be answered by the town?: The pool deck at Champlain Towers South Condo, now at the center of a forensic investigation into the building's deadly collapse, had been a problem for decades, a newly released 1996 construction permit for "concrete structural repair" shows. What is your deadline? : Did not specify Submitted By: RG					

Client Call Breakdown

Wednesday, June 30, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
Tom of Surfside		53 calls			Tot:111.5 Avg: 2.1	27	8 (8)	97.5	0	0	97.5		19 total / 0 extra
+163751220 UNIVERSION	6/30/2021	9:41 AM	9:41 AM Ralph Garcia	9:41 AM	1	0.07	0	0.7	0	0	1	305-861-4863	305-861-4863
+13474632152	6/30/2021	10:13 AM	10:14 AM Danielle Iglesias	10:17 AM	3.5	0.51	0	2.67	0	0	3		
+17862929916	6/30/2021	10:28 AM	10:28 AM Sandor Iglesias AM	10:28 AM	0.5	0.06	0	0.18	0	0	0.5		
+17867182024 SANCHEZ, FABIANA	6/30/2021	10:29 AM	10:29 AM Sandor Iglesias AM	10:30 AM	1.5	0.1	0	1.18	0	0	1.5	305-861-4863	305-861-4863
+13059688539 WIRELESS CALLER	6/30/2021	10:36 AM	10:36 AM Sandor Iglesias AM	10:38 AM	2.5	0.1	0	1.92	0	0	2	305-861-4863	305-861-4863
+17868739914 MARCOS MORALES	6/30/2021	10:41 AM	10:41 AM Danielle Iglesias	10:46 AM	4.5	0.09	0.64	3.43	0	0	3.5		
+13865979976 WIRELESS CALLER	6/30/2021	10:56 AM	10:56 AM Ralph Garcia	10:57 AM	1.5	0.2	0	1.19	0	0	1.5	305-861-4863	305-861-4863
+13239183931	6/30/2021	11:04 AM	11:04 AM Ralph Garcia	11:04 AM	0.5	0.05	0	0.3	0	0	0.5		
+13054605202 CITY OF CORAL G	6/30/2021	11:06 AM	11:06 AM Ralph Garcia	11:06 AM	0.5	0.05	0	0.34	0	0	0.5	305-861-4863	305-861-4863
+19546218511 JONATHAN DEANGE	6/30/2021	11:08 AM	11:08 AM Ralph Garcia	11:10 AM	2.5	0.06	0.95	1.2	0	0	1.5	305-861-4863	305-861-4863
+15616371717 LOCATION	6/30/2021	11:21 AM	11:22 AM Danielle Iglesias	11:22 AM	1	0.08	0	0.47	0	0	0.5	305-861-4863	305-861-4863
+13473426984	6/30/2021	11:27 AM	11:27 AM Sandor Iglesias AM	11:31 AM	4	0.07	0	3.66	0	0	4		

Client Call Breakdown

Wednesday, June 30, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
+1-59688539 WITNESS CALLER	6/30/2021	11:30 AM	11:31 AM Danielle Iglesias	11:33 AM	3	0.23	0	2.57	0	0	3		
+1-57182024 SANCHEZ, FABIANA	6/30/2021	11:39 AM	11:39 AM Danielle Iglesias	11:42 AM	3	0.04	0	2.75	0	0	3	305-861-4863	305-861-4863
+17863449289	6/30/2021	11:48 AM	11:48 AM Ralph Garcia	11:48 AM	0.5	0.24	0	0.09	0	0	0.5		
+13054342003 LEE FISHER	6/30/2021	11:52 AM	11:52 AM Danielle Iglesias	11:52 AM	1	0.05	0	0.47	0	0	0.5		
+17865874641 ELI COHEN	6/30/2021	11:52 AM	11:52 AM Sandor Iglesias AM	11:54 AM	2	0.13	0	1.41	0	0	1.5		
+12815072208	6/30/2021	11:56 AM	11:56 AM Danielle Iglesias	11:57 AM	1	0.05	0	0.75	0	0	1	305-861-4863	305-861-4863
ANONYMOUS	6/30/2021	11:57 AM	11:57 AM Sandor Iglesias AM	11:57 AM	0.5	0.14	0	0.11	0	0	0.5		
+12815072208	6/30/2021	11:57 AM	11:57 AM Danielle Iglesias	11:57 AM	0.5	0.06	0	0.24	0	0	0.5	305-861-4863	305-861-4863
ANONYMOUS	6/30/2021	12:01 PM	12:01 PM Ralph Garcia	12:01 PM	0.5	0.06	0	0.42	0	0	0.5	305-861-4863	305-861-4863
ANONYMOUS	6/30/2021	12:03 PM	12:03 PM Danielle Iglesias	12:03 PM	1	0.09	0	0.73	0	0	1	305-861-4863	305-861-4863
+15148898665	6/30/2021	12:06 PM	12:07 PM Danielle Iglesias	12:07 PM	1	0.05	0	0.91	0	0	1	305-861-4863	305-861-4863
+15148898665	6/30/2021	12:08 PM	12:08 PM Ralph Garcia	12:08 PM	0.5	0.07	0	0.33	0	0	0.5	305-861-4863	305-861-4863
+17206933320	6/30/2021	12:09 PM	12:09 PM Ralph Garcia	12:11 PM	3	0.08	0	2.53	0	0	3		

Page 1 of 1

Client Call Breakdown

Wednesday, June 30, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
+177348953 WIRELESS CALLER	6/30/2021	12:26 PM	12:26 PM Ralph Garcia	12:28 PM	2.5	0.06	0	2.13	0	0	2.5		
+1777217804 WIRELESS CALLER	6/30/2021	12:39 PM	12:39 PM Danielle Iglesias	12:41 PM	2.5	0.1	1.24	1	0	0	1		
+17865129688 WIRELESS CALLER	6/30/2021	12:39 PM	12:39 PM Sandor Iglesias	12:45 PM	6	0.2	0	5.35	0	0	5.5		
+17865129688 WIRELESS CALLER	6/30/2021	12:45 PM	12:45 PM Danielle Iglesias	12:46 PM	2	0.04	0	1.5	0	0	1.5		
+12022856190 DENISE COUTURE	6/30/2021	12:48 PM	12:48 PM Danielle Iglesias	12:53 PM	5	0.06	0	4.89	0	0	5		
+13059628333 DOUGLAS HANKS	6/30/2021	12:58 PM	12:58 PM Sandor Iglesias	1:00 PM	2.5	0.11	0	1.91	0	0	2		
+13057468179 WIRELESS CALLER	6/30/2021	1:04 PM	1:04 PM Sandor Iglesias	1:05 PM	1	0.18	0	0.68	0	0	1		
+18312040243 DAVIDSON N	6/30/2021	1:09 PM	1:09 PM Sandor Iglesias	1:12 PM	3	0.21	0.25	2.26	0	0	2.5		
+19546218511 JONATHAN DEANGE	6/30/2021	1:45 PM	1:45 PM Ralph Garcia	1:46 PM	1.5	0.07	0	0.93	0	0	1	305-861-4863	305-861-4863
+17818016924 BRIDGET BROWN	6/30/2021	1:56 PM	1:56 PM Ralph Garcia	1:59 PM	3	0.12	0	2.82	0	0	3		
+19172461431 INDEPENDENT DIG	6/30/2021	2:43 PM	2:43 PM Danielle Iglesias	2:46 PM	3	0.06	0	2.85	0	0	3		
+13473426984	6/30/2021	2:56 PM	2:56 PM Ralph Garcia	3:03 PM	7.5	0.1	2.85	4.2	0	0	4.5		
+15415120400 STUCKEY,STEVEN	6/30/2021	3:16 PM	3:16 PM Danielle Iglesias	3:17 PM	1.5	0.09	0	0.96	0	0	1		

Client Call Breakdown

Wednesday, June 30, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
+156356163 ALAM RECYCLIN	6/30/2021	3:18 PM	3:18 PM Danielle Iglesias	3:20 PM	2	0.07	0	1.49	0	0	1.5		
+157156293 FRANK CRINITI	6/30/2021	3:20 PM	3:20 PM Ralph Garcia	3:22 PM	2	0.05	0	1.83	0	0	2	305-861-4863	305-861-4863
+19544154107 LUSCOMBE RICHA	6/30/2021	3:43 PM	3:43 PM Ralph Garcia	3:48 PM	5	0.06	0.19	4.52	0	0	5		
+13057246250 BOLADO ANA V	6/30/2021	4:33 PM	4:33 PM Danielle Iglesias	4:34 PM	1	0.05	0	0.6	0	0	1		
+13057246250 BOLADO ANA V	6/30/2021	4:34 PM	4:34 PM Danielle Iglesias	4:38 PM	3.5	0.08	0	3.36	0	0	3.5		
+17542242030	6/30/2021	4:39 PM	4:39 PM Ralph Garcia	4:39 PM	1	0.05	0	0.51	0	0	1	305-861-4863	305-861-4863
+13057952745	6/30/2021	4:49 PM	4:49 PM Ralph Garcia	4:52 PM	3.5	0.06	0	2.99	0	0	3		
+15043575745 JESSICA WILLROD	6/30/2021	4:50 PM	4:50 PM Danielle Iglesias	4:51 PM	1	0.03	0	0.56	0	0	1		
+13059061030 BRIAN ANDREWS	6/30/2021	4:51 PM	4:51 PM Danielle Iglesias	4:52 PM	1	0.09	0	0.9	0	0	1		
+15613521276 ANGIOLILLO S	6/30/2021	4:55 PM	4:55 PM Danielle Iglesias	4:56 PM	1.5	0.05	0	0.99	0	0	1	305-861-4863	305-861-4863
+13474268043	6/30/2021	5:25 PM	5:25 PM Danielle Iglesias	5:29 PM	4	0.14	0.2	3.55	0	0	4		
+13057985774 CESAR CARDOZA	6/30/2021	6:08 PM	6:08 PM Danielle Iglesias	6:08 PM	1	0.06	0	0.46	0	0	0.5	305-861-4863	305-861-4863
+15407605569	6/30/2021	6:17 PM	6:17 PM Danielle Iglesias	6:18 PM	2	0.06	0	1.78	0	0	2		

Client Call Breakdown

Wednesday, June 30, 2021

Client (Caller)	Date	Start	Ans. (By)	End.	Duration	Ring	Hold	Talk	Xfer	Work	Billable	Xfer To/Called	Xfer Attempts
+1-63446621	6/30/2021	7:55 PM	7:55 PM Sandor Iglesias	7:55 PM	0.5	0.03	0	0.02	0	0	0.5		
+1-72484084 WIRELESS CALLER	6/30/2021	8:52 PM	8:52 PM Sandor Iglesias	8:52 PM	0.5	0.11	0	0.08	0	0	0.5		
Total		53 calls			Tot:111.5 Avg: 2.1	27	8 (8)	97.5	0	0	97.5		0 total / 0 extra

Completed Forms Report

Wednesday, July 14, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Public Information Contact	7/14/2021 10:18:40 AM	Public Information Request	Danielle Iglesias	18627559404

Name: Emmett Jones
 Phone Number : 862-755-9404
 Email: n/a
 What is your issue/how can we help?: The caller would like to know if there is a press conference scheduled for today.
 Submitted By: DI

Town of Surfside	Public Information Contact	7/14/2021 10:21:39 AM	Public Information Request	Ralph Garcia	
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Name: Jeff Weinsier
 Phone Number : 954-294-0034
 Email: jweinsier@wplg.com
 What is your issue/how can we help?: "Would there be an availability Allyn Kilshheimer and or anyone regarding "debris."
 Submitted By: RG

Town of Surfside	Media Request	7/14/2021 10:39:21 AM	Media Request	Danielle Iglesias	
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Name: Emmett Jones
 News Organization: Fox News
 Cell: 862-755-9404
 Office Number: none
 Email: Emmett.jones@fox.com
 Any specific questions to be answered by the town?: The caller would like to know if there is a press conference scheduled for today.
 What is your deadline? : n/a
 Submitted By: DI

Town of Surfside	Media Request	7/14/2021 11:08:38 AM	Media Request	Ralph Garcia	19543296057
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Name: Connie Fossi
 News Organization: NBC
 Cell: 954-329-6057
 Office Number: ---
 Email: ----
 Any specific questions to be answered by the town?: The reporter would like to know who will be at the Town Hall at 4 pm today. She also wanted to know if Allyn Kilshheimer will be there as well.
 What is your deadline? : ASAP
 Submitted By: RG

Town of Surfside	Media Request	7/14/2021 1:25:27 PM	Media Request	Ralph Garcia	
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Completed Forms Report

Wednesday, July 14, 2021

Client	Contact	Date	Subject	User	Caller
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Name: Phil McCausland
News Organization: NBC News
Cell: (212) 664-4727
Office Number: ----
Email: Phil.McCausland@nbcuni.com

Any specific questions to be answered by the town?: The reporter would hope to speak to Mayor Burkett briefly over the phone today for two stories he's writing. The first is about memorials to the residents of the condo building and the second is regarding the impact this all has had on small businesses in the area. The reporter would like to know if he's available at all for a short phone interview on both topics?
What is your deadline? : Today
Submitted By: RG

Town of Surfside	Media Request	7/14/2021 1:27:27 PM	Media Request	Ralph Garcia	
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Name: Madeline (Last name not provided)
News Organization: WPEC
Cell: (561) 356-4819
Office Number: -----
Email: Did not provide
Any specific questions to be answered by the town?: Would like to interview with the mayor tomorrow morning.
What is your deadline? : Tomorrow Morning
Submitted By: RG

Town of Surfside	Media Request	7/14/2021 3:30:09 PM	Media Request	Ralph Garcia	17732947673
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Name: Jon Kamp
News Organization: Wall Street Journal
Cell: 773-294-7673
Office Number: ----
Email: jon.kamp@wsj.com

Any specific questions to be answered by the town?: The reporter would want specific questions answered in regards to a public records request he had ordered a few days ago. He stated he will send Brian Andrews an e-mail in regards to these questions to be forwarded to the appropriate person
What is your deadline? : Did not specify
Submitted By: RG

Completed Forms Report

Thursday, July 15, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/15/2021 9:23:37 AM	Media Request	Ralph Garcia	18627559404

Name: Emmett Jones
 News Organization: FOX News NY
 Cell: 862-755-9404
 Office Number: ----
 Email: emmett.jones@fox.com
 Any specific questions to be answered by the town?: The reporter would like to know if the AM briefing that was supposed to happen yesterday will be cancelled indefinitely, and if the PM briefing will also be cancelled indefinitely.
 What is your deadline? : Did not Specify
 Submitted By: RG

Town of Surfside	Media Request	7/15/2021 11:32:37 AM	Media Request	Ralph Garcia
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Name: Tracey Jordan
 News Organization: CNN
 Cell: 404-434-6531
 Office Number: ----
 Email: tracey.jordan@warnermedia.com
 Any specific questions to be answered by the town?: The reporter is reaching out to see if Allyn Kilsheimer could join Wolf Blitzer today at approximately 1:40pET on the latest developments out of Surfside, FL. The reporter stated she can conduct the interview via computer on Cisco Webex or Skype if available for this.
 What is your deadline? : Did not specify
 Submitted By: RG

Town of Surfside	Media Request	7/15/2021 11:44:50 AM	Media Request	Danielle Iglesias
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Name: Veronica Zaragovia
 News Organization: WLRN
 Cell: 786-498-8815
 Office Number: none
 Email: vzaragovia@wlrnnews.org
 Any specific questions to be answered by the town?: Request to be added to the email list.
 What is your deadline? : n/a
 Submitted By: DI

Town of Surfside	Media Request	7/15/2021 12:06:17 PM	Media Request	Ralph Garcia
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Name: Andrea Perdomo
 News Organization: WLRN Public Radio
 Cell: 786-301-4441
 Office Number: ---
 Email: aperdomo@wlrnnews.org
 Any specific questions to be answered by the town?: The reporter would like to invite Mayor Burkett to join the program tomorrow, July 16 at 1 pm to give an update on Surfside recovery efforts. The interview will be about 10 minutes long and the Mayor will join the show using Zoom audio, no camera use is required.
 What is your deadline? : Before July 16th
 Submitted By: RG

Completed Forms Report

Friday, July 16, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/16/2021 9:34:00 AM	Media Request	Danielle Iglesias	17864988815

Name: Veronica Zaragovia
 News Organization: WLRN
 Cell: 786-498-8815
 Office Number: none
 Email: n/a
 Any specific questions to be answered by the town?: How many floors did the Champlain Tower have?
 What is your deadline? : n/a
 Submitted By: DI

Town of Surfside	Media Request	7/16/2021 1:31:01 PM	Media Request	Ralph Garcia	13057952754
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Name: Chris Poulos
 News Organization: Channel 7 News Miami
 Cell: 305-795-2754
 Office Number: ---
 Email: newsdesk@wsvn.com
 Any specific questions to be answered by the town?: The reporter would like to interview Mayor Buckett over the recent thefts happening around the city.
 What is your deadline? : Anytime before 4PM today
 Submitted By: RG

Completed Forms Report

Sunday, July 18, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Public Information Contact	7/18/2021 11:00:00 AM	Public Information Request	Sandor Iglesias	17875502240

Name: Leslie Martinez Botet
Phone Number : 787-697-7835
Email: lcdamartinez@gmail.com

What is your issue/how can we help?: The caller stated she is a politician currently in Puerto Rico. She said she is a friend and would like to know how she can speak to Mayor Burkett to see how he is doing and that she heard about the fire. She said her phone is not working at the moment.
Submitted By: DI

Completed Forms Report

Monday, July 19, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/19/2021 4:22:01 PM	Media Request	Ralph Garcia	19543296057

Name: Connie Fossi
News Organization: NBC News
Cell: 954-329-6057
Office Number: ---
Email: connie.fossi@nbcuni.com

Any specific questions to be answered by the town?: Interview request with Allyn Kilzsheimer on Thursday. She stated the earlier the better. It would be in person.
What is your deadline? : Thursday
Submitted By: RG

Completed Forms Report

Wednesday, July 21, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside Name: Connie Fossi News Organization: NBC News Miami Cell: 954-329-6057 Office Number: ---- Email: connie.fossi@nbcuni.com Any specific questions to be answered by the town?: The caller is requesting an interview with Mayor Burkett today at 6:30 PM in person at the Surfside Memorial. What is your deadline? : Today Submitted By: RG	Media Request	7/21/2021 9:14:03 AM	Media Request	Ralph Garcia	19543296057
Town of Surfside Name: Marshall Dees News Organization: Frontline Homeowners Insurance Cell: 772-341-5695 Office Number: ---- Email: mdees@flhi.com Any specific questions to be answered by the town?: The caller is requesting a public records request. He would like to see them all. He was unable to see them on the Town website. What is your deadline? : Did not specify Submitted By: RG	Media Request	7/21/2021 10:14:37 AM	Media Request	Ralph Garcia	17723415695
Town of Surfside Name: Daniela Hernandez News Organization: Wall Street Journal Cell: 310-991-2391 Office Number: ---- Email: daniela.hernandez@wsj.com Any specific questions to be answered by the town?: Regent Palace at 93rd and Collins When was it evacuated and the reason as to why? What is your deadline? : Today Submitted By: RG	Media Request	7/21/2021 1:53:50 PM	Media Request	Ralph Garcia	13109912391

Completed Forms Report

Thursday, July 22, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/22/2021 9:22:29 AM	Media Request	Ralph Garcia	18023778653
<p>Name: Thomas Root News Organization: Washington Post Cell: 802-377-8653 Office Number: ----- Email: tik.root@washpost.com Any specific questions to be answered by the town?: The caller would like to interview Mr. Kilzheimer in regards to the collapse of the Champlain Towers. What is your deadline? : Today Submitted By: RG</p>					
Town of Surfside	Media Request	7/22/2021 2:53:41 PM	Media Request	Ralph Garcia	18027775748
<p>Name: Lorenzo Castro News Organization: International Press Agency Cell: 802-777-5748 Office Number: ----- Email: Any specific questions to be answered by the town?: What is your deadline? : Submitted By: RG</p>					
Town of Surfside	Media Request	7/22/2021 2:55:09 PM	Media Request	Ralph Garcia	18027775748
<p>Name: Lorenzo Castro News Organization: International Press Cell: 802-777-5748 Office Number: ---- Email: lcastro@efe.com Any specific questions to be answered by the town?: The caller would like to get in touch with anybody from the town in regards to the aftermath of the Champlain Towers. What is your deadline? : Friday Submitted By: RG</p>					
Town of Surfside	Media Request	7/22/2021 3:43:29 PM	Media Request	Ralph Garcia	18027775748
<p>Name: Lorenzo Castro News Organization: International Press Cell: 802-777-5748 Office Number: ----- Email: lcastro@efe.com Any specific questions to be answered by the town?: The caller is looking to get in touch with the Surfside Police Department for the cases of identity theft and scams that occurred to some of the families that were affected by the collapse of the Champlain Towers. What is your deadline? : Friday Submitted By: RG</p>					
Town of Surfside	Public Information Contact	7/22/2021 4:22:39 PM	Public Information Request	Ralph Garcia	

Completed Forms Report

Thursday, July 22, 2021

Client	Contact	Date	Subject	User	Caller
Name: Victoria Cunningham Phone Number : 954-261-5146 Email: Did not provide What is your issue/how can we help?: The caller would like to reach out to the person who handles the Surfside Memorial Wall. She states she placed some wreaths on the wall and they disappeared. Submitted By: RG					

Completed Forms Report

Friday, July 23, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/23/2021 12:02:26 PM	Media Request	Danielle Iglesias	

Name: Erin Mansfield
News Organization: USA Today
Cell: 614-831-1879
Office Number: n/a
Email: emansfield@gannett.com

Any specific questions to be answered by the town?: Request for an interview with Jason Greene regarding the town budgets and personnel changes.

What is your deadline? : Today 7/23 or some time next week
Submitted By: DI

Town of Surfside	Public Information Contact	7/23/2021 1:45:36 PM	Public Information Request	Sandor Iglesias	13056199714
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Name: Anthony Cusumano NBC News
Phone Number : 3056199714
Email: anthony.cusumano@nbc.com

What is your issue/how can we help?: The caller has questions regarding who is taking over the worksite after everything has been cleaned out. The caller did not have a specific person to ask.
Submitted By: SI

Completed Forms Report

Monday, July 26, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside Name: Carol Marbin News Organization: Miami Herald Cell: (305) 206-2886 Office Number: --- Email: cmarbin@MiamiHerald.com Any specific questions to be answered by the town?: Asking about 911 response times from day of disaster. What is your deadline? : Did not specify Submitted By: RG	Media Request	7/26/2021 12:04:15 PM	Media Request	Ralph Garcia	
Town of Surfside Name: Jarred Ochacho News Organization: CBS News Cell: 914-338-5939 Office Number: ---- Email: Ochachoj@cbsnews.com Any specific questions to be answered by the town?: The caller would like to confirm the recovery or pending recovery of the last missing person from the collapse of the Champlain Towers. What is your deadline? : Tonight Submitted By: RG	Media Request	7/26/2021 3:04:43 PM	Media Request	Ralph Garcia	19143385939

Completed Forms Report

Wednesday, July 28, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/28/2021 5:00:19 PM	Media Request	Danielle Iglesias	

Name: Sarah Blaskey
 News Organization:
 Cell:
 Office Number:
 Email:
 Any specific questions to be answered by the town?: 4 pm on-site interview with Jim McGuinness.
 What is your deadline? :
 Submitted By: DI

Town of Surfside	Media Request	7/28/2021 5:02:20 PM	Media Request	Danielle Iglesias	
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Name: Tony Pipitone
 News Organization: NBC 6
 Cell:
 Office Number:
 Email:
 Any specific questions to be answered by the town?: 11 am call concerning public records request for body cam footage.
 Handled by Brian Andrews and Town Clerk.
 What is your deadline? :
 Submitted By: DI

Town of Surfside	Media Request	7/28/2021 5:03:39 PM	Media Request	Danielle Iglesias	
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Name: Erin Mansfield
 News Organization: USA Today
 Cell:
 Office Number:
 Email:
 Any specific questions to be answered by the town?: 2 pm call covering Jim McGuinness.
 Facilitated by Brian Andrews.
 What is your deadline? :
 Submitted By: DI

Completed Forms Report

Wednesday, June 30, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request Contact Reporter Name: Catherine Carter Media Outlet: News Station Email: catherine.carter@warnermedia.com Cell: 347-463-2152 Office Number : none Show or Newscast for this Request: CNN What is the focus of the interview?: General information Will the interview be on site or via Zoom or web link?: On site Time requested for interview?: Today 6/30 at 6pm Notes: Request for an interview with Mayor Burkett. Completed By: DI	6/30/2021 10:19:59 AM	Media Request	Danielle Iglesias	13474632152
Town of Surfside	Media Request Contact Reporter Name: Joshua Ceballos Media Outlet: Miami New Times Email: joshua.ceballos@miaminewtimes.com Cell: 786-873-9914 Office Number : Show or Newscast for this Request: What is the focus of the interview?: Nearby Development around the Chaplain Towers Will the interview be on site or via Zoom or web link?: Phone Interview Time requested for interview?: As soon as possible Notes: Completed By: RG	6/30/2021 10:45:58 AM	Media Request	Ralph Garcia	17868739914
Town of Surfside	Media Request Contact Reporter Name: Francis Robles Media Outlet: Newspaper Email: francis.robles@nytimes.com Cell: 305-968-8539 Office Number : none Show or Newscast for this Request: New York Times What is the focus of the interview?: Prieto's performance Will the interview be on site or via Zoom or web link?: Phone Time requested for interview?: Asap Notes: Request for an interview with the Town Manager in regards to Prieto's performance. Completed By: DI	6/30/2021 11:37:02 AM	Media Request	Danielle Iglesias	13059688539
Town of Surfside	Media Request Contact	6/30/2021 11:40:57 AM	Media Request	Sandor Iglesias	13473426984

Completed Forms Report

Wednesday, June 30, 2021

Client	Contact	Date	Subject	User	Caller
<p>Reporter Name: Rachel Dzanashvili Media Outlet: Fox News Email: Rachel.Dzanashvili@fox.com Cell: 347-342-6984 Office Number : 212-301-5470 Show or Newscast for this Request: Fox News What is the focus of the interview?: Search and rescue efforts Will the interview be on site or via Zoom or web link?: Any possible Time requested for interview?: Saturday July 3rd @4pm or Sunday 4th @1pm or 4pm Notes: The caller would like to request an interview with the chief of police or anyone in the police department. Completed By: SI</p>		6/30/2021 12:11:41 PM	Media Request	Ralph Garcia	17206933320
<p>Reporter Name: Earin Marley Media Outlet: Daily Blast Live Denver Email: earin.marley@dailyblastlive.com Cell: 720-693-3320 Office Number : Show or Newscast for this Request: Show What is the focus of the interview?: Allyn Klzheimer Will the interview be on site or via Zoom or web link?: Web Link Time requested for interview?: Today 2PM EST Notes: Completed By: RG</p>		6/30/2021 12:28:40 PM	Media Request	Ralph Garcia	19177348953
<p>Reporter Name: John Shuppee Media Outlet: NBC News (Website) Email: Did not wish to provide Cell: 917-734-8953 Office Number : Show or Newscast for this Request: Website What is the focus of the interview?: 40-Year Certification process Will the interview be on site or via Zoom or web link?: Phone Interview Time requested for interview?: As soon as possible Notes: Completed By: RG</p>		6/30/2021 12:51:11 PM	Media Request	Sandor Iglesias	17865129688

Completed Forms Report

Wednesday, June 30, 2021

Client	Contact	Date	Subject	User	Caller
Reporter Name: Tatiana Irizar Media Outlet: Univision 23 Email: tirizar@univision.net Cell: 786-512-9688 Office Number : 786-512-9688 Show or Newscast for this Request: Univision 23 What is the focus of the interview?: Inspection information for North Tower Will the interview be on site or via Zoom or web link?: Any available Time requested for interview?: Any available Notes: Caller would like to speak with someone who performed the latest inspection in the north tower or engineer. Completed By: SI		6/30/2021 12:53:36 PM	Media Request	Danielle Iglesias	12022856190
Reporter Name: Denise Couture Media Outlet: Radio Email: dcouture@mpr.org Cell: 202-285-6190 Office Number : none Show or Newscast for this Request: NPR What is the focus of the interview?: General information and latest update Will the interview be on site or via Zoom or web link?: Phone Time requested for interview?: Today 6/30 at 4:30 or 5:30pm Notes: Interview request with Allyn Kilsheimer. Completed By: DI		6/30/2021 1:07:01 PM	Media Request	Sandor Iglesias	13059628333
Reporter Name: Doug Hanks Media Outlet: Miami Herald Email: Dhanks@miamiherald.com Cell: 305-962-8333 Office Number : - Show or Newscast for this Request: Miami Herald What is the focus of the interview?: Water consumption charts Will the interview be on site or via Zoom or web link?: Phone call Time requested for interview?: ASAP Notes: Interview with Randy Stokes - Public works director. Caller would like to ask questions regarding public water consumption charts received. Completed By: SI		6/30/2021 1:59:26 PM	Media Request	Ralph Garcia	17818016924

Completed Forms Report

Wednesday, June 30, 2021

Client	Contact	Date	Subject	User	Caller
<p>Reporter Name: Bridget Brown Media Outlet: CBS News Email: brownbr@cbsnews.com Cell: 781-801-6924 Office Number : Show or Newscast for this Request: Show What is the focus of the interview?: Will the interview be on site or via Zoom or web link?: Phone call Time requested for interview?: As soon as possible. Notes: Question about the occupancy of the chaplain towers building. Completed By: RG</p>		6/30/2021 2:47:38 PM	Media Request	Danielle Iglesias	19172461431
<p>Reporter Name: Richard Hall Media Outlet: Digital Email: richard.hall@independent.co.uk Cell: 917-246-1431 Office Number : none Show or Newscast for this Request: The Independent What is the focus of the interview?: Update on investigation Will the interview be on site or via Zoom or web link?: Phone Time requested for interview?: Asap Notes: Request for an interview with Allyn Klisheimer. Completed By: DI</p>		6/30/2021 3:03:36 PM	Media Request	Ralph Garcia	13473426984
<p>Reporter Name: Rachel Dzanashzili Media Outlet: FOX News Email: rachel.dzanashzili@fox.com Cell: 347-342-6984 Office Number : Show or Newscast for this Request: Newscast What is the focus of the interview?: Mayor Of Surfside Interview Will the interview be on site or via Zoom or web link?: No preference Time requested for interview?: Sat 4PM. Sunday 12PM, 1 PM, 4PM Notes: Completed By: RG</p>		6/30/2021 3:48:02 PM	Media Request	Ralph Garcia	19544154107

Completed Forms Report

Wednesday, June 30, 2021

Client	Contact	Date	Subject	User	Caller
<p>Reporter Name: Jacqui Goddard Media Outlet: Newspaper Email: jacqui.goddard@the-times.co.uk Cell: 954-415-4107 Office Number : none Show or Newscast for this Request: Times of London What is the focus of the interview?: Chaplain Towers Disaster Will the interview be on site or via Zoom or web link?: On-site preferably. Time requested for interview?: Any time. As Soon as possible. Notes: Request to speak to one of the commissioners. Preferably Ms. Eliana Salzhauer. Completed By: RG</p>		6/30/2021 4:38:47 PM	Media Request	Danielle Iglesias	13057246250
<p>Town of Surfside</p> <p>Reporter Name: Carolina Bolado Media Outlet: Digital Email: carolina.bolado@law360.com Cell: 305-209-2282 Office Number : none Show or Newscast for this Request: Law 360 What is the focus of the interview?: Initial reaction Will the interview be on site or via Zoom or web link?: Phone Time requested for interview?: 7/1 between 12pm - 3pm or after 4pm, Friday 7/2 after 10:30am Notes: Request for an interview with Allyn Klisheimer. Completed By: DI</p>		6/30/2021 4:52:34 PM	Media Request	Ralph Garcia	13057952745
<p>Town of Surfside</p> <p>Reporter Name: Sofia Alonso Media Outlet: Show Email: salonso@wsvn.com Cell: 305-795-2777 Office Number : ---- Show or Newscast for this Request: WSVN Channel 7 What is the focus of the interview?: Questions regarding the city. Will the interview be on site or via Zoom or web link?: On-Phone Time requested for interview?: ASAP Notes: Questions they want answered in an interview: Is the family reunification center still a thing? At a community center or one of the two hotels that were mentioned? When we tell people about the family assistance center, is it a physical or online website? Completed By: RG</p>		6/30/2021 5:32:56 PM	Media Request	Danielle Iglesias	13474268043

Completed Forms Report

Wednesday, June 30, 2021

Client	Contact	Date	Subject	User	Caller
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Reporter Name: Tara Meltzer
Media Outlet: TV Network
Email: taram@newsmax.com
Cell: 347-426-8043

Office Number : none

Show or Newscast for this Request: NewsMax

What is the focus of the interview?: Investigation

Will the interview be on site or via Zoom or web link?: Skype or Zoom preferred

Time requested for interview?: 7/1 at 7:30pm EST

Notes: Request for an interview with Allyn Klisheimer.

Completed By: DI

Completed Forms Report

Friday, July 9, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/9/2021 9:49:43 AM	Public Information Request	Ralph Garcia	19417923919

Name: Kristin Swain
 Phone Number : 310-691-9149 / 941-792-3919
 Email: kswain@amisun.com
 What is your issue/how can we help?: The caller would like to have 3 questions answered by anyone about the building department.
 Submitted By: RG

Town of Surfside	Media Request	7/9/2021 1:48:09 PM	Public Information Request	Ralph Garcia
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Name: Frank Guzman
 Phone Number : (954) 463-2291
 Email: fguzman@wsvn.com
 What is your issue/how can we help?: The reporter from WSVN requested the following:

"Doing a story today on the Champlain North building. Is Allyn Kilsheimer available for a brief interview to discuss that building?"
 Submitted By: RG

Town of Surfside	Media Request	7/9/2021 2:10:18 PM	Media Request	Danielle Iglesias	13057966497
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Name: Joan Murray
 News Organization: Channel 4
 Cell: 305-796-6497
 Office Number: none
 Email: jmurray2@cbs.com
 Any specific questions to be answered by the town?: Request for an interview with Allyn Kilsheimer.
 What is your deadline? : 7/9/21 3pm
 Submitted By: DI

Town of Surfside	Media Request	7/9/2021 3:03:44 PM	Media Request	Danielle Iglesias	18036032719
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Name: Zachary Blackburn
 News Organization: GW Hatchet Newspaper
 Cell: 803-603-2719
 Office Number: none
 Email: zblackburn@gwhatchet.com
 Any specific questions to be answered by the town?: He would like to know if the City has any comments on the recovery of student Deborah Berezdivin.
 What is your deadline? : none specified
 Submitted By: DI

Completed Forms Report

Friday, July 9, 2021

Client	Contact	Date	Subject	User	Caller
Town of Surfside	Media Request	7/9/2021 9:49:43 AM	Public Information Request	Ralph Garcia	19417923919

Name: Kristin Swain
 Phone Number : 310-691-9149 / 941-792-3919
 Email: kswain@amisun.com
 What is your issue/how can we help?: The caller would like to have 3 questions answered by anyone about the building department.
 Submitted By: RG

Town of Surfside	Media Request	7/9/2021 1:48:09 PM	Public Information Request	Ralph Garcia
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Name: Frank Guzman
 Phone Number : (954) 463-2291
 Email: fguzman@wsvn.com
 What is your issue/how can we help?: The reporter from WSVN requested the following:

"Doing a story today on the Champlain North building. Is Allyn Kilsheimer available for a brief interview to discuss that building?"
 Submitted By: RG

Town of Surfside	Media Request	7/9/2021 2:10:18 PM	Media Request	Danielle Iglesias	13057966497
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Name: Joan Murray
 News Organization: Channel 4
 Cell: 305-796-6497
 Office Number: none
 Email: jmurray2@cbs.com
 Any specific questions to be answered by the town?: Request for an interview with Allyn Kilsheimer.
 What is your deadline? : 7/9/21 3pm
 Submitted By: DI

Town of Surfside	Media Request	7/9/2021 3:03:44 PM	Media Request	Danielle Iglesias	18036032719
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Name: Zachary Blackburn
 News Organization: GW Hatchet Newspaper
 Cell: 803-603-2719
 Office Number: none
 Email: zblackburn@gwhatchet.com
 Any specific questions to be answered by the town?: He would like to know if the City has any comments on the recovery of student Deborah Berezdivin.
 What is your deadline? : none specified
 Submitted By: DI

TOWN OF SURFSIDE, FLORIDA
MONTHLY BUDGET TO ACTUAL SUMMARY
FISCAL YEAR 2020/2021
As of JUNE 30, 2021
75% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

Page

1 of 3

August 10, 2021

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
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GENERAL FUND - 001

REVENUE	\$ 15,963,600	\$16,595,129	96%
EXPENDITURES	11,068,380	\$16,595,129	67%
Net Change in Fund Balance	4,895,220		
Fund Balance-September 30, 2020 (Audited)	18,655,227		
Fund Balance-June 30, 2021 (Reserves)	\$ 23,550,447		

TOURIST RESORT FUND - 102

REVENUE	\$ 3,529,295	\$2,939,353	120%
EXPENDITURES	1,802,397	\$2,939,353	61%
Net Change in Fund Balance	1,726,898		
Fund Balance-September 30, 2020 (Audited)	2,144,801		
Fund Balance-June 30, 2021 (Reserves)	\$ 3,871,699		

POLICE FORFEITURE FUND - 105

REVENUE	\$ 54,907	\$2,000	2745%
EXPENDITURES	1,630	\$2,000	82%
Net Change in Fund Balance	\$ 53,277		
Fund Balance-September 30, 2020 (Audited)	168,289		
Fund Balance-June 30, 2021 (Reserves)	\$ 221,566		

TRANSPORTATION SURTAX FUND - 107

REVENUE	\$ 150,525	\$235,706	64%
EXPENDITURES	51,990	\$235,706	22%
Net Change in Fund Balance	98,535		
Fund Balance-September 30, 2020 (Audited)	443,485		
Fund Balance-June 30, 2021 (Reserves)	\$ 542,020		

BUILDING FUND - 150

REVENUE	\$ 609,411	\$1,068,035	57%
EXPENDITURES	724,582	\$1,068,035	68%
Net Change in Fund Balance	(115,171)		
Fund Balance-September 30, 2020 (Audited)	2,058,118		
Fund Balance-June 30, 2021 (Reserves)	\$ 1,942,947		

CAPITAL PROJECTS FUND - 301

REVENUE	\$ 1,203,814	\$2,980,448	40%
EXPENDITURES	530,484	\$2,980,448	18%
Net Change in Fund Balance	673,330		
Fund Balance-September 30, 2020 (Audited)	4,913,412		
Fund Balance-June 30, 2021 (Reserves)	\$ 5,586,742		


NOTES:

- 1) Many revenues for June 2021 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.
 - 2) Expenditures include payments and encumbrances. An encumbrance is a reservation of a budget appropriation to ensure that there is sufficient funding available to pay for a specific obligation.
- A. Includes \$2,000,000 available for hurricane/emergencies. The audited balance of \$18,655,227 is unassigned fund balance (reserves).

PROPRIETARY FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
WATER & SEWER FUND - 401			
REVENUE	\$ 2,999,490	\$4,416,436	68%
EXPENDITURES	2,160,020	\$4,416,436	49%
Change in Net Position	839,470		
Unrestricted Net Position-September 30, 2020 (Audited)	(1,719,678)		
Unrestricted Net Position-June 30, 2021 (Reserves)	<u>\$ (880,208)</u>		
MUNICIPAL PARKING FUND - 402			
REVENUE	\$ 1,138,282	\$1,288,140	88%
EXPENDITURES	796,943	\$1,288,140	62%
Change in Net Position	341,339		
Unrestricted Net Position-September 30, 2020 (Audited)	1,300,018		
Unrestricted Net Position-June 30, 2021 (Reserves)	<u>\$ 1,641,357</u>		
SOLID WASTE FUND - 403			
REVENUE	\$ 1,210,790	\$1,917,932	63%
EXPENDITURES	1,434,733	\$1,917,932	75%
Change in Net Position	(223,943)		
Unrestricted Net Position-September 30, 2020 (Audited)	102,829		
Unrestricted Net Position-June 30, 2021 (Reserves)	<u>\$ (121,114)</u>		
STORMWATER FUND - 404			
REVENUE	\$ 683,872	\$1,070,706	64%
EXPENDITURES	527,531	\$1,070,706	49%
Change in Net Position	156,341		
Unrestricted Net Position-September 30, 2020 (Audited)	3,355,198		
Unrestricted Net Position-June 30, 2021 (Reserves)	<u>\$ 3,511,539</u>		
FLEET MANAGEMENT FUND - 501			
REVENUE	\$ 645,467	\$863,307	75%
EXPENDITURES	455,482	\$863,307	53%
Change in Net Position	189,985		
Unrestricted Net Position-September 30, 2020 (Audited)	831,432		
Unrestricted Net Position-June 30, 2021 (Reserves)	<u>\$ 1,021,417</u>		



Jason D. Greene, Assistant Town Manager/CFO



Andrew Hyatt, Town Manager

Town of Surfside
Net Funds Historical Balances
Period 2017 - June 2021

FUND	9/30/2017	9/30/2018	9/30/2019	9/30/2020	6/30/2021	CAGR ^(a)
General	\$ 8,460,802	\$ 10,902,050	\$ 14,984,105	\$ 18,286,748	\$ 23,550,447	29.3%
Tourist Resort	469,880	356,313	1,640,525	2,109,658	3,871,699	65.0%
Police Forfeiture	164,933	159,527	105,725	168,289	221,566	0.7%
Transportation Surtax	388,363	263,292	328,377	442,856	542,020	4.5%
Building	1,742,910	2,760,673	2,563,517	1,991,388	1,942,947	-11.9%
Capital Projects	576,122	2,158,902	3,048,582	4,899,128	5,586,742	104.1%
Water & Sewer	(3,048,579)	(2,546,398)	(2,367,098)	(1,733,610)	(880,208)	-17.2%
Municipal Parking	811,013	943,315	1,198,948	1,293,993	1,641,357	16.9%
Solid Waste	429,743	601,201	641,636	219,615	(121,114)	-20.1%
Stormwater	3,264,379	3,203,878	3,200,132	3,205,050	3,511,539	-0.6%
Fleet Management	-	-	585,363	825,468	1,021,417	N/A
Total	\$ 13,259,566	\$ 18,802,753	\$ 25,929,812	\$ 31,708,583	\$ 40,888,412	32.5%

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.

last updated on 7/28/2021

DEVELOPMENT APPLICATION PROCESS (2012 - PRESENT)									
Application Date Location	Project Description	Zoning Process	Density/Intensity		Variances		Building Permit		Status
			Allowed	Approved	Requested	Received	Application No.	Status	
Original submittal: 7/13/2012 Site plan amendment: 4/16/16 9011 Collins Avenue	Surf Club - restoration of the famous surf club historic structure and for the construction of new improvements	DRG - 7/31/2012, 8/23/2012, site plan amendment: 5/16/2016, 8/4/2016, 3/9/2017, 5/11/2017 P&Z - Original site plan: 9/27/2012, site plan amendment: 8/31/2017 TC - Original site plan: 10/15/2012, site plan amendment: 10/10/2017 Site Plan Ext -	762 units	257 units	None	None	13-727	Issued	Under Construction
7/20/2012 9450 Collins Ave	The Shul - New multiuse glass atrium and joining learning center (3 stories)	DRG - 2/11/2013, 3/27/2013, 7/9/2013 P&Z - 2/27/2014 TC - 10/28/2014 Site Plan Ext -	3 story expansion of 8,558.9 square feet		None	None	14-509	Issued	Under Construction
8/12/2015 12/23/20 Site Plan Amendment 9133 Collins Ave & 9149 Collins Ave	Surf Club II - Redevelopment of property with a multi-family residential project and renovation of existing historic structure. Reduction of dwelling units and hotel rooms. Revisions to expand underground parking and revisions to balcony design	DRG - 9/4/2015, 3/9/2017, 9/17/2017, 2/9/2021 P&Z - 12/7/2017, 2/11/2021, 4/29/21 TC - 2/13/2018, 4/13/21, 6/8/21 Scheduled Site Plan Ext - Site Plan Extension of approved by TC on 7/28 TC Meeting. Applicant requested extension of site plan due to FL Declaration of Emergency	199 units	Reduced to 31 condo units, 26 hotel rooms	None	None	20-536	Foundation Only Permit Issued	
Original submittal: 2/11/2016 Revised submittal: 5/31/18 9380, 9372, 9364, 9348, 9340, 9322, 9316 & 9300 Collins Ave	9300 Collins Ave - demolition of all existing improvements, construction of 3-story building	DRG - Original submittal: 3/10/2016, 4/27/2016 Revised submittal: 6/27/2018, 8/28/2018, 11/1/18 P&Z - Original approval: 7/18/2016, Revised approval: 11/29/18 TC - Original approval: 11/10/2016, Approved February 26, 2019 Site Plan Ext - Request submitted to extend approval due to emergency declaration (Hurricane Dorian)	250 units	Request is for 205 units	None	None	18-610	Has not applied for permit yet	
5/4/2016 8955 Collins Ave	Residential Condominiums	DRG - 6/20/2016, 7/27/2016 P&Z - 10/27/2016 11/10/2016 TC - 11/10/2016 Site Plan Ext -	110 units	16 units	None	None	16-602	Issued	Under Construction

DEVELOPMENT APPLICATION PROCESS (2012 - PRESENT), Cont.

Application Date Location	Project Description	Zoning Process	Density/Intensity		Variances		Building Permit		Status
			Allowed	Approved	Requested	Received	Application No.	Status	
5/4/2016 8955 Collins Ave	Residential Condominiums	DRG - 6/20/2016, 7/27/2016 P&Z - 10/27/2016, 11/10/2016 TC - 11/10/2016 Site Plan Ext -	110 units	16 units	None	None	16-602	Issued	Under Construction
10/1/2016, 5/6/21 9116 Harding Ave	303 Surfside - 4 Townhouses (2018) 303 Surfside - 6 Townhouses (2021)	DRG - 11/2/2016, 2/7/2017, 5/18/2017, 6/21 TBD P&Z - 6/27/2018, 6/21 TBD TC - 4/14/2018 Approval Expired Site Plan Ext -	8 units	4 units	None	None		Site Plan approval has expired	
5/19/2017 8995 Collins Ave	Surf House - site plan approval for expansion to existing multi-family building	DRG - 6/19/2017, 8/24/2017, 9/28/2017 P&Z - 2/22/2018, 4/26/2018, 5/31/2018, approved on 10/27/19 TC - Scheduled for 12/10/19 Site Plan Ext -	99 units	Current request has not been scheduled for commission yet. Request is for 34 units	3 requested: 1. Section 90-82. - Off-street loading requirements (Loading Space Size). 2. Section 90-91.2. - Required buffer landscaping adjacent to streets and abutting properties (Landscape Buffer). 3. Section 90.93(1b). - Open Space (Open Space Trees).	Has not been scheduled for TC until recommendation from PZ		Has not applied for permit yet	
Original Submittal: 1/06/2015 Revised submittals: 8/01/2016, 12/23/2016, 03/09/2018, 10/29/2018 9/25/2020 8851 Harding Avenue	18 multi-family units	DRG - 01/22/2015, 08/18/2016, 01/23/2017, 03/23/2018, 11/29/2018 Meeting Pending, 2/25/2021 PZ - 01/31/19 PZ recommended approval (Requires PZ Reconsider) 2/25/2021 PZ Denied Plan TC - Denied by the Commission (requires reconsideration by TC), TC Approval 5/26/21 Site Plan Ext -	33 units	Current request is for 18 units. Town Planner, DRG recommended approval, P&Z recommended denial	1 requested: Section 90-82. - Off-street loading requirements (Loading Space Size). Not Required in 2021 Plan	Not needed in 2021 request			Site Plan Approval 5/26/21
7/3/2019 9580 Abbott Ave	Young Israel Variance Request to eliminate landscaping to provide for a handicapped accessible ramp	DRG - N/A P&Z - 8/29/2019 TC - 10/29/19 Site Plan Ext -							
1/7/2020 8926 Collins Avenue	Arte request to have FPL vault encroach into landscape buffer.	P&Z - 1/30/2020 TC - 2/11/2020 Site Plan Ext -							



TOWN OF SURFSIDE
Office of the Town Attorney
 MUNICIPAL BUILDING
 9293 HARDING AVENUE
 SURFSIDE, FLORIDA 33154-3009
 Telephone (305) 993-1065

TO: Mayor and Town Commission

FROM: Lillian M. Arango, Town Attorney
Weiss Serota Helfman Cole & Bierman, P.L.

CC: Andrew Hyatt, Town Manager
Jason Greene, Assistant Town Manager

DATE: August 3, 2021

SUBJECT: Office of the Town Attorney Report for August 10, 2021 Regular Commission Meeting

This Firm attended/prepared and/or rendered advice for the following Commission meetings and workshops, and Board and Committee meetings during the past month:

June 2, 2021 – Special Town Commission Meeting (96th Street Park Schematic Design)

June 8, 2021 – Budget Workshop

June 8, 2021 – Special Town Commission Meeting – Quasi-Judicial

June 8, 2021 - Regular Town Commission Meeting

June 22, 2021 – Zoning Code Workshop

June 25, 2021 – Emergency Town Commission Meeting – Champlain Towers South Collapse

July 22, 2021 – Special Town Commission Meeting – Budget FY 2022

August 2, 2021 - Tourist Board Meeting

Due to the tragic and unprecedented Champlain Towers South (CTS) Building Collapse, no regular meetings of the Town Commission or Boards and Committees occurred in the month of July, 2021. Members of the firm assisted with the agendas and drafted the resolutions and ordinances for the above noted meetings that occurred primarily before the CTS Collapse and thereafter, in addition to drafting or assisting with the preparation of a number of the communications and reviewing, revising and, as appropriate, negotiating the legal requirements of the relative agreements and supporting documents. Members of the Firm were instrumental in assisting the Town with the COVID-19 pandemic, including working with Governor DeSantis' office early in the COVID-19 pandemic to seek approval by Emergency Order 20-69 for virtual commission meetings to ensure that the Town Commission could continue meeting and conducting essential Town business and implementing policy. The Firm assisted with the preparation and adoption of rules governing virtual meeting or communications media technology for public meetings during the COVID-19 health emergency, as required by Governor DeSantis' Executive Order 20-69, "Emergency Management - COVID-19 Local Government Public Meetings." The Firm also assisted the Town with the preparation of numerous emergency measures or orders due to the COVID-19 health pandemic, and continues to assist the Town with ongoing COVID-19 related issues and documents. Most recently, the Firm assisted the Town with Governor DeSantis Executive Orders 21-101 and 21-102, suspending or invalidating local government emergency actions based on the COVID-19 state of emergency, suspending all local COVID-19 "restrictions and mandates on individuals and businesses." The Firm will continue to assist the Town with COVID-19 issues and the implementation of any Executive Orders from Governor DeSantis.

Various members of the Firm have and continue to assist the Town with the response and emergency actions needed in the aftermath of the CTS Collapse, including public records and media requests, contracts and agreements for services necessitated by the CTS Collapse, address and respond to legal demands and questions, assisting the Town and Building Department with courtesy review and inspections of oceanfront buildings, and interaction with KCE Engineering (Allyn Kilsheimer), County, FEMA and NIST representatives. Our efforts are ongoing in responding to various demands arising from the CTS Building Collapse.

Commission Support:

Attorneys of the firm have worked with members of the Town Commission to address concerns and research specific issues and are always available, either in the office or by phone or email. We have worked with the Town administration and staff to transition Commission and board meetings to in-person meetings, while still transitioning from COVID-19 health and safety protocols. We continue to work the Town Commission in support of any needs arising from the CTS Building Collapse. We appreciate your support as we continue our fourth year of service and work in implementing the Commission's policy directives.

Staff Support:

Members of the Firm continue to provide support to Town administration and staff during the COVID-19 health pandemic, and continue to address a variety of issues and assistance with the Town's response to the crisis and compliance with the Governor DeSantis' directives and orders. Various members of the Firm continue to work with Town administration and staff responding to needs arising from the CTS Building Collapse.

As typical, members of the Firm continue to assist the Town administration and staff, as well as assist boards and committees, with application review, contract and agreement review, preparation of ordinances as directed by the Commission, procurement and purchasing, budgetary requirements and approval process, various solicitations for Town services and providers (RFQs and RFPs) and agreements, IT related agreements, Code enforcement and interpretation, attendance at Special Master Hearings upon request, beach furniture operator permits and administration, ethics issues and requirements, police related issues and matters, building permit and enforcement issues, subpoenas and public records requests, research, litigation representation and support, oversight and case management, Town Code interpretation and application, labor, employee and pension matters, assistance with and response to Union Representation Certification Petition filed by AFSCME Florida Council 79 for Town civilian employees, EEOC complaints, and various procurements and service provider contracts for Town Departments, including CCNA engineering services, street sweeping services, and RFPs for debris collection and debris monitoring; assisted with the State of Florida FIND agency on determination of resident kayak launch at seawall at 96th Street Park; contracts and agreements

necessitated by the CTS Building Collapse; and public records and media requests due to the CTS Building Collapse. .

Key Issues:

The workload has been diverse and has included specific issue support to every department. Key issues over the past year have included:

- Emergency Declaration and Emergency Measures and Orders related to the COVID-19 health pandemic; continued review and implementation of Governor DeSantis' Executive Orders pertaining to COVID-19.
- Contract Review Related to COVID-19 health pandemic.
- Repeal of Ch. 90 Zoning Code and Map and Adoption of New Zoning Code (2006 Code with modifications).
- Resolution Combatting Hate Due to COVID-19 Health Pandemic
- Resolutions Approving Interlocal Agreements with Miami-Dade County for Access to Exempt Information and Enforcement of Miami-Dade County Code
- Resolution for the Purchase of Police Body-Worn Cameras and Preparation of Agreement
- Resolution Regarding Nurse Initiative Ruth K. Broad
- Beach Furniture Ordinance and Regulations
- Rate Resolutions Solid Waste Assessment
- RFQs for Abbott Avenue Drainage, Planning Services and Engineering Services
- Resolutions Calling Special Election and Referendum for Undergrounding of Utilities, Restricting Sale, Lease or Exchange of Town Land, and Indebtedness Restrictions
- Resolution Approving Waste Connections for Recycling Services
- Resolution Approving Interlocal Agreement with Miami-Dade County CARES Act
- Resolution Approving Miami-DADE County Local Mitigation Strategy 2020 (LMS)
- Resolution Approving a MOU with the Florida State Lodge Fraternal Order of Police to Provide 1% Hazard Pay to First Responders Due to COVID-19
- Resolution Authorizing Negotiations with Highest Ranked Firm Pursuant to RFQ Seeking General Planning Services

- Resolution Authorizing Negotiations with the Highest-Ranked Qualified Firm Pursuant to RFQ 2020-04 Seeking Engineering Services for Abbott Avenue Drainage Improvements.
- Resolution Approving Purchase and Installation of Lighting Regarding Holiday and Downtown District
- Resolution Approving MOU with Bay Harbor Islands for School Address Verification Program
- Resolutions Approving Proposed and Final Millage Rates and Budget for FY 2020-2021
- Resolution Urging FAA Regarding Metroplex/NextGen Flight Paths
- Resolution Selecting and Awarding Contractors to provide General Landscape Maintenance Services, Additional On-Demand Services and Disaster Debris Recovery Serves, and corresponding agreements.
- Resolution Approving Agreement with Marlin Engineering, Inc. for General Planning Services.
- Resolution Adopting Program for Public Information (PPI) in connection with the National Flood Insurance Program
- Resolution Approving MOU with Florida Department of Highway Safety and Motor Vehicles Regarding Access to Biometric Facial Analysis System
- Resolution Approving FY 20-21 Police Forfeiture Fund Expenditures
- Assistance and Response to AFSCME Florida Council 79 Union Representation Certification Petition for Civilian Town Employees
- Resolution in Support of Closing Byron Avenue at 96 Street and/or Other Traffic Mitigation Measures
- Resolution Urging Bahamian Government to Ban Off Shore Oil Drilling
- Resolution Approving First Amendment to Agreement with PayByPhone Technologies for Mobile Payment Services for Town Parking Facilities
- Resolution Approving and Authorizing Expenditure of Funds to FPL for Binding Estimate on Undergrounding of Electric Distribution Facilities
- Resolution Certifying Election Results for November 3, 2020 Special Election on Three Referendum/Ballot Questions
- Resolutions Approving Budget Amendments No. 3 and No. 4

- Resolution Approving Interlocal Agreement with MDPD Regarding for 911 Answering Points
- Resolution Approving Police Mutual Aid Agreement with Bay Harbor Islands
- Resolution Approving Agreement with Savino Miller for Design of 96th Street Park, and corresponding Professional Services Agreement
- Resolution Approving Agreement with HPF Associates for Project Management Support Services for Undergrounding of FPL and Utilities Project, and corresponding Professional Services Agreement
- Resolution in Support of Closing Bay Drive at 96 Street and/or Other Traffic Mitigation Measures
- Resolution Approving Installation of Above Ground Fuel Storage Tank at Town Hall Facilities
- Resolution Approving Purchase of Four Police Vehicles and Equipment
- Resolution Approving Youth Tennis and Soccer Agreements
- Resolution Approving Diamond Brite Pool Resurfacing for Community Center Pool/Spa
- First Amendment to License Agreement with Wavey Acai for Farmer's Market
- Resolution Directing Manager to Coordinate and Schedule a Process for Proposed New Zoning Code
- Ordinance Permitting Pet Grooming Services as Accessory to Pet Retail in the SD-B40 District
- Resolutions Approving Eight (8) Continuing Services Agreements with Engineering Firms Pursuant to CCNA for Engineering Services
- Resolution Approving an Agreement with Keith and Associates for Study and Design of Abbott Avenue Drainage Improvements
- Resolution Approving Legislative Priorities 2021
- Resolution Amending Resolution 2020-2746 in Support of Closing Byron Avenue and Bay Drive and/or Traffic Mitigation Measures
- Resolution Approving Police Mutual Aid Agreement with North Bay Village
- Agreement with Cintas Uniforms for PW Department
- Agreements with Lexis-Nexis for Police Services
- RFP for Street Sweeping Services

- Resolution Selecting and Awarding Contract for Construction of Point Lake Subaqueous Water Main Crossing to Biscaya Island
- Resolution Adopting a Civility Pledge for Public Discourse By Elected Officials
- Resolution Approving Installation and Maintenance of Community Digital Signs with Don Bell, Inc.
- Resolution Urging Governor DeSantis Regarding Vaccine Allocations to Miami-Dade County and Town
- Zoning in Progress Extension and Continued Work on Revisions to Zoning Code
- Resolution Proclaiming Arbor Day for 2021
- Resolution Approving Budget Amendment No. 7
- Resolution Urging the Florida Legislature and Governor Ron DeSantis to Support Home Rule for Local Municipalities and Counties, and Reject 2021 Legislation that Erodes Local Government Home Rule Authority
- Resolution Authorizing Additional Expenditure of Funds in an amount not to exceed \$10,500 to Expand the Youth Tennis Program Operated by GM Sports Tennis, LLC
- Resolution Authoring Additional Expenditure of Funds to Special Counsel, Leech Tishman Fuscaldo & Lampl, in Connection with Appeal of Federal Aviation Administration's (FAA's) South Central Florida Metroplex Project, including the Engagement by Special Counsel of a Consultant for Phase 1, Metroplex Flight Procedure Assessment
- Resolution Approving Memorandum of Understanding with the Florida Department of Children and Families for Sharing of Florida Criminal History and Local Criminal History Information for Child Protective Investigations and Emergency Child Placement
- Resolution Approving Project Agreement with KCI Technologies, Inc. for Utility Undergrounding Services for Phase I Preparation of Utility Coordination Plans Pursuant to Continuing Services Agreement for Professional Engineering Services; Preparation of Project Agreement
- Resolution Approving Project Agreement with Nova Consulting, Inc. for Utilities Engineering Retainer Services Pursuant to Continuing Services Agreement for Professional Engineering Services; Preparation of Project Agreement

- Resolution Approving Project Agreement with Keith and Associates, Inc. for Stormwater Engineering Retainer Services Pursuant to the Continuing Services Agreement for Professional Engineering Services; Preparation of Project Agreement
- Resolution Approving First Amendment to the Agreement with Zambelli Fireworks Manufacturing Co. for 2021 Fourth of July Fireworks Show Services; Preparation of First Amendment to Agreement
- Resolution for Quasi-Judicial Hearing Regarding Amended Site Plan Application for the Property Located at 9133-0149 Collins Avenue (Seaway)
- Resolution for Quasi-Judicial Hearing Approving and Accepting Waiver of Plat for 8712 Byron Avenue
- Resolution for Quasi-Judicial Hearing Approving/Denying Site Plan Application for 8851 Harding Avenue
- Resolution Condemning Extremism and Hate
- Resolution Approving Donation Agreement with Gerald B Cramer Family Foundation Regarding Tennis Funding
- Resolution Approving Police Mutual Aid Agreement with the City of North Miami Beach
- Resolution Approving Amendment No, 4 to MOU with Participating Municipalities for School Nurse Initiative
- Contract for Construction for Biscaya Subaqueous Water Main Crossing
- Resolution Approving Project Agreement with Alvarez Engineers, Inc. for Structural Plan Review Services Pursuant to Continuing Services Agreement for Professional Engineering Services; Authorizing Expenditure of Funds
- Resolution Approving Renewal of Term of Agreement for Food and Beverage Concession Services with Hamsa Hamsa, LLC D/B/A Surf-N-Sides for the Surfside Community Center; Authorizing the Town Manager To Execute a Second Amendment to the Agreement; Preparation of Second Amendment to Concession Agreement
- Resolution Approving Emergency Repair Work for the Town Hall Air Conditioning System's Chiller and Coils Replacement from Smart Air Systems, Inc.
- Resolution Ratifying an Amendment to the Off-Street Variable Parking Rate and Time Limitation Schedule for Municipal Parking Lots

- Resolution Approving an Engagement Letter with Marcum LLP for Financial Auditing Services for Fiscal Year Ending September 30, 2021
 - Resolution Approving a Memorandum of Understanding Between the Town and The Florida Department of Law Enforcement Relating to Investigations of Incidents Involving the Use of Deadly Force by Law Enforcement Officers
 - Resolution for Quasi-Judicial Hearing – Waiver of Plat for 8712 Byron Avenue
 - Resolution for Quasi-Judicial Hearing – Site Plan Approval for 8851 Harding Avenue
 - Resolution for Quasi-Judicial Hearing – Site Plan Amendment for Seaway Condominium 9133-9149 Collins Avenue (2019 Historical Certificate of Appropriateness)
 - Temporary Revocable License Agreement with Curative for Covid-19 Testing at Town Hall, and Corresponding Resolution Approving Same
 - Debris Monitoring Procurement and Contract
 - Resolution Approving Project Agreement with Alvarez Engineers, Inc. for Structural Plan Review Services
 - Resolution Approving Declaration of State of Emergency for CTS Building Collapse
 - PSA Agreement with Haggerty Consulting (FEMA compliance)
 - PSA Agreement with KCE Structural Engineers for Structural Engineering Consultation CTS Building Collapse
 - PSA Agreement with The News Directors (Communications and Media Response)
 - Agreement with the Italian Space Agency Re Images on the CTS Building Collapse
 - Annual Solid Waste Assessment FY 2021/22
 - Resolution Urging Biden Administration to Condemn Cuban Government’s Handling of Pro-Democracy Protests and Support of the Cuban People
 - Resolution Approving Keith Engineering for Design Phase of Abbott Avenue Drainage Improvements
 - Resolution Awarding Star Cleaning USA for Street Sweeping Services and Agreement
 - Agreement with BOOST Media for Emergency Response Website CTS Building Collapse
 - Agreement with JUST FOIA for Public Records Request Software
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Litigation: New or supplemental information is provided for the following case:

Beach House Hotel, LLC vs. Town of Surfside, Case No. 2020-025405-CA-06 in the Circuit Court 11th Judicial Circuit, Miami-Dade County, Florida. On December 7, 2020, the Town was served with a Complaint for Declaratory Relief, Preliminary and Permanent Injunction in connection with the Town's Beach Furniture Ordinance. On December 23, 2020, the Town filed a Motion for Extension of Time to Respond to the Complaint for 30 days. An Executive Session pursuant to Section 286.011(8), F.S., was held with the Town Commission on January 22, 2021. The Town filed its Answer and Affirmative Defenses on February 4, 2021. On May 4, 2021, the Plaintiff filed its initial discovery requests, including "First Set of Interrogatories to Defendant" and "First Request for Production of Documents to Defendant", both due within 30 days of the filing. The Town responded to the Interrogatories and Request for Documents. The parties have agreed to hold off on further discovery and filed a joint motion to push the mandatory case management report to October 15, 2021 due to the CTS Building Collapse.

Village of Indian Creek, Florida, Town of Surfside, Florida and Charles Burkett, Petitioners, v. Federal Aviation Administration and Stephen M. Dickson, in his official capacity as Administrator, Federal Aviation Administration, Respondents. On December 14, 2020, Town, together with the Village of Indian Creek, filed a Petition for Review of Agency Order appealing the FAA's Finding of No Significant Impact and Record of Decision in connection with the proposed South-Central Florida Metroplex. The FAA announced that it will commence implementing Phase 2 of the Metroplex project on August 12, 2021. These are the flight procedures that will impact aircraft flying in and out of Miami International Airport and potentially affecting the Town; in response, the Town's Special Counsel requested a stay of the implementation from the FAA and US Department of Transportation (to be followed by a motion for stay to the Eleventh Circuit Court if not granted). On July 8, 2021, the FAA responded to the Town's Special Counsel, refusing the request to stay the implementation of the new flight procedures. On July 20, 2021, the Town's Special Counsel filed a motion to extend the allowable time to file the petitioners' briefs with the Eleventh Circuit Court by 90 days. On July 22, 2021, the Eleventh Circuit Court entered an Order granting the Town's motions for extension of time to file briefs for 90 days, with opening briefs now due October 26, 2021. As of July 26, 2021, the Town's Special Counsel is weighing the filing a new motion for stay with the Eleventh Circuit Court for the implementation of the new flight procedures.

Information on other pending litigation matters has or will be provided individually to members of the Town Commission, as needed or requested.

Special Matters: Continued monitoring of new case law and legislation from Federal, State and County, challenging local home rule authority and implementation of Town legislative priorities for the 2021 Florida Legislative Session. Matters which we will continue to work on and anticipate in the upcoming months include: continued public records and media requests regarding the CTS Building Collapse; continue work with the County and Court Appointed Receiver regarding issues pertaining to the CTS Building Collapse Site; respond to legal demands and lawsuits, and requests for production of records, resulting from the CTS Building

Collapse; public records requests and ethics inquiries; implementation of various policy directives from the Mayor and Town Commissioners; issues related to the transition to in-person public meetings and lifting of restrictions related to the COVID-19 health pandemic, including implementation of Governor DeSantis most recent Executive Orders, and operations at Town facilities; implementation of beach furniture ordinance and permits; short term rentals ordinance; review of revenue utility bonds and reduction of water/sewer rates; review and analysis of Resort Tax and Tourist Board legislation; procurement of professional services and contracts; appeal of FAA South-Central Florida Metroplex Finding of No Significant Impact and Record of Decision; defense and response to discovery requests in connection with Beach House Hotel beach furniture litigation; review and monitoring of all Development Orders and approvals; police matters and agreements; implementation of agreements resulting from RFQs for Engineering Services, Abbott Avenue Drainage project, landscaping services, shuttle and transportation, and undergrounding of utilities plan design; various procurements and service or provider agreements for Town improvements, facilities and programs, including preparation of RFPs for street sweeping services, RFPs for emergency debris collection and monitoring services, and RFQ for drainage study engineers compliant with State and Federal procurement and funding requirements; implementation of approved Referendum and Charter amendments, including undergrounding of utility and the engagement of consultants needed to implement the utilities undergrounding project; assistance with and response to AFSCME Florida Council 79 Union Representation Certification Petition to unionize Town civilian employees; Response to EEOC recently filed complaints; Assist with independent third party investigation of police department; application to Miami-Dade County for the closure and/or other traffic mitigation measures for Byron Avenue and Bay Drive; assistance with kayak launch implementation and assistance with State of Florida FIND review and approval; approval and implementation of Savino Miller design for 96th Street Park; implementation of design phase for Abbott Avenue Drainage Improvements; address legislation regarding dogs on the beach; Zoning in Progress and continued review and policy implementation of revisions to Zoning Code; amendment to Parking Trust Fund Ordinance; short term rental enforcement and Notice of Appeal received on behalf of 1249 Biscaya LLC; annual imposition of solid waste assessment for FY 2022; adoption and implementation of annual budgetary process.



Town of Surfside
TOURIST BOARD MEETING
MINUTES

April 5, 2021– 5:30 p.m.

Opening Items:

1. Call to Order/Roll Call

The meeting was called to order by Chair Herman at 5:33 p.m.

Present: Chair Lisa Herman
Vice Chair Eli Tourgeman
Board Member Ian Mavorah
Board Member Robert Lisman
Board Clara Diaz-Leal

Absent: Board Member Ian Mavorah

Also present: Vice Mayor Tina Paul
Haydee Sera, Town Attorney
Andrew Hyatt, Town Manager
Evelyn Herbello, Deputy Town Clerk
Malarie Dauginikas, Community Services & Public
Communications Director
Frank Trigueros, Tourism Manager

2. Agenda and Order of Business

Chair Herman commented on the Farmer's Market and asked everyone to come out and support the Farmer's Market.

3. Approval of Meeting Minutes: March 1, 2021

A motion was made by Vice Chair Tourgeman to approve the March 1, 2021 Tourist Board Meeting Minutes, seconded by Board Member Lisman. The motion carried with a 4-0 vote with Board Member Mavorah absent.

4. Resort Tax Collection

Tourism Manager Trigueros gave an update on the first five months of the current fiscal year (October – February), noting decreases in the percentage differentials versus the previous year.

Vice Chair Tourgeman asked about hotel numbers and occupancy.

Tourism Manager Trigueros added that all three of the Town's main hotels have been almost at capacity in recent months given strong domestic travel.

5. Aeythr Agency: Turtle Walk Downtown Passport Campaign

Tourism Manager Trigueros introduced the item and the Aeythr Agency representative.

Zac Courtney, Aeythr Creative Agency, introduced himself and gave an overview of his company and began walking the Board through his Turtle Walk Passport campaign idea.

Vice Chair Tourgeman intervened adding that this may be in conflict with the Uptown Beachtown branding, and if that would be going away.

Mr. Courtney stated that any existing branding could be integrated into the campaign.

Tourism Manager Trigueros stated that this campaign is separate and specific to the downtown district, and that it would not replace current branding. He also noted Uptown Beachtown has not been used over the past year given mixed feelings by the Town Commission. The goal of this project is to increase social media engagement via selfie campaign while driving traffic to downtown businesses.

Board Member Lisman stated that purpose of branding is to create and maintain an identity, and that this project would not to interfere with that. This is a targeted project with specific goals in mind that can leverage Surfside's angle as a family-friendly destination.

The Uptown Beachtown discussion continued with Board Member Diaz-Leal adding that she liked the premise behind the campaign, but wondered if Town staff would be able to keep the project going, and how the process would work between internal staff and contractors.

Mr. Courtney responded to the questions and comments made by the Board members and continued through the presentation adding visual branding would

be very important in onboarding the businesses. He noted the campaign would target hotels and restaurants, but wondered about additional businesses.

Board Member Diaz-Leal stated that it would be a good idea to add other businesses like retail, salons, services and have inclusivity.

Vice Mayor Paul asked the Board to be mindful when presenting ideas involving influencers to the Town Commission because they could potentially be problematic, citing some examples from the past like the VIP section at the First Fridays events a few years ago with invited influencers.

Board Member Diaz-Leal stated that influencers can be properly vetted for followers, campaign, and to ensure that they will promote Surfside effectively to identified target audiences.

Board Member Lisman agreed with her comment,

Chair Herman asked Tourism Manager Trigueros if he thought this could be successful given that historically, Surfside businesses have not always been so responsive in providing offers and content for marketing campaigns.

Tourism Manager Trigueros stated that indeed that has been the case; however, some businesses do participate and that if Zac can get strong participation numbers and offers from all of the businesses, that this could indeed be a big success. However, he also added that the Board should consider that the Town Commission currently very little desire to approve any spending on contractors, and that was expressed at the recent Budget Workshop. He added that travel and business traffic is picking up organically as we move through the pandemic.

Chair Herman spoke regarding the selfie campaign and how this idea could help incentivize that. Item discussion continued.

Tourism Manager Trigueros stated that if this item is approved it would have to go before the Town Commission for funding approval.

Mr. Courtney spoke regarding the specifics in activating the selfie and offers via QR code (or similar) at the Turtle Walk statues.

Town Attorney Sera stated that the legal team would need to look into the artist agreement to see whether the sculptures can be modified in any way.

A motion was made by Board Member Diaz-Leal to move forward and present to the Town Commission and bring forth an agreement for Mr. Courtney's, company, Aethyr Agency, based on the proposal for four months (\$16,000) with the possibility to extend. It was seconded by Board Member Lisman. The motion carried with a 3-1 vote with Vice Chair Tourgeman voting in opposition and Board Member Mavorah absent.

6. DVAC Update: Downtown Survey Results & More

Malarie gave the update, walking the Board through the survey results and its findings.

Tourism Manager Trigueros stated that they will compile the information and share it with businesses and property owners.

Vice Chair Tourgeman asked how they put the idea into motion and make a difference, for example by widening the sidewalks along Harding Avenue.

Malarie addressed the comment made by Vice Chair Tourgeman noting that DVAC made that recommendation at their March 18 meeting.

The following individual from the public spoke:
Jeff Rose.

Vice Chair Tourgeman stated that he agreed with Mr. Rose's comments and suggestions of having the Tourist Board reinforce DVAC's recommendations to the Town Commission on downtown walkability, which could be a major-scale, lengthy project. He added that George Kousoulas presented two interesting ideas during the DVAC meeting to limit parallel parking on Harding to gain extra space for sidewalk cafes.

Vice Chair Tourgeman stated that it is important to support the idea given the walkability challenges downtown. He requested that Tourism Manager share Mr. Kousoulas recommendations with the Board.

A motion was made by Vice Chair Tourgeman for to support the DVAC recommendation on walkability, and for the Town Commission to consider Mr. Kousoulas' recommendations. It was seconded by Chair Herman. The motion carried with a 3-0 vote with Board Member Diaz-Leal and Board Member Mavorah absent.

7. Public Relations Update

Rachel Pinzur gave a presentation on the public relations update walking them through a number of different journalists who are interested in visiting Surfside over the coming months.

No discussion from the Board.

8. Live Webcam

Tourism Director Trigueros gave a verbal update on the live destination webcam noting that he has approached the Bluegreen Soalara Surfside resort for potential placement at their property. It is located on 88th and Collins and would showcase the Town's quiet, southern shore beautifully. They liked the idea and are running it by the corporate office.

Board Member Lisman stated that the spot is an excellent suggestion adding that he lives close by and knows the views well.

9. Discussion Items:

A. Beach Responsibility Pamphlet

Tourism Director Trigueros presented the draft pamphlet requested by the Board. It features artwork by the 2021 Anti-Litter campaign contest winner and information on keeping beaches clean, and best practices for turtle safety.

Vice Mayor Paul asked if this is done in conjunction with Fish and Wildlife. Tourism Manager stated that all the information has been vetted and taken from reputable sources.

Vice Chair Tourgeman asked about the layout. Tourism Manager responded that it would be a tri-fold.

Vice Mayor Paul requested staff add mention of the importance of smoothing out the sand after building castles or making any holes, as these can be perilous hurdles for new hatchlings. The Board liked the design and execution and had no further comments.

B. Next Meeting: Monday, May X, 2021 at 5:30 p.m.

Consensus was reached by the Board to hold the next meeting at May 3, 2021 at 5:30 p.m.

10. Public Comment – 3-minute time limit each, please

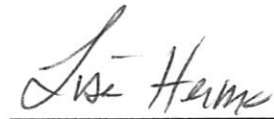
There were no public speakers.

11. Adjournment

There being no further business to discuss before the Tourist Board, Vice Chair Tourgeman made a motion to adjourn the meeting at 7:11 p.m., seconded by Chair Herman. The motion carried with a 3-0 vote with Board Member Diaz-Leal and Board Member Mavorah absent.

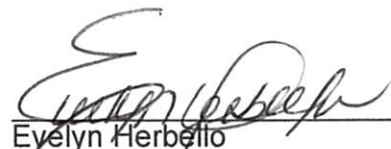
Respectfully submitted:

Accepted this 3rd day of May, 2021.



Lisa Herman, Chair

Attest:



Evelyn Herbello
Deputy Town Clerk



Town of Surfside

BUDGET ADVISORY COMMITTEE MEETING

MINUTES

April 21, 2021 – 4:00 p.m.

1. Call to Order/Roll Call

Chair Goldberg called the meeting to order at 4:04 p.m.

Present: Chair Sheryl Goldberg, Committee Member Diana Gonzalez and Committee Member Lauren Bardos (arrived at 4:08 p.m.).

Absent: Commissioner Eliana Salzhauer and Vice Chair Robert Cummings and Committee Member Andrew Craven.

Also present were Assistant Town Manager Jason Greene, and Parks and Recreation Director Tim Milian.

2. Agenda and Order of Business

Assistant Town Manager Greene advised the Committee about the program modification for Parks and Recreation and Executive. He stated that the May meeting will go through some other programs and then the rest of the departments. He spoke regarding the upcoming meeting in the beginning of June 2021. He would like to meet with the Committee prior to the June 8, 2021 Commission Meeting. He requested the June meeting to be moved from Jun 19, 2021 to June 3, 2021.

A motion was made by Committee Member Bardos to move the June 19, 2021 meeting to June 3, 2021 at 4:00 p.m., seconded by Committee Member Gonzalez. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

A motion was made by Committee Member Gonzalez to move the July 14, 2021 meeting to July 8, 2021 at 4:00 p.m., seconded by Committee Member Bardos. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

3. Approval of Minutes: March 17, 2021 Budget Advisory Committee Meeting

A motion was made by Committee Member Gonzalez to approve the March 17, 2021 Budget Committee Meeting Minutes, seconded by Committee Member Bardos. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Crave absent.

4. FY 2022 Program Modifications – Assistant Town Manager/CFO Jason Greene

Assistant Town Manager Green provided a PowerPoint presentation of the program modifications for Parks and Recreation and Executive.

Parks and Recreation Director Milian addressed the Committee regarding the Parks and Recreation program modification and different items on the list.

Chair Goldberg asked if the \$20,000 is coming out of the Tourist Fund and not coming out of the general fund. She asked regarding the different projects and their cost as well as to which funds, they will be coming out of.

Assistant Town Manager Greene addressed the questions asked by Chair Goldberg and spoke regarding the Community Center budget.

The Committee Members agreed keeping the Community Center the way it is being run.

A motion was made by Committee Member Gonzalez to approve the water playground filtration sand filters, seconded by Committee Member Bardos. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

A motion was made by Committee Member Gonzalez to approve the chemical feeders for spa, main pool and water playground, seconded by Committee Member Bardos. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

Committee Member Bardos requested that the lightening warning alarm system is up to code and the most current one.

Parks and Recreation Director Milian stated that the technology they are going to use is the one used by Miami Dade County and is state of the art.

A motion was made by Committee Member Bardos, to approve the lightening warning alarm, seconded by Committee Member Gonzalez. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

A motion was made by Committee Member Gonzalez, to approve the main pool entrance ladders, seconded by Chair Goldberg. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

Committee Member Bardos asked if the bike rack is being used.

Parks and Recreation Director Milian stated that it is constantly being used. He also spoke regarding the decorative bike racks and the increase in cost for the decorative ones.

Committee Member Bardos requested to revisit the decorative bike racks.

Assistant Town Manager Greene stated that they can look at more general bike racks and not decorative ones.

Chair Goldberg stated that they do not have an issue with enhancements but they would rather go with things that need to be fixed first. They will remain neutral on this item.

Chair Goldberg stated the Community Board at the Community Center could possibly having an extra board.

Parks and Recreation Director Milian stated that they have that on the list to purchase and would not raise the level of program modification.

Assistant Town Manager Greene introduced the Tennis Center and Ice Dispenser item and stated that this cost would be shifted to the Tourist Fund.

Committee Member Gonzalez asked if there is a charge to use the Tennis Court.

Parks and Recreation Director Milian stated that they do charge for those using it for classes. He stated that the current ice machine is 10 years old.

Committee Member Bardos asked when it was purchased.

Parks and Recreation Director Milian stated it was purchased in 2010.

A motion was made by Committee Member Bardos to approve the Tennis Center and Ice Dispenser, seconded by Committee Member Gonzalez. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

Assistant Town Manager Greene provided the Tennis Center Court Dividers item and as it relates to the fact that Tennis' popularity has increased.

Chair Goldberg asked if the dividers are mobile.

Parks and Recreation Director Milian stated that it is mobile and retractable.

Further discussion took place regarding the dividers and if they are retractable. They also discussed if the company they go with will have a warranty on the dividers as well as staff being properly trained.

Committee Member Gonzalez suggested that when they do presentations if they could bring pictures of what the items will look like.

The Committee by consensus tabled this item and requested to see some pictures and come back later to revisit.

Assistant Town Manager Greene presented the item for the replacement of the Lifeguard stands that are at the Main Pool and the Water Playground.

Chair Goldberg asked if it is for all three.

Parks and Recreation Director Milian stated it is for all 3 and they are rusted.

A motion was made by Committee Member Gonzalez to approve the replacement of the lifeguard stands for main pool and water playground, seconded by Chair Goldberg. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

Assistant Town Manager Green presented the enhanced fireworks display for July 4th.

Chair Goldberg asked if the Commission addressed this topic.

Committee Member Bardos stated that the number seems very high. She stated that she understands they are restricted funds that are hard to use for other things and she is not sure she wants to vote on this right now but at the same time does not have a problem with it.

Assistant Town Manager Greene stated that all these program modifications will be going before the Commission.

Consensus was reached to move this item to be discussed at the June meeting.

Assistant Town Manager Greene presented the Beach Operations Lifeguard Tower item and stated that it is for an additional lifeguard.

Chair Goldberg asked if a lifeguard stand is going in front of the Surf Club and are they contributed to this. She asked what the ongoing cost would be and the reason for the 4 x 4 vehicle.

Committee Member Bardos asked if this includes the salary for the lifeguards.

Assistant Town Manager Greene stated that they would build the stand and contribute \$60,000 for the first year.

Parks and Recreation Director Milian stated that they have two 4 x 4 vehicles. He stated that one is used as a spare and the other one is not sufficient to cover the entire beach.

Discussion took place regarding the recurring and nonrecurring cost involved.

A motion was made by Committee Member Bardos to approve the Tennis Center and Ice Dispenser, seconded by Committee Member Gonzalez. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

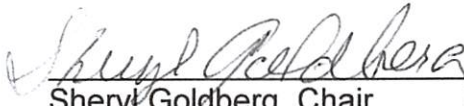
5. Public Comments - (3-minute time limit per speaker)

There were no public comments.

6. Adjournment

A motion was made by Committee member Bardos to adjourn the meeting without objection at 5:06 p.m. The motion received a second from Chair Goldberg. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Craven absent.

Accepted this 3rd day of June, 2021.


Sheryl Goldberg, Chair
Budget Advisory Committee

Attest:


Evelyn Herbello
Deputy Town Clerk



**Town of Surfside
PLANNING & ZONING BOARD
MINUTES
APRIL 29, 2021 – 6:00 p.m.**

1. Call to Order/Roll Call

Chair Frankel called the meeting to order at 6:02 p.m.

Present: Chair Judith Frankel, Vice Chair Oliver Sanchez, Board Member Fred Landsman, and Board Member Bravo.

Absent: Board Member James MacKenzie and Alternate Board Member Horace Henderson.

Also, Present: Mayor Charles Burkett, Town Planner Walter Keller, Town Attorney Tony Recio, Town Manager Andrew Hyatt and Building Official Jim McGuinness.

2. Town Commission Liaison Report – Mayor Charles Burkett

Mayor Burkett spoke regarding the zoning code rewrite. He also stated that they have conducted several workshops. He stated that they have been able to memorialize several suggestions as well as changes and the Commission have provided what they consider important. He commented on the changes they have discussed and stated that they should be able to continue discussing the item at the next zoning code workshop.

3. Approval of Minutes – March 25, 2021

A motion was made by Board Member Landsman to approve the March 25, 2021, Planning and Zoning Board Meeting Minutes, seconded by Board Member Bravo. The motion carried with a 4-0 vote with Board Member Mackenzie absent.

Town Attorney Recio spoke regarding the Town of Surfside Emergency Order and that this will be the last virtual Planning and Zoning Board Meeting they will be having via zoom. He read Emergency Order 15 into the record.

Town Attorney Recio read the quasi-judicial statement into the record.

Town Attorney Recio confirmed compliance of advertisement and noticing with Deputy Town Clerk Herbello.

Deputy Town Clerk Herbello confirmed advertisement and noticing requirements.

Town Attorney Recio polled the Board Members.

Board Member Bravo stated that he was contacted by James Galvin and the discussion lasted about 20 minutes.

Town Attorney Recio asked Board Member Bravo if he is ready to provide an unbiased review of this application.

Board Member Bravo stated that he is able to provide an unbiased review.

Chair Frankel stated that she spoke with Kathleen Kaufman, Historic Preservation consultant for the Seaway.

Town Attorney Recio asked Chair Frankel if she is ready to provide an unbiased review of this application.

Chair Frankel stated that she is able to provide an unbiased review.

Vice Chair Sanchez stated that he had a brief conversation with an adjacent neighbor of the project.

Town Attorney Recio asked Board Member Sanchez if he is ready to provide an unbiased review of this matter.

Vice Chair Sanchez stated that he is able to provide an unbiased review.

Deputy Town Clerk Herbello swore in all applicants and individuals speaking on the items being heard tonight.

4. Applications:

A. 9133 and 9149 Collins Avenue – Seaway Project

Town Planner Keller introduced the item and that this is for an updated review on how to treat the historic portion of the property.

Background: This application is a request for a Site Plan Amendment to the approved development plans of the property commonly known as the Seaway Villas and Surf Club Apartments. This project is an aggregation of the two properties totaling 2.16 acres. The Surf Club Apartments 30 units will be demolished and the Seaway Villas with 28 units will be partially protected, renovated and major portions demolished. The Planning and Zoning Board recommended approval of a Site Plan Amendment at the February 11, 2021 meeting which was subsequently approved by the Town Commission on March 13, 2021.

The Site Plan Amendment approval included the 2017 Miami Dade Historic Preservation Board recommended approval of the redevelopment plan due to the restoration of the villas and landscaped courtyard which are an important feature of the site. The partially protected and restored Seaway Villas will include 2 units and 1,100 square feet of restaurant and lounge.

The current request for Site Plan Amendment is to incorporate the 2019 Miami Dade Historic Preservation Board recommended approval of the redevelopment plan which addresses the restoration and preservation method for the Seaway Villas. The site plan characteristics approved in the recent Site Plan Amendment do not change.

The Applicant is proposing special construction techniques to protect the historic portions of the Seaway Villas. The Applicant should present to the Board information on the proposed method.

This review may be supplemented prior to the Planning and Zoning Board meeting.

Staff Recommendation: Approve the proposed Site Plan Amendment to incorporate the 2019 Miami Dade Historic Preservation Board's approval.

Ian DeMello, attorney for the applicant, gave a PowerPoint presentation on the property as well as the request and needs on the additional conditions.

Chair Frankel asked what was the difference between their presentation today and what they presented at the last meeting.

Mr. DeMello addressed the questions by Chair Frankel and provided the explanation based on the PowerPoint presentation.

Chair Frankel asked what is different between now and what was approved in March.

Bill Thompson, representing the applicant, explained to the Board the difference from what was approved prior, discussed what was historical and required a second approval from Miami Dade County. He explained the different changes and new information received as it pertains to the west building and wings.

The following individual from the public spoke:
George Kousoulas

Chair Frankel closed public comments.

Board Member Bravo asked regarding restoring the existing structure and better exploratory work can be done onsite. He stated it is better from a construction point and for safety to demolish and recreate the same aesthetics. He stated it will be rebuilt on another location.

Mr. Thompson stated that it will take extensive reinforcement of the four walls of the west building, then they build a rail system to move it and then they are able to move it to its final destination. He stated that it will take about 6 months to move the building.

Board Member Landsman commended the applicant as they went through extraordinary efforts to reinforce, move and preserve the building while maintaining the integrity of the building.

Chair Frankel discussed the project and the courtyard portion of the project and stated that nothing visually has changed.

A motion was made by Board member Bravo to approve the application, seconded by Board Member Landsman. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

Vice Chair Sanchez disconnected from the meeting at 6:36 p.m. due to technical difficulties.

B. 9424 Bay Drive – New Two-Story Single-Family Residence (*Deferred from the March 25, 2021 Planning and Zoning Board Meeting*)

Background: This application is a request to construct a new 2-story single family residence. The parcel is located in the H30A Zoning District at 9424 Bay Drive. The average lot depth is 182 feet with a width of 50 feet. The Applicant indicates the lot size is 9,100 square feet (SF). The proposed air-conditioned floor space and garage totals 6,407 SF. An existing one-story single-family residence will be demolished in order to construct the new dwelling. An overhead view of the lot from the Miami Dade County Property Appraiser is provided on the following page.

The setback requirements for the H30A Zoning District are 20-foot front, 5-foot side and 25 feet rear (adjacent to Indian Creek). The Applicant is proposing to comply with first floor setbacks with a setback on the rear lot of 43 feet. The Applicant's proposal on average setbacks is reasonable. Total lot pervious area is proposed to be 40.04% where 35% is required. The front yard setback pervious area is proposed at 52.5% where 50% is required. The rear yard setback area is proposed for 60% where 40% is required. The second floor under ac is proposed at 2,903 SF which is 31.9% where 32% is the maximum. Another measure of the second-floor size is it cannot be larger than 80% of the first floor. Again, the second-floor ac area is 2,903 which is larger than allowed. Lots greater than 112.5 feet are required to have the front and rear yards combined equal 36% or more. The 20-foot front yard and 43-foot rear yard when added together and divided by the 182-foot lot depth is 34.6%. A flat roof is proposed just below the 30 feet height requirement.

A variety of architectural enhancements are proposed. These items include significant breaks in the side walls, provision of balconies, dark metal trimmed windows, glass balcony railings and a large number of windows. The front elevation

includes a wood garage door with wood and metal enhancements around the entry door. While 2 color renderings are included the architectural details are not provided on the drawings.

Additional dimensioning needs to be added to the drawings related to previous details to allow checking of the calculations and percentages.

Applicant Package: A package of 9 drawings and an application was submitted by the Applicant. A recent survey was not submitted.

Staff Recommendation: The staff review for this request is being finalized and will be forwarded to the Board and Applicant prior to the meeting.

Town Planner Keller introduced the item and advised the Board that there are technical issues with this application and the plans they presently have are not the current plans and suggested to defer the item to the next meeting.

Vice Chair Sanchez reconnected to the meeting at 6:37 p.m.

Town Planner Keller stated that the correct plans have not been distributed and the electronic file may not be correct.

Chair Frankel asked that if they have been reviewing the wrong plans.

Town Planner Keller stated that his review was done on the new drawings.

Building Official McGuinness stated that the new plans being submitted are the updated ones.

The following individual from the public spoke:

George Kousoulas commented on the Town Planner Keller's staff report.

Jeff Rose, representing the applicant spoke regarding the project.

Abian Alsalsi, architect for the applicant spoke on the project.

Chair Frankel closed public comments.

Chair Frankel spoke regarding the 80% mass and having someone build a bigger first floor in order to have a second floor. She asked Town Planner Keller as to where they stand with the zoning code and do they have the flexibility.

Town Planner Keller stated that it can be interpreted that way and what has been presented does meet the zoning code.

Board Member Landsman asked regarding the look, façade and rendering of the property. He commented on the two homes and from a design perspective if it is

something that they should look at. He spoke regarding having variations of different looks.

Chair Frankel stated that they have to be mindful of styles.

Town Attorney Recio spoke regarding Section 90.50.1 of the Code and read it into the record.

Chair Frankel spoke regarding the design review guidelines and the styles of the homes.

Discussion took place regarding the survey and what is the staff recommendation.

Board Member Bravo spoke regarding an email received regarding opposition to the project. He stated that it does address the requirements per code and the style is very similar to others but does not think it is identical. He stated that he went around and saw what is near by and he did see it met the elements.

Vice Chair Sanchez asked Town Planner Keller regarding an item expressed in the letter is permeability and pervious area requirement.

Town Planner Keller stated that they did meet the pervious area requirements.

Vice Chair Sanchez stated that they want to be able to keep the character of Surfside.

Mr. Alsalsi addressed the comments and questions made by the Board.

Building Official McGuinness spoke regarding the overview of the design and they do not have an architectural theme district.

The following individuals from the public spoke:

Marzieh Ferber agrees with Town Planner Keller and George Kousoulas. He stated that he is in support of the project.

George Kousoulas spoke regarding the setback.

Town Attorney Recio clarified the design review criteria and guidelines.

A motion was made by Board Member Landsman to approve the application as stated without requiring the 272 feet, seconded by Vice Chair Sanchez. The motion carried with a 4-0 vote with Board Member Mackenzie absent.

C. 9208 Bay Drive – New Single-Family Residence

Background: This application is a request to construct a new 2-story single family residence. The parcel is located in the H30A Zoning District at 9208 Bay Drive. The average lot depth is 300 feet with a width of 50 feet. The Applicant indicates the lot size is 15,029 square feet (SF). The proposed air-conditioned floor space and garage totals 9,634 SF. An existing one-story single-family residence will be

demolished in order to construct the new dwelling. An overhead view of the lot from the Miami Dade County Property Appraiser is provided on the following page.

The setback requirements for the H30A Zoning District are 20-foot front, 5-foot side and 50 feet rear (per Zoning in Progress). The Applicant is proposing to comply with first floor setbacks. The Applicant's proposal on average setbacks is reasonable. Total lot pervious area is proposed to be 37.3% where 35% is required. The front yard setback pervious area is proposed at 52.1% where 50% is required. The rear yard setback pervious area is proposed at 65.5%. The second floor under ac is proposed at 4,600 SF which is 30.6% where 32% is the maximum. Another measure of the second-floor size is it cannot be larger than 80% of the first floor. Again, the second-floor ac area is 4,600 SF which is 78.8%. Lots greater than 112.5 feet are also required to have the front and rear yards combined equal 36% or more. The 20-foot front yard and 62.7-foot rear yard when added together and divided by the 300-foot lot depth is 27.6%. A flat roof is proposed which is equal to the 30 feet height requirement. Table 1 on page 3 provides information on site characteristics and zoning requirements.

A variety of architectural enhancements are proposed. These items include significant breaks in the side walls, provision of balconies, a frosted glass garage door, glass balcony railings and a large number of windows. The north elevation includes a waterfall, wood ceiling planks and other features.

This review may be supplemented prior to the Planning and Zoning Board meeting.

Applicant Package: A package of drawings and an application was submitted by the Applicant. A recent survey was also submitted.

Staff Recommendation: It is recommended the Application be approved subject to the following comments:

- Limit accessory uses to 15% of the total footprint of the first floor (5,839 SF)
- Zoning in Progress does not currently provide for mechanical equipment on the roof
- Relocate the equipment and remove stairs to roof
- Resolve the front and rear setback percentage (36%) for lots greater than 112 feet
- Provide additional information on the gazebo and cabana bath.

Town Planner Keller introduced the item. He stated that he made some changes to his calculations as it pertains to zoning in progress and accessory uses.

Reuven Herssein, applicant, spoke on the project and presented the project. He asked if the Board would approve the application and as it pertains to the zoning code, they will have enough space to place the mechanical equipment on the roof.

Chair Frankel asked regarding the reduction of the size of the gazebo and the stairs.

Danny Sorogon, architect, spoke regarding the project and addressed the comments made by the Board Members as it pertains to the gazebo and mechanical equipment on the roof.

Chair Frankel spoke regarding the mechanical equipment on the roof and she cannot approve stairs that do not lead to a specific place.

Mr. Herssein stated that the stairs go to the roof, which have rooftop drains because it is a flat roof.

Chair Frankel said that her concern is using the roof as a roof deck.

Mr. Herssein stated that there is no plan for a rooftop deck, it is only for maintenance of the house.

Town Planner Keller stated that he also had concerns with the stairs.

Board Member Bravo thanked the applicant for their presentation and commented on the house being a beautiful modern home. He stated that it does present articulation and is a very interesting smart way to resolve the lot and area. He stated that his concerns are with the equipment on the roof as it pertains to the code. He stated that if it is allowed on the roof, it would go over the height allowed.

Town Planner Keller addressed the comments made by Board Member Bravo and spoke regarding the fixed height and there is not enough room in the code to place the mechanicals on the roof.

Further discussion took place among the applicant and the Board Members regarding the application, the roof top stairs and safety concerns.

Chair Frankel appreciates the design of the project and spoke regarding the mechanical equipment placement. She stated that it is a very large home on a large lot and they can find another place to put the mechanical equipment other than the roof.

Town Attorney Recio clarified the mechanical issue and gave a remedy as to getting to the roof other ways.

Chair Frankel will approve the application if they remove the stairs and mechanical equipment on the roof.

Town Planner Keller stated that the stairs could be hidden and they are not permitted under the zoning in progress.

Mr. Herssein asked for staff to approve conditionally if mechanical equipment on the roof is approved and if not, they agree to remove the stairs.

A motion was made by Board Member Bravo to approve the application with the staff recommendations, relocate the stairs, remove the mechanical equipment on the roof and the changes to the gazebo, seconded by Board Member Landsman. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

D. 9416 Carlyle Avenue – New Single-Family Residence

Background: This application is a request to construct a new 2-story single family residence. The parcel is located in the H30B Zoning District at 9416 Carlyle Avenue. The average lot depth is 112.5 feet with a width of 50.12 feet. The Applicant indicates the lot size is 5,638.5 square feet (SF). The proposed airconditioned floor space totals 1,847 SF. An existing one-story single-family residence will be demolished in order to construct the new dwelling. An overhead view of the lot from the Miami Dade County Property Appraiser is provided on the following page.

The setback requirements for the H30B Zoning District are 20-foot front, 5-foot side and 20 feet rear. The Applicant is proposing a 20-foot 2-inch front setback with a setback on the rear lot of 27 feet 11 inches and 5-foot side setbacks. Total lot pervious area is proposed to be 40% where 35% is required. The front yard setback pervious area is proposed at 56% where 50% is required. The rear yard setback pervious area is over 40% where 40% is required. The second floor under ac is proposed at 1,489 SF which is 28% where 32% is the maximum. A flat roof is proposed at the 30 feet height requirement. Table 1 on page 3 provides information on site characteristics and zoning requirements.

A variety of architectural enhancements are proposed. These items include a second-floor balcony flush with the first story, dark metal trimmed windows, and glass balcony railings. The front elevation includes grass diamond driveway pavers and stairway lighting maximum 3,000 Kelvin color. The proposed exterior wall finishes are exterior tiles in gray and white, Sherwin Williams Genesis White over smooth stucco, and brown composite wood.

Detailed drawings were provided by the Applicant and the request for the pool is to be provided at a future date and is not included in this application.

Applicant Package: A package of 8 drawings and an application was submitted by the Applicant with a recent survey dated 1/29/2021.

Staff Recommendation: It is recommended the Application be approved subject to the following comments:

- Clarify the location of the air conditioning equipment
- Resubmit the Zoning Requirement sheet to correct discrepancies

This review may be supplemented prior to the Planning and Zoning Board meeting.

Town Planner Keller introduced the item.

Jeff Rose, representing the applicant spoke on the application and project.

Tzipora Shvarzblat, applicant, introduced the item.

Vice Chair Sanchez spoke regarding the project.

Board Member Landsman spoke regarding the uniqueness of the project and asked regarding the driveway.

Building Official McGuinness spoke regarding the pervious.

Board Member Bravo asked regarding the air conditioning equipment.

Mr. Rose addressed the comments made by Board Member Bravo regarding the equipment and keeping it on the ground. He stated that it could be moved to the top if the zoning code changes allowing it.

Discussion took place among the Board Members and Mr. Rose regarding the terrace and articulation on both sides.

A motion was made by Board Member Landmsan to approve the application with the air conditioning units as shown on A101 with the equipment on the back, seconded Board Member Bravo. The motion carried with a 4-0 vote with Board Member Mackenzie absent.

E. 8712 Byron Avenue Lot A – New Single-Family Residence

Background: This application is a request to construct a new 2-story single family residence with pool and pool deck. The parcel is located in the H30A Zoning District at the northwest corner of 88th Street and Byron Avenue. The lot depth is approximately 112.5 feet with a width of approximately 75 feet. The Applicant indicates the lot size is approximately 8,389 square feet (SF). The proposed floor space and garage totals 2,577 SF. An overhead view of the lot from the Miami Dade County Property Appraiser is provided on the following page.

The setback requirements for the H30A Zoning District are 20-foot front, 10-foot secondary front, 7.5-foot side and 20 feet rear (per Zoning in Progress). The Applicant is proposing 20'-6" front, 13'-6" secondary front, 7'-11" side and 21'-9" rear. The Applicant's proposed setbacks meet minimum requirements. The mechanical equipment in the side yard requires a 5-foot setback from the property line and 15 feet from the adjacent home. Total lot pervious area is proposed to be 43.56% where 35% is required. The front yard setback pervious area is proposed at 56.07% where 50% is required. The rear yard setback pervious area is proposed at 67.99% where 40% is required. The second floor is proposed at approximately 1,633 SF which is 19.5% where 32% is the maximum. Another measure of the second-floor size is it cannot be larger than 80% of the first floor. Again, the second-floor area is 1,633 SF

which is 68.76%. A flat roof is proposed just below the 30 feet height requirement. Table 1 on page 3 provides information on site characteristics and zoning requirements

The proposed driveway consists of pavers at 20'-10" and is aggregated with the walkway made of the same material at 11'-10", totaling 32'-8" in width and 860.5 square feet total.

A variety of architectural enhancements are proposed. These items include breaks in the side walls, provision of balconies, dark metal trimmed windows, glass balcony railings and a large number of windows. The front elevation includes a wood garage door with wood and metal enhancements around the entry door. The site plan includes color renderings and architectural details.

Two (2) street trees, five (5) lot trees and 25 shrubs are proposed, landscape specifications are not provided. The Code requires one street tree every 20 linear feet, requiring a total of eight (8) street trees, where only two (2) are provided. Five (5) different tree species are also required per Code. Again, the proposal does not specify landscaping, nor does it meet the requirements at this time.

No fences or walls are proposed for this site plan, architectural renderings show hedges along the perimeter of property, details not provided.

This review may be supplemented prior to the Planning and Zoning Board meeting.

Applicant Package: A package of plans and an application was submitted by the Applicant.

Staff Recommendation: It is recommended the Application be approved subject to the following comments:

- Provide the 15-foot required setback from adjacent house and properly screened mechanical equipment
- Provide landscape details for trees, shrubs and Florida Friendly requirements
- Reduce the driveway width from 20 feet 10 inches to 18 feet
- Reduce the walkway width from 11 feet 10 inches to 5 feet
- Provide a landscape strip between the driveway and walkway
- Town approval subject to MDC plat waiver approval

Town Planner Keller introduced the item.

Gabriel Ammar, applicant, spoke on the project.

Javi Vazquez, attorney representing the applicant, stated that that he is prepared to proceed with both applications as one presentation.

Vice Chair Sanchez spoke regarding the side setback and the placement of the air conditioning units.

Town Planner Keller stated what was moved on the corner house was the pool equipment.

Board Member Landsman spoke regarding the improvements on the lots and stated that the architecture is clean.

Board Member Bravo asked regarding the use of the space on sheet A3.2 (both sets are showing the same thing).

Mr. Andreu addressed the question by Board Member Bravo, the articulation and stated that they have several electric poles.

Further discussion took place among the Board Members and staff regarding the project.

Chair Frankel commented that both houses are identical to each other.

Mr. Ammar commented on another two homes on the water that are identical as well.

Further discussion took place regarding the different issues on differentiating the two homes.

The following individual from the public spoke:
George Kousoulas

Board Member Landsman spoke regarding the similarity of the projects and not opposed to the fact that they are similar since they are in the same family.

Board Member Bravo asked Town Attorney Recio to read Code Section 90.51 as it pertains to the similar properties.

Town Attorney Recio read Code Section 90.51 into the record.

Chair Frankel spoke regarding the material colors.

Discussion took place among the Board Members on the color of the home and the different materials on each house.

Mr. Vazquez asked the Board Members to not deny the application and would like to get an approval of both items.

Chair Frankel stated that Town Planner Keller gave options and stated that the applicant can come back.

A motion was made by Board Member Bravo to defer the item to the May 27, 2021 meeting, seconded by Board Member Landsman. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

F. 8712 Byron Avenue Lot B – New Single-Family Residence

Town Planner Keller introduced the item.

Gabriel Ammar, applicant, spoke on the project.

Javi Vazquez, attorney representing the applicant, stated that that he is prepared to proceed with both applications as one presentation.

Vice Chair Sanchez spoke regarding the side setback and the placement of the air conditioning units.

Town Planner Keller stated what was moved on the corner house was the pool equipment.

Board Member Landsman spoke regarding the improvements on the lots and stated that the architecture is clean.

Board Member Bravo asked regarding the use of the space on sheet A3.2 (both sets are showing the same thing).

Mr. Andreu addressed the question by Board Member Bravo, the articulation and stated that they have several electric poles.

Further discussion took place among the Board Members and staff regarding the project.

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Mr. Ammar commented on another two homes on the water that are identical as well.

Further discussion took place regarding the different issues on differentiating the two homes.

The following individual from the public spoke:
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Board Member Landsman spoke regarding the similarity of the projects and not opposed to the fact that they are similar since they are in the same family.

Board Member Bravo asked Town Attorney Recio to read Code Section 90.51 as it pertains to the similar properties.

Town Attorney Recio read Code Section 90.51 into the record.

Chair Frankel spoke regarding the material colors.

Discussion took place among the Board Members on the color of the home and the different materials on each house.

Mr. Vazquez asked the Board Members to not deny the application and would like to get an approval of both items.

Chair Frankel stated that Town Planner Keller gave options and stated that the applicant can come back.

A motion was made by Board Member Landsman to approve the application with staff recommendations, seconded by Board Member Bravo. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

A motion was made by Board Member Landsman to extend the meeting till 10:30 p.m., seconded by Board Member Bravo. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

G. 940 88th Street – Single Family Addition

Background: This application is a request to modify an existing single-family residence. The parcel is located in the H30A Zoning District at 940 88th Street. The average lot depth is 200.25 feet with a width of 75 feet. The Applicant indicates the lot size is 15,015 square feet (SF). The existing floor area is 2,256 SF and is proposed at 4,503 SF with the covered car port. An overhead view of the lot from the Miami Dade County Property Appraiser is provided on the following page.

The setback requirements for the H30A Zoning District are 20-foot front, 7.5-foot side and 50 feet rear (per Zoning in Progress). The proposed setbacks are as follows and is in compliance with the code: 26 feet front, 69'-7" rear, and side setbacks will remain as existing at 7'-11" east and 5 feet west.

Total lot pervious area is proposed to be 41.7% where 35% is required. The front yard pervious area is proposed at 84.8% where 50% is required. The rear yard pervious area is proposed at 79.6% where 40% is required. Lots greater than 112.5 feet are also required to have the front and rear yards combined equal 36% or more. The 26-foot front yard and 69'-7" rear yard when added together and divided by the 200.25- foot lot depth is 47.7%. Table 1 on page 3 provides information on site characteristics and zoning requirements

The proposal includes the demolition and removal of the outside open terrace in the rear, front side entry roof, front and rear windows, front wall, front door, garage door and circular asphalt driveway. The proposed modifications and additions include enclosing the existing garage, addition of a car port, enclosing the front and rear terraces to living areas finish floor elevation to match existing, the addition of an

open terrace in the rear and driveway with pavers. A variety of architectural enhancements are also proposed. These items include breaks in the side walls, white metal trimmed windows to match existing, several new windows and French doors, entry feature and roof to match the existing pitched roof. The front elevation includes a glass entry door with columns and brow around the entry, new windows, a brick wall and wood slates. While color renderings are included, the architectural details are not provided on the drawings.

There are no proposed changes to the existing pool, fence, seawall or sea deck. No landscape details were provided. The proposed improvements may require the removal of several trees and bushes. Details and dimensions of the proposed driveway were not provided.

This review may be supplemented prior to the Planning and Zoning Board meeting.

Applicant Package: A package of drawings and an application was submitted by the Applicant. A recent survey was not submitted.

Staff Recommendation: It is recommended the Application be approved subject to the following comments:

- Provide information verifying building floor area, building features, pervious area and hardscape including existing and proposed
- Provide dimensions for the driveway
- Verify driveway width meets 18-foot maximum requirement and is setback 5 feet from the side yard
- Apply for tree removal permit for all trees to be removed from the site
- Provide details and location of mechanical equipment which must be at minimum 15 feet from adjacent home and cannot be visible from the street or waterway
- Provide details of architectural features
- Carport (canopy) is limited to 20 feet by 20 feet or 400 SF total
- Photometrics, lighting plan, must meet code and submitted to Building Department for approval

Town Planner Keller introduced the item and staff recommendations.

Lori Eduartez, applicant was sworn in.

Eddy Vazquez, representing the applicant introduced the project.

Vice Chair Sanchez asked regarding the carport on the drawings.

Further discussion took place among the Board Members and applicant regarding the application and requirements.

A motion was made by Board Member Landsman to approve the application, seconded by Board Member Bravo. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

H. 9125 Emerson Avenue – Interior and Exterior Remodeling

Background: This application is proposing a remodel of the interior and exterior of a single-family home. In addition to the demolition of the existing asphalt/concrete driveway and replacement of the driveway with concrete pavers. The Applicant is also installing a patio in the rear with an outdoor paved area. Pavers will also be installed on the north side yard. The interior lot is zoned H30B totaling 5,600 square feet (SF) per MDCPA.

An aerial is provided on the following page and a Google Street View is located on page 3. In addition to this Memorandum, a package of a site plan, floor plan, elevations, photos, demolition plan, electrical plan, mechanical plan and plumbing plan was submitted by the Applicant.

The setback requirements for the H30B Zoning District are 20-foot front, 5-foot side and 20 feet rear (per Zoning in Progress). The Applicant is proposing 28'-3" in the rear, the front and side setbacks are existing and meet requirements.

Calculation for total pervious area is not provided, but estimated to be at 51% where 35% is required. The front yard pervious area is proposed at 64.6% where 50% is required. The rear yard pervious area is proposed at 74.8% where 40% is required. Table 1 on page 3 provides information on site characteristics and zoning requirements.

No changes to the existing fence or roof are proposed at this time.

The Applicant proposes the following exterior modifications as part of this application:

- **Front (East) Elevation:**
 - o Demolish brick ornament and replace with painted stucco
 - o Replace garage door with impact resistant garage door
 - o Install 2 decorative wall sconces near garage door
 - o Replace windows with impact resistant windows
 - o Replace front door with impact resistant door
 - o Demolish concrete planters and replace with garden area
- **Rear (West) Elevation:**
 - o Replace windows with impact resistant windows
 - o Replace 1 existing window with impact resistant exterior french doors
 - o Addition of an exterior patio with stairs
 - o Install 2 decorative wall sconces near exterior door
 - o Remove mechanical equipment and relocate
 - o Install open paved area in the rear (Patio and Paved Area = 360 SF)
- **Left Side (South) Elevation:**
 - o Demolish brick ornament and replace with painted stucco
 - o Replace windows with impact resistant windows

- o Remove existing door and block up
- o Demolish existing steps
- o Install mechanical equipment
- Right Side (North) Elevation:
 - o Replace three (3) windows with impact resistant windows
 - o Replace existing door with impact resistant glass door
 - o Remove two (2) windows and block up

This review may be supplemented prior to the Planning and Zoning Board meeting.

Applicant Package: A package of the site plan, elevations and construction documents were submitted by the Applicant.

Staff Recommendation: The proposed improvements appear to be generally consistent with the Town's Land Development Regulations. Recommend approval subject to the following conditions:

- Provide calculations, worksheet and information to determine pervious area requirements for the total lot
- Provide details of architectural colors and materials as part of this application
- Clarify if any trees are to be removed as part of this application; if so, a tree removal permit will be required for all trees removed
- Provide landscape details per code requirements, missing street trees and landscape details

Town Planner Keller introduced the item and recommended approval of the project.

Monique Castellon, representing the applicant, spoke regarding the project, the remodeling of the home and stated that they have the demolition permit.

Julio Emilio, representing the applicant, was sworn in and was available for any comments or questions.

Vice Chair Sanchez stated that this was the home of Vice Mayor Paul's parents. He stated that he is eager for the work to get done and would like it to happen in a timely manner. He thanked the applicant for keeping the integrity of the old house.

A motion was made by Board Member Bravo to extend the meeting for 10 minutes (until 10:40 p.m.), seconded by Board Member Landsman. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

Building Official McGuinness requested certain amendments from the applicant regarding the floor plans for permitting purposes.

A motion was made by Board Member Landsman to approve the application, seconded by Board Member Bravo. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

I. 924 88th Street – New Single-Family Modifications

Background: This application is a request to modify a previously approved single family site plan which is under construction. The parcel is located in the H30A Zoning District with a lot area of 15.570 square feet. In addition to this Memorandum, exhibits submitted by the Applicant are attached.

The Planning and Zoning Board approved a Site Plan Amendment at the January 28, 2021 Planning and Zoning Board meeting relative to the average setbacks on the second floor.

The Town's Zoning in Progress briefly expired in March. The Town's Municode became the governing development review and Zoning document when the Zoning in Progress expired. The Applicant submitted the request for the Site Plan Amendment during the expired period. The Applicant is requesting approval for a rooftop deck and for placement of the mechanical equipment on the roof.

Governing Code: Requirements for this request are detailed in the following Zoning Code section:

Current Municode: 90-50.2 (2) – For in H30A, roof decks can have exterior and interior stairs; stairs are limited to a 30-foot height; and, roof decks shall provide 10-foot setbacks on the rear and sides of the building.

Current Municode: 90-44.1 & 2 – Mechanical equipment is limited to 3 feet above the 30-foot maximum height.

This review may be supplemented prior to the Planning and Zoning Board meeting.

Staff Recommendation: The Applicant's proposed roof deck is consistent with the Code. The proposed location of the mechanical equipment is centered in the middle of the roof but exceeds the height allowance for H30A.

Town Attorney Recio gave a background of the application and stated that it was approved in January 2021. He stated at that time there were questions regarding the air conditioning unit. He stated that there was a lapse with the zoning in progress. He stated that you are working under the current zoning code and you can approve mechanical on the rooftop.

Town Planner Keller stated what was approved previously in January 2021.

Town Attorney Recio addressed the comments made and stated that this application was turned in during the zoning in progress.

Chair Frankel asked about the rooftop deck.

Town Planner Keller addressed the comments made regarding the rooftop deck.

Linden Nelson, applicant, was sworn in to answer any questions.

George Kousoulas, representing the applicant, spoke on the project and the lapse with the zoning in progress as well as the rooftop deck requirements.

Chair Frankel spoke regarding the height of the screening and the rooftop deck.

Board Member Bravo asked regarding the access of the area.

Discussion took place regarding the requirements for the rooftop deck.

Mr. Vazquez addressed the questions raised regarding the rooftop decks.

A motion was made by Vice Chair Sanchez to extend the meeting for 10 minutes (unto 10:56 p.m.), seconded by Chair Frankel. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

Town Attorney Recio stated that mechanical equipment and screening is not mentioned in the code but mechanical rooms are mentioned with restrictions.

Vice Chair Sanchez asked how far along were they with the construction.

Mr. Linden answered Vice Chair Sanchez' question.

A motion was made by Board Member Landsman to approve the mechanical equipment on the top of the roof with the requested fencing and the same height shown, it will be covered, green and delightful as requested, seconded by Vice Chair Sanchez. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

Board Member Bravo asked to make sure that all future applications will have proper renderings showing how they will look with the houses next door.

J. 824 88th Street – Front Yard Gates

Deferred to May 27, 2021 Meeting.

K. 9538 Harding Avenue – Sign

Deferred to May 27, 2021 Meeting.

5. Draft Proposed Zoning Code

Item was not discussed.

Deferred to May 27, 2021 Meeting

6. Next Meeting Date: May 27, 2021

Item was not discussed.

7. Discussion Items:

A. Future Agenda Items

Item was not discussed.

8. Adjournment

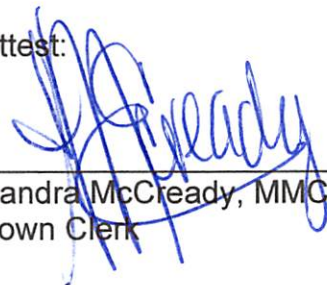
A motion was made by Board Member Landman to adjourn the meeting without objection at 11:00 p.m. The motion received a second from Board Member Bravo. The motion carried with a 4-0 vote with Board Member MacKenzie absent.

Respectfully submitted,

Accepted this 27 day of May, 2021.



Judith Frankel, Chair

Attest:


Sandra McCready, MMC
Town Clerk



Town of Surfside
TOURIST BOARD MEETING
MINUTES

May 3, 2021– 5:30 p.m.

Opening Items:

1. Call to Order/Roll Call

The meeting was called to order by Chair Herman at 5:30 p.m.

Present: Chair Lisa Herman
Vice Chair Eli Tourgeman
Board Member Ian Mavorah

Absent: Board Member Robert Lisman
Board Member Clara Diaz-Leal

Also present: Vice Mayor Tina Paul
Roger Pou, Town Attorney
Andrew Hyatt, Town Manager
Evelyn Herbello, Deputy Town Clerk
Malarie Dauginikas, Community Services & Public
Communications Director
Frank Trigueros, Tourism Manager

2. Agenda and Order of Business

3. Approval of Meeting Minutes: April 5, 2021

A motion was made by Vice Chair Tourgeman to approve the April 5, 2021 Tourist Board Meeting Minutes, seconded by Board Member Mavorah. The motion carried with a 3-0 vote with Board Member Lisman and Board Member Diaz-Leal absent.

4. Resort Tax Collection

Tourism Manager Trigueros gave an update on the Resort Tax Collection comparing collections for January and February year over year. He commented on the strengthening numbers noting F&B collection was actually up one percent.

Vice Chair Tourgeman stated that it is very encouraging that the resort tax for tourism is going up and that is a considerable improvement.

Before proceeding onto the budget, Chair Herman mentioned the Turtle Walk campaign idea that was approved at the previous meeting noting that given the considerable expense to the Town, she would prefer to make a motion to table it for the time being.

Vice Chair Tourgeman stated that he would like to motion to reconsider given that he voted no at the last meeting believing it is unnecessary to bring in outside contractors for this initiative.

Tourism Manager Trigueros stated that he had concerns at the last meeting on the feasibility of the proposal and ultimate return on investment to the Town given the significant cost involved. He mentioned that due to those concerns, the initiative is not being presented as part of the staff recommended budget for the next fiscal year. He informed the Board that they were still able to proceed with their vote and approval should they want to, but that they would need to advocate for the project before the Town Commission at a future Budget Workshop given that it was not staff recommended.

Rachel Pinzur spoke to state that her original Passport Campaign idea involving the hotels would prove valuable and engaging and require very little spending from the Town to execute.

Town Attorney Pou stated that a motion to reconsider must be made by a member of the Board who was present at the meeting.

A motion was made by Chair Herman to reconsider the Aethyr Agency proposal approved at the last meeting, Vice Chair Tourgeman seconded the motion. The motion carried with a 3-0 vote with Board Member Lisman and Board Member Diaz-Leal absent.

5. Proposed FY 2021/22 Marketing & Events Budget

Tourism Manager Trigueros walked the Board through the proposed budget which had an accompanying MEMO describing each line item.

Vice Chair Tourgeman commented on the importance of ensuring that the funds are used properly per the Resort Tax Charter.

Tourism Manager Trigueros responded assuring them that initiatives such as the local resident events series are also open to Surfside hotel guest with proof of stay.

Board Member Mavorah asked if there are any new activities. Staff responded noting some new event ideas and initiatives that are included in the budget.

Further discussion took place regarding the events budget and promotional activities.

Chair Herman asked when the Third Thursday events would be returning.

Staff addressed the question by Chair Herman noting the series usually takes place January through March, but that it may be possible to return to events starting this fall with some of the Historical Walking Tours.

Discussion continued on promotional activities and the budget.

Board Member Mavorah asked about regarding the line item for photography and video as well as the website, which was the highest number.

Communications Director Dauginikas spoke about the platform research that is currently underway to renew both the Town website and the visitor site noting the Town Commission's vision to merge both into one platform, or having them interact more seamlessly.

Discussion took place regarding the website and its platform and options available.

Vice Chair Tourgeman asked that they need to be separated because there are different interests in venue and that will reroute them to the new tourism website.

Malarie stated that they would ultimately be two different sites, but they may share a platform.

Further discussion took place regarding budget and possible options.

Vice Mayor Paul spoke regarding the budget commending Frank and staff on successfully explaining each item in a transparent manner noting that the proposal looked good on her end.

A motion was made by Board Member Mavorah to approve the budget, seconded by Chair Herman. The motion carried with a 3-0 vote with Board Member Diaz-Leal and Board Member Lisman absent.

6. GMCVB Canada Virtual Sales Mission

Tourism Manager Trigueros gave a presentation on the item noting the Board had approved a line item for a virtual trade show as part of the Marketing Recovery Plan a few months prior. Canada is a huge market for South Florida, and with GMCVB organizing appointments and logistics, this presents an excellent opportunity for the destination at a low cost.

A motion was made by Board Member Mavorah to approve the item, seconded by Chair Herman. The motion carried with a 3-0 vote with Board Member Diaz-Leal and Board Member Lisman absent.

7. Town's 86th Anniversary Activation

Tourism Manager Trigueros gave a presentation on the item which involves an activation using oversized Surfside letters to display around Town encouraging photos, and promoting the Town's history as well as special offers from business partners.

Chair Herman spoke regarding the large letters being too horizontal for Instagram.

Tourism Manager Trigueros addressed the comments made by Chair Herman noting the letters were not originally intended for Instagram and that despite their large size, they would still be engaging.

Board Member Mavorah asked if they are letters that are stackable. Staff mentioned that they are not since they are fixed on metal rails.

Vice Mayor Paul asked if they will be doing a brochure with information on the Town's history.

Frank addressed the comments made by Vice Mayor Paul noting a brochure may not be possible given the short time frame, but they would find a way to integrate that information.

Board Member Mavorah stated that they might be able to do something with the 86th theme with different business partners.

Tourism Manager Trigueros stated that staff could brainstorm ways to activate the '86' component which refers to changing a particular habit or behavior, in the Town's case for this initiative, in favor of a more sustainable alternative

A motion was made by Board Member Mavorah to approve the item, seconded by Chair Herman. The motion carried with a 3-0 vote with Board Member Diaz-Leal and Board Member Lisman absent.

8. Welcome Bag for New Residents

Tourism Manager Trigueros gave an update on the item and the specifics.

9. Public Relations Update

Rachel Pinzur gave a public relations update and PowerPoint presentation.

10. Discussion Items:

A. Next Meeting: Monday, June 7, 2021 at 5:30 p.m.

Consensus was reached to hold the next meeting on June 7, 2021.

11. Public Comment – 3-minute time limit each, please

There were no public comments.

12. Adjournment

There being no further business to discuss before the Tourist Board, Vice Chair Tourgeman made a motion to adjourn the meeting at 6:40 p.m., seconded by board Member Mavorah. The motion carried with a 3-0 vote with Board Member Lisman and Board Member Diaz-Leal absent.

Respectfully submitted:

Accepted this 2 day of August, 2021.



Lisa Herman, Chair

Attest:



Evelyn Herbello
Deputy Town Clerk



Town of Surfside

**SPECIAL PARKS & RECREATION COMMITTEE
MEETING**

MINUTES

May 25, 2021 at 6:00 p.m.
Surfside Community Center
9301 Collins Avenue, Surfside, FL 33154

1. Call to Order/Roll Call

The meeting was called to order by Chair Logan at 6:01 p.m.

The following were present: Chair Retta Logan
Vice Chair Nicole Travis
Committee Member Marta Olchyk
Committee Member Janice Tatum
Committee Member Frank MacBride, Jr.

Absent: Commissioner Nelly Velasquez, Commission Liaison

Also, present: Andrew Hyatt, Town Manager
Tim Milian, Parks and Recreation Director
Vice Mayor Tina Paul
Commissioner Eliana Salzhauer
Evelyn Herbello, Deputy Town Clerk

2. Agenda and Order of Business

Chair Logan advised the Committee members that Vice Chair Travis would like to walk on an item regarding Viability to use Street Ends for recreational activities.

Vice Chair Travis gave an overview of the item she would like to add to the agenda in the event to use the street end parks for other recreational activities.

A motion was made by Vice Chair Travis to walk on an item regarding Viability to use Street Ends for recreational activities to be heard after item 4, as item 4B, seconded by Committee MacBride. The motion carried with a 5-0 vote.

3. Approval of Minutes:

- April 12, 2021 Special Parks and Recreation Committee Meeting
- April 19, 2021 Regular Parks and Recreation Committee Meeting.

A motion was made by Vice Chair Travis to approve the April 12, 2021 Special Parks and Recreation Committee Meeting Minutes and the April 19, 2021 Regular Parks and Recreation Committee Meeting Minutes, seconded by Committee Member Tatum. The motion carried with a 5-0 vote.

4. 96th Street Park Design Project Presentation #2 – Barry Miller (SAVINO&MILLER)

Chair Logan advised the Committee that this presentation is for a design and wants it to be clear as to the design and not kayak launch. She also advised the Committee to allow Savino and Miller to complete the presentation before any questions are asked.

Kelly Hitzing, Savino and Miller provided an update on the presentation and advised the goal is to come up with a scheme to present to the Town Commission for approval. She provided the common goals and designs. She also provided rendering of the different schemes. Scheme 3 provided a possible kayak launch. She stated that comments they received of loosing some square footage of open space. She stated that the space can still be used for events and seasonal program events. She spoke regarding playground design, and equipment. She spoke regarding the different options of raising the site. She went through the different schematic designs and the placement of the building in the park.

Kristelle Boulos, Savino and Miller provided a presentation on the schemes and the preferred scheme and provided the themes that the people were focused on. She also went through the different questions as it pertained to the different schemes.

William Lane, William Lane Architects, Architect for the project provided the schematic architecture of the design and the common goals. He provided an overview of the different scheme floor plans, designs and renderings.

Committee Member Tatum asked regarding the floor plan and kayak storage.

Barry Miller, Savino and Miller spoke regarding the restrooms for the children.

Committee Member MacBride asked if there have been any advances made over the type of material used for hard rubber services in playgrounds as it pertains to static.

Ms. Hitzing responded to Committee Member MacBride's question and does not know of advances on play surfaces.

Mr. Miller stated that many municipalities are going with wood fiber styles and it is more expensive. He stated that they have not gotten into the material.

Committee Member MacBride asked what is the need for a Parks and Recreation Department Office.

Parks and Recreation Director Milian stated that the need is in order to run the park as well as if the kayak launch. He stated that they always want to find more storage.

Committee Member MacBride asked if they put shade sails on the playgrounds.

Ms. Hitzing stated they use shade trees instead.

Vice Chair Travis asked where they envision parking.

Ms. Hitzing stated in the entry and possible setting up a Citi Bike service and they will have bike racks in the park.

Vice Chair Travis asked what the fence height along the water would be.

Ms. Hitzing stated that where the field is they have to stay at a 10-foot height on East and West side and the rest of the site have a 4-foot fence height. They will make it safe for the children and they need to still determine the height.

Vice Chair Travis spoke regarding possible grant funding the Town used for the seawalls and how impactful it was for the design concept and is there a way to utilize the waterfront, more interaction with the water.

Committee Member Tatum asked of finding areas for more water interaction.

Ms. Hitzing addressed the comments made by the Committee members in creating more access to the water.

Vice Chair Travis asked regarding a picnic table in the area. She asked as to the extent of what a launch would look like in the scheme shown.

Ms. Hitzing spoke regarding having a flexible space for similar events. She spoke regarding a platform attached with a floating dock for the launch.

Chair Logan advised this is a scheme not an actual design that has been determined.

Committee Member Olchyk stated she is happy that the design has an option of two floors.

Chair Logan asked if they want the committee to rank the schemes and that will be their recommendation to the Commission.

Committee Member MacBride spoke regarding the need for the second floor for camp in the event of a storm, they have a space to protect the children.

The following individuals from the public spoke on the item:

Jeff Rose stated he likes scheme 3 and second story and possibly making it an active roof and roof deck and using solar panels or green roof. Throwing in additional concrete and rebar and when is groundbreaking. He also stated that 4-foot fence along the water is too low.

Chair Logan addressed the comments made by Mr. Rose on the groundbreaking.

Mr. Miller stated approximately six months. He spoke regarding the fence height and access roof.

Parks and Recreation Director Milian provided a time frame and they are still in the design phase. He spoke regarding the height of fence and they have received through the feedback on the fence.

Further discussion took place among the Committee and staff regarding the fence height.

George Kousoulas spoke regarding the site and should be between scheme 1 and 3, he believes scheme 3 allows you to be more compact. He asked the architects which one is the best one. He spoke regarding the rooftop and different uses as it pertains to the roof.

Joshua Epstein spoke regarding the schemes and stated that he likes the one-story building in scheme 1 better than the two-story buildings. He spoke regarding more water access and the children falling on rocks and it is a safety concern and believes the 4-foot fence is too low. He is not fan on the kayak storage. He prefers scheme 1.

Eliana Salzhauer spoke regarding the schemes and likes the two story one and prefers scheme 3 since it protects them from the elements. She stated that she

wanted to correct the comment made by a committee member regarding the kayak launch that we are not using the seawall for the kayak launch and that will allow them to keep the kayak launch private. The 4-foot fence is too low and safety is crucial and the children can hop over it. She feels that 10-foot-high fence is better. She agrees with Mr. Rose to have an active roof, solar panels or something that is eco-friendly. Her other concern is the flooding in that area and takes into the account the residents that live there and how traffic and flooding would affect them. She suggested a fence design of like waves and how much small is the field and will they still have soccer.

Mr. Hitzing addressed the comments made by Ms. Salzhauer regarding the water draining.

Vice Mayor Tina Paul spoke regarding an email she received from a resident regarding the play material and does not want mulch and please take that into consideration for the correct play material. She thought it was thoughtful to provide kayak storage and believes it too much storage and creates a liability. The idea is to keep it small, perhaps 6.

Parks and Recreation Director Milian stated they will still have soccer and trying to keep has much greenspace and they are not losing programable greenspace. He spoke regarding scheme 3 and the programmable space.

Committee Member Olchyk's choice is scheme 3.

Committee Member Tatum's choice is scheme 3.

Vice Chair Travis' choice is scheme 3.

Committee Member MacBride's choice is scheme 3.

Chair Logan's choice is scheme 3.

The meeting recessed at 7:11 p.m. for 5 minutes in order for Miller and Savino to leave the meeting.

The meeting reconvened at 7:15 p.m.

4b. Viability to use Street Ends for recreational activities – Vice Chair Nicole Travis

Vice Chair Travis provided a view of the possibility of using street ends for other recreational activities. She stated that there is confusion of using street ends for recreational activities and asked if there is an easement or zoning from developing them.

Parks and Recreation Director Milian stated that certain ones, like 93rd and 94th are listed as municipal. Stated that they can possibly be used as a passive park, minimal impact, limited activities, normally they are not developed with restrooms or buildings.

Town Manager Hyatt stated there is one that has a pump. He stated that the FIND grant does not allow you to attach to the seawall.

Committee Member Tatum stated if you can build storage or a building on those street ends.

Parks and Recreation Director Milian stated that you have residents that live on street ends.

Vice Chair Travis stated that the Town is not able to purchase land and stated they cannot use the street ends at all.

Parks and Recreation Director Milian stated that it is an administrative decision on whether the street ends can and will be used down the road.

Committee Member Tatum that street ends are not viable for a kayak launch.

Chair Logan stated that the Committee could make a recommendation as to what they can or cannot do on the street ends.

Parks and Recreation Director Milian stated that a feasibility study may be needed and discussed a while back.

Vice Chair Travis stated why can't they do that.

Committee Member MacBride stated that people fished on those street ends.

Chair Logan stated that the signs went up due to COVID.

Vice Mayor Paul stated that the signs went up due to COVID and fishing was never allowed since 1960s.

Further discussion took place regarding the street ends and what is allowable and not allowable as well as the issues that are taking place currently at the street ends.

Code Enforcement Manager Santos-Alborna stated the code into the record that no fishing is allowed at the street ends.

Jeff Rose spoke regarding the street ends and fishing at the street ends and what people use it for.

Committee Member Olchyk left the meeting at 7:26 p.m.

Vice Mayor Paul stated that you are involving other departments and you cannot open up all the street ends and monitor them.

Chair Logan stated that if the code states no fishing does that mean no launching.

Town Manager Hyatt stated that they can get the question to Parks and Recreation Director Milian and they will get the response.

Eliana Salzhauer spoke regarding the kayak launch, storage of the kayaks and the street ends.

Vice Mayor Paul stated she spoke to the Town Attorney stated that the street ends are a passive park and if you want to place a kayak launch you need certain permits.

Chair Logan stated that they need to do research to see if can be done.

Chair Logan asked Vice Chair Travis to get a list of her questions submit it to Parks and Recreation Director Milian to have the Town Manager provide the answers to the questions on the park. The Committee could then make recommendations since the design of the park will take some time.

Vice Chair Travis agrees and would like to know if they have another option than 96th Street Park. She will formulate the questions and provide to Parks and Recreation Director Milian and have an agenda item over the summer.

Vice Chair Travis stated that she went to Commissioner Kesl's Office Hours and stated that the Town Manager had a presentation that might have some of this information in it.

Town Manager Hyatt stated that he is unaware of the presentation mentioned by Commissioner Kesl.

5. Public Comments – (2-minute time limit per speaker)

There were no public speakers.

6. Next Meeting: June 21, 2021

Consensus was reached by the rest of the Committee members to have the next meeting on June 21, 2021. Committee Member Tatum will not be able to attend the June 21, 2021 meeting.

7. Adjournment

A motion was made by Committee Member Tatum to adjourn the meeting without objection at 7:37 p.m. The motion received a second from Vice Chair Travis. The motion carried with a 4-0 vote with Committee Member Olchyk absent.

Respectfully submitted:

Accepted this 21 day of June, 2021.



Retta Logan, Chair

Attest:



Evelyn Herbello
Deputy Town Clerk



MEMORANDUM

ITEM NO. **3E**

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission

From: Andrew Hyatt, Town Manager

Date: Aug 10, 2021

Subject: Resolution authorizing Interlocal Agreement for Parking Equipment and Enforcement between Miami-Dade County, through the Clerk of Courts, and the Town of Surfside

This interlocal agreement will be made and entered into between Miami-Dade County through the Miami-Dade County, Clerk of Courts and the Town of Surfside. It is the responsibility of the Miami-Dade County Clerk of Courts to provide equipment and support for the Digital Parking Citation Issuing System and Collection of Parking Revenues. Miami-Dade County Clerk's Office is vested with the intergovernmental jurisdiction to manage the Parking Violations Bureau, which oversees the collection and disbursement of parking violation revenues.

Florida Interlocal Cooperation Act (Section 163.01, Florida Statutes) authorizes public agencies to enter into agreements with other public agencies by which services and equipment are shared and financial support related to such services and equipment is allocated between such public agencies. Pursuant to an Interlocal Agreement authorized pursuant to the Florida Interlocal Cooperation Act and entered into with the clerk on September 9, 1997, the Town of Surfside agreed to participate in the system, which was successfully deployed and has been operational since such date.

The existing system operates on a 3G technology platform that will no longer be operational as of November 30, 2021, as such, the existing handheld devices used as part of the System will become obsolete as of such date. Miami-Dade County Office of the Clerk has entered into an agreement with Duncan Parking Technologies, Inc., to procure new handheld devices that operate on a 5G technology platform that will permit for continued operation of the system.

The Town of Surfside desires to continue to be a part of the clerks Uniform Digital Parking Citation Issuing System and to provide the citizens with the best possible parking enforcement services supported by cutting edge technology. As authorized pursuant to Section 163.01 (5)(d) the Florida Interlocal Cooperation Act, the clerk and the town have agreed to the manner in which the parties to this agreement will provide

Prepared by: JH

Approved by: JY

from their treasuries the financial support necessary to operate and maintain the system.

The town hereby authorizes the Miami-Dade Office of the Clerk to deduct a cost recovery fee from the town equaling one dollar and twenty-five cents (\$1.25) per citation issued by the town and processed through the system, for the purpose of cost recovery by the clerk for administration of the system. The clerk will commence collecting said cost recovery fee upon the town's receipt and use of the equipment described in Attachment A.

Citations issued by the town which are voided within twenty-one (21) days of issuance will not be charged a cost recovery fee by the clerk. As authorized pursuant to Section 163.01(5)(d) the Florida Interlocal Cooperation Act, the clerk and the town have agreed to the manner in which the parties to this agreement will provide from their treasuries the financial support necessary to operate and maintain the system.

The new Interlocal Agreement between the Town of Surfside and Miami-Dade County, by and through the Miami-Dade Clerk of Courts, will be in effect upon execution and approval by both parties.

The duration of this agreement shall be for an initial period of two (2) years unless the agreement is terminated by the clerk in its sole discretion. All of its terms and conditions shall remain in full force and effect until such time that the agreement is terminated or modified by mutual consent.

If the town cancels or terminates this agreement, for any reason, the town will be responsible for the payment of a cancellation fee to the clerk equal to the "Total Equipment Cost" described in Attachment A; provided, however, that upon the first day of each subsequent month from the effective date of this agreement, the cancellation fee shall be automatically reduced by one twenty-fourth (1/24) from the initial cancellation fee.

Town Administration recommends approval of the resolution to authorize the Interlocal Agreement between Miami-Dade County, by and through the Miami-Dade Clerk of the Courts, and the Town of Surfside.

RESOLUTION NO. 2021- _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RATIFYING AND APPROVING AN INTERLOCAL AGREEMENT WITH THE MIAMI-DADE COUNTY CLERK OF COURTS FOR ACCESS TO THE UNIFORM DIGITAL PARKING CITATION ISSUING SYSTEM; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Surfside (“Town”) Police Department has historically participated in the Miami-Dade County Clerk of Courts (“County Clerk”) Uniform Digital Parking Citation Issuing System for the collection and disbursement of parking violation revenues (“Services”); and

WHEREAS, the County Clerk has proposed an interlocal agreement, in substantially the form attached hereto as Exhibit “A,” to authorize the Town Police Department to continue using the Services (the “Interlocal Agreement”); and

WHEREAS, the Town wishes to enter into the Interlocal Agreement with the County Clerk for the Services; and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That the above and foregoing recitals are true and correct and are hereby incorporated by reference.

Section 2. Ratification and Approval; Authorization. The Interlocal Agreement between the Town and the County Clerk, substantially in the form attached hereto as Exhibit “A”,

is hereby ratified and approved. The Town Manager’s execution of the Interlocal Agreement, in substantially the same form attached hereto as Exhibit “A”, is hereby ratified.

Section 3. Implementation. The Town Manager and/or designee are authorized to take all action necessary to implement the purposes of this Resolution and the Interlocal Agreement.

Section 4. Effective Date. This Resolution will become effective upon adoption.

PASSED AND ADOPTED on this 10th day of August, 2021.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION:

Commissioner Charles Kesl _____
Commissioner Eliana R. Salzhauer _____
Commissioner Nelly Velasquez _____
Vice Mayor Tina Paul _____
Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk

AGREEMENT

THIS INTERLOCAL AGREEMENT (“AGREEMENT”) is made and entered into as of this ____ day of _____, _____, by and between the Miami-Dade Clerk of Courts, (“CLERK”) and the Town of Surfside, a municipal corporation under the State of Florida, (“CITY”).

WITNESSETH:

WHEREAS, the Miami-Dade County Clerk’s Office is vested with the intergovernmental jurisdiction to manage the Parking Violations Bureau, which oversees the collection and disbursement of parking violation revenues; and

WHEREAS, the Florida Interlocal Cooperation Act (Section 163.01, Florida Statutes) authorizes public agencies to enter into agreements with other public agencies by which services and equipment are shared and financial support related to such services and equipment is allocated between such public agencies.

WHEREAS, in order to capture revenue lost due to illegibility or issue error, as well as to enhance productivity, scofflaw and stolen vehicle enforcement, and to ensure the public a uniform process for the payment and appeal of parking citations, the CLERK, in coordination with all Miami-Dade County cities, has served as a catalyst in the procurement of a Digital Parking Citation Issuing System; and

WHEREAS, the CLERK has established a Uniform Digital Parking Citation Issuing System (hereinafter referred to as the “SYSTEM”) for use by the Office of the Clerk (Parking Violations Bureau); and

WHEREAS, the CITY, pursuant to an Interlocal Agreement authorized pursuant to the Florida Interlocal Cooperation Act and entered into with the CLERK on September 9, 1997, agreed to participate in the SYSTEM, which was successfully deployed and has been operational since such date; and

WHEREAS, the existing SYSTEM operates on a 3G technology platform that will no longer be operational as of November 30, 2021, and, as such, the existing handheld devices used as part of the SYSTEM will become obsolete as of such date; and

WHEREAS, the CLERK has entered into an agreement with Duncan Parking Technologies, Inc., to procure new handheld devices that operate on a 5G technology platform that will permit for continued operation of the SYSTEM; and

WHEREAS, the CITY desires to continue to be a part of the CLERK’S Uniform Digital Parking Citation Issuing System; and

WHEREAS, the CLERK and the CITY both endeavor to provide the citizens with the best possible parking enforcement services supported by cutting edge technology; and,

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained, the CLERK and the CITY do hereby agree to fully and faithfully abide by and be bound by the following terms and conditions:

ARTICLE ONE

Responsibilities of the CLERK

The CLERK agrees to:

1. Maintain a Countywide Digital Parking Citation Issuing System, which will include all of the equipment listed in ATTACHMENT A and any upgrade to those items listed.

2. Make satisfactory arrangements to ensure that the components of the SYSTEM listed in ATTACHMENT A and any upgrade thereto will be serviced when necessary.

3. Provide trained and qualified personnel to operate the SYSTEM at the Parking Violations Bureau and provide support to the municipalities on a seven (7) days a week, 12 hours a day basis (7 A. M. -7 P. M.).

4. Designate a person (hereinafter referred to as “Project Manager”) who will be responsible for handling contract administration for the SYSTEM, administer the SYSTEM and handle all issues arising out of, under, or in connection with the SYSTEM, including but not limited to: processing change orders and modifications to the contract; coordinating implementation, installation and maintenance of all equipment necessary to the satisfactory operation of the SYSTEM; and addressing all business and technical issues.

ARTICLE TWO

Responsibilities of THE CITY

The CITY agrees to:

1. Accept from the CLERK and utilize the equipment detailed in ATTACHMENT A and any upgrade thereto, which equipment and system will enable the CITY to issue parking citations and transmit and receive parking citation related information.

2. Maintain all functional records and accounts that relate to the SYSTEM (including but not limited to system and officer login and logout, starting and ending citation for each officer and shift, citation transmittal sheets, and data upload and download records) in accordance with Generally Accepted Accounting Principals (GAAP) and provide the CLERK access to said accounts and records for auditing purposes for the duration of the AGREEMENT.

3. Utilize and operate the SYSTEM and participate in the program as instructed by the CLERK and as fully as possible during the terms of this AGREEMENT. The CITY shall care for and protect all equipment issued by the CLERK for which the CITY receives custody.

4. Notify the CLERK immediately regarding the mechanical failure of any components of the SYSTEM.

5. Accept the CLERK's authority and responsibility for administering the contract on behalf of the CITY with the Contractor, and let the CLERK, or his designee, act as the Project Manager who will be the CLERK's and the CITY's technical representative for the SYSTEM.

6. To pay for the cost of any interface or application not supported by the SYSTEM. The implementation and use of any interface or application will be at the Clerk's sole discretion.

ARTICLE THREE

Cost Recovery

As authorized pursuant to Section 163.01(5)(d) the Florida Interlocal Cooperation Act, the CLERK and the CITY have agreed to the manner in which the parties to this AGREEMENT will provide from their

treasuries the financial support necessary to operate and maintain the SYSTEM. The CITY hereby authorizes the CLERK to deduct a COST RECOVERY FEE from the CITY equaling one dollar and twenty-five cents (\$1.25) per each citation issued by the CITY and processed through the SYSTEM, for the purpose of cost recovery by the CLERK for administration of the SYSTEM. The CLERK will commence collecting said COST RECOVERY FEE upon the CITY's receipt and use of the equipment described in ATTACHMENT A. Citations issued by the CITY which are voided within twenty-one (21) days of issuance will not be charged a COST RECOVERY FEE by the CLERK.

ARTICLE FOUR

Financing

As stipulated in Article One, Responsibilities of the CLERK, the CLERK will make all the necessary arrangements to acquire the SYSTEM. Included in the acquisition will be all of the items described in ATTACHMENT A and any upgrade thereto.

ARTICLE FIVE

Right to Offset

If the CITY fails to meet any of its obligations as set forth in this AGREEMENT and as determined by the CLERK, and the CLERK incurs costs, expenses or damages as a result of such failure, the CLERK, reserves the right to offset said costs, expenses or damages from any sums due the CITY from any parking ticket revenue source in an amount equal to the CLERK's costs, expenses and damages, as determined by the CLERK, but subject to the provisions of Article Eight.

ARTICLE SIX

Cancellation

A. If the CLERK determines, in its sole discretion, to discontinue the PROGRAM in whole or in part, then the CLERK shall have the right to cancel this AGREEMENT, without penalty or stated cause, by providing the CITY sixty (60) days advance written notice via certified mail. Furthermore, the CITY shall have the right to cancel this AGREEMENT without stated cause by providing the CLERK sixty (60) days advance written notice via certified mail. The CITY will return the equipment described in ATTACHMENT A to the CLERK within thirty (30) days of any such cancellation.

B. If the CITY cancels or terminates this AGREEMENT, for any reason, the CITY will be responsible for the payment of a CANCELLATION FEE to the CLERK equal to the “Total Equipment Cost” described in ATTACHMENT A; provided, however, that upon the first day of each subsequent month from the effective date of this AGREEMENT, the CANCELLATION FEE shall be automatically reduced by one twenty-fourth (1/24th) from the initial CANCELLATION FEE.

ARTICLE SEVEN

Correspondence

It is understood and agreed that any official notices that result from or are related to this AGREEMENT must be in writing and shall only be considered delivered when done so by certified mail to:

THE CITY

TOWN OF SURFSIDE, FLORIDA
9293 Harding Avenue
Surfside, Florida 33154
Attn: Andrew Hyatt

CLERK OF COURTS

PARKING VIOLATIONS BUREAU
22 N.W. 1st Street, 4th Floor
Miami, Florida 33128
Attn: John Suarez

ARTICLE EIGHT

Settlement of Disputes and Venue

The parties agree that the CLERK shall be the administrator of this AGREEMENT and shall decide all questions, difficulties and disputes, of whatever nature, which may arise under or by reason of this AGREEMENT and the rendering of services and performance of obligations hereunder, and the CLERK’S decisions hereunder shall be binding upon the parties hereto. Nothing contained in this AGREEMENT prevents either party from seeking satisfaction through a court of competent jurisdiction, provided that the administrative remedy of petitioning the CLERK is first exhausted. The laws of the State of Florida shall govern this AGREEMENT and venue shall be proper exclusively in the 11th Judicial Circuit of Florida (Miami-Dade County).

ARTICLE NINE

Terms of the Agreement

The duration of this AGREEMENT shall be for an initial period of two (2) years unless the AGREEMENT is terminated by the CLERK in its sole discretion. All of its terms and conditions shall

remain in full force and effect until such time that the AGREEMENT is terminated or modified by mutual consent.

ARTICLE TEN

Assignments

The CITY's obligations hereunder are not assignable. The CITY shall not assign, transfer, pledge, hypothecate, surrender, or otherwise encumber or dispose of its rights under the AGREEMENT, or any interest in any portion of same, without the prior written consent of the CLERK, which consent will not be unreasonably withheld.

ARTICLE ELEVEN

Complete Agreement

No representations or warranties shall be binding upon either party unless expressed in writing herein.

ARTICLE TWELVE

Modifications

This AGREEMENT may not be altered, changed or modified except by or with the written consent of the parties and the CLERK as AGREEMENT administrator.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their appropriate officials, to be effective on the date above first written.

ATTEST:

TOWN OF SURFSIDE

By: _____
Town Clerk

By: _____
Andrew Hyatt, Town Manager

ATTEST:

**CLERK OF COURTS,
MIAMI-DADE COUNTY, FLORIDA**

By: _____
Clerk's General Counsel

By: _____
Harvey Ruvlin, Clerk of Courts

ATTACHMENT A
(Year 2021 Agreement)
Hardware / Software Inventory
The Town of Surfside

HARDWARE INVENTORY	
XFI Note 20 Handheld Devices	6
Charger Multiplexer	2
Personal Computer	1
Total Equipment Cost	\$16,034.95

SOFTWARE INVENTORY	
MS Windows	1
AutoIssue	1
Parking Enforcement Management System	1



MEMORANDUM

ITEM NO. **3F**

To: Honorable Mayor, Vice-Mayor, and Members of the Town Commission
From: Andrew Hyatt, Town Manager
Date: August 10, 2021
Subject: Solid Waste Services Special Assessment Final Rate Resolution

Ordinance No. 2018-1687 ("Assessment Ordinance") authorized the imposition and collection of annual Solid Waste Service Assessments for Solid Waste collection, disposal, and recycling services against residential Assessed Property within the Town. The Town annually specially assesses residential properties of four (4) units or less per parcel for the cost of solid waste services received during the fiscal year. This assessment process uses the property tax bill as the billing and collection method for the revenue needed to pay for the services the residents receive. The Town could elect to bill and collect for these services instead of using the property tax method, but the cost would be more to do so and the collection of money would likely not be as great. Residents are accustomed to this process. The Town bills other properties, including residential parcels that have more than four (4) units, for commercial solid waste services. This billing is done by the Town's Finance Department.

On July 14, 2020, the Town adopted Preliminary Rate Resolution No. 2020-2701 initiating the annual process for updating of the Solid Waste Assessment roll and directing the re-imposition of assessments for the Fiscal Year beginning October 1, 2020. Resolution No. 2020-2701 also set a public hearing date of September 15, 2020. A notice of this public hearing was published on August 31, 2020. As there was no rate increase or additional properties added for Fiscal Year 2022, it is not required to adopt a new Preliminary Rate Resolution.

Pursuant to the Assessment Ordinance, the Town is required to adopt a final Annual Rate Resolution for Fiscal Year 2022. The attached Annual Rate Resolution confirms the Preliminary Rate Resolution, sets the rate of assessments, approves the assessment roll, and directs and authorizes the method of collection. In accordance with the Assessment Ordinance, this public hearing is being held to allow citizen comments prior to the adoption of the final Annual Rate Resolution and assessment roll.

The proposed Annual Rate Resolution for Fiscal Year 2022 establishes an assessment rate of \$318.67 per residential dwelling unit. The rate represents a 0% increase from the

prior year's solid waste assessment. The Annual Rate Resolution contains the same rate as that adopted in the Preliminary Rate Resolution, which is \$318.67 per residential dwelling unit. The projected total revenue from this assessment for Fiscal Year 2022 is \$350,283.00. In addition to establishing a rate of \$318.67 per residential dwelling units for the coming fiscal year, the Resolution also establishes a maximum or not to exceed assessment rate of \$400.00 per residential dwelling units for future fiscal years, if needed, without the requirement to mail first class notices to all properties.

Once the Annual Rate Resolution is approved, the assessment roll will be provided to the property appraiser and tax collector for billing and collection on the property tax bills that typically are mailed out in November. Property owners that fail to pay any part of their property tax bill, including this assessment, could lose title to their property.

The Town Administration recommend that the Commission adopt the Annual Rate Resolution for Fiscal Year 2022 to re-impose and collect the annual solid waste assessment.

Reviewed by: JDG

Prepared by LA

RESOLUTION NO. 21- _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RELATING TO SOLID WASTE MANAGEMENT SERVICES, INCLUDING COLLECTION, DISPOSAL AND RECYCLING OF RESIDENTIAL SOLID WASTE IN THE TOWN OF SURFSIDE, FLORIDA; REIMPOSING SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED RESIDENTIAL PROPERTY LOCATED WITHIN THE TOWN OF SURFSIDE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021; APPROVING THE RATE OF ASSESSMENT; APPROVING THE ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission (the "Commission") of Town of Surfside, Florida (the "Town"), has enacted Ordinance No. 2018-1687 (the "Ordinance"), which authorizes the imposition of annual Solid Waste Service Assessments for Solid Waste management services, including collection, disposal and recycling services, against certain residential Assessed Property within the Town;

WHEREAS, the imposition of a Solid Waste Service Assessment for Solid Waste management services, including collection, disposal and recycling services, for each Fiscal Year is an equitable and efficient method of allocating and apportioning the Solid Waste Cost among parcels of Assessed Property;

WHEREAS, the Commission desires to reimpose an assessment program for Solid Waste management services, including collection, disposal and recycling services or programs, within the Town using the tax bill collection method for the Fiscal Year beginning on October 1, 2021;

WHEREAS, the Commission, on July 14, 2020, adopted Resolution No. 2020-2701 (the "Preliminary Rate Resolution"), containing a brief and general description of the Solid Waste management services, including collection, disposal and recycling services, to be provided to Assessed Property, describing the method of apportioning the Solid Waste

Cost to compute the Solid Waste Service Assessment for Solid Waste management services, including collection, disposal and recycling services or programs against Residential Property, designating a rate of assessment, and directing preparation of the Assessment Roll and provision of the notice required by the Ordinance;

WHEREAS, in order to reimpose Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2021, the Ordinance requires the Town to adopt an Annual Rate Resolution during its budget adoption process for each Fiscal Year, which establishes the rate of assessment and approves the Assessment Roll for the upcoming Year, with such amendments as the Commission deems appropriate, after hearing comments and objections of all interested parties;

WHEREAS, the updated Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance;

WHEREAS, a public hearing was held on September 15, 2020, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance: and

WHEREAS, a public hearing is not required for the adoption of this Annual Rate Resolution since none of the requirements for a public hearing set forth in Section 197.3632(4)(a) Florida Statutes or the Ordinance have occurred;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. This Resolution is adopted pursuant to the provisions of the Solid Waste Management Services Assessment Ordinance (Ordination No. 2018-1687), the Initial Assessment Resolution (Resolution No. 2018-2524), the Final

Assessment Resolution (Resolution No. 2018-2534), Sections 166.021 and 166.041, Florida Statutes; and other applicable provisions of law.

SECTION 2. DEFINITIONS AND INTERPRETATION. This Resolution constitutes the Annual Rate Resolution as defined in the Ordinance. All capitalized terms in this Resolution shall have the meanings defined in the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution and the Preliminary Rate Resolution.

SECTION 3. REIMPOSITION OF SOLID WASTE COLLECTION AND DISPOSAL ASSESSMENTS.

(A) The parcels of Assessed Property described in the Assessment Roll, which is hereby approved, are hereby found to be specially benefited by the provision of Solid Waste management services, including collection, disposal and recycling services, described in the Preliminary Rate Resolution in the amount of the Solid Waste Service Assessment set forth in the updated Assessment Roll, a copy of which was present at the above referenced public hearing and is incorporated herein by reference. It is hereby ascertained, determined and declared that each parcel of Assessed Property within the Town will be benefited by the Town's provision of Solid Waste management services, including collection, disposal and recycling services or programs, in an amount not less than the Solid Waste Service Assessment for such parcel, computed in the manner set forth in the Preliminary Rate Resolution. Adoption of this Annual Rate Resolution constitutes a legislative determination that all parcels assessed derive a special benefit, as set forth in the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, and the Preliminary Rate Resolution, from the Solid Waste management services, including collection, disposal and recycling services, to be provided and a legislative determination that the Solid Waste Service Assessments are fairly and

reasonably apportioned among the Residential Properties that receive the special benefit as set forth in the Preliminary Rate Resolution.

(B) The method for computing Solid Waste Service Assessments described in the Preliminary Rate Resolution is hereby approved.

(C) For the Fiscal Year beginning October 1, 2021, the Solid Waste Cost as set out in the Preliminary Rate Resolution is \$350,282.00 and shall be allocated among all parcels of Assessed Property, based upon each parcels' classification as Residential Property and the number of Dwelling Units for such parcels. An annual rate of assessment equal to \$318.67 for solid waste collection, disposal and recycling services is hereby imposed for each Dwelling Unit. Solid Waste Service Assessments for Solid Waste management services, including collection, disposal and recycling services, in the amounts set forth in the Assessment Roll, as herein approved, are hereby levied and imposed on all parcels of Assessed Property described in the Assessment Roll.

(D) For future fiscal years, as authorized in Section 2.08 of the Ordinance, a maximum assessment rate of \$400.00 per Dwelling Unit for solid waste management services, including collection, disposal and recycling services, is hereby approved. This amount can be imposed in future fiscal years without additional notice, but is not required to be imposed.

(E) Any shortfall in the expected Solid Waste Service Assessment proceeds due to any reduction or exemption from payment of the Solid Waste Service Assessments required by law or authorized by the Town shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Solid Waste Service Assessments.

(F) Such Solid Waste Service Assessments shall constitute a lien upon the Assessed Property so assessed equal in rank and dignity with the liens of all state, county,

district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid. The lien for Solid Waste Service Assessments shall be deemed perfected upon adoption by the Town Commission of this Annual Rate Resolution. Upon perfection, the lien for Solid Waste Service Assessments collected under the Uniform Assessment Collection Act shall attach to the property included on the roll as of the prior January 1, the lien date for ad valorem taxes.

(G) The Assessment Roll, as herein approved, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Ordinance. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix A.

SECTION 4. CONFIRMATION OF PRELIMINARY RATE RESOLUTION. The Preliminary Rate Resolution is hereby confirmed.

SECTION 5. EFFECT OF ADOPTION OF RESOLUTION. The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented herein (including, but not limited to, the method of apportionment, the rate of assessment, the Assessment Roll and the levy and lien of the Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities or programs) unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of this Annual Rate Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 10th day of August, 2021.

Motion by _____.

Second by _____.

FINAL VOTE ON ADOPTION

Commissioner Charles Kesl _____
Commissioner Eliana R. Salzhauer _____
Commissioner Nelly Velasquez _____
Vice Mayor Tina Paul _____
Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

APPENDIX A

**FORM OF CERTIFICATE TO
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE
TO
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Mayor of Town of Surfside, Florida or the authorized agent of Town of Surfside, Florida (the "Town"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for solid waste management services (the "Non-Ad Valorem Assessment Roll") for the Town is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Miami-Dade County Tax Collector on or about September 15, 2021.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Miami-Dade County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this ____ day of _____, 2021.

TOWN OF SURFSIDE, FLORIDA

By: _____
Charles W. Burkett, Mayor

[to be delivered to Tax Collector on or about September 15, 2021]



**Town of Surfside
Town Commission Meeting
August 10, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: July 13, 2021
Prepared by: Charles Kesl
Subject: No Cost COVID-19 Testing Kiosk

Objective:

To make COVID-19 testing more accessible to our residents, employees, and visitors by proving a testing kiosk in Town Hall in partnership with Curative Inc.

Consideration: Cases are increasing AGAIN in Florida and Pepe Diaz and his team being infected is a warning sign. Many are still not vaccinated. Many vaccinated may have it but with only mild symptoms. By not knowing status, they infect those not vaccinated. COVID TESTING and KNOWING STATUS to respond appropriately with care and containment as necessary is critical and has not been in the news lately.

Curative is the nation’s leader in COVID-19 testing with over 20 million tests completed. Curative provides accurate and painless self-collected oral-fluid PCR COVID-19 tests at no cost to patients or partners. Curative oral-fluid swab test involves having a person cough releasing virus from the upper respiratory tract. The virus is caught in the saliva. When the patient swabs the inside of their cheeks and the roof of their mouth, a sample is obtained. The patient then seals their test within a secure container and returns it to be studied in the lab.

Curative offers a turnkey model that offers training, kits, all software/IT and integrated results/reporting **at no cost to the patient or partner:**

- The Curative oral-fluid COVID-19 testing (rt-qPCR) is 100% clinically sensitive and 100% specific compared to the CDC assay.
- Curative has three CLIA-certified Covid-19 labs.
- The self-administered test means that there is no need for provider-patient contact, reducing the risk of cross-contamination and spreading the virus
- There is no age limit to those who can take the test.
- Results are emailed or texted to the individual within 24-48 hours.
- Robust software suite which includes: patient scheduler and check-in website, result email notifications, public health integration, and data analytics.
- Curative’s registration system is translated into multiple languages and designed to be accessible to all patients.
- Drive-through, walk-up, and mobile testing platforms available, which include: Mobile Vans, Kiosks, Trailers and Pop-up Tents.

- Curative provides a no-liability MOU and a Certificate of Insurance.
- Curative provides all supplies and hires local staff.

Recommendation: Approve the attached Resolution to facilitate oral-fluid PCR COVID-19 tests at no cost to our residents, employees and visitors. Have two, if possible, one close to the Community Center entrance. Saving lives through COVID testing and status awareness is a wonderful commemoration to the service work provided for the families of the victims at Champlain South. As the community center reopens, we must continue to be aware that we are not past COVID and must continue push for vaccinations and status awareness. Please avoid another comeback of COVID and another perfect storm opportunity!

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A TEMPORARY REVOCABLE, NON-EXCLUSIVE LICENSE AGREEMENT WITH CURATIVE INC. TO PROVIDE A SELF-SERVICE KIOSK AT TOWN HALL FOR COVID-19 TESTING; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 12, 2020, the Town declared a state of emergency due to the public health crisis presented by the novel coronavirus (“COVID-19”); and

WHEREAS, Curative has contracted with an independent physician or physician group, duly licensed and authorized under applicable local, state, and federal laws, in order to administer and report Curative COVID-19 tests for the public (the “Test”); and

WHEREAS, Curative has proposed to operate a self-service, kiosk at a designated space on the first floor of Town Hall for the purpose of conducting COVID-19 testing for the general public using the Test (the “Services”); and

WHEREAS, the Town desires the Services and expertise provided by Curative in order to provide the public and residents with an additional, accessible location for COVID-19 testing; and

WHEREAS, accordingly, the Town desires to grant Curative a temporary revocable, non-exclusive license to use a designated space within Town Hall to conduct COVID-19 testing for the public using Curative’s Test in a self-service, kiosk provided by Curative, as set forth in the Temporary Revocable, Non-Exclusive License Agreement attached hereto as Exhibit A (“Agreement”); and

WHEREAS, the Town Commission wishes to approve the Agreement, in substantially the form attached hereto as Exhibit “A”, and finds that the Agreement is in the best interest and welfare of its residents and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. Each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval of Agreement. The Agreement with Curative for the Services, in substantially the form attached hereto as Exhibit “A”, is hereby approved.

Section 3. Authorization. The Town Manager is hereby authorized to execute the Agreement with Curative for the Services, in substantially the form attached hereto as Exhibit “A”, subject to final approval by the Town Manager and Town Attorney as to form, content, and legal sufficiency. The Town Manager is further authorized to extend the term of the Agreement by mutual agreement of the parties.

Section 4. Implementation. The Town Manager and Town Officials are authorized to take any and all necessary action to implement the Agreement and the purposes of this Resolution.

Section 5. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 10th day of August, 2021.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION:

Commissioner Charles Kesl _____

Commissioner Eliana R. Salzhauer _____

Commissioner Nelly Velasquez _____

Vice Mayor Tina Paul _____

Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

TEMPORARY REVOCABLE, NON-EXCLUSIVE LICENSE AGREEMENT
BETWEEN
THE TOWN OF SURFSIDE
AND
CURATIVE INC.

THIS TEMPORARY REVOCABLE, NON-EXCLUSIVE LICENSE AGREEMENT (this “Agreement”) is made on this __ day of _____, 2021 (“Effective Date”), by and between the **TOWN OF SURFSIDE, FLORIDA**, a Florida municipal corporation, (the “Town”), and **CURATIVE INC.**, a Delaware company authorized to do business in Florida (hereinafter, “Curative”).

WHEREAS, on March 12, 2020, the Town declared a state of emergency due to the public health crisis presented by the novel coronavirus (“COVID-19”); and

WHEREAS, Curative has contracted with an independent physician or physician group, duly licensed and authorized under applicable local, state, and federal laws, in order to administer and report Curative COVID-19 tests for the public (the “Test”); and

WHEREAS, Curative’s Test has not been permanently FDA cleared or approved; and

WHEREAS, Curative has proposed to operate a self-service, kiosk at the Town for the purpose of conducting COVID-19 testing for the general public using Curative’s Test; and

WHEREAS, the Town desires the services and expertise provided by Curative in order to provide the public with an additional, accessible location for COVID-19 testing; and

WHEREAS, the Town desires to grant Curative a revocable, non-exclusive license to use the Town’s property described in Exhibit A, attached hereto and incorporated herein (the “Licensed Area”) for Curative to conduct COVID-19 testing for the public using Curative’s Test in a self-service, kiosk provided by Curative, as contemplated herein and outlined in Exhibit B, attached hereto and incorporated herein (the “Services”); and

WHEREAS, the Town finds that the limited use of the Licensed Area, in accordance with the terms of this Agreement, is a benefit to the community; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Curative and the Town agree as follows:

1. Grant of License; Non-Exclusivity; Use.

1.1. License. The Town grants to Curative a revocable, non-exclusive license to use the Licensed Area described in Exhibit A to provide the Services as contemplated herein and outlined in Exhibit B. This license is personal to Curative and may not be assigned or transferred to any party without the Town’s express, written consent. Curative shall not permit the Licensed Area to be occupied or utilized by other organizations, entities, or persons. This authorization is not a lease or an easement, and is not intended and shall not be construed to transfer any real property interest in the Licensed Area or other Town property.

- 1.2. **Non-Exclusivity.** The Town designates Curative as a non-exclusive provider of COVID-19 testing at within the Town during the term of this Agreement. The Town specifically reserves the right to contract with and grant a license to any other entity providing services similar to those provided by Curative.
- 1.3. Curative, its agents, employees, invitees and guests shall have the non-exclusive right to ingress and egress to the Licensed Area during the dates and times set forth in Exhibit B.
- 1.4. The Town makes the Licensed Area available to Curative in an "as is" condition. The Town makes no representations or warranties concerning the condition of the Licensed Area or its suitability for use by Curative, its customers, or the public, and assumes no duty to warn either Curative, its customers, or the public concerning conditions that exist now or may arise in the future.
- 1.5. In making the Licensed Area available for use by Curative, the Town assumes no liability for loss or damage to Curative's kiosk, equipment, supplies, or other property. Curative agrees that the Town is not responsible for providing security at the Licensed Area, and Curative hereby waives any claim against Town in the event Curative's kiosk, equipment, supplies, or other property are lost, damaged, or stolen.

2. Term; Effective Date.

- 2.1. The term of this Agreement shall be from August 24, 2021, through November 22, 2021, unless earlier terminated in accordance with Paragraph 6. The Agreement may be renewed by mutual agreement of both Parties.

3. License Fee; Compensation; Utilities.

- 3.1. The Parties agree that there is no license fee associated with this Agreement.
- 3.2. The Parties agree that neither party shall be responsible for compensating the other party for any payments, obligations of funds, or reimbursements for anything related to this Agreement.
- 3.3. The Town shall pay the cost of any utilities consumed on the Licensed Area during the period of Curative's use of the Licensed Area, including, but not limited to, electricity, water, and sewer and trash collection.

4. Curative's Responsibilities; Representations and Warranties.

- 4.1. Curative shall exercise the same degree of care, skill and diligence in the performance of the Services as is ordinarily provided by a consultant under similar circumstances.
- 4.2. Curative hereby warrants and represents that at all times during the term of this Agreement it shall maintain in good standing all required licenses, certifications and permits required under Federal, State and local laws applicable to and necessary to perform the Services. Curative further warrants and represents that it has the required knowledge, expertise, and experience to perform the Services and carry out its obligations under this Agreement in a professional and first-class manner.
- 4.3. Curative represents that is an entity validly existing and in good standing registered to do business under the laws of Florida. The execution, delivery and performance of this Agreement by Curative have been duly authorized, and this Agreement is binding on Curative and enforceable against Curative in accordance with its terms. No consent of any other person or entity to such execution, delivery and performance is required.

4.4. Curative is subject to and shall operate in compliance with all relevant requirements contained in the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191, enacted August 21, 1996, and the related laws and regulations promulgated subsequent thereto.

5. Conflict of Interest.

5.1. To avoid any conflict of interest or any appearance thereof, Curative shall not, for the term of this Agreement, provide any consulting services to any private sector entities with any current, or foreseeable, adversarial issues in the Town.

6. Termination.

6.1. Either party to this Agreement, without cause, may terminate this Agreement upon five (5) calendar days' written notice to the other party, or immediately with cause.

6.2. Upon receipt of the Town's written notice of termination, Curative shall immediately terminate its operations and use of the Licensed Area, vacate the Licensed Area within three (3) business days of written notice of termination, and return the Licensed Area to its original condition (excepting normal wear and tear), unless directed otherwise in writing by the Town Manager.

7. Insurance.

7.1. Curative shall secure and maintain throughout the duration of this agreement insurance of such types and in such amounts not less than those specified below as satisfactory to Town, naming the Town as an Additional Insured, underwritten by a firm rated A-X or better by A.M. Best and qualified to do business in the State of Florida. The insurance coverage shall be primary insurance with respect to the Town, its officials, employees, agents, and volunteers naming the Town as additional insured. Any insurance maintained by the Town shall be in excess of the Curative's insurance and shall not contribute to the Curative's insurance. The insurance coverages shall include at a minimum the amounts set forth in this section and may be increased by the Town as it deems necessary or prudent.

7.1.1. Commercial General Liability coverage with limits of liability of not less than a \$1,000,000 per Occurrence combined single limit for Bodily Injury and Property Damage. This Liability Insurance shall also include Completed Operations and Product Liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Curative. The General Aggregate Liability limit and the Products/Completed Operations Liability Aggregate limit shall be in the amount of \$2,000,000 each.

7.1.2. Workers Compensation and Employer's Liability insurance, to apply for all employees for statutory limits as required by applicable State and Federal laws. The policy(ies) must include Employer's Liability with minimum limits of \$1,000,000.00 each accident. No employee, subcontractor or agent of the Curative shall be allowed to provide Services pursuant to this Agreement who is not covered by Worker's Compensation insurance.

7.1.3. Business Automobile Liability with minimum limits of \$1,000,000 per occurrence, combined single limit for Bodily Injury and Property Damage. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as filed by the Insurance Service Office, and must include Owned, Hired, and Non-Owned Vehicles.

7.1.4. Professional Liability Insurance in an amount of not less than One Million Dollars (\$1,000,000.00) per occurrence, single limit.

7.2. **Certificate of Insurance.** Certificates of Insurance shall be provided to the Town, reflecting the Town as an Additional Insured (except with respect to Professional Liability Insurance and Worker's Compensation Insurance), no later than ten (10) days after award of this Agreement and prior to the execution of this Agreement by Town and prior to commencing Services. Each certificate shall include no less than (30) thirty-day advance written notice to Town prior to cancellation, termination, or material alteration of said policies or insurance. The Curative shall be responsible for assuring that the insurance certificates required by this Section remain in full force and effect for the duration of this Agreement, including any extensions or renewals that may be granted by the Town. The Certificates of Insurance shall not only name the types of policy(ies) provided, but also shall refer specifically to this Agreement and shall state that such insurance is as required by this Agreement. The Town reserves the right to inspect and return a certified copy of such policies, upon written request by the Town. If a policy is due to expire, renewal Certificates of Insurance shall be furnished thirty (30) calendar days prior to the date of their policy expiration. Each policy certificate shall be endorsed with a provision that not less than thirty (30) calendar days' written notice shall be provided to the Town before any policy or coverage is cancelled or restricted. Acceptance of the Certificate(s) is subject to approval of the Town.

7.3. **Additional Insured.** Except with respect to Professional Liability Insurance and Worker's Compensation Insurance, the Town is to be specifically included as an Additional Insured for the liability of the Town resulting from Services performed by or on behalf of the Curative in performance of this Agreement. Curative's insurance, including that applicable to the Town as an Additional Insured, shall apply on a primary basis and any other insurance maintained by the Town shall be in excess of and shall not contribute to Curative's insurance. Curative's insurance shall contain a severability of interest provision providing that, except with respect to the total limits of liability, the insurance shall apply to each Insured or Additional Insured (for applicable policies) in the same manner as if separate policies had been issued to each.

7.4. **Deductibles.** All deductibles or self-insured retentions must be declared to and be reasonably approved by the Town. Curative shall be responsible for the payment of any deductible or self-insured retentions in the event of any claim.

7.5. The provisions of this section shall survive termination of this Agreement.

8. **Nondiscrimination.** Curative shall not discriminate against any of its employees or applicants for employment because of their race, color, religion, sex, or national origin, and will abide by all Federal and State laws regarding nondiscrimination.

9. **Attorneys' Fees; Waiver of Jury Trial.**

9.1. In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to recover its attorneys' fees and costs, including the fees and expenses of any paralegals, law clerks and legal assistants, and including fees and expenses charged for representation at both the trial and appellate levels.

9.2. IN THE EVENT OF ANY LITIGATION ARISING OUT OF THIS AGREEMENT, EACH PARTY HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO TRIAL BY JURY.

10. Indemnification.

10.1. With the exception of Town's negligence and/or willful misconduct, Curative shall indemnify and hold harmless the Town, its officers, agents and employees, from and against any and all demands, claims, losses, suits, liabilities, causes of action, judgment or damages, arising from Curative's performance or non-performance of any provision of this Agreement, including, but not limited to, liabilities arising from contracts between the Curative and third parties made pursuant to this Agreement and/or Curative's use of the Licensed Area. Curative shall reimburse the Town for its expenses including reasonable attorneys' fees and costs incurred in and about the defense of any such claim or investigation and for any judgment or damages arising from Curative's performance or non-performance of this Agreement or Curative's use of the Licensed Area.

10.2. Nothing herein is intended to serve as a waiver of sovereign immunity by the Town nor shall anything included herein be construed as consent to be sued by third parties in any matter arising out of this Agreement or any other contract. The Town is subject to section 768.28, Florida Statutes, as may be amended from time to time.

10.3. Curative agrees to indemnify, defend, and hold harmless the Town for any sums the State or Federal government contends or determines Curative used in violation of State or Federal law. Curative shall immediately return to Town any funds Town or any responsible State or Federal agency, including the Department of Treasury, determines Curative has used in a manner that is inconsistent with this Agreement or State or Federal law.

10.4. The provisions of this section shall survive termination of this Agreement.

11. Notices/Authorized Representatives. Any notices required by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered or certified mail with postage prepaid return receipt requested, or by a private postal service, addressed to the parties (or their successors) at the addresses listed on the signature page of this Agreement or such other address as the party may have designated by proper notice.

12. Governing Law and Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Venue for any proceedings arising out of this Agreement shall be proper exclusively in Miami-Dade County, Florida.

13. Entire Agreement; Modification; Amendment.

13.1. This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein.

13.2. No agent, employee, or other representative of either party is empowered to modify or amend the terms of this Agreement, unless executed with the same formality as this document.

14. Public Records; Ownership and Access to Records; Audits.

14.1. Curative understands that the public shall have access, at all reasonable times, to all documents and information pertinent to this Agreement, subject to the provisions of Chapter 119, Florida Statutes, and agrees to allow access by the Town and the public to all documents subject to disclosure under applicable law. For purposes of this section, the term: (a) "Curative" means

an individual, partnership, corporation, or business entity that enters into a contract for services with a public agency and is acting on behalf of the public agency as provided under s. 119.011(2); and (b) "Public agency" means a state, county, district, authority, or municipal officer, or department, division, board, bureau, commission, or other separate unit of government created or established by law.

- 14.2. In addition to other contract requirements provided by law, Curative shall comply with public records laws, specifically to: (a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service; (b) Provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law; (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of Curative upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.
- 14.3. Curative agrees to keep and maintain public records in Curative's possession or control in connection with Curative's performance under this Agreement. The Town Manager or his designee shall, during the term of this Agreement and for a period of three (3) years from the date of termination of this Agreement, have access to and the right to examine and audit any records of the Curative involving transactions related to this Agreement. Curative additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. Curative shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the Town.
- 14.4. Upon request from the Town's custodian of public records, Curative shall provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.
- 14.5. Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the Town.
- 14.6. Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the Curative shall be delivered by the Curative to the Town Manager, at no cost to the Town, within seven (7) days. All such records, stored electronically by Curative shall be delivered to the Town in a format that is compatible with the Town's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the Curative shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.
- 14.7. Curative's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by the Town.

14.8. Notice Pursuant to Section 119.0701(2)(a), Florida Statutes. IF CURATIVE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CURATIVE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

Custodian of Records: Sandra McCready, MMC

**Mailing address: 9293 Harding Avenue
Surfside, FL 33154**

Telephone number: 305-861-4863

Email: smccready@townofsurfsidefl.gov

- 15. Nonassignability.** This Agreement shall not be assignable by Curative unless such assignment is first approved by the Town Manager. The Town is relying upon the apparent qualifications and expertise of Curative, and such firm's familiarity with the Town's area, circumstances and desires.
- 16. Severability.** If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and be enforceable to the fullest extent permitted by law.
- 17. Independent Contractor.** Curative and its employees, volunteers and agents shall be and remain an independent contractor and not an agent or employee of the Town with respect to all of the acts and services performed by and under the terms of this Agreement. This Agreement shall not in any way be construed to create a partnership, association or any other kind of joint undertaking, enterprise or venture between the parties.
- 18. Compliance with Laws.** Curative shall comply with all applicable laws, ordinances, rules, regulations, and lawful orders of public authorities in its use of the Licensed Area and in carrying out Services under this Agreement, and in particular shall obtain all required permits from all jurisdictional agencies to perform the Services under this Agreement at its own expense.
- 19. Waiver.** The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.
- 20. Survival of Provisions.** Any terms or conditions of either this Agreement that require acts beyond the date of the term of the Agreement, shall survive termination of the Agreement, shall remain in full force and effect unless and until the terms or conditions are completed and shall be fully enforceable by either party.
- 21. Prohibition of Contingency Fees.** Curative warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Curative, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working solely for Curative, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

22. **Public Entity Crimes Affidavit.** Curative shall comply with Section 287.133, Florida Statutes (Public Entity Crimes Statute), notification of which is hereby incorporated herein by reference, including execution of any required affidavit.
23. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute one and the same instrument.
24. **Conflicts.** In the event of a conflict between the terms of this Agreement and any exhibits or attachments hereto, the terms of this Agreement shall control.
25. **Most Favored Nation.** If during the term of this Agreement, Curative enters into an agreement with another municipality or county (“Other Governmental Entity”), the terms of which agreement include direct or indirect compensation to the Other Governmental Entity, then upon written request of the Town, Curative shall negotiate and enter into a new agreement with Curative which shall include the more favorable compensation terms extended to the Other Governmental Entity. Curative shall notify the Town within 30 days if it enters into an agreement with any other, Other Governmental Entity that has more favorable terms than this Agreement and the Town shall have the right to receive the more favorable terms immediately.
26. **No Third Party Beneficiaries.** Neither Party intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties agree that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against either of them based upon this Agreement.
27. **Miscellaneous.**
- 27.1. The terms, covenants, conditions, and provisions of this Agreement shall bind and inure to the benefit of the Parties and their respective legal representatives, successors, and assigns.
- 27.2. The Town cannot, and hereby specifically does not, waive or relinquish any of its regulatory approval or enforcement rights and obligations as it may relate to regulations of general applicability which may govern the Licensed Area or any operations at the Licensed Area. Nothing herein shall be deemed to create an affirmative duty of Town to abrogate its sovereign right to exercise its police powers and governmental powers by approving or disapproving or taking any other action in accordance with its ordinances, rules and regulations, federal laws and regulations and state laws and regulations.
- 27.3. Curative hereby assumes all financial, administrative and legal responsibility in connection with, related to, or arising out of the use of the Licensed Area.

[Remainder of page intentionally left blank. Signature pages follow.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year as first stated above.

TOWN OF SURFSIDE

CURATIVE INC.

By: _____
Andrew Hyatt
Town Manager

By: _____
Ryan Souders
General Counsel

Attest:

Approved as to form and legal sufficiency:

By: _____
Sandra McCready, MMC
Town Clerk

By: _____
Curative Legal Department

Approved as to form and legal sufficiency:

By: _____
Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

Addresses for Notice:

Addresses for Notice:

Andrew Hyatt
Town of Surfside
Attn: Town Manager
9293 Harding Avenue
Surfside, FL 33154
305-861-4863 (telephone)
305-993-5097 (facsimile)
ahyatt@townofsurfsidefl.gov (email)

Curative Inc.
Attn: Legal Department
430 S. Cataract Avenue
San Dimas, CA 91773-2902
_____(telephone)
agatha@curative.com (email)

With a copy to:

Weiss Serota Helfman Cole & Bierman, P.L.
Attn: Lillian Arango, Esq.
Town of Surfside Attorney
2525 Ponce de Leon Boulevard, Suite 700
Coral Gables, FL 33134
larango@wsh-law.com (email)

With a copy to:

Curative Inc.
Attn: Tami Wilson-Ciranna, Chief Financial Officer
430 S. Cataract Avenue
San Dimas, CA 91773-2902
_____(telephone)
_____(email)

Curative Inc.
Attn: Frederick Turner, Chief Executive Officer
1600 Adams Drive, Suite 105
Menlo Park, CA 94025
_____(telephone)
_____(email)

Curative Inc.
c/o C T Corporation System, Registered Agent
1200 South Pine Island Road
Plantation, FL 33324

EXHIBIT A

Licensed Area at Town of Surfside

Space on the first floor/lobby area of Town Hall located at 9293 Harding Avenue, Surfside, Florida, with exact location of kiosk to be determined by the Town Manager.

EXHIBIT B

Curative has contracted with an independent physician or physician group duly licensed and authorized under applicable laws to authorize Curative to perform and report the Curative COVID-19 Tests for Test Recipients.

The Town has granted Curative a revocable license to use the Town's property described in Exhibit A (the "Licensed Area") to conduct COVID-19 testing for the public using Curative's Test in a self-service, Curative-supplied kiosk placed at the Licensed Area, as further outlined herein (the "Services").

1. Curative shall only operate one 10-foot by 10-foot kiosk within the Licensed Area. The Town shall have final authority over the location of Curative's kiosk.
2. Curative's kiosk shall only be used to conduct self-service, COVID-19 testing using Curative's Test. The Town shall in no way be responsible for maintenance of the kiosk owned or operated by Curative or the provision of the Services.
3. Curative shall operate the kiosk from August 24, 2021, through November 22, 2021. The kiosk will be in operation six days a week from 9:00 am to 7:00 pm (EST) Monday through Sunday. This is subject to change at the discretion of Curative, who shall notify and obtain the Town Manager's approval in writing for any changes in operating days and times.
4. The Town may promulgate and enforce reasonable rules and regulations governing the use of the Licensed Area by Curative. Curative shall comply with all Town property and facility rules and regulations. Curative shall provide adequate supervision of the Licensed Area at all times it conducts Services or sanctions activities thereon.
5. Curative shall be solely responsible for: (i) maintaining the Property to the Town's standards applicable for use by Curative as permitted under this Agreement; and (ii) obtaining any applicable permits and approvals (e.g., building, zoning) required by the Town, the County, the State, and/or any Federal agencies.
6. Curative's kiosk and equipment are to be confined within the kiosk and Licensed Area designated in Exhibit A. Curative may not utilize any other Town property to store supplies or equipment without the prior, written consent of the Town Manager and/or his/her designee.
7. Curative shall furnish all labor, services, materials, supplies, and equipment necessary to maintain the operation of the kiosk during the above-mentioned hours.
8. Curative shall not place or attach any personal property, fixtures, or structures to the Licensed Area without the prior written consent of the Town.
9. Curative shall be responsible for proper collection and disposal of medical waste generated by its use of the Licensed Area.
10. The Town will furnish electricity in such locations where these utilities now exist. All requests for use of these facilities and/or additional installations or any special needs must be made in writing to the Town.
11. The Town agrees to advertise and publicize the kiosk. The Town agrees to consult Curative regarding any advertisement, social media post, press release, or public commentary regarding the kiosk operation prior to publicizing or publication.
12. The kiosk and all intellectual property associated with such shall remain the sole and exclusive property of Curative.
13. Upon the expiration or termination of this Agreement, Curative shall at its sole cost and expense: remove all goods, belongings, and fixtures belonging to Curative; leave the Licensed Area in the condition in which it was received, reasonable wear and tear expected; and immediately restore the Property to a condition which is visually and structurally indistinguishable from the immediately surrounding area.
14. Curative shall provide regular weekly reports as such are generated and become available, to the Town concerning the public's utilization of its kiosk, including but not limited to total number of

tests administered, total number of positive, negative, and inconclusive results. Curative shall cooperate with the Town in the collection and analysis of aggregated data concerning its operations at the Licensed Area.

15. Use of the Licensed Area and Curative's operations within the Town, shall, at a minimum: a) not adversely affect the Licensed Area or any other Town property; b) not adversely affect the property of any third parties; c) not inhibit pedestrian movement within the Licensed Area; d) not create conditions which are a threat to public safety and security; and e) not constitute a nuisance with respect to neighboring residential or commercial uses.
16. Curative shall exercise due care in the Licensed Area and shall be responsible for maintaining the Licensed Area in good condition and repair. Curative shall not act, or fail to act, in any way that results in excessive wear or damage to the Licensed Area. Curative expressly agrees to repair, replace, or otherwise restore any part or item of real or personal property that is damaged, lost or destroyed as a result of Curative's use of the Licensed Area. Should Curative fail to repair, replace, or otherwise restore such real or personal property, Curative expressly agrees to pay the Town's costs in making such repairs, replacements, or restorations.
17. During a state of emergency (including storm or hurricane watch or warning), Curative shall remove the kiosk from the Licensed Area within 24 hours of notice by the Town Manager.



**Town of Surfside
Town Commission Meeting**

DATE

7:00 pm

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: August 10, 2021

Prepared by: Commissioner Nelly Velasquez

Subject: Resolution Urging President Joseph R. Biden, Jr. and the Biden Administration to Condemn the Cuban Government's Handling of the Pro-Democracy Protests and Supporting the Cuban People in their Struggle for Freedom and Basic Needs

Objective: To urge President Joseph R. Biden, Jr. and the Biden Administration to support the Cuban people as they struggle for and demand freedom and basic needs, and to express support for the Cuban people's struggle for democracy and denounce the Cuban Communist dictatorship's violence against the Cuban people.

Recommendation: To approve the attached Resolution in support of the Cuban People's struggle for democracy and freedom.

RESOLUTION NO. 2021- _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, URGING PRESIDENT JOSEPH R. BIDEN, JR. AND THE BIDEN ADMINISTRATION TO CONDEMN THE CUBAN GOVERNMENT'S HANDLING OF THE PRO-DEMOCRACY PROTESTS AND SUPPORT THE CUBAN PEOPLE IN THEIR STRUGGLE FOR FREEDOM AND BASIC NEEDS; EXPRESSING SUPPORT FOR THE CUBAN PEOPLE'S STRUGGLE FOR DEMOCRACY AND BASIC NEEDS AND DENOUNCING THE CUBAN DICTATORSHIP'S VIOLENCE AGAINST THE CUBAN PEOPLE; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, for over sixty years, the Cuban people have suffered under a Communist dictatorship that has systematically denied the Cuban people their most basic human rights and fundamental freedoms; and

WHEREAS, the Cuban Communist regime continues to repress communications and pleas for help from the Cuban people, with the Associated Press reporting that authorities have blocked social media sites in an effort to stop the flow of information into, out of, and within Cuba; and

WHEREAS, the Cuban Communist regime is stifling freedom of expression by violently attacking, arresting, and imprisoning peaceful protestors and critics of the government; and

WHEREAS, the Cuban Communist regime is brutally beating and arresting the Cuban people for demanding basic freedoms and human needs; and

WHEREAS, despite serious risks to personal health and safety, the Cuban people have mobilized on an unprecedented scale to protest the Cuban Communist regime across Cuba; and

WHEREAS, the widespread protests occurring throughout Cuba are sounding the alarm of the dire situation affecting the Cuban people, and bringing light to the Cuban people's calls for

freedom and an end to the oppressive Communist regime that has tyrannically ruled over the Cuban people with an iron fist for more than half a century; and

WHEREAS, these protests are a historic opportunity to create change in the governance of the Cuban people, as Cubans demand freedom and shout for “*Patria y Vida*”—Homeland and life—a chant that turns a well-known Cuban Communist slogan on its head; and

WHEREAS, the Cuban people are experiencing a humanitarian crisis due to severe food shortages, hunger, and spikes in COVID-19 infections that have led to the collapse of medical systems; and

WHEREAS, the Town Commission of the Town of Surfside (“Town”) urges President Joseph R. Biden, Jr. and the Biden Administration to support the Cuban people as they struggle for and demand freedom and basic needs; and

WHEREAS, the Town Commission wholeheartedly expresses its support for the Cuban people’s struggle for democracy and emphatically denounces the Cuban Communist dictatorship’s violence against the Cuban people.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** That the above and foregoing recitals are true and correct and are hereby incorporated by reference.

Section 2. **Urging President Biden and the Biden Administration.** The Town Commission hereby urges President Joseph R. Biden, Jr. and his administration to condemn the Cuban Communist dictatorship’s handling of the protests and to support the Cuban people in their struggle for freedom and basic needs.

Section 3. Expressing Support for the Cuban People. The Town Commission expresses its support for the Cuban people’s struggle for democracy and basic needs and emphatically denounces the Cuban Communist dictatorship’s violence against the Cuban people.

Section 4. Transmittal. The Town Clerk is hereby directed to transmit a copy of this Resolution to the President of the United States, to the Members of the Florida Congressional Delegation, and to the Secretary of the United States Department of State.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED on this 10th day of August, 2021.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION:

Commissioner Charles Kesl _____
Commissioner Eliana R. Salzhauer _____
Commissioner Nelly Velasquez _____
Vice Mayor Tina Paul _____
Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk



MEMORANDUM

ITEM NO. **5B**

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Andrew Hyatt, Town Manager
Date: August 10, 2021
Subject: Abbott Avenue Drainage Improvements Engineering Report

At the April 28, 2020 Special Commission Meeting, Town Administration was directed to prepare a report in order to determine if completed Calvin Giordano & Associates (CGA) work authorization No. 112 titled "Surfside Abbott Avenue Drainage Study – 90th Street to 96th Street" is sufficient scope and detail in order to proceed with creating a Request for Qualification (RFQ) for design phase of the project by another professional engineering firm to be selected.

The Town issued RFQ No. 2020-04 titled Engineering Services for Abbott Avenue Drainage – 90th Street to 96th Street in order to obtain a qualified firm to evaluate previously completed drainage report; evaluate and assess the Town's existing stormwater system; and, prepare stormwater report as well as offer alternative improvement options. As a result, Keith Engineers was selected through the committee selection process – committee comprised of residents and Town Staff – in order to proceed with the engineering services.

Keith Engineers was retained to perform Surfside Abbott Avenue Drainage Study – 90th Street to 96th Street in three different task orders which were as follows:

- Task 1 – Evaluation of Previously Completed Drainage Report
- Task 2 – Evaluation and Assessment of The Existing Stormwater System
- Task 3 – Prepare Stormwater Report and Offer (Additional) Improvement Options

The Report in its entirety can be found in **Exhibit A** – "*Abbott Avenue – Stormwater Report*".

The report outlines the methodologies used by Keith in order to assess the drainage issues impacting Abbott Avenue and provides for various solution options with respective level of service. The report also provides engineering recommendation. After review, Town Administration also has a recommendation. Both recommendations are as follows:

- **Keith Engineer Recommendation**

- Scenario one - Provide pipe upsizing to existing DOT conveyance system along Harding Avenue. This Scenario would upsize the 10-inch pipes located at the intersections of 94th and 95th Street to 24-inch pipes to prevent excess runoff into Abbott Avenue.
- Scenario two - Provide new pipe connection(s) and/or upsize pipe(s) to the north side of Abbott Avenue, specifically from 92nd Street to 94th Street. This option would provide an additional route for water to convey out to the outfalls on 96th Street. Estimated engineering and construction cost is \$437,034.06.
- Scenario seven - Provide two (2) new stormwater pump station with three (3) drainage wells along Abbott Avenue near 91st and 92nd Street. This option would better convey stormwater to the existing Bay Drive connection as this is a pressurized system.

- **Town Administration Recommendation**

- Scenario one - Provide pipe upsizing to existing DOT conveyance system along Harding Avenue. This Scenario would upsize the 10-inch pipes located at the intersections of 94th and 95th Street to 24-inch pipes to prevent excess runoff into Abbott Avenue.
- Scenario seven - Provide two (2) new stormwater pump station with three (3) drainage wells along Abbott Avenue near 91st and 92nd Street. This option would better convey stormwater to the existing Bay Drive connection as this is a pressurized system.

Table A – “Cost Breakdown” below shows both engineering and construction costs affiliated with each recommendation:

Table A – “Cost Breakdown”

Recommendation	Scenario(s)	Design Cost	Construction Management Cost	Construction Cost	Total Cost
Keith Engineering Recommendation	1,2,7	\$535,474.34	\$229,488.99	\$3,824,816.65	\$4,589,779.98
Town Administration Recommendation	1* ,7	\$422,653.52	\$181,137.22	\$3,018,953.68	\$3,622,744.42

*To negotiate with FDOT scenario one costs.

The Town Administration recommends for the Town to discuss with the Florida Department of Transportation the findings of the report to see what costs can be absorbed by the agency (scenario one) while proceeding with the design phase of the Town Administration Recommendation as shown in Table A – “Cost Breakdown” for Scenario seven.

Reviewed by: JG

Prepared by: HG

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AND AUTHORIZING THE DESIGN PHASE OF SCENARIOS ONE (1) AND SEVEN (7) PURSUANT TO THE PROJECT ENGINEERING REPORT PREPARED BY KEITH & ASSOCIATES, INC. FOR THE ABBOTT AVENUE DRAINAGE IMPROVEMENTS PROJECT FROM 90TH STREET TO 96TH STREET; AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE DESIGN PHASE OF THE IMPROVEMENTS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 10, 2020, the Town of Surfside (the “Town”) issued Request for Qualifications No. 2020-04 (“RFQ”) for design and engineering professional services for the Abbott Avenue drainage improvements project from 90th Street to 96th Street (the “Services”); and

WHEREAS, on February 9, 2021, the Town Commission adopted Resolution No. 2021-2758, approving an agreement with Keith & Associates, Inc. (“Contractor”) to provide the Services (the “Agreement”); and

WHEREAS, in accordance with the Agreement, the Contractor has issued an engineering report outlining and recommending seven (7) possible options or scenarios to address the Town’s Abbott Avenue drainage improvements objectives (“Report”); and

WHEREAS, the Town Administration is recommending the implementation of scenarios one (1) and seven (7) as detailed in the Memorandum attached to this Agenda item and in the Report, which provides, respectively: (1) pipe upsizing along Harding Avenue; (2) installation of two (2) stormwater pump stations and three (3) drainage wells along Abbott Avenue by 91st and 92nd Streets (“Recommendation”); and

WHEREAS, the Contractor has provided the Town with a design cost for the Recommendation scenarios one (1) and seven (7) of \$422,653.52, with construction and management costs estimated at \$3,200,090.90; and

WHEREAS, the Town Commission wishes to approve the Recommendation, as detailed in the Report attached hereto as Exhibit “A”, and authorize the expenditure of funds for the design phase for scenarios one (1) and seven (7) in the amount of \$422,653,52; and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. Each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval and Authorization of Recommendation for Design Phase. The Recommendation to proceed with the design phase for scenarios one (1) and seven (7), pursuant to and as detailed in the Report attached hereto as Exhibit “A”, for the Abbott Avenue drainage improvements project from 90th Street to 96th Street, is hereby approved.

Section 3. Authorization; Expenditure of Funds. The Town Manager is hereby authorized to expend funds for the design phase of the Recommendation in the amount of \$422,653.52.

Section 4. Implementation. The Town Manager and Town Officials are authorized to take any and all necessary action to implement the Recommendation and the purposes of this Resolution.

Section 5. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 10th day of August, 2021.

Motion By: _____
Second By: _____

FINAL VOTE ON ADOPTION:

Commissioner Charles Kesl _____
Commissioner Eliana R. Salzhauer _____
Commissioner Nelly Velasquez _____
Vice Mayor Tina Paul _____
Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney



MEMORANDUM

ITEM NO. **5C**

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Andrew Hyatt, Town Manager
Date: August 10, 2021
Subject: Street Sweeping Services Contract Award with Star Cleaning USA, inc. as a Result from RFP # 2021-02 and Evaluation Committee Recommendation

Due to an increase in frequency of street sweeping services within the Town of Surfside, Town administration procured through Request for Proposal (RFP) method the services of mechanical street sweeping services within Town limits. RFP # 2021-02 was advertised with Bid opening having occurred on July 22, 2021. As a result, a total of four vendors submitted proposals and they were as follows:

- SFM Services, Inc.
- Star Cleaning Services
- USA Services of Florida Inc.
- Facilities Pro Sweep

Bid Opening sheet with price submittals for per service visit can be found in **Exhibit A – “RFP # 2021-2 Bid Opening”**. The evaluation committee convened on July 30, 2021 to review all proposals based on the following criteria:

<u>CRITERIA</u>	<u>MAXIMUM POINTS</u>
Qualification and experience of key personnel who will be directly involved in all elements of the Services.	10
Firm's experience providing Street Sweeping Services or similar services	20
Safety record.	10
Proposal Pricing or fees for Services.	60
Total	100

Based on evaluation committee scoring, the firms were ranked on a point system based on highest scoring to lowest scoring with Star Cleaning Services Inc being the highest

scoring and USA Services of Florida, Inc, being the lowest scoring. Scoring can be found in **Exhibit B** – *“Committee Evaluation Summary”*.

Currently, the Town has budgeted for street sweeping services a total of \$46,000.00 for fiscal year 2021. Based on highest ranking firm’s bid sheet (Star Cleaning USA, Inc.), and current street sweeping services schedule, it is projected to cost the Town \$33,852.52 per fiscal year for same level of service, which is once a week servicing.

Town administration recommends the Commission approve the contracting of street sweeping services with Star Cleaning USA, Inc. for a 5 (five) year period at an annual expense of \$36,000.00 per year to be funded through the Tourist Resort Fund for commercial areas and Stormwater fund for residential areas. The additional expenditure authority will provide flexibility for additional service as needed including after hurricanes.

Reviewed by: JG

Prepared by: HG

BID OPENING
JULY 22, 2021 @ 2:00 P.M.
RFP 2021-02 STREET SWEEPER SERVICES

	Name	Address	Email Address	Telephone Number	Proposed Cost
1	Facilities Pro-Sweep	2950 W 84th Street Suite 10 Hialeah, FL 33018	jnunes@facilitiespro-sweep.com	305 552-0466	793.28
2	USA Services of Florida Inc.	448 Spring Hammock Court Longwood, FL 32750	msiragusa@sweepingcorp.com	216 777-2758	1,309.90
3	Star Cleaning USA Inc.	12054 NW 98 Avenue Hialeah, Gardens, FL 33013	michael@starcleaningusa.com	954 680-7827	651.01
4	SFM Services Inc.	9700 N 79th Avenue Hialeah Gardens, FL 33016	jinfante@sfmtservices.com	305 525-9442	654.95
5					
6					
7					
8					
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10					
11					
12					
13					

RFP 2021-02
Street Sweeping Services
Tabulation Sheet



Town of Surfside
Public Works Department

**Street Sweeping Services Contract Award with SFM Services as a Result from RFP # 2021-02
and Evaluation Committee Recommendation**

	SFM	Facilities	Star	USA Services
Jason Greene	89	86	93	84
Randy Stokes	93	86	100	75
Hector Gomez	90	80	100	70
	272	252	293	229

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AWARDED A CONTRACT TO STAR CLEANING USA, INC. FOR STREET SWEEPER SERVICES PURSUANT TO RFP NO. 2021-02; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 22, 2021, the Town of Surfside (“Town”) issued Request for Proposals No. 2021-02 (“RFP”) to competitively procure mechanical street sweeping services, which includes, but is not limited to, the collection and removal of paper, leaves, and other visible debris that collects in gutters and roadways throughout the Town (“Services”); and

WHEREAS, in response to the RFP, the Town received four proposals; and

WHEREAS, on July 30, 2021, the four proposals were evaluated and ranked by an Evaluation Committee, which scored the proposal by Star Cleaning USA, Inc. (the “Contractor”) as the highest-ranked proposal; and

WHEREAS, based on the Evaluation Committee’s recommendation, the Town Commission wishes to award the Contractor a contract for the Services in substantially the form attached hereto as Exhibit “A” (the “Contract”), subject to final approval as to form and content by the Town Manager and legal sufficiency by the Town Attorney; and

WHEREAS, the Town Council finds that the award of a Contract for the Services to the Contractor and this Resolution are in the best interest and welfare of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above-stated recitals are true and correct and are incorporated herein by this reference.

Section 2. Selection of Contractor and Award of Contract. The Town Commission hereby selects the Contractor’s proposal and awards the Contractor a Contract for the Services, in

substantially the form attached hereto as Exhibit "A," in an amount not to exceed \$36,000.00 per year.

Section 3. Authorization to Execute Contract. The Town Manager is authorized to negotiate and execute the Contract with the Contractor on behalf of the Town, subject to the approval as to form and legal sufficiency by the Town Attorney.

Section 4. Implementation. That the Town Manager and Town Officials are hereby authorized to take any and all actions which are necessary to implement the Services, the Contract for the Services, and the purposes of this Resolution.

Section 5. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on this 10th day of August, 2021.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION:

Commissioner Charles Kesl _____

Commissioner Eliana R. Salzhauer _____

Commissioner Nelly Velasquez _____

Vice Mayor Tina Paul _____

Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

Attest:

Sandra McCready, MMC

Town Clerk

Approved as to Form and Legal Sufficiency:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF SURFSIDE
AND
STAR CLEANING USA, INC.**

THIS AGREEMENT (this “Agreement”) is made effective as of the _____ day of _____, 2021 (the “Effective Date”), by and between the **TOWN OF SURFSIDE**, a Florida municipal corporation, (hereinafter the “Town”), and **STAR CLEANING USA, INC.**, a Florida Corporation (hereinafter, the “Consultant”).

WHEREAS, on June 16, 2021, the Town issued Request for Proposals (RFP) No. 2021-02 seeking qualified firms for Street Sweeper Services, which RFP is incorporated herein by reference; and

WHEREAS, the Consultant will perform services on behalf of the Town, all as further set forth in the Proposal dated _____, 2021, attached hereto as Exhibit “A” (the “Services”); and

WHEREAS, the Consultant and Town, through mutual negotiation, have agreed upon a fee for the Services; and

WHEREAS, the Town desires to engage the Consultant to perform the Services and provide the deliverables as specified below.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the Consultant and the Town agree as follows:

1. Scope of Services.

1.1. Consultant shall provide the Services on a non-exclusive basis as set forth in the Proposal attached hereto as Exhibit “A” and incorporated herein by reference (the “Services”), along gutters and roadways identified in the Town Streets and Avenues Map, attached hereto as Exhibit “B.”

1.2. Consultant shall furnish all reports, documents, and information obtained pursuant to this Agreement, and recommendations during the term of this Agreement (hereinafter “Deliverables”) to the Town.

2. Term/Commencement Date.

2.1. The term of this Agreement shall commence on the Effective Date through five (5) years thereafter, unless earlier terminated in accordance with Paragraph 8. Additionally, the Town Manager may renew this Agreement for three (3) additional one (1) year periods on the same terms as set forth herein upon written notice to the Consultant.

2.2. Consultant agrees that time is of the essence and Consultant shall complete the Services within the term of this Agreement, unless extended by the Town Manager.

3. Compensation and Payment.

- 3.1. Compensation for Services provided by Consultant shall be based on the corresponding Unit Pricing for the Services as set forth in the Street Sweeper Fee Schedule, which is attached hereto as Exhibit “C,” and incorporated herein by reference.
- 3.2. Consultant shall deliver an invoice to Town no more often than once per month detailing Services completed and the amount due to Consultant under this Agreement. Fees shall be paid in arrears each month, pursuant to Consultant’s invoice, which shall be based upon the percentage of work completed for each task invoiced. The Town shall pay the Consultant in accordance with the Florida Prompt Payment Act after approval and acceptance of the Services by the Town Manager.

4. Subconsultants.

- 4.1. The Consultant shall be responsible for all payments to any subconsultants and shall maintain responsibility for all work related to the Services.
- 4.2. Consultant may only utilize the services of a particular subconsultant with the prior written approval of the Town Manager, which approval may be granted or withheld in the Town Manager’s sole and absolute discretion.

5. Town’s Responsibilities.

- 5.1. Town shall make available any maps, plans, existing studies, reports, staff and representatives, and other data pertinent to the Services and in possession of the Town, and provide criteria requested by Consultant to assist Consultant in performing the Services.
- 5.2. Upon Consultant’s request, Town shall reasonably cooperate in arranging access to public information that may be required for Consultant to perform the Services.

6. Consultant’s Responsibilities; Representations and Warranties.

- 6.1. The Consultant shall exercise the same degree of care, skill and diligence in the performance of the Services as is ordinarily provided by a consultant under similar circumstances. If at any time during the term of this Agreement or within two (2) years from the completion of this Agreement, it is determined that the Consultant’s Deliverables or Services are incorrect, not properly rendered, defective, or fail to conform to Town requests, the Consultant shall at Consultant’s sole expense, immediately correct its Deliverables or Services.
- 6.2. The Consultant hereby warrants and represents that at all times during the term of this Agreement it shall maintain in good standing all required licenses, certifications and permits required under Federal, State and local laws applicable to and necessary to perform the Services for Town as an independent contractor of the Town. Consultant further warrants

and represents that it has the required knowledge, expertise, and experience to perform the Services and carry out its obligations under this Agreement in a professional and first class manner.

- 6.3. The Consultant represents that is an entity validly existing and in good standing under the laws of Florida. The execution, delivery and performance of this Agreement by Consultant have been duly authorized, and this Agreement is binding on Consultant and enforceable against Consultant in accordance with its terms. No consent of any other person or entity to such execution, delivery and performance is required.

7. **Conflict of Interest.**

- 7.1. To avoid any conflict of interest or any appearance thereof, Consultant shall not, for the term of this Agreement, provide any consulting services to any private sector entities (developers, corporations, real estate investors, etc.), with any current, or foreseeable, adversarial issues in the Town.

8. **Termination.**

- 8.1. The Town Manager, without cause, may terminate this Agreement upon five (5) calendar days written notice to the Consultant, or immediately with cause.
- 8.2. Upon receipt of the Town's written notice of termination, Consultant shall immediately stop work on the project unless directed otherwise by the Town Manager.
- 8.3. In the event of termination by the Town, the Consultant shall be paid for all work accepted by the Town Manager up to the date of termination, provided that the Consultant has first complied with the provisions of Paragraph 8.4.
- 8.4. The Consultant shall transfer all books, records, reports, working drafts, documents, maps, and data pertaining to the Services and the project to the Town, in a hard copy and electronic format within fourteen (14) days from the date of the written notice of termination or the date of expiration of this Agreement.

9. **Insurance.**

- 9.1. Consultant shall secure and maintain throughout the duration of this agreement insurance of such types and in such amounts not less than those specified below as satisfactory to Town, naming the Town as an Additional Insured, underwritten by a firm rated A-X or better by A.M. Best and qualified to do business in the State of Florida. The insurance coverage shall be primary insurance with respect to the Town, its officials, employees, agents, and volunteers naming the Town as additional insured. Any insurance maintained by the Town shall be in excess of the Consultant's insurance and shall not contribute to the Consultant's insurance. The insurance coverages shall include at a minimum the amounts set forth in this section and may be increased by the Town as it deems necessary or prudent.

- 9.1.1. Commercial General Liability coverage with limits of liability of not less than a \$1,000,000 per Occurrence combined single limit for Bodily Injury and Property Damage. This Liability Insurance shall also include Completed Operations and Product Liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Consultant. The General Aggregate Liability limit and the Products/Completed Operations Liability Aggregate limit shall be in the amount of \$2,000,000 each.
- 9.1.2. Workers Compensation and Employer's Liability insurance, to apply for all employees for statutory limits as required by applicable State and Federal laws. The policy(ies) must include Employer's Liability with minimum limits of \$1,000,000.00 each accident. No employee, subcontractor or agent of the Consultant shall be allowed to provide Services pursuant to this Agreement who is not covered by Worker's Compensation insurance.
- 9.1.3. Business Automobile Liability with minimum limits of \$1,000,000 per occurrence, combined single limit for Bodily Injury and Property Damage. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as filed by the Insurance Service Office, and must include Owned, Hired, and Non-Owned Vehicles.
- 9.1.4. Professional Liability Insurance in an amount of not less than One Million Dollars (\$1,000,000.00) per occurrence, single limit.

9.2. Certificate of Insurance. Certificates of Insurance shall be provided to the Town, reflecting the Town as an Additional Insured (except with respect to Professional Liability Insurance and Worker's Compensation Insurance), no later than ten (10) days after award of this Agreement and prior to the execution of this Agreement by Town and prior to commencing Services. Each certificate shall include no less than (30) thirty-day advance written notice to Town prior to cancellation, termination, or material alteration of said policies or insurance. The Consultant shall be responsible for assuring that the insurance certificates required by this Section remain in full force and effect for the duration of this Agreement, including any extensions or renewals that may be granted by the Town. The Certificates of Insurance shall not only name the types of policy(ies) provided, but also shall refer specifically to this Agreement and shall state that such insurance is as required by this Agreement. The Town reserves the right to inspect and return a certified copy of such policies, upon written request by the Town. If a policy is due to expire prior to the completion of the Services, renewal Certificates of Insurance shall be furnished thirty (30) calendar days prior to the date of their policy expiration. Each policy certificate shall be endorsed with a provision that not less than thirty (30) calendar days' written notice shall be provided to the Town before any policy or coverage is cancelled or restricted. Acceptance of the Certificate(s) is subject to approval of the Town.

9.3. Additional Insured. Except with respect to Professional Liability Insurance and Worker's Compensation Insurance, the Town is to be specifically included as an Additional Insured for the liability of the Town resulting from Services performed by or on behalf of the Consultant in performance of this Agreement. The Consultant's insurance, including that

applicable to the Town as an Additional Insured, shall apply on a primary basis and any other insurance maintained by the Town shall be in excess of and shall not contribute to the Consultant's insurance. The Consultant's insurance shall contain a severability of interest provision providing that, except with respect to the total limits of liability, the insurance shall apply to each Insured or Additional Insured (for applicable policies) in the same manner as if separate policies had been issued to each.

9.4. Deductibles. All deductibles or self-insured retentions must be declared to and be reasonably approved by the Town. The Consultant shall be responsible for the payment of any deductible or self-insured retentions in the event of any claim.

9.5. The provisions of this section shall survive termination of this Agreement.

10. Nondiscrimination. During the term of this Agreement, Consultant shall not discriminate against any of its employees or applicants for employment because of their race, color, religion, sex, or national origin, and to abide by all Federal and State laws regarding nondiscrimination.

11. Attorneys Fees and Waiver of Jury Trial.

11.1. In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to recover its attorneys' fees and costs, including the fees and expenses of any paralegals, law clerks and legal assistants, and including fees and expenses charged for representation at both the trial and all appellate levels.

11.2. IN THE EVENT OF ANY LITIGATION ARISING OUT OF THIS AGREEMENT, EACH PARTY HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO TRIAL BY JURY.

12. Indemnification.

12.1. Consultant shall indemnify and hold harmless the Village, its officers, agents and employees, from and against any and all demands, claims, losses, suits, liabilities, causes of action, judgment or damages, arising from Consultant's performance or non-performance of any provision of this Agreement, including, but not limited to, liabilities arising from contracts between the Consultant and third parties made pursuant to this Agreement. Consultant shall reimburse the Village for all its expenses including reasonable attorneys' fees and costs incurred in and about the defense of any such claim or investigation and for any judgment or damages arising from Consultant's performance or non-performance of this Agreement.

12.2. Nothing herein is intended to serve as a waiver of sovereign immunity by the Town nor shall anything included herein be construed as consent to be sued by third parties in any matter arising out of this Agreement or any other contract. The Town is subject to section 768.28, Florida Statutes, as may be amended from time to time.

12.3. The provisions of this section shall survive termination of this Agreement.

13. Notices/Authorized Representatives. Any notices required by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered or certified mail with postage prepaid return receipt requested, or by a private postal service, addressed to the parties (or their successors) at the addresses listed on the signature page of this Agreement or such other address as the party may have designated by proper notice.

14. Governing Law and Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Venue for any proceedings arising out of this Agreement shall be proper exclusively in Miami-Dade County, Florida.

15. Entire Agreement/Modification/Amendment.

15.1. This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein.

15.2. No agent, employee, or other representative of either party is empowered to modify or amend the terms of this Agreement, unless executed with the same formality as this document.

16. Ownership and Access to Records and Audits.

16.1. Consultant acknowledges that all inventions, innovations, improvements, developments, methods, designs, analyses, drawings, reports, compiled information, and all similar or related information (whether patentable or not) which relate to Services to the Town which are conceived, developed or made by Consultant during the term of this Agreement (“Work Product”) belong to the Town. Consultant shall promptly disclose such Work Product to the Town and perform all actions reasonably requested by the Town (whether during or after the term of this Agreement) to establish and confirm such ownership (including, without limitation, assignments, powers of attorney and other instruments).

16.2. Consultant agrees to keep and maintain public records in Consultant’s possession or control in connection with Consultant’s performance under this Agreement. The Town Manager or her designee shall, during the term of this Agreement and for a period of three (3) years from the date of termination of this Agreement, have access to and the right to examine and audit any records of the Consultant involving transactions related to this Agreement. Consultant additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. Consultant shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the Town.

16.3. Upon request from the Town’s custodian of public records, Consultant shall provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.

- 16.4. Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the Town.
- 16.5. Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the Consultant shall be delivered by the Consultant to the Town Manager, at no cost to the Town, within seven (7) days. All such records stored electronically by Consultant shall be delivered to the Town in a format that is compatible with the Town's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the Consultant shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.
- 16.6. Any compensation due to Consultant shall be withheld until all records are received as provided herein.
- 16.7. Consultant's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by the Town.
- 16.8. **Notice Pursuant to Section 119.0701(2)(a), Florida Statutes. IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS.**

Custodian of Records: Sandra McCready, MMC

**Mailing address: 9293 Harding Avenue
Surfside, FL 33154**

Telephone number: 305-861-4863

Email: smccready@townofsurfsidefl.gov

- 16.9. Consultant shall comply with the following FEMA records access requirements:
- 16.9.1. The Consultant agrees to provide the Town, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Consultant which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- 16.9.2. The Consultant agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 16.9.3. The Consultant agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed pursuant to or in connection with this Agreement.

16.9.4. In compliance with the Disaster Recovery Act of 2018, the Town and the Consultant acknowledge and agree that no language in this Agreement is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

17. Nonassignability. This Agreement shall not be assignable by Consultant unless such assignment is first approved by the Town Manager. The Town is relying upon the apparent qualifications and expertise of the Consultant, and such firm's familiarity with the Town's area, circumstances and desires.

18. Severability. If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and be enforceable to the fullest extent permitted by law.

19. Independent Contractor. The Consultant and its employees, volunteers and agents shall be and remain an independent contractor and not an agent or employee of the Town with respect to all of the acts and services performed by and under the terms of this Agreement. This Agreement shall not in any way be construed to create a partnership, association or any other kind of joint undertaking, enterprise or venture between the parties.

20. Compliance with Laws.

20.1. The Consultant shall comply with all applicable laws, ordinances, rules, regulations, and lawful orders of public authorities in carrying out Services under this Agreement, including federal, State of Florida, Miami-Dade County, the Town of Surfside, and in particular shall obtain all required permits from all jurisdictional agencies to perform the Services under this Agreement at its own expense.

20.2. The Consultant acknowledges that FEMA financial assistance will be used to fund all or a portion of this Agreement. The Consultant will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

21. Waiver. The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.

22. Survival of Provisions. Any terms or conditions of either this Agreement that require acts beyond the date of the term of the Agreement, shall survive termination of the Agreement, shall remain in full force and effect unless and until the terms or conditions are completed and shall be fully enforceable by either party.

23. Prohibition of Contingency Fees. The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working

solely for the Consultant, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

24. **Public Entity Crimes Affidavit.** Consultant shall comply with Section 287.133, Florida Statutes (Public Entity Crimes Statute), notification of which is hereby incorporated herein by reference, including execution of any required affidavit.
25. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute one and the same instrument.
26. **Conflicts.** In the event of a conflict between the terms of this Agreement and any exhibits or attachments hereto, the terms of this Agreement shall control.
27. **Boycotts.** The Consultant is not currently engaged in, and will not engage in, a boycott, as defined in Section 3-1.1 of the Town of Surfside Code of Ordinances.
28. **Federal Requirements.** Consultant agrees to comply with the contract provisions listed under FHWA-1273 Form, attached hereto Exhibit "D" and incorporated herein by reference, and the following terms and provisions for all federally funded and reimbursable Services provided:
 - 28.1. **Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.** In accordance with 2 C.F.R. § 200.321, Consultant shall take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps for the Consultant to take regarding subcontractors must include:
 - 28.1.1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - 28.1.2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - 28.1.3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - 28.1.4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - 28.1.5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
 - 28.2. **Debarment and Suspension.** The Town and the Consultant are subject to the debarment and suspension regulations set forth under Executive Order 12549, Debarment and Suspension (1986) and Executive Order 12689, Debarment and Suspension (1989) at 2 C.F.R. Part 3000.

28.2.1. This Agreement is a covered transaction for purposes of 2 C.F.R. part 180 and 2 C.F.R. part 3000. As such, Consultant is required to verify that the Consultant, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

28.2.2. Consultant must comply with 2 C.F.R. part 180, subpart C and 2 C.F.R. part 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

28.2.3. This certification is a material representation of fact relied upon by the Town. If it is later determined that the Consultant did not comply with 2 C.F.R. part 180, subpart C and 2 C.F.R. part 3000, subpart C, in addition to remedies available to the Town, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

28.2.4. Consultant agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, sub-part C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

28.3. Procurement of recovered materials. The Town and the Consultant agree to comply with 2 C.F.R. § 200.322:

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

28.4. Methods of procurement to be followed. T

28.5. Davis-Bacon Act.

28.5.1. All transaction regarding this contract shall be done in compliance with the Davis-Bacon Act, 50 U.S.C. 3141-3144 and 3146-3148, and the requirements of 29 C.F.R. pt. 5 as may be applicable. The Consultant shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt 5 as applicable.

28.5.2. Consultant is required to pay wages to laborers at a rate not less than the prevailing wages specified in the a wage determination made by the U.S. Secretary of Labor.

28.5.3. Consultants must pay wages not less than once a week.

28.6. Copeland Anti-Kickback Act.

28.6.1. Consultant shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this Agreement.

28.6.2. . The Consultant shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The Consultant shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

28.6.3. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. §5.12.

28.7. Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended). Consultants who apply or bid for an award of \$100,000 or more shall file the required certification attached hereto as Exhibit “E”. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

28.8. Compliance with the Contract Work Hours and Safety Standards Act.

28.8.1. The Consultant or its subcontractors contracting for any part of the Services under this Agreement which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

28.8.2. In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$26 for each calendar day on which

such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

28.8.3. The Town shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Consultant or its subcontractors under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

28.8.4. The Consultant shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The Consultant shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

28.9. Clean Air Act.

28.9.1. The Consultant agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42U.S.C. § 7401 et seq.

28.9.2. The Consultant agrees to report each violation to the Town and understands and agrees that the Town will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

28.9.3. The Consultant agrees to include these requirements in each subcontract exceeding \$150,000 that is financed in whole or in part with Federal assistance provided by FEMA.

28.10. Federal Water Pollution Control Act.

28.10.1. The Consultant agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

28.10.2. The Consultant agrees to report each violation to the Town, and understands and agrees that the Town will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

28.10.3. The Consultant agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

28.11. DHS Seal, Logo, and Flags. The Consultant shall not use the Department Homeland Security seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

28.12. No Obligation by Federal Government. The Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from this Agreement.

28.13. Program Fraud and False or Fraudulent Statements or Related Acts. The Consultant acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this Agreement.

28.14. Change or Modification. To be eligible for FEMA assistance under a FEMA grant or cooperative agreement, the cost of a change, modification, change order, or constructive change must be allowable, allocable, within the scope of the grant or cooperative agreement, and reasonable for the completion of the project scope. Accordingly, the Consultant shall comply with the following:

28.14.1. Without invalidating the Agreement, Town reserves and shall have the right, from time to time to make such increases, decreases or other changes in the character or quantity of the work as may be considered necessary or desirable to fully and properly complete the project in a satisfactory manner in accordance with the scope of the FEMA grant or cooperative agreement. Any extra or additional work within the scope of this Agreement must be accomplished by means of appropriate Field Orders or Change Orders.

28.14.2. The Agreement Administrator shall have the right to approve and issue Field Orders setting forth written interpretations of the intent of the project documents and ordering minor changes in work execution, providing the Field Order involves no change in the Agreement Price or the Agreement Time.

28.14.3. Changes in the quantity or character of the Work within the scope of the Project which are not properly the subject of Field Orders, including all changes resulting in changes in the Agreement Price, or the Agreement Time, shall be authorized only by Change Orders approved in advance and issued in accordance with the provisions of Town's Procurement Code, as amended from time to time.

[Remainder of page intentionally left blank. Signature pages follow.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year as first stated above.

TOWN OF SURFSIDE:

By: _____
Andrew Hyatt, Town Manager

Attest:

By: _____
Sandra McCready, MMC
Town Clerk

Approved as to form and legal sufficiency:

By: _____
Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

Addresses for Notice:

Town of Surfside
Attn: Interim Town Manager
9293 Harding Avenue
Surfside, FL 33154
305-861-4863 (telephone)
305-993-5097 (facsimile)
JGreene@townofsurfsidefl.gov (email)

With a copy to:

Weiss Serota Helfman Cole & Bierman, P.L.
Attn: Lillian Arango, Esq.
Town of Surfside Attorney
2525 Ponce de Leon Boulevard, Suite 700
Coral Gables, FL 33134
larango@wsh-law.com (email)

CONTRACTOR:

STAR CLEANING USA, INC., a Florida corporation

By: _____

Name: _____

Title: _____

Addresses for Notice:

Star Cleaning USA, Inc.
12054 NW 98 Ave
Hialeah Gardens, FL 33018

(telephone)
(facsimile)
(email)

With a copy to:

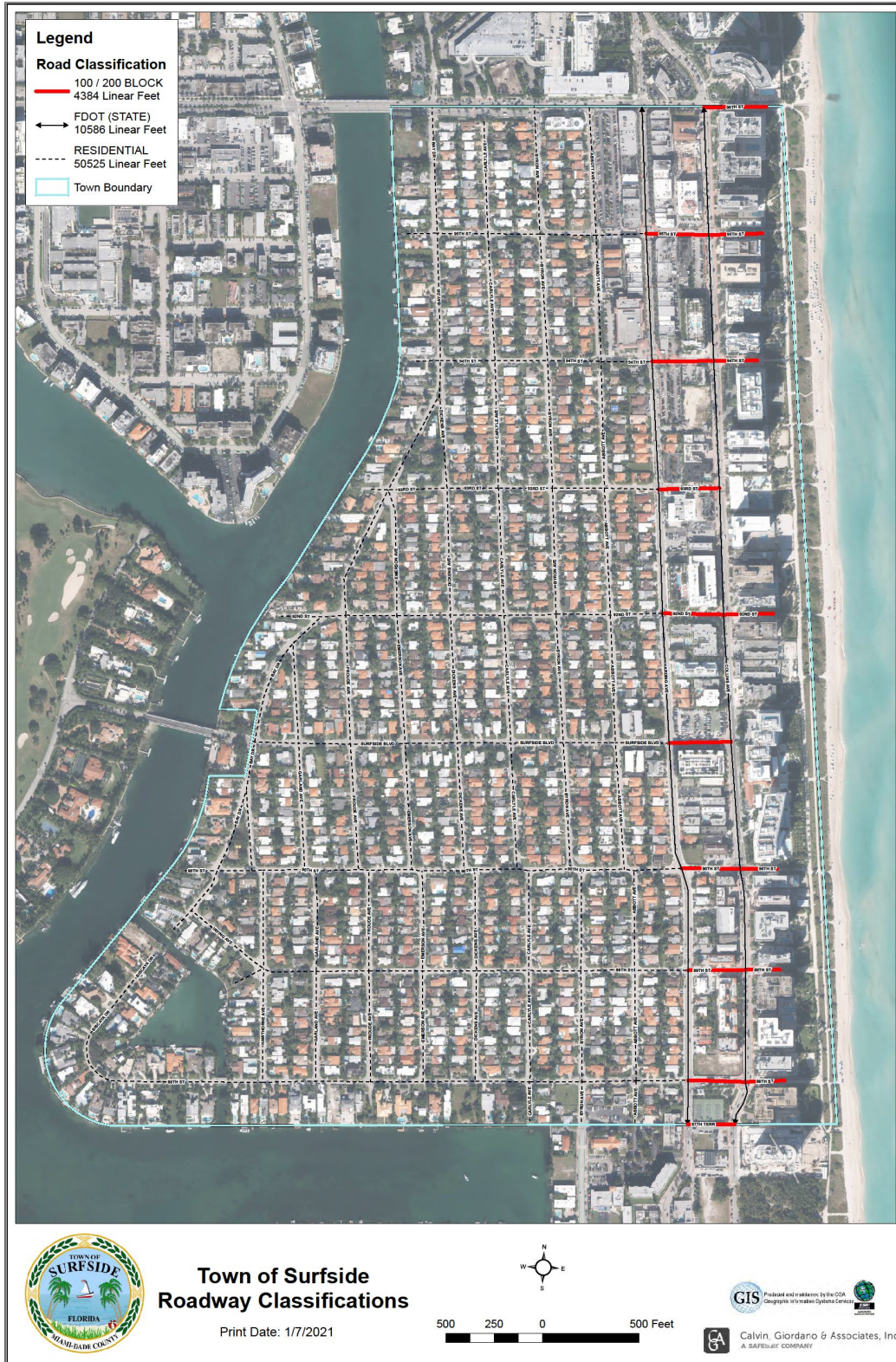
(telephone)
(facsimile)
(email)

EXHIBIT "A"
SCOPE OF SERVICES

The Scope of Services are those contained in RFP No. 2021-02 and the Proposal dated _____, 2021, attached hereto and incorporated herein by reference.

EXHIBIT "B"

Town Streets and Avenues Map



**EXHIBIT “C”
Street Sweeper Fee Schedule**

[Insert Consultant’s Completed Street Sweeper Fee Schedule Form]

Exhibit "D"
FHWA-1273



MEMORANDUM

ITEM NO. **5D**

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Andrew Hyatt, Town Manager
Date: August 10, 2021
Subject: FY 2021 Budget Amendment Resolution No. 10

The State of Florida, the Charter of the Town of Surfside, and sound financial management practices require monitoring of the Town's budgetary condition. Budget requirements include maintaining a balanced budget and a prohibition against entering into encumbrances for which there is not sufficient appropriation.

The Town Commission monitors the budget to actual summary at the fund level monthly on each agenda. The Town Manager is authorized by the Charter to make adjustments within funds so long as the appropriation for each fund is not exceeded. The purpose of this budget amendment is for the Town Commission to amend the FY 2021 annual budget and to recognize changes in revenues and expenditures that differ from the adopted budget.

The attached document represents the amendment that ensures compliance with State law, Town Charter, and sound financial management practices.

Staff has reviewed FY 2021 actual revenues and expenditures and recommends a change to the FY 2021 annual budget is as follows:

STORMWATER FUND (Attachment A)

The Stormwater Fund is being amended to:

1. Record American Rescue Plan Act of 2021 (ARPA) funding of \$422,654 for stormwater infrastructure and appropriate that funding for engineering services for Abbott Avenue drainage improvements.

Reviewed by: JG

Prepared by AM

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET AMENDMENT NO. 10 FOR THE FISCAL YEAR 2020/2021 BUDGET; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 22, 2020, the Town of Surfside (the “Town”) Commission adopted Resolution No. 2020-2716 approving the budget for Fiscal Year 2020/2021 and establishing revenues and appropriations for the Town; and

WHEREAS, the Stormwater Fund is being amended to record American Rescue Plan Act of 2021 (ARPA) funding of \$422,654 for stormwater infrastructure and appropriate funding for engineering services for the Abbott Avenue drainage improvements; and

WHEREAS, an increase to the budgeted revenue estimates and expenditure estimates is required for the Stormwater Fund, to comply with Florida Statutes and the Town's commitment to sound budgeting practices, where budgeted expenditures may not exceed anticipated revenues; and

WHEREAS, the Town Commission desires to amend the Fiscal Year 2020/2021 budget by amending the Stormwater Fund as set forth in Attachment “A” attached hereto; and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approving Amended Budget. That the Town Commission approves the 2020/2021 fiscal year budget amendment provided for in Attachment “A” attached hereto.

Section 3. Implementation. The Town Manager and/or his designee are directed to take any and all action necessary to accomplish this Budget amendment and the purposes of this Resolution.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED on this 10th day of August, 2021.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION:

Commissioner Charles Kesl _____

Commissioner Eliana R. Salzhauer _____

Commissioner Nelly Velasquez _____

Vice Mayor Tina Paul _____

Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

**TOWN OF SURFSIDE
BUDGET AMENDMENT
ATTACHMENT A**

Fiscal Year 2020/2021
 BA No. 10
 Fund Nos. 404 Stormwater Fund

8/10/2021

Account Number	Account Description	Justification	Original/ Adjusted Budget	Increase	Decrease	Adjusted Budget
STORMWATER FUND						
REVENUES						
404-590-331-50-40	American Rescue Plan Act (ARPA)	Appropriate ARPA funds for engineering services - Abbott Avenue drainage improvements	\$ -	\$ 422,654		\$ 422,654
TOTAL	STORMWATER FUND REVENUES			\$ 422,654	\$ -	
EXPENDITURES						
404-5500-538-31-10	Professional Services	Abbott Avenue drainage improvements engineering services	\$ 245,706	\$ 422,654		\$ 668,360
TOTAL	STORMWATER FUND EXPENDITURES			\$ 422,654	\$ -	



**Town of Surfside
Town Commission Meeting
April 2, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: April 2, 2021
Prepared by: Charles Kesl
Subject: Ending Option to Contribute to Parking Fund in lieu of having Required Parking in Building Plans

Objective: New construction proposals should include the parking required, because without it, public parking takes on the burden.

Consideration: The ordinance creating the option of a Parking Fund and managing its funds currently allows new permit applicants to pay into the fund in lieu of having the required number of parking spots to support the operation of the new construction proposed.

In the future we may have alternatives to cars needing parking, but today we do not. When a building does not have parking for its users and operations, the impact hits public parking, whether private and public parking lots or public streets. This in turn impacts local businesses because their customers and employees may need to access to parking nearby. Town streets including in the Residential area are impacted by increased demand, too.

The Parking Fund ordinance manages and regulates the monies collected to date.

The fund ordinance is independent of the Code and Zoning review and discussion taking place. Closing it to new applicants can be done now, and the change can be integrated into the Code and Zoning in Progress accordingly.

Recommendation: Amend Parking Fund ordinance to end now the buy-in option for new permit applicants and new construction.

Management and regulation of monies collected to date should focus on identifying and implementing sustainable, resilient and "green" solutions to traffic problems, congestion, and safety issues. The Town needs solutions that do not encourage more traffic to, from and through Town, and the fund can be used in conjunction with local, state and national planning organizations to achieve real, regional solutions. The fund's monies can be used as matching funds towards these larger goals, the greater good and our future. Amend parking fund ordinance as applicable.



**Town of Surfside
Town Commission Meeting
April 13, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

2) To amend Section 2-237 (a) (1) to include (g) an additional definition of the term "Business Relationship" that recognizes the unique and material influence of serving together in a leadership role at a nonprofit.

(g) The member of the town commission, town board or committee serves in a nonprofit or volunteer capacity on another Board or Committee with the interested person.

*****The relevant sections of the Town Code are excerpted below to facilitate discussion:**

Sec. 2-233. - Conflict of interest.

[SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD \(DOCX\) OF SECTIONEMAIL SECTIONCOMPARE VERSIONS](#)

To avoid misunderstandings and conflict of interests, which could arise, the following policy will be adhered to by employees and officers of the town. This policy is in accordance with F.S. § 112.311 et seq., code of ethics for public officers and employees.

(1)

Employees and officers shall not accept any gifts, favors, or services that may reasonably tend to improperly influence them in the discharge of their official duties;

(2)

Employees and officers shall not use or attempt to use their position to secure special privileges or exemptions for themselves or others;

(3)

Employees and officers shall not accept employment or engage in any business or professional activity, which they may reasonably expect, would require or induce them to disclose confidential information acquired by them by reason of their official position;

(4)

Employees and officers shall not disclose confidential information gained by reason of their official position, nor shall they otherwise use such information for their personal gain or benefit;

(5)

Employees and officers shall not have personal investment in any enterprise, which will create a conflict between their private interest and the public interest;

(6)



**Town of Surfside
Town Commission Meeting
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7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Employees and officers shall disclose to the town clerk, upon a form created by the town clerk, any direct or indirect interest in any for profit business relationship and any interest in real property which the employees and officers hold with any other employee or officer;
(7)

In addition to the foregoing, town commissioners shall disclose to the town clerk, upon a form created by the town clerk, any direct or indirect interest in non-homesteaded real property located within the town within 30 days upon purchasing said property. (Upon the passage of this article, the town commissioners shall have 30 days from the effective date, to file disclosure.) Thereafter, the town commissioners will be required to file the real property disclosure in accordance with this sub-paragraph (7) on a yearly basis along with his/her Form 1. However, if for any reason the town clerk does not receive same, s/he shall, in writing and via certified mail, request such official who has failed to file the required disclosure to do so. Thereafter, failure to make this filing, within ten days from receipt of the clerk's notice, shall result in the same penalties as failure to file a Form 1 disclosure as required by the county and state.

(Ord. No. 1474, § 2, 4-10-07)

Sec. 2-237. - Disclosure of business relationships.

[SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD \(DOCX\) OF SECTIONEMAIL SECTIONCOMPARE VERSIONS](#)

(a)

Definitions. For purposes of this section, the following words, terms and phrases shall have the meanings as indicated below:

(1)

Business relationship. A member of the town commission or a town board has a business relationship with an applicant, Interested Person or entity if any of the following exist:

a.

The member of the town commission or town board or committee has any ownership interest, directly or indirectly, in excess of one percent in the entity.

b.

The member of the town commission, town board or committee is a partner, co-shareholder or joint venturer with the interested person in any business venture.

c.



**Town of Surfside
Town Commission Meeting
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Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

The entity or interested person is a client of the member of the town commission, town board or committee, or a client of another professional working for the same employer as the member of the town commission, town board or committee.

d.

The member of the town commission, town board or committee is a client of the entity or the interested person.

e.

The entity or interested person is a customer of the member of the town commission, town board or committee (or his or her employer) and transacts more than five percent of the business in a given calendar year of the member of the town commission, town board or committee (or his or her employer) or more than \$25,000.00 of business in a given calendar year; or

f.

The member of the town commission, town board or committee is a customer of the entity or the interested person and transacts more than five percent of the business in a given calendar year of the entity or interested person or more than \$25,000.00 of business in a given calendar year.

(2)

Applicant. Any individual or entity requesting action of the town and all persons representing such individual or entity (including, but not limited to, all attorneys, architects, engineers and lobbyists), and any individual who, directly or indirectly, owns or controls more than five percent of any such entity requesting action of the town.

(3)

Interested person. Any person who speaks for or against any resolution or ordinance before the town commission or for or against any matter before any town board or committee who has a direct financial interest in the action (including, but not limited to, vendors, bidders and proposers), except that owner-occupied residential property owners shall not be deemed to have a direct financial interest in zoning and/or land use decisions that may affect their property or the value thereof.

(b)

Disclosure of business relationships.

(1)

Time of disclosure. Except as prohibited by law, each member of the town commission or any town board or committee shall disclose the existence of any business relationship of



**Town of Surfside
Town Commission Meeting
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7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

which he or she is aware that he or she has, or has had within the prior 24-month period, with any applicant or interested person, at the time that the applicant or interested person appears before the town commission, town board or committee.

(2)

Disclosure subsequent to action taken. Except as prohibited by law, if a member of the town commission or any town board or committee learns, within 30 days after action is taken in connection with any applicant or interested person appearing before the town commission or town board or committee, that he or she had a business relationship with any applicant or interested person who appeared before the town commission or town board or committee, he or she shall disclose such business relationship in writing to the town clerk that was not disclosed at the initial meeting.

(3)

Establishment of business relationship after appearance. Except as prohibited by law, if a member of the town commission or any town board or committee establishes a business relationship with any applicant or interested person within 12 months after the applicant or interested person appeared before the town commission or town board or committee, the member of the town commission or town board or committee shall disclose such business relationship in writing to the town clerk.

(4)

Abstention. In any situation where a member of the town commission or town board or committee discloses a business relationship under this section, the member may abstain from voting or acting on an item because of the appearance of a possible conflict of interest.

(5)

Failure to disclose. If any member of the town commission or town board or committee believes that another member has willfully failed to make a disclosure required under this section, he or she may submit evidence supporting the alleged failure to disclose to the town manager, who shall place the item on the next available regular town commission agenda. If three or more members of the town commission determine that an accused town commissioner willfully failed to make the require disclosure, the accused town commissioner shall be deemed to be censured. If three of more member of the town commission determine that an accused member of a town board or committee has willfully failed to make a required disclosure, the accused board or committee member shall be removed from the board or committee. The town commission has primary jurisdiction to

Work with privately held garages to offer parking spots during times their parking may be underutilized while there is high demand elsewhere. Offer public shuttles and convenient, safe walking routes to connect demand with supply, as needed.



**Town of Surfside
Town Commission Meeting
April 13, 2021**

7:00 pm

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: September 19, 2020

Prepared by: Mayor

Subject: Demolition by neglect

Objective: Introduce a new ordinance to prevent property owners from allowing their properties to deteriorate.

Consideration: Commission to discuss

Recommendation: Adoption

TO: Land Use and Sustainability Committee

FROM: Jimmy L. Morales, City Manager

DATE: May 6, 2020

TITLE: **DISCUSSION: ESTABLISHMENT OF PENALTIES FOR PROPERTY OWNERS ENGAGING IN DEMOLITION BY NEGLECT**

ACTION REQUESTED:

Conclude the item and recommend that the City Commission adopt the attached ordinance.

ADMINISTRATION RECOMMENDATION:

Discuss the item and recommend that the City Commission adopt the attached ordinance.

HISTORY:

On July 17, 2019, at the request of Commissioner Ricky Arriola, the City Commission referred the discussion item to the Land Use and Development Committee (Item C4 O). The item was discussed at the September 18, 2019 LUDC meeting, and continued to the October 30, 2019 meeting with the following direction:

1. The administration and City Attorney's office will research and provide recommendations regarding a process for imposing proportional fines, development and use reductions, and building registrations.
2. The administration will bring a discussion item to the October 8, 2019 meeting of the Historic Preservation Board for recommendations on posting unsafe structures on the city's website.

On October 30, 2019, the item was discussed and continued to the December 2, 2019 LUDC, with the following direction:

1. The administration and the City Attorney will further evaluate the recommendations noted in the LUDC memo regarding proportional fines and building registry, as well as creating a process for as-built drawings of contributing structures.
2. Recommend that the City Commission refer the proposed amendment to chapter 118, article X, pertaining to a presumption clause, to the Planning Board.
3. The addresses of properties that have both an active unsafe structures violation and have been referred to the Miami-Dade County Unsafe Structures Board by the Building Official will be posted on the City website. This list shall be posted within the Building Department webpage, and the Planning Department webpage shall contain a direct link.

The December 2, 2019 LUDC meeting was cancelled, and the item was moved to the January 21, 2020 agenda of the newly created Land Use and Sustainability Committee. On January 21, 2020 the item was continued to the February 18, 2020 LUSC meeting. On February 18, 2020 the item was continued to March 17, 2020. The March 17, 2020 was cancelled and the item was moved to the May 6, 2020 LUSC agenda.

ANALYSIS:

PLANNING AND LEGAL ANALYSIS

On October 8, 2019, the Historic Preservation Board discussed the matter and recommended that the City begin the process of posting the addresses of properties that have an active unsafe structures violation and have been referred to the Miami-Dade County Unsafe Structures Board by the Building Official on the City website. The Board also recommended that this information be available on either the Building Department or Planning Department page.

As indicated on October 30, 2019, planning staff and the City Attorney's office have researched and discussed other options to address demolition by neglect in historic districts. The following is an update and summary of these efforts:

1. Fines. The way properties are currently fined is general and not specific to the size of the building. The administration and the City Attorney's office have researched the concept of proportional fines and it appears that it is not pre-empted under State law. The administration and the City Attorney are exploring potential amendments that would result in more proportional fines for larger buildings.
2. Building Registry. The Building Department is researching and evaluating a method to establish a building registry process.

UPDATE

The ordinance pertaining to the presumption clause, as previously recommended by the Land Use and Development Committee, is pending before the City Commission and scheduled to be adopted on May 13, 2020. Additionally, a list of unsafe buildings has been posted on the City website, with a direct link from the planning department webpage.

About as-built drawings, as indicated previously, there are a couple of different options; each, however, has a budget impact and would need to be part of a budget enhancement for FY 2021. These include hiring an architectural firm or local University to do built drawings based upon available archival plans and a field assessment. Another potential option would be laser scanning and point cloud files that are then rendered. In those instances where a contributing building is proposed to be replaced or substantially modified, the Architect of record already puts together a detailed set of as-built drawings. Given the current limited need for such drawings on an emergency basis, as well as the potential cost of computer software required, the administration recommends that such a process not move forward at this time.

The administration has reviewed a model building registry ordinance from the City of Riviera Beach, as well as an updated list of abandoned commercial properties, which is color coded based on priority. Also included in the list of properties is the number of stories and the square footage to assist with determining appropriate, proportional fees. The attached draft ordinance, which amends chapter 58 of the City Code, and creates a building registry process specific to Miami Beach. The following is a summary of the key points of the proposed ordinance:

- Terms specific to the proposed Abandoned and Vacant Properties Registry have been defined.
- Division 4 has been created within chapter 58, establishing an Abandoned and Vacant Properties Registry.
- Applicability: All properties within a locally designated historic district are subject to the Abandoned and Vacant Properties Registry. A property must register within 15 days of becoming abandoned or vacant.
- Detailed registration requirements have been developed. This includes a nonrefundable annual registration fee in the amount of two hundred dollars (\$200) per property, as well as a nonrefundable annual fee of thirty cents (\$0.30) per square foot shall be paid for any building or structure that exceed three (3) stories. This tiered approach to assessing fees will have a greater impact on larger structures, which are typically more vulnerable to demolition by neglect.
- A responsibility for compliance section is established, requiring that is the responsibility of the owner to maintain the property in accordance with the provisions in this article.

The administration believes that the proposal herein will create a fair and transparent process for tracking at risk properties within the City's local historic district. Additionally, it will allow for the City to proactively monitor the conditions of the structures, and better enforce the demolition by neglect section of the City Code.

The one section of the legislation that still needs to be worked out is the administering City department for the registry. The administration is discussing this internally, and it is anticipated that this piece of the legislation will be ready for first reading.

Applicable Area

Citywide

Is this a "Residents Right to Know" item, pursuant to City Code Section 2-14?

Yes

Does this item utilize G.O. Bond Funds?

No

Departments

Planning

ATTACHMENTS:

Description	Type
□ Draft ORD - Building Registry	Memo



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To: Honorable Mayor, Vice-Mayor and Members of the Town Commission,
From: Guillermo Olmedillo, Town Manager
Date: April 21, 2020
Subject: Lowering of Property taxes and Water Bills

At the March 24, 2020 Special Commission Meeting, Town Administration was directed to provide information on lowering property taxes and water bills.

April 14 through April 21, the Town's Finance Director has meet with the Commissioners to discuss the state of the Town's finances including the financial position of the Town's General Fund and Water & Sewer Fund. With the budget season starting, the Commission will have the opportunity to provide policy direction which forms the basis of the Town's Budget. On June 1, 2020, the Town will receive the Miami-Dade Property Appraiser Assessment Roll Estimate which will help guide the Town's Administration toward the goal of lowering the financial impact to Town residents.

Reviewed by: GO

Prepared by: JDG



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Agenda #: 9F
Date: May 5, 2020
From: Vice Mayor Tina Paul
Subject: Climate Environmental Collective - revised

Objective – Establish a Climate Environmental Collective to deal with climate change as it relates to health, economics, new technologies, and infrastructure innovations for coastal Issues and develop communication campaigns that keep the public informed and promote a strong and healthy town.

Consideration – At the April 14, 2020 Special Town Commission meeting, a decision to abolish the Sustainability and Resiliency Committee was made by the Commission with the decision to include a Sustainability and Resiliency board member on all Town Boards and Committees. While this approach is progressive, the concern of many residents for issues facing a coastal community as a result of Climate Change remains a priority.

The question is, do we want to be progressive or become more radical in our approach?

We've witnessed the triumph of environmental activist Greta Thunberg, who has gained international recognition as a teenager promoting awareness of the reality that humanity is facing an existential crisis arising from climate change. Instead of forming a Task Force or Board or Committee, the Climate Environmental Collective will consist of individuals who work together on ideas and solutions without relying on internal hierarchies.

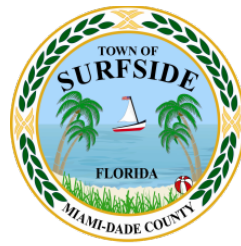
We can benefit from persons with experience that may include: an Environmental Engineer or Specialist, Water Researcher, Health Practitioner, Marine or Atmospheric Scientist, Oceanographer, Biologist, Economist, Information Technology or Coder, and Graphic Artist. Membership will be diverse and inclusive of residents with all levels of expertise or enthusiasm for Surfside's environment.

The Town Manager recently hired a Resiliency Officer who has been working on specific projects from the previous commission. The new Sustainability members on Town Boards and Committees will work on issues with each Board and Committee; the Climate Environmental Collective can compliment their work. Environmental issues need to be approached as a whole, to assure genuine consideration of climate change, sea-level rise, carbon footprint, renewable energy and green infrastructure strategies with an additional focus on public health. The Collective's meetings do not need paid Consultant experts, or to be televised, and only require a meeting place and minimum staff assistance. It is essential for this Collective to be recognized as an integral part of the Town.

Recommendation – Approve the Climate Environmental Collective because Climate Change and Sea Level Rise is today and if we wait, it will be too late. We are living through Covid-19 now and as a Zoonotic disease it is a direct result of Climate Change and deforestation. The actions needed to combat this pandemic are the same actions we need to confront Climate change. This issue has never been more important, adding a Collective to present ideas and solutions at a minimal cost can actually be invaluable.

LOGO - *Climate Enviromental Collective*





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MIAMI BEACH

Miami Beach failed to collect \$19 million in developer fees for parking

By Joey Flechas

jflechas@MiamiHerald.com

SEPTEMBER 16, 2014 07:06 PM, UPDATED SEPTEMBER 18, 2014 03:21 PM



Officials at Miami Beach City Hall have uncovered past mismanagement of a program that allows developers who can't provide on-site parking to pay the city a fee for every space they can't provide. The city could have collected nearly \$19 million. JOEY FLECHAS MIAMI HERALD STAFF



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04:14 Powered by Trinity Audio

In Miami Beach, a town known for its scarcity of parking, city staffers have failed to collect nearly \$19 million in fees from developers — fees that were supposed to be used to improve the city's parking facilities.

City administrators uncovered the problem, which stretches back 25 years, through an eight-month internal review, the results of which were released Tuesday. Administrators will present the findings of the internal investigation to the City Commission Wednesday evening.

Since January, the city's planning department has reviewed processes and procedures in the "fee in

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Pharrell just dropped \$30 million on sweet ‘quarantine’ digs in Coral Gables: report

That fee, currently set at \$35,000 per space, is supposed to go toward improving the city’s parking facilities. An annual fee is also charged if a change to an existing property requires more parking, like if a restaurant adds more tables. That fee is set at \$700 per year for as long as that use remains.

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According to a memo sent Tuesday afternoon to the City Commission, the review uncovered issues with billing, accounting and inspection of properties in the program, which led to the city leaving \$18.9 million on the table over the course of the past 20 years. It started with reviewing a sample of 25 accounts in the program at the beginning of this year. The pool ballooned to about 180 accounts after staffers kept finding problems.

The news comes about a week after the Miami Herald reported that [past Miami Beach administrators failed to collect \\$2.7 million in water and sewer connection fees from several hotels and condos](#). It does not appear there is any connection between the two instances of mismanagement.

Officials reviewing the parking fee program also found that the city did little or nothing after three previous internal audits revealed some of the management issues in 1997, 2003 and 2010.

“Management responses for corrective action did not have completion dates and there is no evidence that significant and deliberate steps were taken by any of the departments involved to establish the appropriate checks and balances to prevent recurrence or initiate invoicing of recurring fees to prevent further loss,” reads the memo, prepared by Deputy Planning Director Carmen Sanchez and Assistant City Manager Joe Jimenez.

The one-time fee has increased incrementally over the years. In many cases, records show past planning officials agreed to bill property owners at previous lower rates without explanation. In

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financial system.

The review is ongoing.

“Staff has conducted extensive research and has had to reconstruct the history for most of the accounts evaluated,” reads the memo. “As new details come to light and additional information is received the estimated receivable amount may change to include other projects identified at a future date.”

The history of poor management came to light to city officials earlier this year, when Sanchez, hired in late 2013, and Jimenez, who joined the city in May 2013, initiated a review of the program. The current administration has already put some checks and balances in place to fix the problems.

According to the memo, the planning department has invoiced 34 recurring accounts for the current fiscal year, and will start invoicing all active accounts for the upcoming fiscal year, starting Oct. 1. The city has updated its permitting software to keep records of what is charged and owed, hired staff to manage special revenue accounts like the parking impact fee program and, from now on, building permits or certificates of use will not be issued until the fee has been paid.

City administrators did not want to comment for this story before presenting their findings to the City Commission. Administrators will ask the City Commission for direction on how to proceed with uncollected money from current businesses and ones that have closed but still have outstanding balances.

Follow @joeflech on Twitter.

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Miami Beach to develop plan to recover unpaid developer fees

SEPTEMBER 17, 2014 8:21 PM

MIAMI-BEACH

Miami Beach failed to collect millions in water and sewer fees from new hotels and condos

SEPTEMBER 07, 2014 2:59 PM

MIAMI-BEACH

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SEPTEMBER 10, 2014 3:42 PM

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SEPTEMBER 10, 2014 7:12 PM

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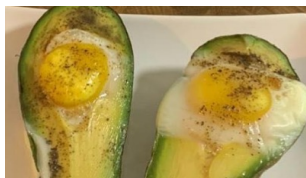
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Big crowds at Miami Beach parks, marinas on first weekend of reopening



Food distributions help Miami Beach families

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After six weeks of lockdown, Miamians enjoy first weekend of reopened parks, marinas

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UPDATED MAY 02, 2020 02:06 PM

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1990

Brooks Koepka, the American golfer, is born.

3 MAY

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UPDATED MAY 02, 2020 06:29 PM

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MIAMI-DADE COUNTY

After six weeks of lockdown, Miamians enjoy first

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Saturday brought crowds at Miami-Dade County marinas and parks, which opened Wednesday after weeks of being closed due to coronavirus. At Blackpoint Marina, hundreds of cars lined up to go boating and fishing.

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MIAMI BEACH

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UPDATED MAY 01, 2020 09:00 PM



MIAMI BEACH

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UPDATED MAY 01, 2020 05:05 PM



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Instagram sensation Gianluca Vacchi lists his Miami Beach home for \$10.9M

UPDATED MAY 01, 2020 03:30 PM



MIAMI BEACH

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UPDATED MAY 01, 2020 04:41 PM



MIAMI BEACH

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UPDATED MAY 01, 2020 04:31 AM



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TOWN OF SURFSIDE
 BUILDING & ZONING DEPARTMENT/ HOURS 9:00AM - 4:00PM
 9293 HARDING AVENUE
 SURFSIDE, FL 33154
 (305) 361-4863

Permit Number 14-00000509 Date 11/12/15
 Property Address 9540 GB COLLINS AVE
 PARCEL NUMBER: 2 -3-6-0 -0 /3 /ADM6
 FOLIO NUMBER: 1422350070200
 Permit description NEW BUILDINGS-COMMERCIAL
 Property Zoning MULTI-FAMILY
 Permit valuation 13687447

Owner

SHUL OF BAL HARBOUR
 9540 COLLINS AVENUE
 SURFSIDE FL 33154

Contractor

A.V.I CONTRACTORS, INC.
 1442 BLUE JAY CIRCLE
 ATT: VINCENT MISH
 FT. LAUDERDALE FL 33327
 (954) 557-6249

--- Structure Information 000 000 SOCIAL HALL AND LEARNING CENTER
 Construction Type CONCRETE BLOCK
 Occupancy Type COMMERCIAL
 Roof Type BUILT-UP
 Flood Zone AE AT 9 FEET
 Sign Type CONSTRUCTION SIGN
 Fence Type CONSTRUCTION FENCE

Permit NEW COMMERCIAL BLDG/ADDT, ETC
 Additional desc 1&3 STORIES/SOCIAL HALL/CENTER
 Permit Fee 195766.77 Plan Check Fee00
 Issue Date 11/12/15 Valuation 0
 Expiration Date 5/10/16

Qty	Unit Charge	Per	Extension
		BASE FEE	195766.77

Special Notes and Comments
 SEPARATE PERMITS MUST BE PULLED FOR THE
 FOR WINDOWS; ROOF; PAVING & CURB CUTS;
 ELECTRICAL; MECHANICAL; PLUMBING; POOL
 FENCE; SIGNS; FIRE & LAWN SPRINKLER
 SYSTEMS; NO CERTIFICATE OF OCCUPANCY
 WILL BE ISSUED UNTIL TEMPORARY STRUCTURE
 USED INCIDENTAL TO THE CONSTRUCTION OF
 THE PRIMARY STRUCTURE HAVE BEEN REMOVED

0094G/1-20-93/AE-8

Other Fees	COUNTY PERMIT FEE	8212.80
	STRUCTURAL ENGINEER FEES	1000.00

Fee summary	Charged	Paid	Credited	Due
Permit Fee Total	195766.77	195766.77	.00	.00
Plan Check Total	.00	.00	.00	.00

TOWN OF SURFSIDE
BUILDING & ZONING DEPARTMENT/ HOURS 9:00AM - 4:00PM
9293 HARDING AVENUE
SURFSIDE, FL 33154
(305)861-4863

Permit Number	14-00000509		Page	2
Other Fee Total	9212.80	9212.80	Date	11/12/15
Grand Total	204979.57	204979.57		.00
				.00

BUILDING DEPARTMENT CLERK: _____

AUTHORIZED SIGNATURE: _____





TOWN OF SURFSIDE

03/23/14 02:10PM

14-509

PERMIT NO.

APPLICATION NO.

AMOUNT DUE

BUILDING PERMIT APPLICATION

2010 FLORIDA BUILDING CODE IN EFFECT

PERMIT TYPE: (Check one) Structural Mechanical Electrical Plumbing Other Roof

JOB ADDRESS: 9540 COLLINS AVE	
OWNER'S NAME: THE SHUL OF BAY HARBOUR INC.	
OWNER'S ADDRESS: 9540 COLLINS AVE.	
CITY: SURFSIDE FL.	PHONE# 305.868.1411 FAX #
FEE SIMPLE TITLE HOLDER'S NAME:	ADDRESS:
CONTACT PERSON: YANKIE ANDRUSIER PHONE# 347.723.2731	
EMAIL ADDRESS: YANKIE@ownersrepofmiami.com	
CONTRACTOR: A.V.I. Contractors, Inc. (11/10/15)	
MAIL ADDRESS: 2771 Executive Park Drive Suite 2	
CITY: Weston	STATE FL. ZIP CODE: 33331
PHONE # 954-557-6249	FAX # 954-217-1818 EMAIL: Vincent@AviContractorsInc.com
CERT COMPETENCY: CGC 1508145	STATE REGISTRATION:
LOT	BLOCK PRESENT USE: PROPOSED USE: Synagogue
FOLIO NUMBER:	SUBDIVISION:
NO. OF STORIES 3	OFFICES: FAMILIES: BEDROOMS: BATHS:
TYPE OF WORK:	ADD <input type="checkbox"/> NEW <input type="checkbox"/> ALTER <input type="checkbox"/> REPAIR <input type="checkbox"/> REPLACE <input type="checkbox"/> OTHER <input type="checkbox"/>
VALUE OF WORK: (Total all Trades): \$13,687,447.00	SQ. FT. (TOTAL) LINEAR FEET
DESCRIBE WORK: ONE AND THREE STORIES SOCIAL HALL AND LEARNING CENTER	
ARCHITECT/ENGINEER'S NAME SETHAPIRO ASSOCIATES	
ADDRESS: 1150 KANE CONCOURSE, BAY HARBOUR, FL 33154	
PHONE# 305.866.7324	FAX# 305.866.7474 EMAIL jaim@schapiroassociates.com
MORTGAGE LENDER NAME:	

Ext. 212

RESOLUTION NO. 14 - 2251

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE FEES TO BE ASSESSED PER PARKING SPACE PROVIDED IN SECTION 90-77 OF THE TOWN CODE WHICH ESTABLISHED A TRUST FUND TO BE ENTITLED THE "TOWN OF SURFSIDE DOWNTOWN PARKING TRUST FUND; REPEALING ALL OTHERS; PROVIDING FOR AUTHORIZATION AND APPROVAL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 90-77 of the Town of Surfside Code of Ordinances established a trust fund to be entitled the "Town of Surfside Downtown Parking Trust Fund" to be maintained and administered by the Town Manager; and

WHEREAS, Resolution No. 10-1991 adopted on December 14, 2010, approved a per parking space fee; and

WHEREAS, the Town has caused to be completed a study of the costs to the Town of providing parking spaces, and has determined that the prior established per space fee is outdated and no longer reflects the actual costs of providing for a single structured off-street parking space; and

WHEREAS, the Town Commission of the Town of Surfside finds it is in the public interest to adopt a Downtown Parking Trust Fund per parking space fee of thirty-eight thousand dollars (\$38,000).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, THAT:

Section 1. Recitals. That the above and foregoing recitals are true and correct and are incorporated herein by reference.

Section 2. Approval and Adoption. The Town Commission approves and adopts the Downtown Parking Trust Fund per parking space fee of thirty-eight thousand dollars (\$38,000) for the Town of Surfside that may be payable in accordance with the terms set forth in Sec. 90-77 of the Town of Surfside Code of Ordinances.

Section 3. Repeal of Prior Fees. All other per space parking fees established under Section 90-77 of the Surfside Code of Ordinances are hereby repealed.

Section 4. Authorization. The Town Commission authorizes the Town Manager and Town Attorney to do whatever is necessary to effectuate the terms of this Resolution.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED and **ADOPTED** on this 12th day of August, 2014.

Motion by Commissioner Olchyk, Second by Vice Mayor Tourgeman.

FINAL VOTE ON ADOPTION

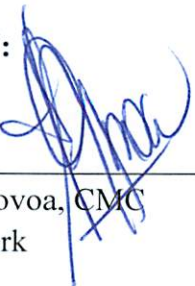
Commissioner Barry R. Cohen
Commissioner Michael Karukin
Commissioner Marta Olchyk
Vice Mayor Eli Tourgeman
Mayor Daniel Dietch

Yes
Absent
Yes
Yes
Yes



Daniel Dietch, Mayor

ATTEST:



Sandra Novoa, CMC
Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney



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Date: 10-5-2020
Prepared by: Commissioner Eliana Salzhauer
Subject: Amending Town Code Sec. 2-233 & 2-237

Objective: The Current Town Code contains loopholes in **Sec. 2-233. - Conflict of interest** and **Sec. 2-237. - Disclosure of business relationships**

The goal of amending this section is to ensure that all Town Business is conducted with full transparency and integrity. Two (2) recommended changes are outlined below.

Consideration: Relationships that influence decisions can be based on more than a financial stake. Leadership roles and relationships in the nonprofit world can similarly influence outcomes. It is important for Elected Officials and Board Members to disclose ALL relationships to persons and issues coming before them, including those based on unpaid service at a nonprofit.

Please review Surfside Town Code Sections 2-233 & 2-237 at the following links for background***

Sec. 2-233. - Conflict of interest.

https://library.municode.com/fl/surfside/codes/code_of_ordinances?nodeId=PTIICO_CH2A_D_ARTVIICOET_S2-233COIN

Sec. 2-237. - Disclosure of business relationships.

https://library.municode.com/fl/surfside/codes/code_of_ordinances?nodeId=PTIICO_CH2A_D_ARTVIICOET_S2-237DIBURE

Recommendations:

1) To amend Section 2-233 (6) as follows, to include the disclosure of employees and officers their direct or indirect interest in any NONPROFIT business relationship.

(6) Employees and officers shall disclose to the town clerk, upon a form created by the town clerk, any direct or indirect interest in any for profit **(or non-profit)** business relationship and any interest in real property which the employees and officers hold with any other employee or officer;



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April 13, 2021

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2) To amend Section 2-237 (a) (1) to include (g) an additional definition of the term “Business Relationship” that recognizes the unique and material influence of serving together in a leadership role at a nonprofit.

(g) The member of the town commission, town board or committee serves in a nonprofit or volunteer capacity on another Board or Committee with the interested person.

*****The relevant sections of the Town Code are excerpted below to facilitate discussion:**

Sec. 2-233. - Conflict of interest.

[SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD \(DOCX\) OF SECTIONEMAIL SECTIONCOMPARE VERSIONS](#)

To avoid misunderstandings and conflict of interests, which could arise, the following policy will be adhered to by employees and officers of the town. This policy is in accordance with F.S. § 112.311 et seq., code of ethics for public officers and employees.

(1)

Employees and officers shall not accept any gifts, favors, or services that may reasonably tend to improperly influence them in the discharge of their official duties;

(2)

Employees and officers shall not use or attempt to use their position to secure special privileges or exemptions for themselves or others;

(3)

Employees and officers shall not accept employment or engage in any business or professional activity, which they may reasonably expect, would require or induce them to disclose confidential information acquired by them by reason of their official position;

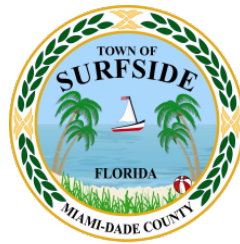
(4)

Employees and officers shall not disclose confidential information gained by reason of their official position, nor shall they otherwise use such information for their personal gain or benefit;

(5)

Employees and officers shall not have personal investment in any enterprise, which will create a conflict between their private interest and the public interest;

(6)



April 13, 2021

Employees and officers shall disclose to the town clerk, upon a form created by the town clerk, any direct or indirect interest in any for profit business relationship and any interest in real property which the employees and officers hold with any other employee or officer;
(7)

In addition to the foregoing, town commissioners shall disclose to the town clerk, upon a form created by the town clerk, any direct or indirect interest in non-homesteaded real property located within the town within 30 days upon purchasing said property. (Upon the passage of this article, the town commissioners shall have 30 days from the effective date, to file disclosure.) Thereafter, the town commissioners will be required to file the real property disclosure in accordance with this sub-paragraph (7) on a yearly basis along with his/her Form 1. However, if for any reason the town clerk does not receive same, s/he shall, in writing and via certified mail, request such official who has failed to file the required disclosure to do so. Thereafter, failure to make this filing, within ten days from receipt of the clerk's notice, shall result in the same penalties as failure to file a Form 1 disclosure as required by the county and state.

(Ord. No. 1474, § 2, 4-10-07)

Sec. 2-237. - Disclosure of business relationships.

[SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD \(DOCX\) OF SECTIONEMAIL SECTIONCOMPARE VERSIONS](#)

(a)

Definitions. For purposes of this section, the following words, terms and phrases shall have the meanings as indicated below:

(1)

Business relationship. A member of the town commission or a town board has a business relationship with an applicant, Interested Person or entity if any of the following exist:

a.

The member of the town commission or town board or committee has any ownership interest, directly or indirectly, in excess of one percent in the entity.

b.

The member of the town commission, town board or committee is a partner, co-shareholder or joint venturer with the interested person in any business venture.

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The entity or interested person is a client of the member of the town commission, town board or committee, or a client of another professional working for the same employer as the member of the town commission, town board or committee.

d.

The member of the town commission, town board or committee is a client of the entity or the interested person.

e.

The entity or interested person is a customer of the member of the town commission, town board or committee (or his or her employer) and transacts more than five percent of the business in a given calendar year of the member of the town commission, town board or committee (or his or her employer) or more than \$25,000.00 of business in a given calendar year; or

f.

The member of the town commission, town board or committee is a customer of the entity or the interested person and transacts more than five percent of the business in a given calendar year of the entity or interested person or more than \$25,000.00 of business in a given calendar year.

(2)

Applicant. Any individual or entity requesting action of the town and all persons representing such individual or entity (including, but not limited to, all attorneys, architects, engineers and lobbyists), and any individual who, directly or indirectly, owns or controls more than five percent of any such entity requesting action of the town.

(3)

Interested person. Any person who speaks for or against any resolution or ordinance before the town commission or for or against any matter before any town board or committee who has a direct financial interest in the action (including, but not limited to, vendors, bidders and proposers), except that owner-occupied residential property owners shall not be deemed to have a direct financial interest in zoning and/or land use decisions that may affect their property or the value thereof.

(b)

Disclosure of business relationships.

(1)

Time of disclosure. Except as prohibited by law, each member of the town commission or any town board or committee shall disclose the existence of any business relationship of



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which he or she is aware that he or she has, or has had within the prior 24-month period, with any applicant or interested person, at the time that the applicant or interested person appears before the town commission, town board or committee.

(2)

Disclosure subsequent to action taken. Except as prohibited by law, if a member of the town commission or any town board or committee learns, within 30 days after action is taken in connection with any applicant or interested person appearing before the town commission or town board or committee, that he or she had a business relationship with any applicant or interested person who appeared before the town commission or town board or committee, he or she shall disclose such business relationship in writing to the town clerk that was not disclosed at the initial meeting.

(3)

Establishment of business relationship after appearance. Except as prohibited by law, if a member of the town commission or any town board or committee establishes a business relationship with any applicant or interested person within 12 months after the applicant or interested person appeared before the town commission or town board or committee, the member of the town commission or town board or committee shall disclose such business relationship in writing to the town clerk.

(4)

Abstention. In any situation where a member of the town commission or town board or committee discloses a business relationship under this section, the member may abstain from voting or acting on an item because of the appearance of a possible conflict of interest.

(5)

Failure to disclose. If any member of the town commission or town board or committee believes that another member has willfully failed to make a disclosure required under this section, he or she may submit evidence supporting the alleged failure to disclose to the town manager, who shall place the item on the next available regular town commission agenda. If three or more members of the town commission determine that an accused town commissioner willfully failed to make the required disclosure, the accused town commissioner shall be deemed to be censured. If three or more members of the town commission determine that an accused member of a town board or committee has willfully failed to make a required disclosure, the accused board or committee member shall be removed from the board or committee. The town commission has primary jurisdiction to



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enforce this section and no such authority is conferred on the Miami-Dade Commission on Ethics and Public Trust to investigate alleged failures to disclose business relationships under this section.

([Ord. No. 19-1695](#), ;s 2, 3-12-19)



MEMORANDUM

ITEM NO. 9H

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Jason Greene, Interim Town Manager
Date: September 10, 2020
Subject: Community Center Pool Deck Lighting

As requested at a prior Commission meeting, the Parks and Recreation Department has looked into an engineering firm to assist in the feasibility and basic design criteria to purchase portable or permanent pool deck lighting. This analysis would include a review of all Florida Building Code (FBC) and Town of Surfside Code of Ordinances covering turtle protection, and the Florida Department of Environmental Protection (DEP) and Florida Fish and Wildlife Commission (FWC) guidelines. Please note that a recommendation by RC Engineering, Inc. was that feasibility study would have a very low possibility of a positive outcome. Please see attached (Item A).

Additional annual operational costs would include additional staff, utilities, and pool chemicals. The estimated cost for temporary LED lights would be approximately \$60,000. The estimated cost for permanent pool deck lighting to include LED lights would be approximately \$255,000. This cost does not include engineering fees, feasibility fees, or permitting cost.

Pool deck lighting has been an agenda item numerous times for review and recommendation by the Parks and Recreation Committee. Based on the cost along with minimum public demand for lights/night swim for the months of November through March, the Committee's recommendation was to not move forward. Also included in the committee's recommendation was the storage, setup and breakdown issues with portable lighting.

The staff is requesting direction from the Town Commission to move forward with the process.

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Pool Lighting
Surfside, Florida
2020-05-06
RC Engineering Inc.
David Rice PE

Requirements:

Florida Building Code (FBC)

454.1.4.2 Lighting

454.1.4.2.1 Outdoor Pool Lighting

3 footcandles at pool water surface and pool wet deck and underwater lighting ½ watt per sq. ft.

454.1.4.2.3 Underwater Lighting

Underwater lighting can be waived if 15 footcandles At pool water surface and pool wet deck.

Surfside Code of Ordinance, Article VI,

Lighting Regulations for Marine Turtle Protection

Section 34.84 Lighting Standards for Coastal Construction Activities

Conclusion:

The Florida Building Code (FBC) and the Surfside Code of Ordinance covering turtle protection sets very strict requirements for installing outside pool lighting at a beach. A feasibility study would have to be performed to determine if the outside pool lighting is possible. The cost for a feasibility study would be based on hourly rates. The total cost for a feasibility study could easily exceed \$5,000.00.

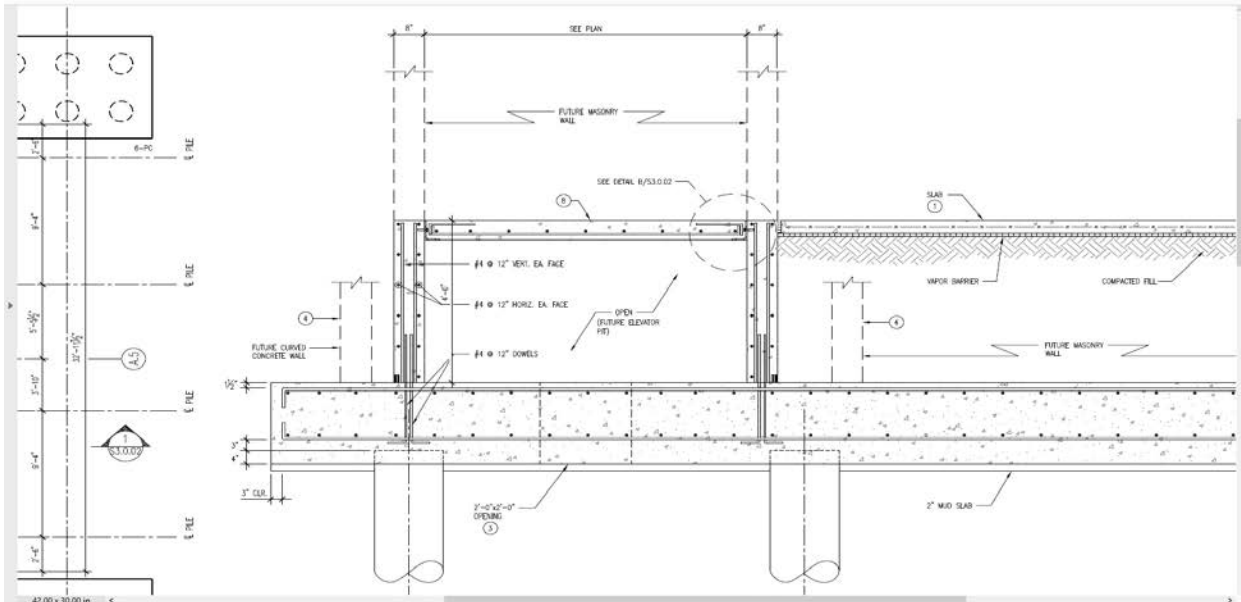


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To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Guillermo Olmedillo, Town Manager
Date: May 12, 2020
Subject: Community Center Second Floor

The Town of Surfside Community Center was designed and constructed under the provisions of the Florida Building Code 3rd Edition (2007) including consideration for a second story according to the approved structural plans specifically sheet S3.0.02. An elevator pit and section of the roof structure not continuous or poured separately from the rest of the roof slab. This portion of the slab that was pinned in place to be removed at some future time to accommodate an elevator shaft. These two elements were left in the design and constructed accordingly to allow said future second story. This area is now known as "Fish Bowl". No other elements have been found on the approved plans or records. Nothing in the design and construction of the Community Center precludes a second story from being designed and built at some future date. Note the present code in-force is the Florida Building Code 6th Edition (2017). Aforementioned details taken from sheet S3.0.02 of the approved plans below.



Reviewed by: MR/RP

Prepared by: MR/RP



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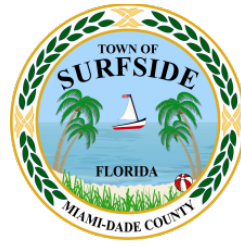
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Date: October 5, 2020
Prepared by: Commissioner Nelly Velasquez
Subject: Amend Tourist Board Ordinance

Objective: To ensure the proper spending of all Tourist funds by the tourist board.

Consideration: tourist board ordinance

Recommendation: Amend current Tourist Board Ordinance



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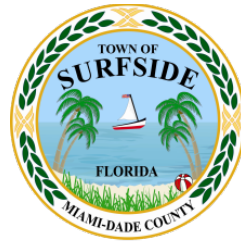
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Date: December 8, 2020
Prepared by: Mayor
Subject: Cancel Culture in Surfside

Objective: Reaffirm Surfside’s commitment to open and transparent government

Consideration: That Surfside’s elected official promote and encourage more speech and transparency, and stand against those who would silence opposing views.

Recommendation: Surfside Commission resolves to condemn Cancel Culture and those who promote it.

4 THE MIAMI HERALD | SUNDAY, FEBRUARY 22, 2009 | MB MiamiHerald.com/Neighbors

SURFSIDE

Officials fed up with 'Mayor's View'

■ Surfside's mayor Charles Burkett and town commissioners squabble over the mayor's criticisms in the town's newsletter.

BY ANGEL L. DOVAL
adoval@MiamiHerald.com

Surfside Mayor Charles Burkett will no longer get to publish his monthly column in the town newsletter after several commissioners criticized the column as overly political.

At a Feb. 10 meeting, the attempt to create guidelines for the Surfside Town Gazette — and eliminate Burkett's "Mayor's View" column — sparked fireworks.

After a heated argument pitting Burkett against Commissioner Steven Levine, the commission voted 4-1 to eliminate the column from the newsletter among other changes to the town publica-

tion. Burkett was the dissenting vote.

Levine said the mayor was "politicizing the Gazette" and called him "an assassinator" for his strong opinions and sharp chastisements of commissioners in print. At one point, Levine pounded his left fist on the dais.

In February's newsletter, Burkett wrote that he asked the commission to think carefully about calls to eliminate his or any elected official's ability to reach out to residents through the Gazette.

"I know I'm not the most popular person with my friends on the Commission right now . . . but I also know that silencing any voice on this commission would probably not be a great idea for any elected official to undertake," he wrote.

Levine and Commissioner Elizabeth Calderon also



BURKETT



LEVINE

objected to the price of the newsletter. It costs \$3,013 per month to publish 3,800 copies with an average of 12 pages per issue.

In an interview, Burkett told The Miami Herald that "this is not about policy, not about money. It's about the commission," he said.

Burkett and commissioners have clashed publicly over the town's proposed community center.

"They're not happy about what I'm writing. I'm informing the electorate about what is going on at these meet-

'They're not happy about what I'm writing. I'm informing the electorate about what is going on at these meetings.'

— CHARLES BURKETT, mayor of Surfside

ings," Burkett said.

The debate began when commissioners Levine and Calderon opened discussion on Gazette policies and guidelines. "These views just don't belong in the newsletter," Levine said at the meeting. "You are making the commissioners and the town look bad in the eyes of the residents and our visitors."

Burkett responded by saying that he has the right to write what he wants and that the commissioners have always been allowed to have their say in the newsletter.

Calderon suggested trimming the Gazette. "We can

save some money if we reduce the size of the newsletter by two pages," she said.

Levine responded: "The mayor is using up two pages so we can eliminate those."

He also told the mayor that his column could continue — online. "And you know what? It's free."

Burkett isn't happy about being relegated to the town website.

"And all the talk about using the website is garbage," he said. "The newsletter is already on the Web. And when they describe what I write as 'political,' well everything we do is political."

Site: www.dying2live.com.

Greetings from Canada:

You seem to have hit a nerve, by your courage to open the eyes of concerned Christians worldwide, and have brought the truth about what really is going on, in the Holy Land.

We will study your site thoroughly, and please don't let WND or Debka File discourage you, they are just Jewish propaganda media, who thrive on their own egos and arrogance, and promote hate news at the expense of God fearing freedom loving human beings.

There are 13 million Jews in the world, who threaten 6 billion humans' lives, with a nuclear holocaust, in order to expand their territory and dominate the middle east +.

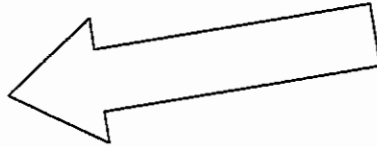
Israelis are not Jews and Jews do not represent Israel lawfully. Jews are occupying God's Land without God's permission. The Holy Bible shows us that Jews and Israel are two different Kingdoms, separated by King Rehoboam in 930 BC, and the the word JEW, which means Judah and Judaism, shows up in 2Kings16:5-6 [740 BC], FOR THE FIRST TIME. If God wanted the Jews to rule over Israel , our Holy Scriptures would say so, but Bible says the opposite and many American Politicians and Religious leaders have been hoodwinked.

I hope you continue your campaign for JUSTICE, and if I can help, let me know.

A. Deacon

Beautiful. God Bless You.

Peter A. Sahwell



Site: www.bmjournals.com

Peter A. Sahwell post on the General Medical Journal website:

Peter A. Sahwell,
consultant
private business
33154

Send response to
journal:
Re: It's Hard to Argue
with Facts

Whatever one thinks of Israel or Palestine, and forget about the rest of the Arab World, which is a human rights disaster and also has nothing to do with the propositions Dr. Summerfield puts forth, there can be no doubt that the Israeli military has deliberately savaged Palestinian society. Two years ago when the Israelis reoccupied most of the West Bank, there were innumerable reports of IDF personnel breaking into the offices of all manner of human services and cultural agencies and destroying written records, computer hard drives, and anything else that a people uses to record its own existence. Just two weeks ago, an IDF officer emptied his revolver into the lifeless body of a school girl, some 23 shots in all. And that's not an isolated incident. Women give birth in agony at checkpoints while IDF soldiers sit around doing nothing. Now there may be perfectly good hearted and progressive Israeli doctors and other citizens of that country who treat Palestinians humanely, but the structural injustice and inhumanity of the Israeli government and military toward the Palestian people, which started with European jews driving 700,000 Palestinians from their homes and literally razing some 420 of their villages in 1947-48, continues to this day. The documentation is endless and nauseating. There will be no peace until justice is done.

Competing interests: None declared

Memo: IN RESPONSE

As a Palestinian American and a Christian, I was doubly offended by Joyce Starr's April 11 column, Stop pogrom against Israel.

My grandfather was buried alive in Jerusalem's King David Hotel in 1946 when the Irgun Tzevai Leumi blew up the building in one of many acts of Zionist terrorism.

Few people realize the terror that accompanied the theft of Palestinian land that was the basis of the creation of the state of Israel. The massacre of Palestinian villagers in Deir Yassin and the hanged bodies of two British soldiers booby-trapped with hand grenades are two other notable atrocities. Palestinians were terrorized out of their homes, and half of all the Palestinian villages were quickly bulldozed out of existence, some 480 in all.

As a Christian, I recoil at the desecration of the Church of the Nativity by Israeli soldiers and am saddened by the Christian fundamentalists who yearn for Jews to crowd into Israel in fulfillment of their skewed reading of Scripture.

It should be the task of Christians worldwide to speak out against the insane violence being perpetrated by Israeli Prime Minister Ariel Sharon.

This is a man who was condemned even by his own government as responsible for the slaughter of Palestinian women and children in the Sabra and Shatila refugee camps, and who is currently under indictment in Belgium for crimes against humanity.

PETER SAHWELL
Surfside

Responses to Sahwell's letter:

Posted on Thu, Apr. 25, 2002

Not culpable

Peter Sahwell's April 23 letter states that Ariel Sharon "was condemned even by his own government as responsible for the slaughter of Palestinian women and children in the Sabra and Shatila refugee camps."

This isn't the case. Both the Israeli investigation and a New York court found that Lebanese Christian forces, not Sharon, perpetrated the massacre.

The Kahan Commission did reprimand him for not stopping the massacre once word leaked out. However, no evidence ever was produced that Sharon knew in advance that Christian militants were going to kill Muslim civilians as well as Muslim terrorists known to be in the camps.

As Menachem Begin said at the time: "Christians kill Muslims, and everyone blames the Jews."

DAVID HOSTYK

Hollywood

Posted on Fri, Apr. 26, 2002

British role in Mideast tragedies

IN RESPONSE

In his April 23 letter, *Israel created through terrorism*, Peter Sahwell wrote of the bombing of the King David Hotel as an example of ``Zionist terrorism."

It is interesting to note that in the 1940s the King David Hotel was the British military headquarters, not a civilian target.

It is fascinating to note that the "Jewish terrorists" were called to the King David before the explosion so that everyone could evacuate the building.

Unfortunately, the British responded by barring the doors and re- fusing to let people leave because they were indignant that a Jew should dictate to his majesty's government.

Sahwell's anger might be better directed toward the British, not only for the death of his grandfather but for their treatment of the Arabs, particularly in Jenin. Following the assassination of a British district commissioner by a Palestinian in Jenin in the summer of 1938, British authorities decided that a large portion of the town should be blown up as punishment.

On Aug. 25, 1938, a British convoy brought 4,200 kilos of explosives to Jenin for that purpose. According to a recently declassified British report, in that operation and on other occasions, Arabs were forced to drive "mine-sweeping taxis" ahead of British vehicles where Palestinian terrorists were believed to have planted mines, in order to reduce British casualties.

Last, the letter's headline is misleading -- unless one considers the United Nations's vote that created the state of Israel an act of terrorism.

RABBI KALMAN PACKOUZ

Miami Beach

Most recently, Sahwell criticized a column in the Miami Herald about Yasser Arafat.

Arafat didn't err

The Herald's Nov. 12 editorial *Death of Yasser Arafat* was one-sided. Three Israeli prime ministers, including the current one, engaged in terrorist acts. Also, the editorial repeats the belief that Arafat rejected a great opportunity at Camp David. In fact, the offer was a West Bank crisscrossed with roads under Israeli control, Israeli-controlled water resources and scattered Israeli Defense Force outposts.

The editorial calls the West Bank and Gaza Strip "disputed territories." Historically, the only countries using the term have been Israel and the United States. Ariel Sharon in 2003 finally uttered the truth when he told the Knesset, ``You may not like the word, but what's happening [in the West Bank and Gaza Strip] is occupation."

Some of Sahwell's more "local" writings

HERE'S HOPING MAYOR'S

RESPITE IS SHORT-LIVED

Editor,

Surfside Mayor Paul Novack deserves better. After years of honest and outstanding service in a county and state where politicians generally are slimeballs, he regrettably is not seeking reelection.

One can only hope this respite from elected office will be short-lived and that he comes back to a leadership position in county government or the School Board, or maybe even back to lead Surfside.

One cause of Mayor Novack exiting the stage at this time no doubt stems from the abuse heaped upon him by the Friends of Surfside Cats.

In a country that spends \$30 billion annually on pet care, yet allows one-quarter of its children to live in poverty, where many people have such a warped view of animals that they throw birthday parties for them, dress them up in cute outfits, and send them to spas, Friends of Surfside Cats typifies this sense of confused priorities.

Jay Senter, one of the group's main supporters, who doesn't even live in Surfside, wrote a Dec. 7 letter to Neighbors in which he waxed emotionally and nauseatingly about PeeWee, Bippy, Boppy, Ding-a-Ling (I'm not making this up) and all the other cute, frolicking feral cats.

That such a truly minor issue as feral cat colonies is used as a club to help drive one of Florida's only progressive public servants from continuing in office is irresponsible.

PETER SAHWELL

Surfside

SURFSIDE

RESIDENTS LOVE TOWN'S

CURRENT SENSE OF SELF

Editor,

Last week's obligatory negative letter about Surfside came care of real estate broker Marion Ott (*Cheapest is not always the best, Surfside, Aug. 8*).

You have to hand it to them, the forces of disgruntlement learned after the 2002 election at least to take the trouble of feigning interest in the town.

Apart from their generally whining tone, these carping letters show little sense of Surfside as a community of human beings; they do, however, betray their authors' wide-ranging obsession with property values.

What is lacking in the orchestrated wave of vituperation against former Mayor Paul Novack and current Mayor Tim Will is any positive value placed on building a healthy community.

Whereas Novack and Will have been part of and created numerous initiatives that relate to children and place a high priority on people, their opponents evince no passion about or have no new ideas concerning our youth or our elderly, or anyone for that matter except themselves and their sacred property.

Ms. Ott positively gushes about Miami Shores with its neat lawns and trees. Forget that most Shores residents probably couldn't afford their houses now, or that their children won't be able to afford to live there.

She also mentions Bal Harbour and Golden Beach, two little fantasylands that bring nothing to the table with regard to building or sustaining a middle-class community, even one as increasingly small and beleaguered as Surfside's.

My lawn is 90 percent weeds, and I have two plastic pink flamingos in front of my house. I hope we don't turn into the Stepford-like image of a real town that Ms. Ott and her ilk long for so desperately.

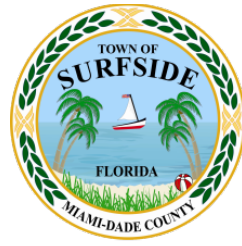
PETER A. SAHWELL

Surfside

Sahwell uses an email address andalus@mindspring.com. "Andalus" is the term used for Southern Spain by the Arabs who conquered and ruled that region for nearly 800 years. Sahwell claims he is Palestinian. Why then does he use this "handle" in communications? Does he feel a kinship to Arabs who conquer land? Could it be related to the fact that Spain has become a hide-out for many Al-Qaeda terrorists?

There are simply too many unanswered questions about Peter Sahwell.

Could Peter Sahwell be dangerous?



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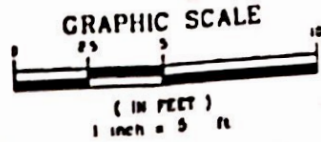
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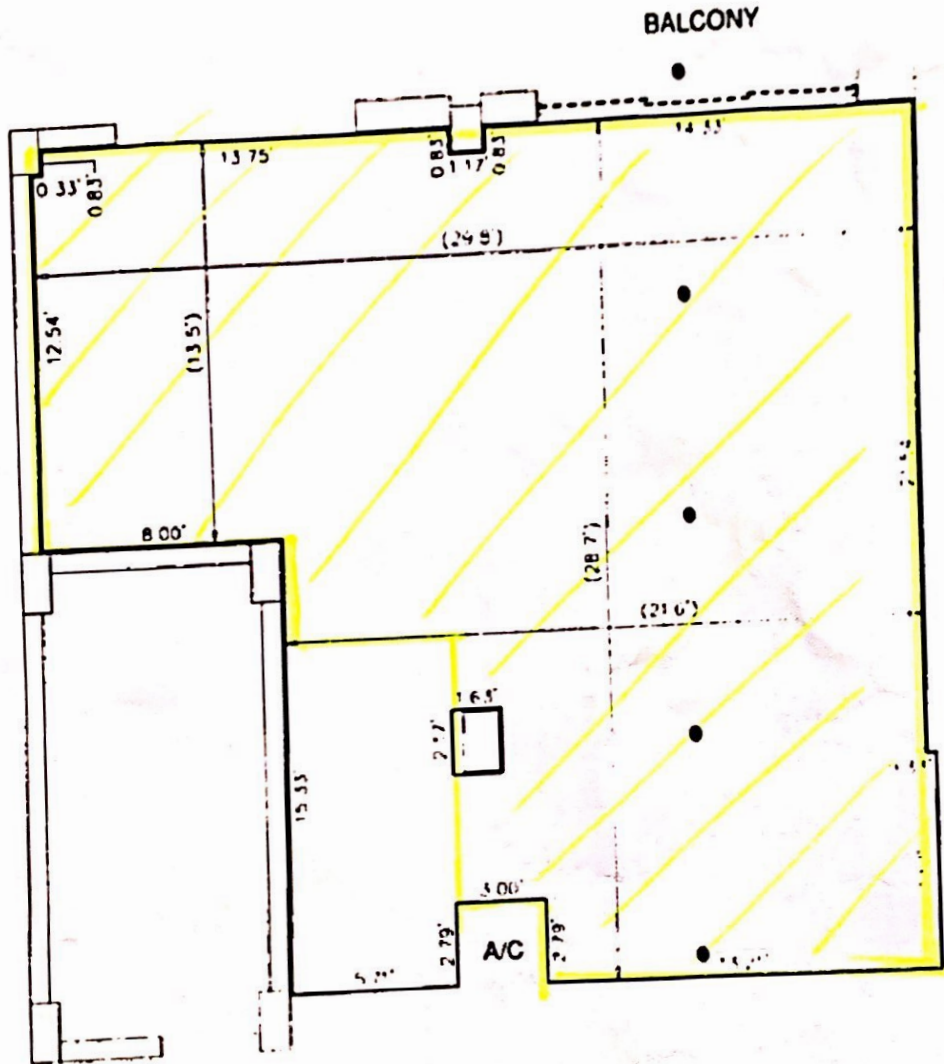
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CARLISLE ON THE OCEAN A CONDOMINIUM



FLOOR PLANS WERE PREPARED FROM
ARCHITECTURAL DRAWINGS BY

ROBERT M SWEDROE
1111 LINCOLN ROAD, SUITE 300
MIAMI BEACH, FLORIDA 33139
PH (305) 673 6002



UNITS 313-1113, PH #13

LEGEND:

- CONDOMINIUM UNIT BOUNDARY LINE
- COMMON ELEMENT BOUNDARY LINE
- LIMITED COMMON ELEMENT

NOTE

THERE MAY EXIST SOME VARIATION BETWEEN THE PROPOSED IMPROVEMENTS AND THE IMPROVEMENTS AS CONSTRUCTED

- 19.01 - INDICATES MEASURED DIMENSION
- 9.00 - INDICATES DIMENSION PER ARCHITECTURAL DRAWING

TYPE "THE ISLANDER"

EXHIBIT 2

SHEET 13 OF 22



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER JOHN M BROWN INSURANCE AGENCY INC 21750 Hardy Oak Blvd Ste 104 San Antonio TX 78258-4946		CONTACT NAME: Marianna Morandi PHONE (A/C. No. Ext): 888-973-0016 E-MAIL ADDRESS: marianna@farmerbrown.com FAX (A/C. No): 773-657-2010	
INSURED MF7 Services Corp 100 Bayview Dr Apt 1930 Sunny Isles Beach FL 33160-4743		INSURER(S) AFFORDING COVERAGE INSURER A: AIX Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 12833	

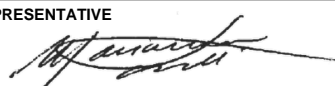
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	SIZGL1003B233094	04/05/2020	04/05/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
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							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Town of Surfside Building Department 9293 Harding Avenue, Surfside FL 33154	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER JOHN M BROWN INSURANCE AGENCY INC 21750 Hardy Oak Blvd Ste 104 San Antonio TX 78258-4946		CONTACT NAME: Marianna Morandi PHONE (A/C. No. Ext): 888-973-0016 E-MAIL ADDRESS: marianna@farmerbrown.com FAX (A/C. No): 773-657-2010	
INSURED MF7 Services Corp 100 Bayview Dr Apt 1930 Sunny Isles Beach FL 33160-4743		INSURER(S) AFFORDING COVERAGE INSURER A: AIX Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 12833	

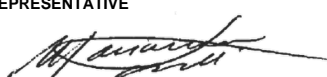
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	SIZGL1003B233094	04/05/2020	04/05/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Carlisle on the Ocean 9195 Collins Ave Surfside, FL 33154	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

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JOB COPY

TOWN OF SURFSIDE

APPROVED _____ Permit No. 20-736-BC
Address 9195 COLLINS Ave # 1013

Planning & Zoning Board _____ Date _____
Building Official [Signature] _____ Date 10.12.10
Chief Electrical Inspector _____ Date _____
Chief Plumbing Inspector _____ Date _____
Chief Mechanical Inspector _____ Date _____
Structural Engineer _____ Date _____
Public Works Director _____ Date _____



TOWN OF SURFSIDE
9293 HARDING AVENUE
SURFSIDE, FLORIDA 33154

PLAN REVIEW COMMENTS WORKSHEET

Job Address: **9195 Collins Ave. - Unit #305** Permit No: **20-121** Processor: **U. Fernandez** Date: **Dec. 10, 2020**

Note:

The following comments are based on a review conducted to the extent that the information on the plans allow. More comments may arise after these comments have been addressed.

Comments:

1. All corrections to be done on originals no ink corrections accepted. Cloud and date all corrections and make reference.
2. Provide list of response to comments. (Answer Sheet) showing location of each correction (sheet number).
3. Please show on plans current Florida Building Code 2017 (6th Edition).
4. Determine on plans level of alteration as per **FBC Existing Building**.
5. Please provide a clear and proper Scope of Work and indicate all work being performed.
6. Please provide proper Floor Plan to scale, show all interior wall divisions and label each room.
7. Please specify on plans if Plumbing fixtures are to be replaced in their same location.
8. Please show compliance with **FBC 1207 (Sound Transmission)**.
9. This review has been conducted to the extent that the information on the plans allow. Further comments may follow.



TOWN OF SURFSIDE
9293 HARDING AVENUE
SURFSIDE, FLORIDA 33154

PLAN REVIEW COMMENTS WORKSHEET

DATE: 11.16.20 NAME OF THE JOB: _____

ADDRESS: 9195 Collins Ave TYPE OF CONSTRUCTION: PLBG

- ① DERM
- ② PLANS LACK CLARITY. PROVIDE 2 SETS OF PLANS AS PER THE FLORIDA BUILDING CODE, 2017, BLDG. SECTION 107.1, 107.2.1.
- ~~③ SHOW LOCATION OF BATHROOMS ON PLANS.~~
- ~~④ PROVIDE A SCOPE OF WORK FOR PLBG ON PLANS~~

- ② CONTRACTOR RCL 11/16/20
 - ① DERM
 - ② PLANS LACK CLARITY. PROVIDE PLANS NOT WRITTEN IN INK, SEE FBC 2017, BLDG, 107.1 107.2.1

- ③ RCL 11/23/20 Bob 305-216-9276
 - ① DERM RCL 12.9.20



PERMIT NO. _____
APPLICATION NO. _____
AMOUNT DUE _____

BUILDING PERMIT APPLICATION

2017 FLORIDA BUILDING CODE IN EFFECT

PERMIT TYPE: (Check one) Structural Mechanical Electrical Plumbing Other Roof

JOB ADDRESS: 9195 Collins Ave, unit 1013, Surfside, FL 33154					
OWNER'S NAME: A AND M TEAM					
OWNER'S ADDRESS: 7900 TATUM WATERWAY DR #108, Miami Beach, FL 33141					
CITY: Miami Beach		PHONE# (240) 421-6466		FAX #	
FEE SIMPLE TITLE HOLDER'S NAME:			ADDRESS:		
CONTACT PERSON: MARINA KOSTIC			PHONE# (240) 421-6466		
EMAIL ADDRESS: mkostic.2020@gmail.com					
CONTRACTOR: FLAVIENNE SAINT ANNA M ANASTACIO					
MAIL ADDRESS: 100 Bayview DR #1930					
CITY: Sunny Isles Beach		STATE FL		ZIP CODE: 33160	
PHONE # (786) 780-1766		FAX #		EMAIL: m17services@gmail.com	
CERT COMPETENCY: DOPR			STATE REGISTRATION: FL CGC1527388		
LOT	BLOCK	PRESENT USE:		PROPOSED USE:	
FOLIO NUMBER: 14-2235-043-0940			SUBDIVISION:		
NO. OF STORIES		OFFICES:	FAMILIES:	BEDROOMS:	BATHS:
TYPE OF WORK:	ADD <input type="checkbox"/>	NEW <input type="checkbox"/>	ALTER <input type="checkbox"/>	REPAIR <input type="checkbox"/>	REPLACE <input checked="" type="checkbox"/>
OTHER <input type="checkbox"/>					
VALUE OF WORK (Total all Trades): \$6,000			SQ. FT. (TOTAL)		LINEAR FEET
DESCRIBE WORK: REMOVE AND INSTALL TILE FLOORING, EXCEPT BALCONY AND BATHROOM.					
ARCHITECT/ENGINEER'S NAME					
ADDRESS:					
PHONE#		FAX#		EMAIL	
MORTGAGE LENDER NAME:					

MORTGAGE LENDER'S ADDRESS:

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has been effected prior to the issuance of said permit and that all work be performed to meet the standards of all laws regulating construction in DADE COUNTY and the TOWN OF SURFSIDE whether specified in this application and accompanying plans or not. I understand that a separate permit must be secured for ELECTRICAL, PLUMBING, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, AIR CONDITIONERS, etc. The information provided herein by the Applicant is not evaluated for issuance of a Certificate of Use. The City reserves the right to deny or condition any proposed use of the property pursuant to provisions of the City's Code of Ordinances.

Initial this Page: _____

OWNER'S AFFIDAVIT: I certify that all information provided is accurate, and that all work will be performed in compliance with all applicable laws regulating construction and zoning. No work has been commenced prior to the issuance of the permit applied with this application, and all work will be done as indicated in the Application and all accompanying document and plans.

NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of the county, and there may be additional permits required from other governmental entities such as water management districts, state or federal agencies.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING A NOTICE OF COMMENCEMENT.

CONTRACTOR:
(Print Name): FLAVIENNE SANTANNA

OWNER:
(Print Name): MARINA KOSTIC

SIGNATURE Flavienne Santanna
STATE OF
FLORIDA
COUNTY OF Broward

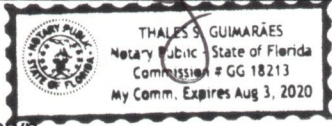
SIGNATURE: [Signature]
STATE OF FLORIDA
COUNTY OF DADE

Sworn to (or affirmed) and subscribed before me
this 20th day of May, 20 20
by FLAVIENNE SANTANNA

Sworn to (or affirmed) and subscribed before
me
this 22 day of May, 20 20
by Marina Kostic

NOTARY: _____

NOTARY: _____

SEAL: 

SEAL: 

Personally known _____
OR Produced Identification _____
Type of Identification Produced _____

Personally known _____
OR Produced Identification _____
Type of Identification Produced Maryland Driver License

The Permit is not valid until signed by an authorized representative of the TOWN OF SURFSIDE BUILDING DEPT. and all fees are paid.

ACCEPTED BY _____

AUTHORIZED BY _____



OFFICE OF THE PROPERTY APPRAISER

Summary Report

Generated On : 5/20/2020

Property Information	
Folio:	14-2235-043-0940
Property Address:	9195 COLLINS AVE UNIT: 1013 Surfside, FL 33154-3155
Owner	A AND M TEAM LLC
Mailing Address	7900 TATUM WATERWAY DR 108 MIAMI BEACH, FL 33141 USA
PA Primary Zone	3000 MULTI-FAMILY - GENERAL
Primary Land Use	0407 RESIDENTIAL - TOTAL VALUE : CONDOMINIUM - RESIDENTIAL
Beds / Baths / Half	1 / 1 / 0
Floors	0
Living Units	1
Actual Area	Sq.Ft
Living Area	720 Sq.Ft
Adjusted Area	720 Sq.Ft
Lot Size	0 Sq.Ft
Year Built	1965



Assessment Information			
Year	2019	2018	2017
Land Value	\$0	\$0	\$0
Building Value	\$0	\$0	\$0
XF Value	\$0	\$0	\$0
Market Value	\$236,600	\$225,353	\$225,353
Assessed Value	\$123,943	\$112,676	\$102,433

Benefits Information				
Benefit	Type	2019	2018	2017
Non-Homestead Cap	Assessment Reduction	\$112,657	\$112,677	\$122,920

Note: Not all benefits are applicable to all Taxable Values (i.e. County, School Board, City, Regional).

Short Legal Description
CARLISLE ON THE OCEAN CONDO
UNIT 1013
UNDIV 0.69832%
INT IN COMMON ELEMENTS
OFF REC 20196-4139

Taxable Value Information			
	2019	2018	2017
County			
Exemption Value	\$0	\$0	\$0
Taxable Value	\$123,943	\$112,676	\$102,433
School Board			
Exemption Value	\$0	\$0	\$0
Taxable Value	\$236,600	\$225,353	\$225,353
City			
Exemption Value	\$0	\$0	\$0
Taxable Value	\$123,943	\$112,676	\$102,433
Regional			
Exemption Value	\$0	\$0	\$0
Taxable Value	\$123,943	\$112,676	\$102,433

Sales Information			
Previous Sale	Price	OR Book-Page	Qualification Description
11/06/2019	\$100	31697-2956	Corrective, tax or QCD; min consideration
10/02/2019	\$274,900	31672-2065	Qual by exam of deed
03/01/2004	\$257,000	22168-1008	Sales which are qualified
03/01/2003	\$189,700	21120-2846	Sales which are qualified

The Office of the Property Appraiser is continually editing and updating the tax roll. This website may not reflect the most current information on record. The Property Appraiser and Miami-Dade County assumes no liability, see full disclaimer and User Agreement at <http://www.miamidade.gov/info/disclaimer.asp>

Version:



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TILE STONE WOOD LAMINATE VINYL DECORATIVES INSTALLATION MATERIALS

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HOME > INSTALLATION MATERIALS > WOOD & LAMINATE > UNDERLAYMENT

SIMILAR PRODUCTS



Whisper Mat So... \$135.00/ piece



Whisper Mat So... \$139.99/ piece



FloorMuffler 1... \$17.99/ piece



Sentinel Eco U... \$41.99/ piece



Eco Ultra Quie... \$69.99/ piece



Protecto Wrap... \$38.00/ piece

Whisper Mat Underlayment

Size: 150 SQ FT | SKU: 954205535 \$129.00 / piece Miami Gardens's everyday low price!



HOW MUCH DO YOU NEED?

QUANTITY OF PIECES

Quantity selector with minus, 1, and plus buttons

1 piece = 150 SQ FT | \$129.00

PICKUP OR DELIVERY

- Pick up in store - FREE
This item can be picked up TODAY local time)
51 pieces in stock - Miami Garde
Check Other Stores
Have it Delivered - Charges May

FREE In-Store

Contact Us

ADD TO CART

ADD TO MY PROJECT LIST



Search Floor & Decor

- TILE STONE WOOD LAMINATE VINYL DECORATIVES INSTALLATION MATERIALS

PRODUCT DETAILS

SOUND CONTROL AND MOISTURE RESISTANT MEMBRANE FOR ENGINEERED HARDWOOD, PARQUET AND LAMINATE FLOORING
Whisper Mat® HW is a peel and stick non-permeable sheet membrane, which reduces impact and airborne sound transmissions.

Whisper Mat HW combines sound absorption properties with moisture resistant properties making this an excellent system to enhance flooring installation performance.

FEATURES & BENEFITS

- Sound reduction ratings:
- 6" concrete floor: IIC 51 STC 52
- Sound transmission reduction: Delta IIC 22
• Protects flooring from subfloor moisture/vapor emissions
• Easy, installer friendly installation
• Commercial and residential applications
• Approved over radiant heated subfloors
• Uniquely thin system (1/8")
• Contact Protecto Wrap for additional testing information

BLOGS & VIDEOS

INSTALL & PRODUCT DOCUMENTS

YOU MAY ALSO LIKE

Product recommendations including EZ Foam Underlayment, Eco Ultra Quiet Premium Acoustical Underlayment, Floor Muffler LVT UltraSeal Floor Underlayment, Roberts Silicone Vapor Shield Underlayment for Wood Floors, and 12mm Cork Underlayment Sheets.

TOP RECOMMENDATIONS



**Town of Surfside
Town Commission Meeting
April 13, 2021**

7:00 pm

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: 12/31/2020

Prepared by: Mayor

Subject: High Water Bill

Objective: To reduce water bills by removing the burden of paying the millions of loans incurred by the former administration from water users only.

Consideration: ? No idea what this means.

Recommendation: Pass the plan to rebate the costs of the loan payments to water bill payers.



Town of
Surfside

Charles W Burkett
1332 Biscaya Drive
Surfside FL 33154

For payments or questions:
9293 Harding Avenue
Surfside Florida 33154

Mon – Fri 9:00 AM – 5:00 PM
Phone: 305-861-4863

**FAILURE TO RECEIVE THE BILL DOES NOT EXCUSE SERVICE
DISCONNECTION AND ADDITIONAL FEES.**

SERVICE ADDRESS: 1332 Biscaya Dr

RATE CLASS: RESIDENTIAL

ACCOUNT NUMBER	05-05050-00
BILLING DATE	12/18/20
LAST BILL AMOUNT	\$621.93
YOUR LAST PAYMENT	-\$621.93
ADJUSTMENTS	\$0.00
BALANCE FORWARD	\$0.00
CURRENT CHARGES	\$483.90
TOTAL AMOUNT DUE	\$483.90
DATE DUE	01/26/2021

SERVICE	SERVICE PERIOD	DAYS	METER NUMBER	MULT	UNITS	CURRENT	PREVIOUS	USAGE
Water	09/25/20 - 11/25/20	61	16980382			420	407	13
Sprinkler	09/25/20 - 11/25/20	61	16999817			1733	1706	27

DETAIL OF CHARGES

IMPORTANT INFORMATION

Service	Consumption	Charge	Total
WA BASE METER CHARGE		\$83.83	
WA COUNTY TAX		\$8.19	
WA USAGE LEVEL 1 (0 12,000 GAL)	13	\$52.65	\$144.67
TOTAL WATER			
SP BASE METER CHARGE		\$55.13	
SP COUNTY TAX		\$9.87	
SP USAGE LEVEL 1 (0 12,000 GAL)	27	\$109.35	\$174.35
TOTAL SPRINKLER			
SW COUNTY TAX		\$7.40	
SW BASE FIXED CHARGE	1	\$11.00	
SW SERVICE CHARGE BASED ON WATER CONSUMPTION	13	\$112.32	\$130.72
TOTAL SEWER			
STORMWATER UTILITY		\$34.16	
TOTAL STORMWATER			\$34.16

Important Notice from the Town of Surfside Utility Department:

The Town of Surfside will be implementing the final Utility rate increase for customers effective for meter readings occurring after October 1, 2020, as per Resolution 17-2467 and 17-2468 adopted on November 14, 2017. The rate increase will assist in recovering the cost of providing utility services, promote equity in utility rates, encourage water conservation throughout Town, and improve the Town's water and sewer infrastructure. For more information please contact 305-861-4863.

PLEASE DETACH AND RETURN BOTTOM PORTION IF PAYING BY MAIL. PLEASE DO NOT STAPLE OR FOLD. PLEASE WRITE YOUR ACCOUNT NUMBER ON YOUR CHECK.



9293 Harding Avenue
Surfside Florida 33154

ADDRESS SERVICE REQUESTED

BILL DATE	ACCOUNT NUMBER	DATE DUE
12/18/20	05-05050-00	01/26/2021
CYCLE #	SERVICE ADDRESS	TOTAL DUE
001	1332 Biscaya Dr	\$483.90

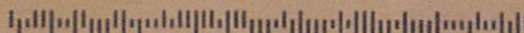
Amount Enclosed \$ _____

Please remit and make checks in US funds payable to:

TOWN OF SURFSIDE
9293 HARDING AVENUE
SURFSIDE FL 33154-3009

949 1 AV 0.389

CHARLES W BURKETT
1332 BISCAYA DR
SURFSIDE FL 33154-3318





**Town of Surfside
Town Commission Meeting
April 13, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: 3/1/2021

Prepared by: Mayor

Subject: Increased commercial airliner flights over Surfside

Objective: Invite our County representative to advise on what steps are and can be taken to address the increase in noise related to increase in commercial flights over Surfside.

Recommendation: Take the recommended steps to reduce the increase in flights over Surfside.



**Town of Surfside
Town Commission Meeting
April 13, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: 3/17/2021

Prepared by: Mayor

Subject: Purchase or Lease of Electric Vehicle for Downtown Use

Objective: To take pressure off of the Abbott lot, provide for a higher utilization of the Abbott lot and provide easy, quick access for visitors wishing to shop at our downtown businesses.

Recommendation: Approve the purchase or lease of electric vehicle, like the one below, to run from 10am to 10pm from our South Harding lot to our downtown district on a constant loop. Charge dramatically less for the parking, or provide initial free parking to encourage visitors to use the lot. Of course, residents park free in the large lots.



Saved from sainty-ht.en.made-in-china.com

[Hot Item] Close-up Pictures of Electric Shuttle Bus (SHT-T14)

Basic Info Product Description Customer Question & Answer Ask something for more details (0) Model NO. SHT-T14 Fuel 100% Pure Electric Power Origin China HS Code 8703101900 Performance...



Saved by **Adrea Gibbs**

2

Electric Power Electric Cars Power Motors Microcar Bus Ride >

More information...



**Town of Surfside
Town Commission Meeting
April 13, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: 3/17/2021

Prepared by: Mayor

Subject: One-way automatic gate at 96th Street and Bay Drive

Objective: To stop traffic from entering Bay Drive at 96th Street and provide a 'freeze gate' button for children crossing Bay Drive at 96th Street.

Recommendation: Approve the gate.



**Town of Surfside
Town Commission Meeting
April 13, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: 3/23/2021

Prepared by: Mayor

Subject: Draconian fines for residents

Objective: Fines should be enacted to encourage compliance, not punish or financially destroy our residents. The fines currently in force are onerous, overly punitive and abusive.

For example, the fine for failure to license a dog after 30 days is \$3000, walking a dog without a leash, \$3000, failing to use a collar, \$3000, particles from a construction site blowing onto Town property, \$15,000, work without a permit, \$15,000, repairing a seawall, \$15,000 and on and on.

Recommendation: Design a system that encourages compliance without attacking residents with onerous fines.

RESOLUTION NO. 14 - 2234

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE FLORIDA, AMENDING THE SCHEDULE OF CIVIL PENALTIES AND ADMINISTRATIVE FEES TO BE ASSESSED FOR VIOLATION OF THE CODE OF THE TOWN OF SURFSIDE, AS PROVIDED IN CHAPTER 1 "GENERAL PROVISIONS", SPECIFICALLY SECTION 1-8 "PENALTY FOR VIOLATIONS", AND CHAPTER 15 "CODE ENFORCEMENT" SPECIFICALLY SECTION 15-18 "VIOLATIONS; SCHEDULE OF CIVIL PENALTIES"; REPEALING ALL OTHERS; PROVIDING FOR AUTHORIZATION AND APPROVAL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Commission approved a list of enforcement priorities for the Code Compliance Division on November 17, 2013; and

WHEREAS, the Town Administration reviewed the civil penalties and compliance periods for the priority items, as well as other code violations; and

WHEREAS, Resolution No. 1569 adopted on March 9, 1999, which addressed civil penalty schedules has been found to be inconsistent, outdated and no longer in keeping with the Town Code; and

WHEREAS, pursuant to Section 15-18 of the Code of Ordinances, violations of said Ordinance shall be subject to the imposition of penalties, pursuant to which the Town Commission may adopt from time to time by Resolution, a schedule showing the sections of the Code, ordinances, laws, rules or regulations, which may be enforced and, the dollar amount of civil penalty for the violation of such provisions; and

WHEREAS, except as otherwise provided in Chapter 15 above, Chapter 1 Section 1-8 provides a penalty for violations of all other Sections of the Code of Ordinances; and

WHEREAS, it is in the best interest of the Town to preserve the public health, safety and welfare of the residents and the Town Commission is charged with preserving and maintaining the aesthetic standards and preventing public safety hazards of the Town.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That the foregoing recitals are true and correct and incorporated herein by this reference.

Section 2. Authorization and Approval. The Town Commission authorizes and approves the Civil Penalties and Administrative Fees Schedule for Code Compliance and Enforcement Related Services.

- 1) Incorporated herein as Attachment "A" is a schedule of civil penalties and administrative fees adopted pursuant to Chapter 1 Section 1-8 and Chapter 15 Section 15-18 of the Code of Ordinances. Any sections of the Code not listed in the attached schedule, or for which a dollar amount of civil penalty for violation thereof is not listed, shall be subject to the imposition of penalties as provided under Section 1-8 and any other applicable penalty sections of the Code of the Town of Surfside. Each day of violation shall constitute a separate, punishable offense for which the daily penalty shall accrue.
- 2) For violations of any section of the Town Code for which a specific penalty is not prescribed herein, a penalty shall be imposed which shall not be less than \$25.00 or more than \$250.00 per day for a first violation and shall not be less than \$50.00 or more than \$500.00 per day for a repeat violation. For the purposes of continuing violations, each day shall constitute a separate violation.

Section 3. Effective Date. The Commission of the Town of Surfside hereby ordains that this Resolution shall become effective immediately upon adoption.

PASSED and ADOPTED on this day of July 10, 2014.

Motion by ^{vice Mayor} Commissioner Tourgeman, second by Commissioner Olchyk.

FINAL VOTE ON ADOPTION

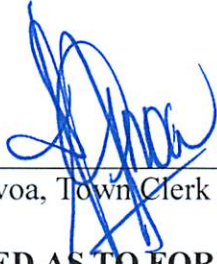
Commissioner Barry R. Cohen
Commissioner Michael Karukin
Commissioner Marta Olchyk
Vice Mayor Eli Tourgeman
Mayor Daniel Dietch

Absent
Yes
Yes
Yes
Yes



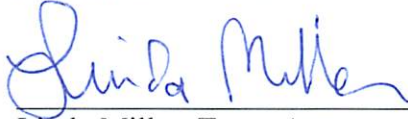
Daniel Dietch, Mayor

Attest:



Sandra Novoa, Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**



Linda Miller, Town Attorney

SCHEDULE OF DAILY CIVIL FINES FOR CERTAIN VIOLATION TYPES

(All violation types not listed herein shall be subject to a \$25.00 per day fine for a first time offense and a \$50.00 per day fine for a 2nd or repeat offense)

Chapter	Section Name	Description of Violation	Daily Fine First Offense	Daily Fine Second/Repeat Offense
Chapter 6	Alcoholic Beverages	Failure to comply or conform to any requirement of the Town Code relating to alcoholic beverages.	\$250.00	\$500.00
Section 6-8	Offenses, Miscellaneous Provisions	Failure to comply or conform to any requirement of the Town Code relating to music and/or entertainment.	\$100.00	\$200.00
Chapter 10-2	Animals	Killing birds and squirrels.	\$250.00	\$500.00
Section 10-28(c)	Animals	Allowing a dog to run at large	\$50.00	\$100.00
Section 10-28(c)	Animals	Allowing a dog to be improperly leashed	\$50.00	\$100.00
Section 10-30	Animals	Failure to license any dog	\$50.00	\$100.00
Section 10-32	Animals	Failure to remove fecal excrement	\$100.00	\$200.00
Section 10-33	Animals	Taking a dog, whether on a leash or without a leash, other than a seeing eye dog, into any store where food for human consumption is sold or held for sale.	\$50.00	\$100.00
Section 10-33	Animals	Taking a dog, whether on a leash or without a leash, other than a seeing eye dog, at any time to any public beach in town.	\$100.00	\$200.00
Section 10-34	Animals	Failure to have one's dog properly collared.	\$50.00	\$100.00
Section 10-36	Animals	Keeping or harboring any dog that engages in frequent or habitual barking, yelping or howling; that is mean or vicious; that becomes a nuisance.	\$50.00	\$100.00
Section 10-36	Animals	Any cruelty to a dog, as defined.	\$250.00	\$500.00
Section 14-2	Buildings and Construction	Performing mechanical or hand abrasive operations involving removal of paint, rust or other materials from any source resulting in particles that can float, drop, or be blown to adjoining property or into public ways or streets.	\$250.00	\$500.00
Section 14-2	Buildings and Construction	Failing to confine all loose particles and abrasives from processes involving use of air pressure applications with suitable means to prevent their transferring to the ground,	\$250.00	\$500.00
Section 14-28,90-37	Buildings and Construction	Performing or having performed work without first obtaining required permit.	\$250.00	\$500.00
Section 14-87	Bulkheads	Construct any groin, bulkhead, seawall, jetty, breakwater or other protective work or to place any permanent or temporary structure of any nature whatsoever east of the ocean bulkhead line.	\$250.00	\$500.00
Section 14-87	Bulkheads	Repair, extend, alter or replace any existing structure lying east of the ocean bulkhead line.	\$250.00	\$500.00
Section 14-88	Bulkheads	Erect any structure within 20 feet west of the ocean bulkhead line.	\$250.00	\$500.00
Section 14-88	Bulkheads	Repair, extend, alter or replace any existing structure lying within 20 feet west of the ocean bulkhead line.	\$250.00	\$500.00
Section 14-102	Bulkheads	Erect any structure within 20 feet landward of the Indian Creek bulkhead line.	\$250.00	\$500.00
Section 14-102	Bulkheads	Repair, extend, alter or replace any existing structure lying seaward of the Indian Creek waterway or existing bulkhead or within 20 feet landward of such bulkhead line..	\$250.00	\$500.00

SCHEDULE OF DAILY CIVIL FINES FOR CERTAIN VIOLATION TYPES

(All violation types not listed herein shall be subject to a \$25.00 per day fine for a first time offense and a \$50.00 per day fine for a 2nd or repeat offense)

Chapter	Section Name	Description of Violation	Daily Fine First Offense	Daily Fine Second/Repeat Offense
Section 18-85 (a)	Businesses (Civil Fines and Penalties)	First Violation (Sidewalk Café Ordinance)	\$100.00	Second violation within the preceding 12 months: \$250.00. Third violation within the preceding 12 months: \$500.00. Fourth violation within the preceding 12 months: \$750.00. *Fifth violation within the preceding 12 months: \$1000.00. **Sixth violation within the preceding 12 months: \$1000.00.
Section 18-88 (g)	Businesses (Permitted areas; conditional permit; town manager's right to remove sidewalk cafes)	Failure to respond to Town Manager's emergency notifications, and removal of sidewalk café furnishings by Town.	\$1,000.00	
Section 34-30	Buildings and Construction	Unlawful connection of any sanitary sewer drains to the town's drainage system.	\$250.00	\$500.00
Section 34-30	Buildings and Construction	Unlawful connection of any storm drains to the town's sanitary sewer system.	\$250.00	\$500.00
Section 46-1	Health	Violation of the Florida Department of Health and Rehabilitation Services, or responsible department or agency.	\$250.00	\$500.00
Section 54-62	Offenses, Miscellaneous Provisions	Drinking any beer, wine or any other alcoholic beverage on any street, sidewalk, pedestrian mall, alley, highway, playground or park in the town.	\$100.00	\$200.00
Sections 54-78 to 54-79	Offenses, Miscellaneous Provisions	Creation of any prohibited noises at any prohibited times or locations.	\$100.00	\$200.00
Section 78-51	Sewers and Sewage Disposal	Construction or maintenance of any septic tank or sanitary privy.	\$100.00	\$200.00
Section 78-54	Sewers and Sewage Disposal	Discharge into the town's sanitary sewer any prohibited material or substance.	\$250.00	\$500.00
Section 90-41.1(c)(2)	Zoning - Resort Tax and Enforcement	Resort Tax violations are subject to the following fines. The special master may not waiver or reduce fines set by this section.	\$500.00	Second violation within the preceding 12 months: \$1,500.00. Third violation within the preceding 12 months: \$5,000.00. Fourth or greater violation within the preceding 12 months: \$7,500.00.
Section 90-184	Bulkheads	Erect, repair, extend, alter or replace: Dock and pier projecting into Biscayne Bay waterway beyond the waterway line more than 20 feet. Dock and pier projecting in Indian Creek waterway beyond the waterway line more than 10 feet. Dock and pier projecting into Point Lake waterway beyond the waterway line more than 15 feet.	\$250.00	\$500.00

SCHEDULE OF DAILY CIVIL FINES FOR CERTAIN VIOLATION TYPES

(All violation types not listed herein shall be subject to a \$25.00 per day fine for a first time offense and a \$50.00 per day fine for a 2nd or repeat offense)

Chapter	Section Name	Description of Violation	Daily Fine First Offense	Daily Fine Second/Repeat Offense
Section 90-187	Bulkheads	Construction, repair, alteration, extension or replacement of any bulkhead, sea wall, shore protection or any structure on Biscayne Bay, Indian Creek and Point Lake without required permit.	\$250.00	\$500.00

Note: All violation types not listed herein shall be subject to a \$25.00 per day fine for a first time offense and a \$50.00 per day fine for a 2nd or repeat offense.

* Also subject to suspension of sidewalk café permit for one weekend (Saturday & Sunday).

** Also subject to revocation of sidewalk café permit for the remaining portion of the permit year.

ADMINISTRATIVE FEES, ABATEMENT COSTS, AND OTHER CIVIL FINES

Issue	Description	Fee	Fine	Note
Code Compliance Abatement	Fees based on actual costs incurred and staff time	Contractor Costs and/or staff hourly costs		
Code Compliance Abatement Related Administrative Fees	Fees based on actual costs incurred and staff time	Fees based on actual staff hourly costs for administrative process		
Lawn Cutting & Clearing Cost	Per Lawn Cutting Service	Fees based on actual Contractor costs and/or staff hourly costs		
Code Compliance Lawn Cutting Administrative Fee	Per Lawn Cutting Service	\$125.00	\$25.00	per occurrence
Trash & Debris Over-the-Limit Pick-Up Fees & Fines	Per cubic yard fee:	\$15.50	\$25.00	per occurrence
Construction Debris Pick-Up Fee & Fines	Per cubic yard fee:	\$30.00	\$25.00	per occurrence



**Town of Surfside
Town Commission Meeting
April 13, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: 4/2/21

Prepared by: Mayor

Subject: Surfside's brand name, Miami's uptown beach town.

Objective: Reword our brand, which sends an inaccurate message, to reflect our residents' vision of Surfside as a small-town oasis.

Recommendation: Revise the brand to better reflect our resident's vision. The current brand-name implies we are the uptown portion of a downtown, Miami Beach, which we are not. Nor do we want to be a worldwide tourist hotspot, nor do we want to be an overcrowded, overrun, over busy municipality. We want to be what we've always been – a slice of paradise, catering to our families, offering them an unparalleled way of life – with a visitor component that can accommodate the friends of our families, and a very limited number of tourists who want to come and enjoy the slice of paradise that our unique location and combination of amenities offers.

I believe that the brand should be revised to say, Miami's beachside oasis, or something along those lines, reflecting a peaceful, serene, high quality, small-town.



**Town of Surfside
Town Commission Meeting
April 2, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: April 2, 2021
Prepared by: Commissioner Charles Kesl
Subject: Daylight Plane requirement for new construction

Objective: Ensure residents in their homes and others in Town properties stay in adequate Florida sunshine, not total dark shadow of neighboring new construction projects, while considering and not unduly burdening creativity and viability of new projects.

Consideration: When new construction maximizes cubic area allowed, walls often head straight up to the maximum and make a 90 degree angle to a flat roof. By design, this limits the sun to anything below. If or when the sun shines at that angle, it is blocked.

Consider how dark the beaches of Bal Harbour are compared to Surfside much of the day. That is because the height of the building is higher and the setback from the beach is shorter in Bal Harbour than in Surfside.

Daylight Plane assessment is a method by which other municipalities have secured more sunshine, air and space to communities and softened the transition from one neighborhood to another, and one property to another. It is in use in Sarasota, Florida, the county and the city. The information here is taken from Sarasota as well as other Towns and resources, and should be verified by Town staff and professionals as it is being considered.

Language is important so I tried to maintain its detail to get the benefit of any prior review.

“Daylight plane” is intended to provide for light and air, and to limit the impacts of bulk and mass on adjacent properties.

“Daylight plane” means a height limitation that, when combined with the maximum height limit, defines the building envelope within which all new structures or additions must be contained.

The daylight plane is an inclined plane, beginning at a stated height above average grade and extending into the site at a stated upward angle to the horizontal up to the maximum height limit.

The daylight plane may further limit the height or horizontal extent of the building at any specific point where the daylight plane is more restrictive than the height limit applicable at such point on the site.

Consider it the vertical counterpart to setbacks, which determines the maximum height that a building can be. Like the setbacks, the daylight plane is invisible but crucial. Careful consideration of the requirements can cause design-altering and livability-altering consequences if ignored.

Consider a “hip” style roof, common in Surfside. This is one shaped like a pyramid that, when secured with straps, historically is the type of roof that has received the best discounts for insurance. The angle of the roof is the building’s “daylight plane”. At a certain height, it cuts at a certain angle to the height of the roof and the building.

Mansard style roofs also have a daylight plane up to the point of the flat part of the roof.

A common use of daylight plane in other city ordinances seems is below. (The height at which the daylight plane begins is typically lower in sensitive and historic areas.)

- Angle of forty-five degrees vertically measured from side yard setback lines.
- Begins at 25 feet above FEMA or state-mandated elevation.
- Exceptions that can break the perimeter of buildable structure, other municipalities have chosen to include, are: roof overhangs that are 3 feet or less, dormers that do not exceed 12 feet in combined length or 25% of the length of the side where the dormers are located.

The daylight plane requirements typically do not apply to the side yards of a property contiguous with a Right of Way, based on my layman’s research.

All the major environmental assessment standards award credits for daylight, my research to date shows, with Europe leading the way. Daylight contributes to health and wellness at home and work, whether indoors or outdoors.

Recommendation: Consider daylight plane as a solution to be incorporated into the Zoning of Surfside.

Daylight plane is a solution for other municipalities facing Surfside’s challenges of maximized cubic areas for new construction, and the bulk and mass.

It provides for transition from property to property and allows for sunlight, air and open space, which in recent years have been denied to many of our neighbors in Surfside when a property is sold and reconstructed, or more often sold, torn down and constructed anew.

This is a new idea and like other new ideas are not in the most recent code nor in the previous code. It does not require reconciliation to release a “more restrictive and best” of the two Codes. Therefore, considering it along with other new initiatives, will likely take time for due diligence and assessment, and time is of the essence if we are to release the Code. And that does not include time to take to voters for them to approve, which must be done with any changes to density and intensity which includes increasing height maximums. The entire new Code should be taken to voters to approve, with requirements

raising the bar to amend, to prevent the creation of loopholes and secure Surfside's "small town" way of life.

Daylight plane requirement should be integrated in the Town's plan because it allows for transition between structures and makes a community healthy. It can be integrated now, I believe renderings will show. Even new construction raised to FEMA levels will have more than adequate options for a beautiful home for a family. It just will not be as big as some would like. I expect to hear economic and other arguments against it, as I have heard. I believe as those who have come before us that Surfside's value is in its common-sense code that differentiates us and makes our neighborhoods livable and desirable.

New construction must rise above FEMA designated levels, but existing construction, streets, utilities and everything else in Town do not. The Town needs a master plan for all to get to FEMA to currently required minimum heights above sea level for new construction, and perhaps to go even higher. The master plan needs to be done in conjunction with FEMA and other leading authorities. We are part of a region and cannot and should not go it alone on a master plan for the Town as it faces imminent threat of rising and surging sea levels into the future.

We do deserve daylight, now and into the future.

Town Manager Performance Evaluation Rating Summary
June 2021

Town Manager: Andrew Hyatt

Evaluation Criteria/Ratings											
Elected Official	Individual Characteristics	Professional Skills and Status	Relations with the Town Commission	Policy Execution	Reporting	Citizen Relations	Staffing	Supervision	Fiscal Management	Community	Average Rating
Mayor Burkett	see attached	see attached	see attached	see attached	see attached	see attached	see attached	see attached	see attached	see attached	
Vice Mayor Paul Kesl	4.6	4	3.8	4	3.8	4.4	4.2	4.2	3.8	4	4.08
Commissioner Salzhauer	4	3.2	3.4	3.8	3.8	3.6	3.4	4.2	2.6	3.2	3.52
Commissioner Velasquez	4	3.4	3.2	3.4	3.6	3.6	3.6	3.4	3.2	3.2	3.46
	5	4.4	4.4	4.2	4.2	4.8	4.4	4.75	4	3.8	4.395
Average Rating	4.4	3.75	3.7	3.85	3.85	4.1	3.9	4.1375	3.4	3.55	3.8638

Sandra McCready

From: Mayor
Sent: Sunday, May 30, 2021 2:24 PM
To: Sandra McCready
Subject: RE: June 8, 2021 Regular Town Commission Meeting Agenda

Sandra,

After reviewing the evaluation form and attempting to fill same out, I found that there were questions that I could not honestly answer – because I don't know the answers.

Moreover, not answering the questions I could not answer, would have, according to the rating system on the sheet, unfairly penalized Mr. Hyatt.

For my evaluation, please submit the following.

Mr. Hyatt, has exceeded my expectations in the role of Town Manager. Given the feedback I have received from Town employees and residents, he is proactive, respectful, competent, assiduous and dedicated in his duties.

His work product is great, he “makes things happen” and seems to be very well liked.

We are lucky to have hired him and, on the scale found on the evaluation sheet you sent out, I would give him an overall 5.

If you have any other questions, please do not hesitate to contact me.

Thank you.

Charles W. Burkett
Mayor



Town of Surfside
9293 Harding Avenue
Surfside, Florida 33154
Phone (305) 861-4863
Mobile phone: (305) 992-7965

“The Constitution of the United States is a law for rulers and people, equally in war and in peace, and covers with the shield of its protection all classes of men, at all times and under all circumstances. No doctrine involving more pernicious consequences was ever invented by the wit of man than that any of its provisions can be suspended during any of the great exigencies of government.” Ex Parte Milligan, Supreme Court of the United States, 1866.



**Town of Surfside
Town Commission Meeting
June 8, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: May 28, 2021

Prepared by: Charles Kesl

Subject: Abandoned Sports Equipment on Streets, unmarked unattended

Objective: Accountability for Sports Equipment including Basketball Nets on Town streets, of unknown origin, ownership and accountability.

Consideration:

Basketball nets and other sports equipment show up on Town streets, and are left for days, weeks and years, often with little or no use. The gear poses a hazard from wind or passersby pushing over, not to mention tropical storms and hurricanes. Hurricane season starts now, June. The gear takes up parking spaces, prevents the streetsweeper from sweeping in its position, often curbside. The equipment collects debris heading downhill to the sewer drain. The equipment is of unknown origin and serves sports enthusiasts sporadically from time to time from a home or two or more, as well as those walking to the area from areas nearby.

Who is accountable for the equipment in a hurricane or if at anytime it falls or tips over, damages a vehicle or injures a person or child?

Why is it allowable for this use of public spaces for private uses but there are signs at street ends that sprung up: "No Kayak Launching", "No Kayaks", and "No Kayaking" depending on the mood, message or perhaps resident complaint of the day. I have seen no one store his or her canoe, Sunfish sailboat, Windsurfer, dinghy, raft, kayak, or paddleboard on an off-street public right of way, beyond the street end, for an hour or a day, certainly not for months or years. Basketball nets in Town have at certain locations become semi-permanent fixtures on public streets themselves, not just on off-street right of ways. Children discover and play as if it was a safe Town sanctioned activity, when it is not in a safe park it is in a public street with car transportation posing a constant threat to safety.

If sports equipment is allowed to remain in our public streets unchecked, why not mulch drop off depositories to be shared among neighbors? Why not bookstands to "lend a book, borrow a book"? Why not "Fruit or vegetable sharing baskets" or "share a plant" bins with

propagated cuttings of sustainable, Florida friendly native and non-native flora samples? Composting bins to dump food waste? Retention barrels for water collection and rainwater access – better than saline rich and mineral heavy well water that can scorch your lawn and stain and discolor your swimming pool? These are all I argue better ideas than abandoned top-heavy and inconsistently maintained sports gear in our streets, which as we often talk about are confronting high risk speeding vehicles.

Recommendation:

Apply common sense and safety to this issue. Just as other things from trailers to bulk items are not allowed to be left unattended over time on our streets or adjacent right of ways, sports equipment should simply be removed after use. Customary use of the streets for stickball, hopscotch and catch are fine.

For sports equipment left behind or abandoned, notices or other alerts can be distributed to adjacent property owners to give notice in the first year so as not to surprise anyone who may be used to the nonchalant approach. Abandoned equipment should be removed by Code enforcement and can be repurposed and donated to not for profits such as the YMCA and YWCA, and Boys and Girls Clubs, and public and secondarily private, not for profit schools. Do not license equipment for street use or provide operator permits as done with beach furniture. High maintenance, confusing, unnecessary on public streets which have a history of customary uses as well as uses not permitted. This is also similar to the history of public beaches, which shared the history of customary uses as well as uses not permitted, for nearly a century, before beach furniture operator formal permitting process sanctioned a special right of special access only for certain private business enterprises, hotels and condominiums.



MEMORANDUM

To: Commissioner Eliana Salzhauer

Cc: Mayor Charles Burkett
Vice Mayor Tina Paul
Commissioner Nelly Velazquez
Commissioner Charles Kesl

From: Tim Milian, Parks & Recreation Director
thru Andrew Hyatt, Town Manager

Date: June 22, 2021

Subject: Epinephrine Auto-Injectors (EpiPen) Policy Discussion

The request for consideration to the Town of Surfside stocking EpiPens was first brought to the Parks and Recreation Committee members on November 26, 2018. Commission liaison, Commissioner Tina Paul, was asked to bring the item forward for Commission direction. On June 11th, 2019 the stocking of EpiPens at the Surfside Community Center and 96th Street Park was vetoed by the Commission.

On May 14th, 2021, Commissioner Salzhauer requested that the stocking of EpiPens at the Surfside Community Center and 96th Street Park be placed on the June Commission meeting agenda. Due to the passed submission deadline, it was agreed to be placed on the July agenda.

The majority of information in the memorandum from June 11th, 2019 Commission Meeting is still accurate with a few highlighted changes.

Since then, the Parks and Recreation Department has researched the operational feasibility of Surfside stocking and administering EpiPens for severe allergic reactions. Through professional outreach and contact with the Florida Recreation and Parks Association and other municipalities, we have been unable to identify any municipality within the State of Florida that currently has an EpiPen program in place.

The Florida League of Cities (League) was also contacted again in May 2021 to ascertain if it was aware of any municipalities that had/have implemented an EpiPen program; the League was not aware of any existing programs. Additionally, the League informed the Town there could be significant liability upon the Town should non-medical personnel administer the pen acting in the capacity of a Town employee.

Jonathan Jaramillo from Florida League of Cities recommended that the Town not adopt an EpiPen program for the following reasons:

1. Will expose the town to higher liability;
2. No other municipality has EpiPen programs and hence no coverage with FMIT or program as a result of point #1; and

3. EpiPen are not generic and are prescribed by a physician based on his/her patient's characteristics.

The following information has been ascertained by the Parks and Recreation Department:

- Miami-Dade County Public Schools do not have an EpiPen program in place (May 2021).
- Haulover Rescue Station 21 is 1.6 miles away from the Community Center. This station is normally the first to respond when Surfside calls Emergency Medical Services. Typical response time is approximately 5 - 8 minutes.
- The State of Florida has adopted Sections 381.88 and 381.885, Florida Statutes, governing emergency administration of EpiPens. In order to stock and administer EpiPens, an "authorized health care practitioner" is required to prescribe the EpiPen in the name of the "authorized entity". The Office of the General Counsel, Florida Department of Health, has advised and confirmed that the Town of Surfside and the Community Center appear to meet the statutory definition of an "authorized entity" who may acquire and stock EpiPens pursuant to a prescription. When asked as to how the Town would obtain a prescription for the EpiPens from an "authorized health care practitioner", the Department of Health would not provide legal advice on how to obtain a prescription on behalf of the Town of Surfside, and indicated that the individual certified pursuant to Section 381.88, Florida Statutes, would obtain a prescription from their health care provider. The authorized entity would designate employees or agents who have undergone training and have obtained a certification to administer life-saving treatment as responsible for the storage, maintenance, administration and general oversight of the EpiPens acquired by the authorized entity.
- Lifeguard certifications do not cover the administration of the EpiPens; however, lifeguards are trained to assist an individual self-administering an EpiPen.
- Current job descriptions do not require the American Red Cross EpiPen training; therefore, training, job duties and reclassification will be necessary, resulting in a one-time total cost of \$18,000.
 - o EpiPen Program Supervision: Superintendent and Aquatics Supervisor
 - Responsible for organized program implementation, ensuring integrity and delivery standards are met, organizing regular staff trainings, purchasing and stocking the products, monitoring the condition of the prescriptions and overall day-to-day program supervision.
 - o EpiPen Administration Staff: 13 current Full Time Parks and Recreation staff members, subject to expand coverage to include Part Time staff.
 - Responsible for participating in all required EpiPen trainings and for administration of injection according to regulated training should a patron or visitor experience anaphylaxis.

The American Red Cross offers a 45-minute training course that would certify staff to administer the EpiPens.

- Anyone of any age can receive the American Red Cross EpiPen administration certification, not limiting the certification to lifeguards exclusively.

Eligible Staff would then have to be approved and certified by the State:

- In order to be approved and certified by the State, each applicant must be 18 years or older (not all of the lifeguards and staff are over 18 years of age), must successfully complete an educational training program or hold a current state emergency medical technician certification.

Thorough trainings and certification would be vital for the personnel.

Examples such as the inherent risks in applying an EpiPen if not needed would be identified. This wrongful administration would present the risk including, but not limited to: increased heart rate, local reactions, injection site pallor, coldness and hypesthesia or injury at the injection site resulting in bruising, bleeding, discoloration, erythema or skeletal injury.

The breakdown of the cost below is only the upfront cost of training, obtaining certifications and purchasing the EpiPens.

- American Red Cross Course: \$12 for certification, expires every 2 years and takes 45 minutes to complete.
- Department of Health Certification: \$25 and expires March 1st of odd years (ex. 2021).

Number of Staff	Location	Equipment (1 = 2 pack)	Costs
13 FT Employees 27 PT Employees	Community Center	1 adult, 1 junior at CC 1 adult, 1 junior at park	Staff \$1,480*(**) Equipment \$1,440

*Excluding turnover and is subject to change based on department staffing. **Excluding the additional cost of having facilities staffed during all hours of operation.

From May 2020 to May 2021, the town has had a turnover of 3 full time and 12 part time employees.

Estimated cost of EpiPens (the two pens listed below have a duration or life of 12 months):

Product	Strengths	Price (quote received)
EpiPen; EpiPen Jr.	.15 mg; 3 mg	\$786.78 (.3mg) \$963.39 (.15mg)
Auvi-Q	.1 mg; .15 mg; .3mg	\$5,125 (.1mg) \$5,125 (.15mg) \$5,125 (.3mg)
Generic Brand	.15 mg; 3 mg	\$449.99 (.3mg) \$449.99 (.15mg)

If the EpiPen program were to be implemented, First, the Town would need to obtain additional direction and confirmation from the State Department of Health on how to obtain a prescription for the EpiPens in the name of the Town under Section 381.88, Florida Statutes (the most current State Department of Health opinion provides that the prescription would need to be issued to the certified individual). Secondly, staff would have to be properly trained and certified for the program. Thirdly, the Town would need to identify and engage an "authorized health care practitioner" (unknown cost) to prescribe the EpiPens. Fourth, the Town would need to schedule and have certified individuals on hand during all days of operation, authorized to administer the EpiPens. An estimated start date cannot be adequately provided, due to the unknown resources that are necessitated by the program and the ability to secure them. If the program was developed and implemented, it would be a continuous program with no end date. Factors such as an agreement with an "authorized health care practitioner" or unknown policies could affect the term of the program.

The Administration is seeking direction from the Town Commission on whether to conduct further evaluation of the EpiPen program and create a plan for the implementation of the program.



**Town of Surfside
Town Commission Meeting
August 10, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: 6/23/21

Prepared by: Mayor

Subject: Private security service

Objective: Hire private security services for the business and residential district

Recommendation: It is clear that the challenges over the last year have increased the need for additional policing. Surfside has a small police force that is being tasked with an overwhelming number of requests for service. Beach Policing, double parking, increased homeless and other necessary imperatives are infringing on our Police Departments regular duties and their ability to effectively do their work.

Solution: Hiring additional police officers has become extremely challenging recently. Given same, as a stop-gap measure, many municipalities, including our neighbor Miami Beach, has undertaken to hire private security services to supplement their police force. Surfside needs to do the same. Additionally, there may be federal funds available given newly released information from the US government.



**Town of Surfside
Town Commission Meeting
August 10, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: Memo for Discussion at Tues August 10, 2021 Commission Meeting
Prepared by: Commissioner Eliana R. Salzhauer
Subject: Champlain South: “Don’t Wait...Accelerate!” Action Plan & Changes Necessary to Prevent Another Catastrophe.

Objective: To secure the health, safety, and welfare of the Surfside community.

Take swift action to improve upon the County’s current building re-certification schedule and standards. Implement “Don’t Wait...Accelerate” action plan as outlined in the attachments. Reduce 40-year inspections to 30-year and add the requirement of geotechnical subterranean testing to ensure that buildings are stable both above and below ground.

Such voluntary measures have recently been “requested” by Surfside’s Building Department & Engineering experts. Surfside needs to take the next logical step and REQUIRE that these changes be adopted for all multifamily, commercial, and hotel structures over 3 stories.

Surfside’s Commission should give legal counsel clear direction to proceed with a 1st reading of those changes at our next Commission meeting.

Additionally Surfside should aggressively pursue all legal recourse to secure KCE Structural Engineers’ access to the Champlain South site to conduct a full scientific investigation of the circumstances that caused or contributed to the tragic collapse.

Consideration:

From that unforgettable 1st phone call on June 24th at 1:30am from our Town Manager, and through the difficult weeks that have followed, watching our community rise to the challenges of comforting Champlain South survivors, bereaved families, and each other through this unprecedented horror has been truly inspiring. With the eyes of the world watching, our tiny town sprang into action, mobilizing resources and turning “thoughts and prayers” into action.

We set aside our differences and rolled up our sleeves to assist in every way possible, from feeding families and frontline workers, to fundraising for friends who had lost everything. Bad things happened to good people and great neighbors responded.

But even after every victim is laid to rest, Surfside’s grieving journey is far from over. Of the hundreds of old buildings in Miami, why did this unspeakable tragedy occur in Surfside? Perhaps because Surfside is uniquely positioned to transform this tragedy into triumph. To ensure that every angle is



**Town of Surfside
Town Commission Meeting
August 10, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

investigated and that real changes are made to building codes and inspection protocols to ensure that this never happens again. To ensure that our loved ones did not perish in vain.

Even life in a paradise can be tragically unpredictable. Action & Inaction can have life-altering consequences. Let's recognize the Champlain South collapse for the wake-up call to action that it is.

Reducing the 40-year re-certification inspections to 30 years and requiring geotechnical subterranean testing is a good start. The Commission should solicit Jim & Allyn's input on any other immediate changes they would like to see that would secure our residents' safety.

There may be additional beneficial changes such as the requirements outlined in the attached link below.

While we've been told that the County is "working on it" we cannot wait for the glacial pace of big government to remedy.

Our Commission's allegiance is to the residents of Surfside - their health, safety, & welfare must take precedence over politics.

Now that we have been put "on notice" that the current 40-year recertification process is insufficient, it would be inexcusable to not tighten standards and close loopholes. We cannot, in good conscience, wait around for a "perfect" solution from the County knowing how defective the current protocol is.

Thoughts and prayers are not sufficient. We need real change, and we need it as soon as possible.

Additionally, we need to secure Allyn's access to the Champlain South site to conduct his scientific structural investigation. Our residents support escalating that request at all levels. Every day that passes without access is a day without answers in which valuable evidence may be lost.

On another note, it is ethically and morally repugnant for any developer to rebuild on the Champlain South graveyard. Every Surfside resident and US taxpayer has shared the financial and emotional burden of responding to this disaster. Every Surfside resident has been forever scarred by this collective trauma. The site should be donated to the public or purchased by the state at cost (not profit) to be used as a memorial park.



**Town of Surfside
Town Commission Meeting
August 10, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

We can never undo the emotional toll and lives lost, but we can take steps to ensure that our beloved residents did not perish in vain. We need to take an active role in ensuring that changes are made, justice is served, and that their memories never be forgotten.

The following documents and link are attached to this memo in support of these changes:

1. "Notice to Building Owners: Don't Wait....Accelerate" Memo from Surfside Building Official James McGuinness dated July 1, 2021
2. Letter to Surfside Residents from Mayor Burkett "Properties East of Collins Avenue; Structural Assessment Recommendations"
3. KCE Structural Engineers Memo #1 "Recommended Structural Engineering Evaluations for Multifamily or Commercial Multi-story Structures.
4. Cyber Citizens for Justice "Necessary Changes to Prevent Another Catastrophe"
<http://www.ccfj.net/CCFJPropNecChanges.htm>
5. Miami Dade County structural-recertification requirements
6. Miami Dade County electrical-recertification requirements

Recommendation:

1. **Direct Surfside's legal counsel to implement the re-certification changes & testing recommended in the attached memos ASAP so that Surfside's residents can have peace of mind.**
2. **Direct Surfside's legal counsel to pursue all legal recourse, including litigation, to escalate requests to secure Allyn Kilsheimer & KCE Engineering access to the Champlain South site. Immediate access is required to conduct the testing necessary to ascertain which factors contributed to the building's collapse. Precious weeks have already been lost waiting "patiently" for access. Time is of the essence. Surfside's residents do not want to wait years for a federal agency's conclusions. KCE are competent professionals who will not undermine or impact the NIST and County investigation.**
3. **Draft a Resolution formally requesting that the Champlain site remain a memorial park.**



NOTICE TO BUILDING OWNERS
(MULTI-FAMILY, COMMERCIAL AND HOTEL STRUCTURES OVER 3 STORIES)
RE: ACCELERATION OF 40 YEAR BUILDING RECERTIFICATION PROGRAM
JULY 1, 2021

Dear Property Owner:

Our deep condolences go out to the victims and families of the indescribable tragedy which has occurred in our community. In light of this tragedy and in an abundance of caution, we are requesting owners of buildings over 30 years old and over 3 stories in height to begin assessing their buildings for recertification in advance of their 40-year deadline.

We request all owners of structures over 30 years old and over three stories in height to follow the Miami-Dade 40 Year Recertification Program as found on these links:

<https://www.miamidade.gov/permits/library/structural-recertification.pdf>
<https://www.miamidade.gov/permits/library/electrical-recertification.pdf>

In addition to hiring a Florida Registered Structural Engineer to perform the above analysis, we also request all property owners as referenced above, especially those with structures on the east (ocean) side of Collins Avenue, hire a Florida Registered Geotechnical Engineer to perform an analysis of the foundation and subsurface soils.

Please be advised it is the owner's responsibility to regularly maintain buildings per Miami-Dade Code Chapter 8-11. Please provide us with your written action plan by email to: buildingpermits@townofsurfsidefl.gov within 30 days of this notice. Reports can be submitted to the same email address once they are completed.

Thank you in advance for your attention to this important matter. Should you have any questions, please address them to the above email so the appropriate staff member can contact you and address your concerns.

Sincerely,

James P. McGuinness EI, CBO, CFM, MCP, LEED AP BD+C

Building Official
Town of Surfside
9293 Harding Avenue
Surfside, Florida 33154
Phone (305) 777-2164 Ext. 231
jmcguinness@townofsurfsidefl.gov



TOWN OF SURFSIDE

MUNICIPAL BUILDING
9293 HARDING AVENUE
SURFSIDE, FLORIDA 33154-3009

Telephone: 305 861-4863

Re: Properties East of Collins Avenue
Structural Assessment Recommendations;

Dear Building Owners, Managers, and Residents:

In the aftermath of the horrific tragedy that has so impacted our community, we are investigating the cause(s) of the Champlain Towers South collapse. To that end, the Town has retained a world-renowned structural engineering consultant, Mr. Allyn Kilsheimer of KCE Engineering, to lead the investigation. Among other very significant experience, Mr. Kilsheimer was involved in the Pentagon structural analysis following the 9/11 attacks and consulted on the FIU bridge collapse.

While we do not yet know the results of the investigation, after consulting with Mr. Kilsheimer and Town administration, we believe it is important to understand the extent to which the conditions that may have contributed to the apparent structural/foundational failures at Champlain Towers South are occurring elsewhere among the Town's beachfront properties. Accordingly, we want to promulgate basic recommendations to assist you in assessing the structural safety of your property.

The recommendations involve retaining a licensed and experienced (1) structural engineer and (2) geotechnical engineer, to be guided by a methodology developed by Mr. Kilsheimer in consultation with our Building Official, as described in the attached memorandum.

The recommendations described in the memorandum should be undertaken for all buildings east of Collins regardless of their age. The recommendations are made in an abundance of caution based on the current status of the investigation. They are intended to serve as an interim methodology to afford residents some peace of mind until the forensic investigation progresses further. Additional recommendations may be forthcoming.

We are committed to do whatever is necessary to keep you as informed as possible as we further our investigation and develop additional recommendations.

Should you have any questions, please feel free to contact the Town hotline at 305-548-8351.

This is an incredibly difficult time, but we will get through this together.

Sincerely,

TOWN OF SURFSIDE


Charles W. Burkett
Mayor

KCE STRUCTURAL ENGINEERS, P.C.

CONSULTING ENGINEERS • 1818 JEFFERSON PLACE, N.W. • WASHINGTON, D.C. 20036

PHONE: 202-833-8622

WWW.KCESTRUCTURAL.COM

FAX: 202-833-3877

Memo #1

Date: July 7, 2021

To: Town of Surfside Building Official

RE: Recommended Structural Engineering Evaluations
For Multifamily or Commercial Multi-story Structures

KCE Job No. 2021-11-05

The following recommendations are good engineering practice for assessing the structural conditions of multi-story multifamily and commercial multi-story structures, including buildings east of Collins Avenue.

1. Retain a State of Florida registered practicing geotechnical engineer to provide the following investigation:
 - Foundation
 - Review original geotechnical report for the original building design and confirm that it is consistent with what was built.
 - Have a multichannel analysis of surface waves (MASW) or electrical resistivity testing geophysical study completed.

2. Retain a State of Florida registered practicing design structural engineer to provide the following investigation, in no particular order:
 - Review structural drawings used for construction.
 - Basement Floor (lowest level below-grade)
 - Perform GPR (ground penetrating radar) to determine slab thickness and to locate reinforcing steel, if reinforced (conventional slab on ground or reinforced slab on ground).
 - Take one set of three concrete cores (after GPR to avoid reinforcing steel) for compressive strength testing per ACI standards and one core for petrographic examination per ICRI standards. Repair cored holes in accordance with ICRI industry standards.
 - GPR column for vertical reinforcing steel and lateral ties (measuring spacing) for the full height of that lift. Verify vertical column reinforcing splices.
 - Take one 1½" diameter maximum 3"-depth core in column (after GPR to avoid reinforcing steel) for compressive strength testing per ACI standards and petrographic examination per ICRI standards. Immediately repair cored holes in accordance with ICRI industry standards.



Professional Registrations: AZ,DE,DC,FL,GA,IN,LA,MD,MA,NJ,NY,NC,PA,TN,TX,VT,VA,WV,NCEES



- First Floor
 - Remove finishes in one interior floor location and one exterior slab location.
 - GPR for slab thickness in the middle of the bay and at the column.
 - GPR for reinforcing steel in columns (vertical and ties) and slabs, as above.
 - Take one set of three concrete cores (after GPR to avoid reinforcing steel, not where other penetrations occur or within the column dimension from the column face) for compressive strength testing per ACI standards and one core for petrographic examination per ICRI standards. Repair cored holes in accordance with ICRI industry standards.
 - GPR for slab thickness in the middle of the bay and at the column (not where other penetrations occur).
- Typical Floor (Floor 3 and one floor below roof)
 - If post-tension slabs, then confirm waterproofing protection of pull/dead ends at exterior and anchors
 - Remove finishes in one interior floor location and one exterior slab location.
 - GPR for slab thickness in the middle of the bay and at the column.
 - GPR for reinforcing steel in columns (vertical and ties) and slabs, as above.
 - Take one set of three concrete cores (after GPR to avoid reinforcing steel, not where other penetrations occur or within the column dimension from the column face) for compressive strength testing per ACI standards and one core for petrographic examination per ICRI standards. Repair cored holes in accordance with ICRI industry standards.
 - GPR for slab thickness in the middle of the bay and at the column (not where other penetrations occur).
 - Take one 1½" diameter maximum 3"-depth core in column (after GPR to avoid reinforcing steel) for compressive strength testing per ACI standards and petrographic examination per ICRI standards. Immediately repair cored holes in accordance with ICRI industry standards.
- Roof
 - Peel back roofing in three areas to expose structural slab.
 - If post-tension slabs, then confirm waterproofing protection of pull/dead ends at exterior and anchors
 - GPR slab for reinforcing steel at each exposed area. Repair roofing.
 - Take one set of three concrete cores (after GPR to avoid reinforcing steel, not where other penetrations occur or within the column dimension from the column face) for compressive strength testing per ACI standards and one core for petrographic examination per ICRI standards. Repair cored holes in accordance with ICRI industry standards.
 - GPR for slab thickness in the middle of the bay and at the column.
 - Review rooftop mechanical equipment weights and support systems including antennas, dishes, mechanical units, and cooling towers.
- Elevators
 - Check elevator sheave beam (machine beam) supports.



NECESSARY CHANGES TO PREVENT ANOTHER CATASTROPHE

Published July 17, 2021

Latest the Surfside tragedy should have taught all of us that necessary changes to the statutes regulating community associations are long overdue. We should stop the finger-pointing and concentrate on working on enacting these changes. No more watered down laws, no more lack of enforcement of existing laws and no more counting on "common sense."

Our legislators have the obligation to finally pass laws that will protect the families living in these community associations from financial abuse, outrageous special assessments they can't pay and seeing their loved ones killed in tragedies like we just saw in Surfside.

THESE ARE THE PROVISIONS THAT NEED TO BE IN THE BILL IF WE REALLY WANT TO DO WHAT NEEDS TO BE DONE:

1. **RESERVE STUDIES:** Reserve studies should be done every 10 years, starting with the moment when the certificates of occupancy are issued. The reserve study has to be prepared by a licensed structural engineer or architect. These studies should be easily accessible to the owners (like on the association website). The reserves for structural maintenance and repairs
2. **MANDATORY RESERVES:** No more opting out by vote of owners! Fully funded reserves have to be mandatory and the money set aside has to be in the amount determined by the reserve study. Funding reserves has to start as well the day after the certificates of occupancy are issued. Reserve funds designated for structural maintenance/repairs can't be used for other purposes as intended, not even with vote of the membership.
3. **TURNOVER FROM DEVELOPER:** At the time of turn-over the developer has to turn over to the newly elected board of directors: Up-to-date reserve studies, accounting of fully funded reserves and all records dealing with the construction of the building, including a list of all contractors that were involved in the construction.
4. **CERTIFICATION REPORTS:** Every 10 years a licensed, specialized building engineer should issue a certification report, especially discussing possible structural problems the building may have developed. This report has to be made easily accessible to all owners – and a copy has to be given to the local building department. The department has to make sure that all structural problems determined in the certification report are being addressed by the association within 1 year. The person in charge of oversight has to be a licensed structural engineer. Remember: We had certification requirements in FS 718 before (**HB 995** – 2008 legislative session), but the provision was repealed in 2010, because of the pressure by realtors and the service industry.
5. **PROPERTY INSURANCE:** The amount of the property insurance has to be determined by a specialist who considers all the cost that would be necessary to rebuild a building using up-to-date building codes. As we have seen with the Champlain Towers South, a total property insurance of \$45million is just ridiculous.
6. **STRICT ENFORCEMENT:** All laws regulating community associations have to be strictly enforced by a government agency willing to do the required job. No more excuses by the employees of this agency, and no more creating policies behind closed doors circumventing the wording of the existing statutes. There is sufficient money in the **Condo Trust Fund** – and if HOAs are included – the annual cost for each owner could be lowered to \$2 – with more than enough money available to create a "Cadillac" of a government agency, an agency that is taking its job seriously. It is important to create a Community Association Fraud Task Force. Fraud, scams and embezzlement are plaguing our communities and owners need to be able to turn to law enforcement for help. Make any willful denial of a public record request a felony, in order to stop owners from having to file lawsuits in order to get important records (like engineering reports).

Considering the fact that more than 50% of Florida's population lives in community associations it is high time to protect these owners from developers and the so-called service-industry. I know that there will be a lot of resistance from all sides trying to implement these provisions, We will hear the common excuses used by the service-industry lobbyists: Too costly, burdensome to the owners, too much government regulation and interference -- and all the useless excuses we are hearing since 2004, when responsible legislators have filed owner-friendly bills trying to prevent disasters. And we have to protect the owners from themselves, who might complain that they can't afford the cost added to their cost of living by implementing these laws. What is more important: **LIVES OR MONEY?**

Legislators allowed this type of housing – called community associations – to be created. Now, that more than 50% of the Florida population lives in this kind of housing, it is the obligation of our elected officials to create laws – laws that are easily enforceable – to protect the lives and financial welfare of the families living in these community associations.

GENERAL CONSIDERATIONS

SCOPE OF STRUCTURAL INSPECTION

The fundamental purpose of the required inspection and report is to confirm in reasonable fashion that the building or structure under consideration is safe for continued use under the present occupancy. As implied by the title of this document, this is a recommended procedure, and under no circumstances are these minimum recommendations intended to supplant proper professional judgment.

Such inspection shall be for the purpose of determining the general structural condition of the building or structure to the extent reasonably possible of any part, material or assembly of a building or structure which affects the safety of such building or structure and/or which supports any dead or designed live load, and the general condition of its electrical systems pursuant to the Building Code.

In general, unless there is obvious overloading, or significant deterioration of important structure elements there is little need to verify the original design. It is obvious that this has been "time tested" if still offering satisfactory performance. Rather, it is of importance that the effects of time with respect to deterioration of the original construction materials be evaluated. It will rarely be possible to visually examine all concealed construction, nor should such be generally necessary. However, a sufficient number of typical structure members should be examined to permit reasonable conclusions to be drawn.

Visual Examination will, in most cases, be considered adequate when executed systematically. The visual examination must be conducted throughout all habitable and non-habitable areas of the building, as deemed necessary by the inspecting professional to establish compliance. Surface imperfections such as cracks, distortion, sagging, excessive deflections, significant misalignment, signs of leakage, and peeling of finishes should be viewed critically as indications of possible difficulty.

Testing Procedures and quantitative analysis will not generally be required for five (5) structural members or systems except for such cases where visual examination has revealed such need, or where apparent loading conditions may be critical.

Manual Procedures such as chipping small areas of concrete and surface finishes for closer examinations are encouraged in preference to sampling and/or testing where visual examination alone is deemed insufficient. Generally, unfinished areas of buildings such as utility spaces, maintenance areas, stairwells and elevator shafts should be utilized for such purposes. In some cases, to be held to a minimum, ceilings or other construction finishes may have to be opened for selective examination of critical structural elements. In that event, such locations should be carefully located to be least disruptive most easily repaired, and held to a minimum. In an event, a sufficient number of structural members must be examined to afford reasonable assurance that such are representative of the total structure.

Evaluating an existing structure for the effect of time, must take into account two, basic considerations; movement of structural components with respect to each other, and deterioration of materials.

With respect to the former, volume change considerations, principally from ambient temperature changes, and possible long time deflections, are likely to be most significant. Foundation movements will frequently be of importance, usually settlement, although upward movement due to expansive soils actually may occur. However, it is infrequent in this area. Older buildings on spread footings may exhibit continual, even recent settlements if founded on deep unconsolidated fine grained or cohesive soils or from subterranean losses or movements from several possible causes.

With very little qualification, such as rather rare chemically reactive conditions, deterioration of building materials can only occur in the presence of moisture, largely to metals and their natural tendency to return to the oxide state in the corrosive process.

In this marine climate, highly aggressive conditions exist year round. For most of the year, outside relative humidity may frequently be about 90 or 95%, while within air-conditioned buildings, relative humidity will normally be about 35 to 60%. Under these conditions moisture vapor pressures ranging from about 1/3 to 1/2 pounds per square inch will exist much of the time. Moisture vapor will migrate to lower pressure areas. Common building materials such as stucco, masonry and even concrete, are permeable even with these slight pressures. Since most of our local construction does not use vapor barriers, condensation will take place within the enclosed walls of the building. As a result, deterioration is most likely adjacent to exterior walls, or wherever else moisture or direct leakage has been permitted to penetrate the building shell.

Structural deterioration will always require repair. The type of repair, however, will depend on the importance of the member in the structural system and degree of deterioration. Cosmetic type repairs may suffice in certain non-sensitive members such as tie beams and columns, provided that the remaining sound material is sufficient for the required function. For members carrying assigned gravity or other loads, cosmetic type repairs will only be permitted if it can be demonstrated by rational analysis that the remaining material, if protected from further deterioration can still perform its assigned function at acceptable stress levels. Failing that, adequate repairs or reinforcement will be considered mandatory.

Written Reports shall be required attesting to each required inspection. Each such report shall note the location of the structure, description of type of construction, and general magnitude of the structure, the existence of drawings and location thereof, history of the structure to the extent reasonably known, and description of the type and manner of the inspection, noting problem areas and recommending repairs, if required to maintain structural integrity.

EVALUATION

Each report shall include a statement to the effect that the building is structurally safe, unsafe, safe with qualifications, or has been deemed safe by restrictive interpretation of such statements. It is suggested that each report also include the following information indicating the actual scope of the report and limits of liability. This paragraph may be used:

“ As a routine matter, in order to avoid possible misunderstanding, nothing in this report should be construed directly or indirectly as a guarantee for any portion of the structure. To the best of my knowledge and ability, this report represents an accurate appraisal of the present condition of the building based upon careful evaluation of observed conditions, to the extent reasonably possible.”

FOUNDATION:

If all of the supporting subterranean materials were completely uniform beneath a structure, with no significant variations in grain size, density, moisture content or other mechanical properties; and if dead load pressures were completely uniform, settlements would probably be uniform and of little practical consequence. In the real world, however, neither is likely. Significant deviations from either of these two idealisms are likely to result in unequal vertical movements.

Monolithic masonry, generally incapable of accepting such movements will crack. Such cracks are most likely to occur at corners, and large openings. Since, in most cases, differential shears are involved, cracks will typically be diagonal.

Small movements, in themselves, are most likely to be structurally important only if long term leakage through fine cracks may have resulted in deterioration. In the event of large movements, continuous structural elements such as floor and roof systems must be evaluated for possible fracture or loss of bearing.

Pile foundations are, in general, less likely to exhibit such difficulties. Where such does occur, special investigation will be required.

ROOFING SYSTEMS:

Sloping roofs, usually having clay or cement tiles, are of concern in the event that the covered membrane may have deteriorated, or that the tiles may have become loose. Large deflections, if merely resulting from deteriorated rafters or joists will be of greater importance. Valley Flashing, and Base Flashing at roof penetration will also be matters of concern.

Flat roofs with built up membrane roofs will be similarly critical with respect to deflection considerations. Additionally, since they will generally be approaching expected life limits at the age when building recertification is required, careful examination is important. Blisters, wrinkling, alligatoring, and loss of gravel are usually signs of difficulty. Punctures or loss of adhesion of base flashing, coupled with loose counterflashing will also signify possible problems. Wind blown gravel, if excessive, and the possibility of other debris, may result in pounding, which if permitted, may become critical.

MASONRY BEARING WALLS

Random cracking, or if discernible, definitive patterns of cracking, will of course, be of interest. Bulging, sagging, or other signs of misalignment may also indicate related problems in other structural elements. Masonry walls where commonly constructed of either concrete masonry units or scored clay tile, may have been constructed with either reinforced concrete columns tie beams, or lintels.

Steel bar joists are, of course, sensitive to corrosion. Most critical locations will be web member welds, especially near supports, where shear stresses are high possible failure may be sudden, and without warning.

Cold formed steel joists, usually of relatively light gage steel, are likely to be critically sensitive to corrosion, and are highly dependent upon at least normal lateral support to carry designed loads. Bridging and the floor or roof system itself, if in good condition, will serve the purpose.

Wood joists and rafters are most often in difficulty from "dry rot", or the presence of termites. The former (a misnomer) is most often prevalent in the presence of sustained moisture or lack of adequate ventilation. A member may usually be deemed in acceptable condition if a sharp pointed tool will penetrate no more than about one eighth of an inch under moderate hand pressure. Sagging floors will most often indicate problem areas. Gypsum roof decks will usually perform satisfactorily except in the presence of moisture. Disintegration of the material and the foam-board may result from sustained leakage. Anchorage of the supporting bulb tees against uplift may also be of importance, with significant deterioration. Floor and roof systems of cast in place concrete with self centering reinforcing, such as paper backed mesh and rib-lath, may be critical with respect to corrosion of the unprotected reinforcing. Loss of uplift anchorage on roof decks will also be important if significant deterioration has taken place, in the event that dead loads are otherwise inadequate for that purpose.

STEEL FRAMING SYSTEM

Corrosion, obviously enough, will be the determining factor in the deterioration of structural steel. Most likely suspect areas will be fasteners, welds, and the interface area where bearings are embedded in masonry. Column bases may often be suspect in areas where flooding has been experienced, especially if salt water has been involved.

Thin cracks usually indicate only minor corrosion, requiring minor patching. Extensive spalling may indicate a much more serious condition requiring further investigation.

Of most probable importance will be the vertical and horizontal cracks where masonry units abut tie columns, or other frame elements such as floor slabs. Of interest here is the observation that although the raw materials of which these masonry materials are made may have much the same mechanical properties as the reinforced concrete framing, their actual behavior in the structure, however, is likely to differ with respect to volume change resulting from moisture content, and variations in ambient thermal conditions.

Moisture vapor penetration, sometimes abetted by salt laden aggregate and corroding rebars, will usually be the most common cause of deterioration. Tie columns are rarely structurally sensitive, and a fair amount of deterioration may be tolerated before structural impairment becomes important. Usually, if rebar loss is such that the remaining steel area is still about 0.0075 of the concrete area, structural repair will not be necessary. Cosmetic type repair involving cleaning, and patching to effectively seal the member, may often suffice. A similar approach may not be unreasonable for tie beams, provided they are not also serving as lintels. In that event, a rudimentary analysis of load capability using the remaining actual rebar area, may be required.

FLOOR AND ROOF SYSTEMS

Cast in place reinforced concrete slabs and/or beams and joists may often show problem due to corroding rebars resulting from cracks or merely inadequate protecting cover of concrete. Patching procedures will usually suffice where such damage has not been extensive. Where corrosion and spalling has been extensive in structurally critical areas, competent analysis with respect to remaining structural capacity, relative to actual supported loads, will be necessary. Type and extent of repair will be dependent upon the results of such investigation.

Precast members may present similar deterioration conditions. End support conditions may be important. Adequacy of bearing, indications of end shear problems, and restraint conditions are important, and should be evaluated in at least a few typical locations.

CONCRETE FRAMING SYSTEMS

Concrete deterioration will, in most cases similarly to related to rebar corrosion possibly abetted by the presence of salt-water aggregate or excessively permeable concrete. In this respect, honeycomb areas may contribute adversely to the rate of deterioration. Columns are frequently most suspect. Extensive honeycomb is most prevalent at the base of columns, where fresh concrete was permitted to segregate, dropping into form boxes. This type of problem has been known to be compounded in areas where flooding has occurred, especially involving salt water.

In spall areas, chipping away a few small loose samples of concrete may be very revealing. Especially, since loose material will have to be removed even for cosmetic type repairs, anyway. Fairly reliable

quantitative conclusions may be drawn with respect to the quality of the concrete. Even though our cement and local aggregate are essentially derived from the same sources, cement will have a characteristically dark grayish brown color in contrast to the almost white aggregate. A typically white, almost alabaster like coloration will usually indicate reasonably good overall strength. The original gradation of aggregate can be seen through a magnifying glass. Depending upon the structural importance of the specific location, this type of examination may obviate the need for further testing if a value of 2000 psi to 2500 psi is sufficient for required strength, in the event that visual inspection indicates good quality for the factors mentioned.

WINDOWS

Window condition is of considerable importance with respect to two considerations. Continued leakage may have resulted in other adjacent damage and deteriorating anchorage may result in loss of the entire unit in the event of severe wind storms short of hurricane velocity. Perimeter sealant, glazing, seals, and latches should be examined with a view toward deterioration of materials and anchorage of units for inward as well as outward (section) pressures, most importantly in high buildings.

WOOD FRAMING

Older wood framed structures, especially of the industrial type, are of concern in that long term deflections may have opened important joints, even in the absence of deterioration. Corrosion of ferrous fasteners will in most cases be obvious enough. Dry rot must be considered suspect in all sealed areas where ventilation has been inhibited, and at bearings and at fasteners. Here too, penetration with a pointed tool greater than about one eighth inch with moderate hand pressure, will indicate the possibility of further difficulty.

LOADING

It is of importance to note that even in the absence of any observable deterioration, loading conditions must be viewed with caution. Recognizing that there will generally be no need to verify the original design, since it will have already been "time tested", this premise has validity only if loading patterns and conditions remain **unchanged**. Any material change in type and/or magnitude or loading in older buildings should be viewed as sufficient jurisdiction to examine load carrying capability of the affected structural system.

SCOPE OF ELECTRICAL INSPECTION

The purpose of the required inspection and report is to confirm with reasonable fashion that the building or structure and all habitable and non-habitable areas, as deemed necessary by the inspecting professional to establish compliance, are safe for continued use under present occupancy. As mentioned before, this is a recommendation procedure, and under no circumstances are these minimum recommendations intended to supplant proper professional judgement.

ELECTRIC SERVICE

A description of the type of service supplying the building or structure must be provided, stating the size of amperage, if three (3) phase or single (1) phase, and if the system is protected by fuses or breakers. Proper grounding of the service should also be in good standing. The meter and electric rooms should have sufficient clearance for equipment and for the serviceman to perform both work and inspections. Gutters and electrical panels should all be in good condition throughout the entire building or structure.

BRANCH CIRCUITS

Branch circuits in the building must all be identified and an evaluation of the conductors must be performed. There should also exist proper grounding for equipment used in the building, such as an emergency generator, or elevator motor.

CONDUIT RACEWAYS

All types of wiring methods present in the building must be detailed and individually inspected. The evaluation of each type of conduit and cable, if applicable, must be done individually. The conduits in the building should be free from erosion, and checked for considerable dents in the conduits that may be prone to cause a short. The conductors and cables in these conduits should be chafe free, and their currents not over the rated amount.

EMERGENCY LIGHTING

Exit signs lighting and emergency lighting, along with a functional fire alarm system must all be in good working condition.

j. Additions to original structure:

2. PRESENT CONDITION OF STRUCTURE
a. General alignment (Note: good, fair, poor, explain if significant)
1. Bulging
2. Settlement
3. Deflections
4. Expansion
5. Contraction
b. Portion showing distress (Note, beams, columns, structural walls, floor, roofs, other)
c. Surface conditions – describe general conditions of finishes, noting cracking, spalling, peeling, signs of moisture penetration and stains.
d. Cracks – note location in significant members. Identify crack size as HAIRLINE if barely discernible; FINE if less than 1 mm in width; MEDIUM if between 1 and 2 mm width; WIDE if over 2 mm.

e. General extent of deterioration – cracking or spalling of concrete or masonry, oxidation of metals; rot or borer attack in wood.
f. Previous patching or repairs
g. Nature of present loading indicate residential, commercial, other estimate magnitude.

3. INSPECTIONS
a. Date of notice of required inspection
b. Date(s) of actual inspection
c. Name and qualifications of individual submitting report:
d. Description of laboratory or other formal testing, if required, rather than manual or visual procedures
e. Structural repair-note appropriate line:
1. None required
2. Required (describe and indicate acceptance)

4. SUPPORTING DATA
a. _____ sheet written data
b. _____ photographs
c. _____ drawings or sketches

5. MASONRY BEARING WALL = Indicate good, fair, poor on appropriate lines:
a. Concrete masonry units
b. Clay tile or terra cotta units
c. Reinforced concrete tie columns
d. Reinforced concrete tie beams
e. Lintel
f. Other type bond beams
g. Masonry finishes -exterior
1. Stucco
2. Veneer
3. Paint only
4. Other (describe)
h. Masonry finishes - interior
1. Vapor barrier
2. Furring and plaster
3. Paneling
4. Paint only
5. Other (describe)
i. Cracks
1. Location – note beams, columns, other
2. Description
j. Spalling
1. Location – note beams, columns, other
2. Description
k. Rebar corrosion-check appropriate line
1. None visible
2. Minor-patching will suffice
3. Significant-but patching will suffice

4. Significant-structural repairs required
I. Samples chipped out for examination in spall areas:
1. No
2. Yes – describe color, texture, aggregate, general quality

6. FLOOR AND ROOF SYSTEM

a. Roof

1. Describe (flat, slope, type roofing, type roof deck, condition)

2. Note water tanks, cooling towers, air conditioning equipment, signs, other heavy equipment and condition of support:

3. Note types of drains and scuppers and condition:

b. Floor system(s)

1. Describe (type of system framing, material, spans, condition)

c. Inspection – note exposed areas available for inspection, and where it was found necessary to open ceilings, etc. for inspection of typical framing members.

7. STEEL FRAMING SYSTEM

a. Description

b. Exposed Steel- describe condition of paint and degree of corrosion
c. Concrete or other fireproofing – note any cracking or spalling and note where any covering was removed for inspection
d. Elevator sheave beams and connections, and machine floor beams – note condition:

8. CONCRETE FRAMING SYSTEM
a. Full description of structural system
b. Cracking
1. Not significant
2. Location and description of members affected and type cracking
c. General condition
d. Rebar corrosion – check appropriate line
1. None visible
2. Location and description of members affected and type cracking
3. Significant but patching will suffice
4. Significant – structural repairs required (describe)
e. Samples chipped out in spall areas:
1. No
2. Yes, describe color, texture, aggregate, general quality:

9. WINDOWS
a. Type (Wood, steel, aluminum, jalousie, single hung, double hung, casement, awning, pivoted, fixed, other)
b. Anchorage- type and condition of fasteners and latches
c. Sealant – type of condition of perimeter sealant and at mullions:
d. Interiors seals – type and condition at operable vents
e. General condition:

10. WOOD FRAMING
a. Type – fully describe if mill construction, light construction, major spans, trusses:
b. Note metal fitting i.e., angles, plates, bolts, split pintles, other, and note condition:
c. Joints – note if well fitted and still closed:
d. Drainage – note accumulations of moisture
e. Ventilation – note any concealed spaces not ventilated:
f. Note any concealed spaces opened for inspection:

js:lm:jg:rtc:10/13/2015:40yearrecertificationsystem

BORA Approved – Revised September 17, 2015/RER-10/13/2015

MINIMUM GUIDELINES AND INFORMATION FOR RECERTIFICATION OF ELECTRICAL SYSTEMS OF FORTY (40) YEAR STRUCTURES

1. ELECTRIC SERVICE

1. Size: Amperage () Fuses () Breakers ()
2. Phase: Three Phase () Single Phase ()
3. Condition: Good () Fair () Needs Repair ()

Comments:

2. METER AND ELECTRIC ROOM

1. Clearances: Good () Fair () Requires Correction ()

Comments:

3. GUTTERS

Location: Good () Requires Repair ()
Taps and Fill: Good () Requires Repair ()

Comments:

4. ELECTRICAL PANELS

Location: Good () Needs Repair ()

1. Panel #()

 Good () Needs Repair ()

2. Panel #()

 Good () Needs Repair ()

3. Panel #()

 Good () Needs Repair ()

4. Panel #()

 Good () Needs Repair ()

5. Panel #()

 Good () Needs Repair ()

Comments:

5. BRANCH CIRCUITS:

1. Identified: Yes () Must be identified ()

2. Conductors: Good () Deteriorated () Must be replaced ()

Comments:

6. GROUNDING SERVICE:

Good () Repairs Required ()

Comments:

7. GROUNDING OF EQUIPMENT:

Good () Repairs Required ()

Comments:

8. SERVICE CONDUITS/RACEWAYS:

Good () Repairs Required ()

Comments:

9. SERVICE CONDUCTOR AND CABLES:

Good () Repairs Required ()

Comments:

10. TYPES OF WIRING METHODS:

Conduit Raceways:	Good	()	Repairs Required	()
Conduit PVC:	Good	()	Repairs Required	()
NM Cable:	Good	()	Repairs Required	()
BX Cable:	Good	()	Repairs Required	()

11. FEEDER CONDUCTORS:

Good () Repairs Required ()

Comments:

12. EMERGENCY LIGHTING:

Good () Repairs Required ()

Comments:

13. BUILDING EGRESS ILLUMINATION:

Good () Repairs Required ()

Comments:

14. FIRE ALARM SYSTEM:

Good () Repairs Required ()

Comments:

15. SMOKE DETECTORS:

Good () Repairs Required ()

Comments:

16. EXIT LIGHTS:

Good () Repairs Required ()

Comments:

17. EMERGENCY GENERATOR:

Good () Repairs Required ()

Comments:



**Town of Surfside
Town Commission Meeting
August 10, 2021
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: July 13, 2021

Prepared by: Commissioner Charles Kesl

Subject: Remote Participation by Commissioners

Objective: In these "new normal" times of physical location challenges and to support access of Town resident-elected officials, we need flexibility for remote access for Commissioners

Consideration: COVID redefined notion of workplace. We as a society have become understanding and accommodating of the need for flexible remote participation. Florida Law requires Quorum is on site only, in the physical meeting Chambers. In the case of the Town of Surfside, a quorum on the physical dais is required for an official decision-making meeting to take place.

Beyond that, Surfside can allow other members of the Commission to participate remotely. The Town has experiences with Zoom but it can be simple by phone call or whatever option is workable.

Surfside allowed this but the prior Commission changed it to not allow remote members to participate. This curtails democracy and equal representation in our local municipality. Why the prior Commission did this is irrelevant, except that it does hinder the Commission at this time and would have earlier if Zoom meetings were not allowed by the state of Florida under the COVID "crisis" that has now become the new normal. The state has overridden local control a number of times so this should be expected in a local government able to adapt to crises of all sorts, from a building collapse to a hurricane of one degree or another.

Recommendation: Put the option back into Law. A proposed solution would be a return to the pre-revised original rule, which allowed by phone. Zoom is preferred and we are used to it.



MEMORANDUM

To: Mayor, Vice Mayor and Town Commission

From: Tony Recio, Esq., Assistant Town Attorney

cc: Andrew Hyatt, Jason Greene, Lillian Arango, Sandra McCready, and Walter Keller

Date: August 10, 2021

Re: Extension of Zoning in Progress

At the June 22, 2021 zoning workshop, the consensus direction to the Town Attorney was to implement the changes discussed at Commission workshops held on April 20, 2021, April 27, 2021, May 26, 2021, and June 22, 2021 into a final text version of the zoning code. Shortly thereafter, the Town experienced the most significant catastrophe in its history, and attention was understandably diverted from the zoning code rewrite to more immediate life safety and community welfare concerns. With the passage of time, the Town is slowly adjusting to more routine operations and has scheduled the next zoning code workshop, wherein the changes directed at those previous workshops will be evaluated for inclusion in a potential ordinance to be considered by the Commission thereafter on first reading. Following that, the adoption process would require at least one public hearing before the Planning and Zoning Board and a second hearing before the Commission.

Pursuant to Section 90-6 of the Town Code, Zoning in Progress remains in place for 90 days or until final action is taken on the proposed zoning code, whichever comes first. Zoning in Progress can, however, be extended through publication of a new Zoning in Progress notice.

The current Zoning in Progress was published on June 7, 2021 and will expire on September 6, 2021. The required hearings described above cannot occur prior to that date. Accordingly, a new notice is proposed to extend Zoning in Progress.

During the time that Zoning in Progress is in place, development applications may only be considered by the Planning and Zoning Board or the Town Commission if they meet the more restrictive of either the current code or the proposed code.

The Town has had some form of Zoning in Progress since May 10, 2020, although the current version was largely put in place on August 9, 2020. Since that time, there have only been minor changes to the substantive standards, such as addressing photovoltaic cells and fence

standards. Applicants and staff have been applying these standards during this entire period and are familiar with them. For that reason, the proposed Zoning in Progress retains the substantive standards of the June 7, 2021 Zoning in Progress notice, which was the last published notice.

TOWN OF SURFSIDE

NOTICE OF ZONING IN PROGRESS

Chapter 90 - Zoning Code

Pursuant to Section 90-6 of the Code of the Town of Surfside, Florida (the “Code”), the Town of Surfside published a Notice of Zoning in Progress on May 10, 2020 relative to a proposed repeal and replacement of Chapter 90 of the Code titled “Zoning” (the “Current Zoning Code”). The Town issued new Notices of Zoning in Progress on August 9, 2020, November 24, 2020, March 8, 2021, and June 7, 2021 with more specificity. The Town of Surfside hereby provides new Notice of Zoning in Progress effective upon the date of publication of this Notice.

At publicly noticed special meetings held on April 28, 2020, May 14, 2020, July 28, 2020, November 19, 2020, January 14, 2021, and March 2, 2021 and workshops on June 2, 2020, July 1, 2020, February 4, 2021, February 18, 2021, April 20, 2021, April 27, 2021, May 26, 2021, and June 22, 2021, the Town of Surfside Commission considered the proposed repeal and replacement of the Current Zoning Code, and instructed Staff to prepare an ordinance repealing the Current Zoning Code and replacing it with a zoning code that reflects land development regulations in effect on or about August, 2006 (the “2006 Zoning Code”), and certain modifications including, but not limited to, the following:

- *Lot coverage* shall mean the percentage of the total area of a lot that, when viewed from above, would be covered by all principal and accessory buildings and structures (except swimming pools, fences, screen enclosures, and pergolas), or portions thereof, up to a maximum forty percent (40%) of the lot; provided however that the following shall not be included in determining the lot coverage:
 1. Uncovered steps and exterior balconies;
 2. Uncovered terraces, patios, breezeways, or porches which are open on two (2) sides; and
 3. Covered terraces, patios, breezeways, or porches which are open on two (2) sides.

In no instance may the exemptions listed here exceed 15% of the total footprint of all principal and accessory buildings and structures.

- In the H30A and H30B districts, second story lot coverage is limited to 32% of the lot area, or 80% of the first floor area, whichever is less.
- Existing setback requirements set forth in the Current Zoning Code will continue to apply, unless there is a greater restriction in the 2006 Zoning Code, except that only the following projections/encroachments shall be permitted:
 - In the H30A and H30B districts, and in H30C districts west of Harding Avenue, eaves of sloped roofs may project up to twenty four (24) inches into any required yard. All other ornamental or screening features in the H30A and

H30B districts, including cornices, sills, frames, and fins, may project no more than six (6) inches into any required yard.

- In the H30A and H30B districts, lots with a depth greater than 112.5 feet will be required to provide front and rear yards that combine to equal at least thirty-six percent (36%) of the lot's depth. This requirement shall not be read to alter or justify reduction of front and rear setbacks for the first and second stories. The intention of this provision is to ensure that adequate yards are provided.
- In the H30A and H30B districts, each lot must provide:
 - 35% of each lot must be pervious area; and
 - 50% of front yards and 40% of rear yards must be landscaped; and
 - 20% of all landscaped area must be Florida Friendly as defined in the Current Zoning Code.
- The Current Zoning Code's definition of building height will continue to apply to single family districts. For the H120 district, building height is restricted to 120 feet as measured from the crown of that portion of Collins Avenue adjacent to the lot. In all districts, no exceptions will be permitted for rooftop structures, mechanical equipment, architectural features, *etc.*, except as expressly permitted in the 2006 Code. Rooftop photovoltaic systems may be approved by the Planning and Zoning Board subject to the Design Guidelines provided they do not exceed the height and massing limitations in the 2006 Code and shall not be subject to permit fees.
- Density and intensity in the H120 district shall be calculated based on property westward of the ocean bulkhead line. Notwithstanding anything to the contrary in either the Current Zoning Code or 2006 Zoning Code, the erosion control line shall not be used to determine the lot area, and shall not serve as a basis for density and intensity calculations on a given lot.
- The calculation of lot area shall be limited to the actual acreage within the property lines, or in the case of the H120 district, the actual acreage within the area bounded by north, west, and south property lines and the ocean bulkhead line on the east. The term "gross acreage" shall be deleted and shall have no force or effect. Notwithstanding anything to the contrary in either the Current Zoning Code or the 2006 Zoning Code, an acre is 43,560 square feet.
- All permitted and accessory uses shall be as permitted in the 2006 Zoning Code, except that new hotel or motel uses of any type shall not be permitted on any property west of Collins Avenue. Any use in the commercial district not expressly permitted in the 2006 Code shall not be permitted.
- Awning and canopies shall be regulated as in the Current Zoning Code, except that the Planning and Zoning Board may authorize an awning or canopy without a required break or articulation where a more integrated design would result.
- Except as modified above, the Town's existing sign code, landscape code, and existing regulations regarding religious accommodations, reasonable accommodation

procedures, curb cuts, vision clearance, aggregation of lots, materials and finishes, underground utilities, architecture, zoning in progress, beach sand quality, design standards for off-street parking, standards for fences, and short-term rentals will be retained.

- Roof decks as defined in the Current Zoning Code shall not be permitted in any single-family district.
- In the H30A district, no building shall be erected within 25 feet of the sea wall on Point Lake, north canal, or south canal, nor within 50 feet of the sea wall on any other body of water.
- Existing single family or duplex driveways in front yards that are nonconforming as to front yard landscape and/or pervious area requirements may be maintained, repaired, or rebuilt with any approved material without needing to comply with the front yard landscape and pervious area requirements. Such driveways can be altered so long as the degree of nonconformity is not enlarged.

Pursuant to Section 90-6 of the Code, Zoning in Progress based on the above parameters *shall* apply to applications for development approvals filed after the date of this notice's publication in the Miami Herald. Pending applications may be heard by the appropriate Town board only where they meet the more restrictive of the Current Zoning Code and the 2006 Zoning Code as modified above.

Public hearings for first reading by the Town Commission, review by the Planning and Zoning Board and Local Planning Agency, and second reading by the Town Commission will be noticed and held in the coming weeks. Interested parties may appear at the Public Hearings and be heard with respect to the proposed Ordinance.

Dated this __ day of September, 2021

Sandra McCready, MMC
Town Clerk