

RESOLUTION NO. 14-2215

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA ("TOWN") APPROVING CALVIN-GIORDANO & ASSOCIATES, INC. (CGA) WORK AUTHORIZATION NO. 73 (UPDATING AWNINGS AND SIGN CODE, CGA PROPOSAL NO. 13-5932) IN A TOTAL AMOUNT NOT TO EXCEED \$15,000 FROM THE GENERAL FUND, NON-DEPARTMENTAL PROFESSIONAL SERVICES ACCOUNT, 001-7900-590-3110; PROVIDING FOR AUTHORIZATION, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission has determined a need to begin review of Town Code regulations relating to awnings and signs; and

WHEREAS, the FY 13/14 has funds available for professional services in the Non-Departmental section of the 13/14 budget; and

WHEREAS, Town consulting planners CGA have submitted a proposal for said planning consulting services (See Attachment "A" Proposal No. 13-5932); and

WHEREAS, it is in the best interest of the Town to approve the proposal of CGA in the amount of \$15,000.00 for said consulting planning services.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That each of the above stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval and Authorization. The Town Commission approves and authorizes the Town Manager and/or his designee to take all actions necessary to implement the terms and conditions of a work order No. 73 (Update awnings and sign code; CGA Proposal No. 13-5932 Attachment "A") in the amount of \$15,000.

Section 3. Authorization to Appropriate and Expend Funds. The Town Manager is hereby authorized to expend funds from the 2013/2014 Fiscal Year Budget not to exceed \$15,000 from the General Fund, Non Departmental Professional Services; Acct #: 001-7900-590-3110.


Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 14 day of January 2014.

Motion by ~~Commissioner~~ ^{Vice Mayor} Karukin, second by Commissioner Kligman.

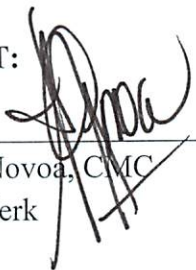
FINAL VOTE ON ADOPTION

Commissioner Joseph Graubart	<u>Absent</u>
Commissioner Michelle Kligman	<u>yes</u>
Commissioner Marta Olchyk	<u>yes</u>
Vice Mayor Michael Karukin	<u>yes</u>
Mayor Daniel Dietch	<u>yes</u>




Daniel Dietch, Mayor

ATTEST:



Sandra Novoa, CMC
Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**



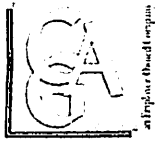
Linda Miller, Town Attorney

MISS HARRY KENNEDY
KINGMAN

THREE
20
20
20
20

MISS HARRY
KINGMAN

MISS HARRY
KINGMAN



Date: May 29, 2013

Mr. Michael Crotty
Town Manager
TOWN OF SURFSIDE
9293 Harding Avenue
Surfside, FL 33154

RE: Work Authorization No. 73
Update Sign Code
CGA Proposal No. 13-5932

Dear Mr. Crotty,

Enclosed for your review and approval is Work Authorization No. 73 for Update Sign Code. The scope of the project includes Update sign Code.

The Scope of Services to be furnished under this Work Authorization includes Planning as shown on the attached Work Authorization.

The Basis of Compensation is hourly based upon the established rates pursuant to the Professional Services Agreement between the Town and CGA, for a total not to exceed \$15,000.00.

Sincerely,

CALVIN, GIORDANO & ASSOCIATES, INC.

Shelley Eichner, AICP
Senior Vice President

- Building Code Services
- Code Enforcement
- Construction Engineering & Inspection
- Construction Services
- Contract Government
- Data Technologies & Development
- Emergency Management Services
- Engineering
- Governmental Services
- Indoor Air Quality
- Landscape Architecture & Environmental Services
- Municipal Engineering Planning
- Public Administration
- Redevelopment & Urban Design
- Surveying & Mapping
- Transportation Planning & Traffic Engineering
- Utility & Community Maintenance Services

1800 Eller Drive, Suite 600
Fort Lauderdale, FL 33316
Phone: 954.921.7781
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www.calvin-giordano.com

TOWN OF SURFSIDE

Update Sign Code

PROJECT DESCRIPTION

1. SCOPE OF SERVICES

The sign code is outdated and does not reflect the vision of either DVAC or the DRB/P&Z Boards. The proposed code would be reviewed at numerous public hearings, including DVAC, DRB/P &Z and the Town Commission.

I. Professional Planning Services

- A. Review sign code and provide analysis and comparison to other local sign codes. This analysis will include sign criteria including types, size, design, content, lighting, permanent and temporary, number, and location.**
- B. Meet with members of DVAC to identify concerns and changes to sign code. (2 meetings)**
- C. Prepare graphics and photos of signage from similar communities to assist in developing signage criteria for the Town.**
- D. Participate in Joint Workshop with Planning and Zoning Board and Town Commission to determine changes to the sign code. (1 meeting).**
- E. Based on the outcome of the meetings and direction given to staff, findings and analysis and areas for improvement will be identified. Factors to be identified will include the components of signage (size, design, colors, logos, quantity, location), whether there should be different criteria for office and retail uses.**
- F. Based on data and information gathered, prepare amendments to the sign code.**
- G. Attend 1 Planning and Zoning Board meeting and 2 Town Commission meetings to present proposed sign code.**

2. BASIS OF COMPENSATION:

Hourly rates with an estimated fee of \$15,000.00 with a total not to exceed amount of \$15,000.00. Payments to be made monthly.
Preparation for and attendance at additional meetings other than those listed above, will be on an hourly basis.

3. TIME OF PERFORMANCE:

4. SUBMITTED

Submitted by: Shelley Eichner Date: 5/29/13
Shelley Eichner, AICP

5. APPROVAL

Approved by: _____ Date: _____
Michael Crotty, Town Manager

**TOWN OF SURFSIDE
WORK AUTHORIZATION ESTIMATE DATE**

WORK AUTHORIZATION NO. 73
PROJECT NAME Update Sign Code
CGA Proposal No. 13-5932
DESCRIPTION Update Sign Code

TITLE	RATE	HOURS/UNITS	COST
Principal			\$15,000.00
			\$15,000.00

SUB-CONSULTANTS	COST

LABOR SUBTOTAL	\$15,000.00
REIMBURSABLE SUBTOTAL	\$0.00
TOTAL	\$15,000.00

Reviewed by: _____
Michael Crotty, Town Manager