

RESOLUTION NO. 16 - 2370

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE ANNUAL BUDGET RESOLUTION ADOPTED FOR FISCAL YEAR OCTOBER 1, 2015 TO SEPTEMBER 30, 2016; FOR THE PURPOSE OF AMENDING THE ANNUAL BUDGET IN THE GENERAL FUND, CAPITAL PROJECT FUND, MUNICIPAL TRANSPORTATION FUND, MUNICIPAL PARKING FUND, AND SOLID WASTE FUND; AND OTHER ADJUSTMENTS TO THE BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2016; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Surfside (“Town”) adopted Resolution No. 15-2316 on September 21, 2015 establishing revenues and appropriations for the Town for the Fiscal Year ending September 30, 2016; and

WHEREAS, to address amendments in the budget of expenditures and revenues, the Finance Director and Budget Officer have met with the Town Manager and Department Heads to identify modifications with no impact on service delivery; and

WHEREAS, an increase to the budgeted revenue estimates, transfers and expenditure estimates is required for the General Fund, Capital Projects Fund, Municipal Transportation Fund, Municipal Parking Fund, and Solid Waste Fund, to comply with Florida Statutes and the Town’s commitment to sound budgeting practices, where budgeted expenditures may not exceed anticipated revenues.

WHEREAS, this resolution amends the Fiscal Year 2015/2016 annual budget as set forth as Attachments “A”, “B” and “C”; and

WHEREAS, it is in the best interest of the Town to adopt the Fiscal Year 2015/2016 amendatory General Fund, Capital Projects Fund, Municipal Transportation Fund, Municipal Parking Fund, and Solid Waste Fund budget resolution as submitted.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA:

Section 1. Recitals. That the above and foregoing recitals are true and correct and are incorporated herein by reference.

Section 2. Approval and Authorization. The Town Commission hereby approves and authorizes the proposed Fiscal Year 2015/2016 budget amendments as set forth as Attachments “A”, “B” and “C”.

Section 3. Implementation. The Town Manager is hereby authorized to take any and all action necessary to implement this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 12th day of April 2016.

Motion by Vice Mayor Cohen,

Second by Commissioner Gielchinsky.

FINAL VOTE ON ADOPTION

| | |
|---------------------------------|------------|
| Commissioner Daniel Gielchinsky | <u>yes</u> |
| Commissioner Michael Karukin | <u>yes</u> |
| Commissioner Tina Paul | <u>yes</u> |
| Vice Mayor Barry Cohen | <u>yes</u> |
| Mayor Daniel Dietch | <u>yes</u> |



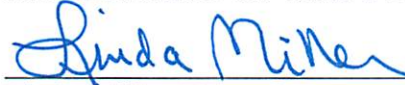
Daniel Dietch, Mayor

ATTEST:



Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney

**TOWN OF SURFSIDE
BUDGET AMENDMENT
ATTACHMENT A**

Fiscal Year: 2015/2016
 BA # 1 Budget Amendment
 Fund No. 001 General Fund

4/12/2016
 Department: GF Multiple

| Account Number | Account Description | Justification | Original/ Adjusted Budget | Increase | Decrease | Adjusted Budget |
|---------------------|--|---|---------------------------------|-------------------|-------------------|---------------------|
| REVENUES | | | | | | |
| 001-0000-322-1000 | Building Permits | Adjust for permit revenue from The Shul | \$ 260,000 | \$ 177,441 | | \$ 437,441 |
| 001-0000-342-1010 | Special Police Detail - Extra Duty | Adjust budget to YTD actual collections | 200,000 | 66,900 | | 266,900 |
| 001-0000-359-4000 | Code Enforcement Fees and Penalties | Adjust budget to YTD actual collections | 15,000 | 80,200 | | 95,200 |
| 001-0000-392-0000 | Appropriated (Use of) Fund Balance | Increase Fund Balance from additional revenues | 0 | | 324,541 | 324,541 |
| TOTAL | GENERAL FUND REVENUES | | \$ 475,000 | \$ 324,541 | \$ 324,541 | \$ 1,124,082 |
| EXPENDITURES | | | | | | |
| 001-2000-524-3420 | PC - Other Code Services | Lot lawn mowing for liened property | \$ - | \$ 2,000 | | \$ 2,000 |
| 001-2000-524-6410 | PC - Machinery & Equipment | Code Compliance Vehicle | 0 | 23,000 | | 23,000 |
| 001-2500-524-1310 | BS - Other Salaries | Adjustment to inspectors' salaries | 163,889 | 164,831 | | 328,720 |
| 001-2500-524-2110 | BS - Payroll Taxes | Adjustment to inspectors' salaries | 29,904 | 12,610 | | 42,514 |
| 001-3000-521-1320 | PS - Special Pay - Extra Duty Reserve Officer | Reserve Officers for Extra Duty - Revenue Offset | 0 | 44,900 | | 44,900 |
| 001-3000-521-2110 | PS - Payroll Taxes | For Reserve Officers for Extra Duty - Revenue Offset | 237,349 | 3,435 | | 240,784 |
| 001-3000-521-1520 | PS - Special Pay - Extra Duty | Extra Duty - Revenue Offset | 185,000 | 17,247 | | 202,247 |
| 001-3000-521-2110 | PS - Payroll Taxes | For Extra Duty - Revenue Offset | 240,784 | 1,318 | | 242,102 |
| 001-3000-521-6410 | PS - Machinery & Equipment | Replace Public Safety Vehicle | 0 | 33,400 | | 33,400 |
| 001-5000-539-4601 | PW - Maint. Serv/Repair Contracts | Trane Elevator Maintenance Service Contract adjustment | 30,100 | 4,464 | | 34,564 |
| 001-5000-541-4611 | PW - Miscellaneous Maintenance | Increase for Maintenance of Effort MOE to CITT requirement | | 20,000 | | 20,000 |
| 001-5000-539-6410 | PW - Machinery & Equipment | Auto shop diagnostic equipment \$2k; Pressure washer \$1,915; Emergency lighting on 4x4 \$1,385 | 10,000 | 5,300 | | 15,300 |
| 001-7900-590-3110 | ND - Professional Services | Adams Benefit, Inc. Reso No 15-2319 adjustment | 30,000 | 3,600 | | |
| 001-7900-590-3110 | ND - Professional Services | Media Consulting | | 8,000 | | 41,600 |
| 001-7900-581-9130 | ND - Interfund Transfer to Capital Projects Fund | Seawalls Phase I Change Order No. 1, Permit Inspections, Legal Costs, Permit Extensions | 152,700 | 66,384 | | 219,084 |
| 001-7900-590-9910 | ND - Contingency / Return to Reserves | | 59,319 | | 59,319 | 0 |
| 001-0000-392-0000 | Appropriated (Use of) Fund Balance | Use of Fund Balance for additional budgetary needs | 324,541 | | 351,170 | (26,629) |
| TOTAL | GENERAL FUND EXPENDITURES | | \$ 1,463,586 | \$ 410,489 | \$ 410,489 | \$ 1,463,586 |

Requested by: _____
 Budget Officer

Approved : _____
 Finance Director

Approved : _____
 Town Manager

**TOWN OF SURFSIDE
BUDGET AMENDMENT
ATTACHMENT B**

Fiscal Year: 2015/2016
 BA # 1 Budget Amendment
 Fund Nos. 301 Capital Projects Fund
 105 Police Forfeiture Fund
 107 Municipal Transportation Fund

4/12/2016

| Account Number | Account Description | Justification | Original/ Adjusted Budget | Increase | Decrease | Adjusted Budget |
|--------------------------------------|---|---|---------------------------------|-------------------|-------------|--------------------|
| CAPITAL PROJECTS FUND | | | | | | |
| REVENUES | | | | | | |
| 301-0000-381-0100 | Interfund Transfer from General Fund | | \$ 152,700 | \$ 66,384 | | \$ 219,084 |
| 301-0000-392-0000 | Fund Balance - Reappropriated Fund Bal | Seawalls Phase I (\$2,412) and Phase II (\$51,400) | 0 | 53,812 | | 53,812 |
| TOTAL | CAPITAL PROJECTS FUND REVENUES | | \$ 152,700 | \$ 120,196 | \$ - | \$ 272,896 |
| EXPENDITURES | | | | | | |
| 301-4400-541-6330 | Infrastrcture - Seawalls Phase I | Seawalls Phase I Change Order No. 1, Legal Costs, Permit Extensions, Reappropriation of funds from FY 14/15 balance | \$ - | \$ 50,652 | | \$ 50,652 |
| 301-4400-541-6330 | Infrastrcture - Seawalls Phase I | Special Seawall Inspections required by MDC | 50,652 | 18,144 | | \$ 68,796 |
| 301-4400-541-6340 | Infrastrcture - Seawalls Phase II | Reappropriation of funds for CGA Phase II of Seawall project from FY 14/15 to FY 15/16 | 0 | 51,400 | | \$ 51,400 |
| TOTAL | CAPITAL PROJECTS FUND EXPENDITURES | | \$ 50,652 | \$ 120,196 | | \$ 170,848 |
| MUNICIPAL TRANSPORTATION FUND | | | | | | |
| REVENUES | | | | | | |
| 107-0000-392-0000 | Use of Restricted Fund Balance | Appropriate Fund Balance for Additional Budgetary Needs | \$ 43,350 | \$ 106,419 | | \$ 149,769 |
| TOTAL | MUNICIPAL TRANSPORTATION FUND REVENUES | | \$ 260,350 | \$ 106,419 | \$ - | \$ 366,769 |
| EXPENDITURES | | | | | | |
| 107-8500-549-4911 | Other Current Charges | Modify Travel Lanes at 90th St. & Harding Ave. 9A 03/08/2016 | | \$ 15,000 | | \$ 15,000 |
| 107-8500-549-3110 | Professional Fees | Traffic Signal Modification Engineering 5D 03/08/2016 | | 84,995 | | 84,995 |
| 107-8500-549-6410 | Machinery & Equipment | Surface Preparator Deluxe Smith SPS10 | 0 | 6,424 | | 6,424 |
| TOTAL | MUNICIPAL TRANSPORTATION FUND EXPENDITURES | | \$ 260,350 | \$ 106,419 | \$ - | \$ 366,769 |

Requested by: _____
 Budget Officer

Approved : _____
 Finance Director

Approved : _____
 Town Manager

**TOWN OF SURFSIDE
BUDGET AMENDMENT
ATTACHMENT C**

Fiscal Year: 2015/2016
 BA # 1 Budget Amendment
 Fund No. 401 Water & Sewer Fund
 402 Municipal Parking Fund
 403 Solid Waste Fund
 404 Stormwater Fund

4/12/2016

| Account Number | Account Description | Justification | Original/ Adjusted Budget | Increase | Decrease | Adjusted Budget |
|-------------------------------|--|--|---------------------------------|-------------------|------------------|---------------------|
| MUNICIPAL PARKING FUND | | | | | | |
| REVENUES | | | | | | |
| 402-0000-391-1000 | Appropriated Net Assets | Appropriate Fund Balance for Additional Budgetary Needs | \$ - | \$ 41,476 | | \$ 41,476 |
| TOTAL | MUNICIPAL PARKING FUND REVENUES | | \$ - | \$ 41,476 | \$ - | \$ 41,476 |
| EXPENDITURES | | | | | | |
| 402-9500-545-1210 | Regular Salaries | Merit pay and compensation plan adjustments | \$ 292,767 | \$ 8,783 | \$ - | \$301,550 |
| 402-9500-545-2110 | Payroll Taxes | Merit pay and compensation plan adjustments | 25,206 | 672 | | 25,878 |
| 402-9500-545-4112 | Mobile Phone Allowance | Adjustments | 1,440 | 1,110 | - | 2,550 |
| 402-9500-545-4601 | Maintenance Service/Repair Contracts | MultiSpace Meters | 9,400 | 23,200 | | 32,600 |
| 402-9500-545-6310 | Improvements Other Than Building | Southwest parking lot restructure 5B 03/08/2016 | | 35,950 | | 35,950 |
| 402-9500-545-9910 | Contingency/Reserves | | 28,239 | - | 28,239 | 0 |
| TOTAL | MUNICIPAL PARKING FUND EXPENDITURES | | \$ 357,052 | \$ 69,715 | \$ 28,239 | \$ 398,528 |
| SOLID WASTE FUND | | | | | | |
| REVENUES | | | | | | |
| 403-0000-343-4000 | Solid Waste Collection Charges | Adjustment for new service Marriott Hotel | \$ 1,238,591 | \$ 17,410 | | \$1,256,001 |
| 403-0000-364-0000 | Disposal of Assets | Trade in for garbage truck | | 20,000 | | 20,000 |
| 403-0000-391-1000 | Use of Prior Year Retained Earnings | Reappropriate funds from FY 14/15 | 36,600 | 182,999 | | 219,599 |
| 403-0000-391-1000 | Use of Prior Year Retained Earnings | FY 15/16 Expenditures not originally budgeted | 219,599 | 121,988 | | 341,587 |
| TOTAL | SOLID WASTE FUND REVENUES | | \$ 1,494,790 | \$ 342,397 | \$ - | \$ 1,837,187 |
| EXPENDITURES | | | | | | |
| 403-4000-534-1210 | Regular Salaries | Merit pay and compensation plan adjustments | \$ 412,032 | \$ 9,345 | \$ - | \$421,377 |
| 403-4000-534-2110 | Payroll Taxes | Merit pay and compensation plan adjustments | 33,701 | 715 | | 34,416 |
| 403-4000-534-1410 | Overtime | Estimated adjustment | 15,500 | 17,000 | | 32,500 |
| 403-4000-534-2110 | Payroll Taxes | Overtime adjustment | 34,416 | 1,301 | | 35,717 |
| 403-4000-534-1210 | Regular Salaries | Retired Employee Vacation & Sick Payout | 421,377 | 16,826 | | 438,203 |
| 403-4000-534-2110 | Payroll Taxes | Retired Employee Vacation & Sick Payout | 35,717 | 1,287 | | 37,004 |
| 403-4000-534-3420 | Recycling Expense | Residential Recycling October 2015 to April 2016. Implementation of new in-house program June 2016. | 10,000 | 92,924 | | 102,924 |
| 403-4000-534-6410 | Machinery & Equipment | Reappropriation of funds for garbage truck | 160,000 | 202,999 | | 362,999 |
| TOTAL | SOLID WASTE FUND EXPENDITURES | | \$ 1,122,743 | \$ 342,397 | \$ - | \$ 1,465,140 |

Requested by: _____
 Budget Officer

Approved: _____
 Finance Director

Approved: _____
 Town Manager