

RESOLUTION NO. 16 – 2410

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) APPROVING CALVIN, GIORDANO & ASSOCIATES, INC. (CGA) WORK AUTHORIZATION NO. 99 (TOWN OF SURFSIDE EVALUATION AND APPRAISAL AMENDMENTS, CGA PROPOSAL NO. 16-9054) IN A TOTAL AMOUNT NOT TO EXCEED \$57,565 FROM THE GENERAL FUND, PROFESSIONAL SERVICES ACCOUNT NO. 001-2000-524-3110; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Rule Chapter 73C-49, Florida Administrative Code, the Town of Surfside (“Town”) is required to review its Comprehensive Plan every seven years and determine whether or not there have been changes in State requirements or in local conditions which deem it necessary to update the Town’s Comprehensive Plan; and

WHEREAS, the Town’s current Comprehensive Plan is dated January 2010 and staff has determined that amendments will be necessary in order to comply with state statutes; and

WHEREAS, the Town must provide a letter to the Florida Department of Economic Opportunity no later than January 1, 2017 stating that amendments will be made to the Comprehensive Plan in accordance with the Evaluation and Appraisal Review (“EAR”) process; and

WHEREAS, the Town will then be required to submit an amendment package to the State and regulatory agencies with the proposed updates in strikethrough and underline format no later than January 1, 2018; and

WHEREAS, the proposed amendments must first be reviewed by the Planning and Zoning Board and by the Town Commission at a public hearing prior to transmittal; and

WHEREAS, in 2015, the Florida Legislature amended Section 163.3178, Florida Statutes to require the Coastal Management Element of a local government’s Comprehensive Plan to include development and redevelopment principles, strategies, and solutions to reduce the flood risk in coastal areas and related impacts of sea-level rise; and

WHEREAS, the Town’s Sustainability Subcommittee of the Planning and Zoning Board will provide input on sea level rise strategies and solutions within the Coastal Management Element of the Town’s Comprehensive Plan; and

WHEREAS, the 2016-2017 budget includes funding of \$57,565 for the required update to the Comprehensive Plan; and

WHEREAS, it is in the best interest of the Town to approve Calvin, Giordano & Associates, Inc. Work Authorization No. 99 (Town of Surfside Evaluation and Appraisal Amendments, CGA Proposal No. 16-9054) (Attachment "A") in a total amount not to exceed \$57,565.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That each of the above stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval and Authorization. The Town Commission approves and authorizes the Town Manager and/or his designee to take all actions necessary to implement the terms and conditions of Calvin, Giordano & Associates, Inc. Work Authorization No. 99 (Town of Surfside Evaluation and Appraisal Amendments, CGA Proposal No. 16-9054) (Attachment "A") in a total amount not to exceed \$57,565.

Section 3. Authorization to Expend Funds. The Town Manager is hereby authorized to expend funds from the 2016-2017 Fiscal Year Budget not to exceed \$57,565 from the General Fund, Professional Services Account No. 001-2000-524-3110.

Section 4. Implementation. The Town Manager is hereby authorized to take any and all action necessary to implement this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 13th day of December 2016.

Motion by Commissioner Karukin.

Second by Commissioner Paul.

FINAL VOTE ON ADOPTION

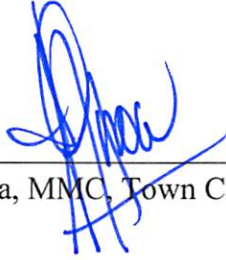
Commissioner Daniel Gielchinsky
Commissioner Michael Karukin
Commissioner Tina Paul
Vice Mayor Barry Cohen
Mayor Daniel Dietch

yes
yes
yes
no
yes



Daniel Dietch, Mayor

ATTEST:



Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney



Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™

November 18, 2016

Mr. Guillermo Olmedillo
Town Manager
TOWN OF SURFSIDE

9293 Harding Avenue
Surfside, FL 33154

RE: Work Authorization No. 99
Town of Surfside EAR Amendments
CGA Proposal No. 16-9054

Dear Mr. Olmedillo,

Enclosed for your review and approval is Work Authorization No. 99 for the Town of Surfside EAR Amendments. The scope of the project includes EAR Amendments.

The Scope of Services to be furnished under this Work Authorization includes Civil Engineering, Data Technologies & Development, Environmental, Planning and Traffic Engineering as shown on the attached Work Authorization.

The Basis of Compensation is hourly based upon the established rates pursuant to the Professional Services Agreement between the Town and CGA for a total not to exceed \$57,544.18.

Sincerely,

CALVIN, GIORDANO & ASSOCIATES, INC.

Shelley Eichner, AICP
Senior Vice President

- Building Code Services
- Coastal Engineering
- Code Enforcement
- Construction Engineering and Inspection
- Construction Services
- Contract Government
- Data Technologies and Development
- Emergency Management Services
- Engineering
- Environmental Services
- Facilities Management
- Indoor Air Quality
- Landscape Architecture
- Municipal Engineering
- Planning
- Public Administration
- Redevelopment and Urban Design
- Surveying and Mapping
- Traffic Engineering
- Transportation Planning

GSA Contract Holder

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TOWN OF SURFSIDE
Town of Surfside EAR Amendments

PROJECT DESCRIPTION

1. SCOPE OF SERVICES

Calvin, Giordano & Associates, Inc. will perform the following services based on our understanding of the project requirements:

Prepare Significant GIS Maps to support Town of Surfside 10 Year Comprehensive Plan EAR

I. Professional Engineering Services

A. Civil Engineering

1. CGA civil engineers will update the current Infrastructure Element which will include the following items:

- Update or eliminate outdated narrative, tables, data and timelines;
- Update and correct references to current codes, state regulations, state agencies and programs;
- Update goals, objectives and policies as needed.

B. Traffic Engineering

1. CGA traffic engineers will update the current Transportation Element which will include the following items:

- Update references to the old planning period

- Update or eliminate outdated narrative, tables, dates and timelines.
- Update and correct references to current codes, state regulations, state agencies and program titles.
- Update goals which have been completed, reviewed or achieved.
- Incorporate any new State legislation adopted since the last EAR based amendment in 2008.
- Incorporate available and relevant transportation information from the Miami Dade MPO 2040 Long Range Transportation Plan and Miami Dade MPO Transportation Improvement Program.
- Note: Existing traffic data will be taken from available data sources including FDOT Florida Traffic Online (2015), recent traffic counts and other related traffic studies. Future traffic projections and traffic volumes will be taken from the Miami Dade MPO Long Range Transportation model reports.
- Note: Future Town transportation initiatives for incorporating into new Goals, Objectives and Policies will be coordinated through the Town Manager's office.

II. Professional Planning Services

- A. EAR BASED COMPREHENSIVE PLAN AMENDMENTS.** The update to the Comprehensive Plan will be based upon relevant changes to Chapter 163 of Florida Statutes, since the most recent update to the Comprehensive Plan. Applicable data, inventory, analysis and goals, objectives, policies will be updated, amended or deleted as needed to ensure consistency with any statutory requirements.
1. Update references to the old planning period

2. Update or eliminate outdated narrative, tables, dates and timelines
3. Update and correct references to current codes, state regulations, state agencies and program titles
4. Update goals which have been completed, reviewed or achieved
5. Incorporate any new State legislation adopted since the last EAR based amendment in 2010
6. Specific attention will be given to updating the Comprehensive Plan's goals, objectives, and policies related to state sea level rise requirements

- B. **TRANSMITTAL AND ADOPTION.** CGA will prepare a strike-through and underline draft of both the proposed amendments and the adopted amendments for transmittal to the State Land Planning Agency and other regulatory agencies as required. Accompanying the draft will be a document summarizing the proposed amendments and any comments received from State agencies.
- C. **PUBLIC MEETINGS/HEARINGS.** CGA will prepare and present the final EAR Based Comprehensive Plan Amendments at up to four public meetings/hearings to include one (1) meeting with the Regional Planning Council, one (1) Local Planning Agency meeting, and two (2) public hearings with the Town Commission.

III. Professional Data Technologies & Development Services

- A. The five elements of 'Coastal', 'Conservation', 'Future Land Use', 'Recreation', and 'Transportation' will be represented by 18- 20 GIS Maps, with relevant source data to support the Town of Surfside 10 Year Comprehensive Plan EAR

IV. Professional Environmental Services

- A. Review and update the Conservation and the Coastal Element with a focus on sea level rise and resiliency.**
- B. Attend two (2) public meetings. Any additional meetings will be hourly.**

2. BASIS OF COMPENSATION:

Hourly rates with an estimated fee of \$57,544.18 with a total not to exceed amount of \$57,544.18. Payments to be made monthly.

3. SUBMITTED

Submitted by: Shelley Eichner Date: 11/18/16
Shelley Eichner, AICP

4. APPROVAL

Approved by: _____ Date: _____
Guillermo Olmedillo, Town
Manager

**TOWN OF SURFSIDE
WORK AUTHORIZATION ESTIMATE DATE**

WORK AUTHORIZATION NO. 99
PROJECT NAME Town of Surfside EAR Amendments
CGA Proposal No. 16-9054
DESCRIPTION EAR Amendments

TITLE	RATE	HOURS/UNITS	COST
Clerical	\$74.26	18	\$1,336.68
Director Engineering V	\$159.14	32	\$5,092.48
Environmental Administrator	\$116.70	42	\$4,901.40
GIS Coordinator	\$137.92	10	\$1,379.20
GIS Technician	\$84.87	40	\$3,394.80
Jr. Engineer I	\$90.18	84	\$7,575.12
Planning Administrator	\$127.31	214	\$27,244.34
Planning Director	\$137.92	15	\$2,068.80
Project Manager IV	\$137.92	33	\$4,551.36
			\$57,544.18

SUB-CONSULTANTS	COST

LABOR SUBTOTAL	\$57,544.18
REIMBURSABLE SUBTOTAL	\$0.00
TOTAL	\$57,544.18

Reviewed by: _____
Guillermo Olmedillo, Town Manager