

RESOLUTION NO. 2022- 2948

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A PROJECT AGREEMENT WITH THE CORRADINO GROUP, INC. TO PROVIDE BUILDING DESIGN AND PERMITTING SERVICES FOR THE SURFSIDE TENNIS CENTER RECONSTRUCTION PROJECT, PURSUANT TO THE CONTINUING SERVICES AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES; AUTHORIZING THE EXPENDITURE OF FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 287.055, Florida Statutes (also known as the Consultants' Competitive Negotiation Act), the Town of Surfside (the "Town") entered into a Continuing Services Agreement with The Corradino Group, Inc. ("Consultant") for professional engineering services and other services executed by the parties on February 16, 2021 (the "CSA"); and

WHEREAS, in accordance with the provisions of the CSA, the Consultant and the Town have agreed to enter into a specific Project Agreement (the "Project Agreement"), in substantially the form attached hereto as Exhibit "A," authorizing the Consultant to perform engineering building design and permitting services for the Surfside Tennis Center Reconstruction Project (the "Services"); and

WHEREAS, the Consultant's Proposal attached to the Project Agreement as Exhibit "1," provides for a scope of services detailing the Services to be provided by the Consultant, as well as a schedule for performance and compensation for the Services in an amount not to exceed \$358,872.21; and

WHEREAS, pursuant to the CSA, the Town Commission wishes to approve the Project Agreement, in substantially the form attached hereto as Exhibit "A," and the Consultant's Proposal attached to the Project Agreement as Exhibit "1", and authorize the expenditure of such funds; and

WHEREAS, the Town Administration is requesting \$25,000.00 in design phase contingency to cover additional items or costs, which may include permitting, direct

billable expenses, landscape architectural and irrigation design services, and unanticipated/additional services (the "Contingency"); and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. Each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval of Project Agreement and Proposal. The Project Agreement, attached hereto as Exhibit "A," and the Consultant's Proposal attached thereto as Exhibit "1", are hereby approved in substantially the forms attached hereto, subject to final approval as to form and legal sufficiency by the Town Manager and Town Attorney.

Section 3. Authorization; Expenditure of Funds. Pursuant to the CSA, the Town Manager is hereby authorized to enter into a Project Agreement, in substantially the form attached hereto as Exhibit "A," for the Services consistent with the Consultant's Proposal, in an amount not to exceed \$358,872.21. The Town Manager is hereby further authorized to expend the Contingency.

Section 4. Implementation. The Town Manager and Town Officials are authorized to take any and all necessary action to implement the Services and the purposes of this Resolution.

Section 5. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED on this 15th day of November, 2022.

Motion By: Vice Mayor Rose

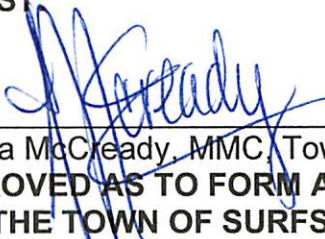
Second By: Commissioner Landsman

Commissioner Fred Landsman	<u>Yes</u>
Commissioner Marianne Meisheid	<u>Yes</u>
Commissioner Nelly Velasquez	<u>Yes</u>
Vice Mayor Jeffrey Rose	<u>Yes</u>
Mayor Shlomo Danzinger	<u>Yes</u>




Shlomo Danzinger, Mayor

ATTEST:



Sandra McCready, MMC, Town Clerk
**APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE TOWN OF SURFSIDE ONLY:**



Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

PROJECT AGREEMENT

Between

TOWN OF SURFSIDE, FL

And

THE CORRADINO GROUP, INC.

Project Name: Surfside Tennis Center Reconstruction

PROJECT AGREEMENT

Between

TOWN OF SURFSIDE, FL

And

THE CORRADINO GROUP, INC.

Project Name: Surfside Tennis Center Reconstruction

Subject to the provisions contained in the "Continuing Services Agreement for Professional Engineering Services" (hereinafter referred to as the "Continuing Services Agreement") between the **TOWN OF SURFSIDE, FL** (hereinafter referred to as "Town") and **THE CORRADINO GROUP, INC.**, (hereinafter referred to as "Consultant") dated February 16, 2021, which Continuing Services Agreement was competitively procured through Request For Qualifications (RFQ) No. 2020-06 in accordance with Section 287.955, Florida Statutes, this Project Agreement is made effective as of the _____ day of _____, 2022, and authorizes the Consultant to provide the services as set forth below:

SECTION 1. SCOPE OF SERVICES

1.1 Consultant shall provide the services for the preparation of the Surfside Tennis Center Reconstruction for the Town (the "Services"), as further outlined in Exhibit "1" attached hereto.

1.1 The Town may request changes that would increase, decrease, or otherwise modify the scope of services. Such changes must be contained in a written change order executed by the parties in accordance with the provisions of the Continuing Services Agreement, prior to any deviation from the terms of the Project Agreement, including the initiation of any extra work.

SECTION 2. DELIVERABLES

2.1 The Consultant shall prepare and provide the Town with the Surfside Tennis Center Reconstruction, which shall be approved by the Town Manager.

SECTION 3. TERM/TIME OF PERFORMANCE/DAMAGE

3.1 Term. This Project Agreement shall commence on the date this instrument is fully executed by all parties and shall continue in full force and effect until terminated pursuant to Section 6 or other applicable provisions of this Project Agreement. The Town Manager, in his sole discretion, may extend the term of this Agreement through written notification to the Consultant. Such extension shall not exceed 90 days. No further extensions of this Agreement shall be effective unless authorized by the Town Manager.

3.2 Commencement. Services provided by the Consultant under this Project Agreement and the time frames applicable to this Project Agreement shall commence upon the date provided in a written Notice to Proceed ("Commencement Date") provided to the Consultant by the Town. The Consultant shall not incur any expenses or obligations for payment to third parties prior to the issuance of the Notice to Proceed. Consultant must receive written notice from the Town Manager prior to the beginning the performance of services.

3.3 Contract Time. Upon receipt of the Notice to Proceed, the Consultant shall provide services to the Town on the Commencement Date, and shall continuously perform services to the Town, without interruption, in accordance with the time frames set forth in the "Scope of Services and Project Schedule", a copy of which is attached and incorporated into this Agreement as Exhibit "1". The number of calendar days from the Commencement Date, through the date set forth in the Project Schedule for completion of the Project or the date of actual completion of the Project, whichever shall last occur, shall constitute the Contract Time.

3.4 All limitations of time set forth in this Agreement are of the essence.

SECTION 4. AMOUNT, BASIS AND METHOD OF COMPENSATION

4.1 Compensation. Consultant shall be compensated for the provision of the Services in accordance with Exhibit "B," "Consultant's Fees/Hourly Billing Rates," of the Continuing Services Agreement for Professional Engineering Services. Consultant shall be paid for services provided to a maximum not to exceed amount of \$358,872.21.

4.2 Reimbursable Expenses. The following expenses are reimbursable and will be billed at actual cost: Travel and accommodations (requires prior written approval), long distance telephone calls, facsimile, courier services, mileage (at a rate approved by the Town), photo and reproduction services. All document reproductions are also reimbursable, at a rate approved by the Town.

SECTION 5. BILLING AND PAYMENTS

5.1 Invoices

5.1.1. Compensation and Reimbursable Expenses. Consultant shall submit invoices which are identified by the specific project number on a monthly basis in a timely manner. These invoices shall identify the nature of the work performed.

5.1.2. Florida Prompt Payment Act. The Town shall pay the Consultant in accordance with the Florida Prompt Payment Act after approval and acceptance of the Services by the Town Manager.

5.2 Disputed Invoices. In the event that all or a portion of an invoice submitted to the Town for payment to the Consultant is disputed, or additional backup documentation is required, the Town shall notify the Consultant within fifteen (15) working days of receipt of the invoice of such objection, modification or additional documentation request. The Consultant shall provide the Town within five (5) working days of the date of the Town's notice. The Town may request additional information, including but not limited to, all invoices, time records, expense records, accounting records, and payment records of the Consultant. The Town, at its sole discretion, may pay to the Consultant the undisputed portion of the invoice. The parties shall endeavor to resolve the dispute in a mutually agreeable fashion.

5.3 Suspension of Payment. In the event that the Town becomes credibly informed that any representations of the Consultant, provided pursuant to Subparagraph 5.1, are wholly or partially inaccurate, or in the event that the Consultant is not in compliance with any term or condition of this Project Agreement, the Town may withhold payment of sums then or in the future otherwise due to the Consultant until the inaccuracy, or other breach of Project Agreement, and the cause thereof, is corrected to the Owner's reasonable satisfaction.

5.4 Retainage. Not applicable.

5.5 Final Payment. Submission to the Consultant's invoice for final payment and reimbursement shall constitute the Consultant's representation to the Town that, upon receipt from the Town of the amount invoiced, all obligations of the Consultant to others, including its consultants, incurred in connection with the Project, shall be paid in full. The Consultant shall deliver to the Town all documents requested by the Town evidencing payments to any

and all subcontractors, and all final specifications, plans, or other documents as dictated in the Scope of Services and Deliverable. Acceptance of final payment shall constitute a waiver of all claims against the Town by the Consultant.

SECTION 6. TERMINATION/SUSPENSION

6.1 For Cause. This Agreement may be terminated by either party upon five (5) calendar days written notice to the other should such other party fail substantially to perform in accordance with its material terms through no fault of the party initiating the termination. In the event that Consultant abandons this Agreement or causes it to be terminated by the Town, the Consultant shall indemnify the Town against any loss pertaining to this termination. In the event that the Consultant is terminated by the Town for cause and it is subsequently determined by a court by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 6.2 and the provision of Section 6.2 shall apply.

6.2 For Convenience. This Agreement may be terminated by the Town for convenience upon fourteen (14) calendar days' written notice to the Consultant. In the event of such termination a termination, the Consultant shall incur no further obligations in connections with the Project and shall, to the extent possible terminate any outstanding subconsultant obligation. The Consultant shall be compensated for all services performed to the satisfaction of the Town and reimbursable expenses incurred prior the date of termination. In such event, the Consultant shall promptly submit to the Town its invoice for final payment and reimbursement which invoice shall comply with the provisions of Section 5.1. Under no circumstances shall the Town make payment of profit to the Consultant for services which have not been performed.

6.3 Assignment upon Termination. Upon termination of this Project Agreement, a copy of all work product of the Consultant shall become the property of the Town and the Consultant shall within ten (10) working days of receipt of written direction from the Town, transfer to either the Town or its authorized designee, a copy of all work product in its possession, including but not limited to designs, specifications, drawings, studies, reports and all other documents and data in the possession of the Consultant pertaining to this Project Agreement. Upon the Town's request, the Consultant shall additionally assign its rights, title and interest under any subcontractor's agreements to the Town.

6.4 Suspension for Convenience. The Town shall have the right at any time to direct the Consultant to suspend its performance, or any designated part thereof, for any reason whatsoever, or without reason, for a cumulative period of up to thirty (30) calendar days. If any such suspension is directed by the Town the Consultant shall immediately comply with same. In the event the Town directs a suspension of performance as provided herein, through no fault of the Consultant, the Town shall pay the Consultant as full compensation for such suspension the Consultant's reasonable cost, actually incurred and paid, of demobilization and remobilization.

[THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE FOLLOWS.]

IN WITNESS WHEREOF, the parties hereto have caused this Project Agreement to be executed the day and year as first stated above

TOWN:

ATTEST:

TOWN OF SURFSIDE, FLORIDA, a
Florida Municipal Corporation

TOWN CLERK

By: _____
Andrew Hyatt, Town Manager

Date: _____

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

TOWN ATTORNEY

CONSULTANT:

THE CORRADINO GROUP, INC.

By: _____

Name: _____

Title: _____

Date: _____

WITNESSES:

Print Name: _____

Print Name: _____

Exhibit "1"

(Attach the Scope of Services Proposal from The Corradino Group, Inc.)

THE CORRADINO GROUP, INC.

CORRADINO

ENGINEERS • PLANNERS • PROGRAM MANAGERS • ENVIRONMENTAL SCIENTISTS

Sent via Email to JGreene@townofsurfsidefl.gov

November 4, 2022

Jason D. Greene, CGFO, CFE, CPFIM
Assistant Town Manager/Finance Director
Town of Surfside
9293 Harding Avenue
Surfside, FL. 33154

Dear Mr. Greene:

It is our understanding that the Town of Surfside has requested a task work order proposal from The Corradino Group, Inc. for the preparation of design plans and permitting for the construction of a new Tennis Center in Surfside, Florida. Enclosed please find our scope of services proposal with specific detailed tasks to complete the design plans and permitting for the new Tennis Center to be located at the existing Tennis Center at Veterans Park, 8750 Collins Avenue, Surfside, Florida 33154. The Corradino Group appreciates this opportunity to submit this task work order proposal to the Town of Surfside. We look forward to providing the best Consultant Services possible to the Town. These services will be provided per the existing Professional Engineering Continuing Services Agreement dated 02/16/2021.

Sincerely,



Joseph M. Corradino, AICP
President
The Corradino Group, Inc.

CONSULTING SERVICE AUTHORIZATION

Statement of Work (SOW)

TOWN P.O. NO. _____

TOWN EXPENSE CODE _____

TITLE: Surfside Tennis Center Improvements

I. PROJECT DESCRIPTION:

The Consultant will provide engineering design and permitting services for the new Tennis Center to be located at the existing Tennis Center at Veterans Park, 8750 Collins Avenue, Surfside, Florida 33154. The project involves a new 3 level building to replace the existing tennis office at the Veteran’s Park and Tennis Center located on Harding Avenue between 87th Street and 88th Street.

The ground floor level will include the Tennis Center’s offices, restrooms, and storage. The second floor shall include a fitness center with restrooms. The upper deck will include two outdoor pickleball courts. Each level will have an elevator, enclosed stairway, and second means of egress.

The Corradino Group, Inc. along with its subconsultants will provide these services as outlined in the below detailed scope of services. These services will be provided per the existing Professional Engineering Continuing Services Agreement dated 02/16/2021.

II. SCOPE OF SERVICES:

1) Existing Conditions- Topographic Survey

Our subconsultant KEITH shall be responsible for the preparation of a Topographic Survey of the Surfside Tennis Center site, the limits of which is shown hereon as part of Exhibit One. The project site is located at 8750 Collins Ave., Surfside, FL 33154. The property consists of 2 parcel(s) that include folio numbers 14-2235-005-0500 and 14-2235-005-4190, and the Owner of the property is listed as the Town of Surfside.

Survey shall show the surface improvements such as buildings, roadways, pavement, sidewalks, traffic striping, walls, fences, surface utilities, etc. Trees shall be noted by common name and trunk diameter. Storm and Sanitary structures shall be noted with the pipe invert elevation, diameter, material, and direction. Survey shall be referenced to the Florida State Plane Coordinate System (NAD83/11) and the National Geodetic Vertical Datum of 1929 (NGVD29). Elevations shall be shown at an interval of approximately 50 feet, including intermediate changes in grade.

2) Existing Conditions- Geotechnical Engineering

Our subconsultant GEOSOL, Inc. shall be responsible for providing Field Exploration and Laboratory Testing Programs and Geotechnical Engineering Evaluation and Reporting services for the Surfside Tennis Center site.

a) Field Exploration and Laboratory Testing Program

- Perform site reconnaissance, locate and coordinate for existing utilities that may interfere with the drilling operations.
- Perform a total of three (3) SPT borings to depths of 40 feet below grades at the site of the proposed above-referenced improvements.
- Perform two (2) borehole percolation testing at depths of 15 feet below existing grades for use in drainage evaluations and design. The testing will be performed in accordance with the South Florida Water Management District's Usual Open-Hole testing procedures.
- Backfill the boreholes using cement grout mix.
- Visually examine all recovered soil/rock samples and asphalt pavement specimen in the laboratory. A geotechnical engineer will examine all recovered soil and rock samples. The laboratory testing will include natural moisture content, grain-size analysis, percent passing #200 sieve, and organic content determination. The tests will be conducted in accordance with applicable ASTM and FDOT standards.

b) Geotechnical Engineering Evaluation and Reporting

Using the results of the field exploration, we will assess the geotechnical engineering impact of the subsurface conditions on the planned construction and provide recommendations for foundation design and related construction. A geotechnical engineering report of our findings and recommendations will be prepared and submitted at the conclusion of the study. The report will be prepared, signed and sealed by a professional engineer registered in the State of Florida. The report will specifically contain the following information:

- A plan of the site showing the location of the test location.
- A brief review of our test procedures and the results of the testing conducted.
- Estimated subsurface profiles as necessary to illustrate subsurface conditions including standard penetration resistance test data and groundwater levels.
- A review of surface features and site conditions that could affect construction and site preparation.
- General evaluation of the site considering the proposed project and estimated subsurface conditions.
- Recommendations for site preparation and construction of compacted fills or backfills.
- Results of laboratory testing.

- Hydraulic conductivity (k) values derived based on results of percolation testing.
- Anticipation of groundwater levels and methods for handling it during construction.
- Construction considerations.
- Four (4) copies signed and sealed geotechnical-engineering reports.

3) **Proposed Architectural and Engineering Design Services**

Our subconsultants William Lane Architects, Inc., Louis J. Aguirre & Associates, Inc., P.A. and Lakdas/Yohalem Engineering, Inc., IBA Consultants, Inc. and Global Sport & Tennis Design Group, LLC will provide Schematic Design, Design Development and Construction Drawings and Specifications for the proposed Tennis Center. The project limits for the architectural and engineering design services are delineated in Exhibit One.

a) **Architectural Design Services and Agency Coordination**

William Lane Architects, Inc. (WLA) will be responsible for providing architectural services to design a new multi-use structure which will include restrooms, offices, storage/mechanical room, gym, and two pickleball courts at the Town of Surfside Tennis Center Facility. WLA will be responsible for the preparation of the following Design Services and Agency Coordination:

- **Phase One- Concept Plan**

The work completed under this phase shall be for receiving comments from the Parks and Recreation Committee (P&R Committee) and the Town Commission.

Site Analysis - The Architect will visit the site to analyze the existing site conditions, and to ascertain how they will affect the proposed design. We shall prepare a base plan of the site at an appropriate scale indicating the proposed Architecture, and other features relevant to the Architectural design.

It shall be the Client's responsibility to furnish all relevant site data, including surveys and topographical data.

An initial site plan shall be prepared for the Client's approval. Based on the Client's comments and feedback, the Site Master Plan shall be prepared for comments by the Town of Surfside Parks and Recreation Committee. Based on their comments and further discussion with the Client, a Final Site Master Plan shall be prepared for presentation and comments by the Town Commission.

An architectural concept plan shall be completed for submission to receive comments from the Surfside Parks and Recreation Committee and Town Commission. The plan will indicate the following architectural improvements:

- Site Plan
- Floor Plans
- Preliminary Renderings

The Architect will meet with the Client to discuss the proposed design and budget and make any necessary revisions prior to the plan's submission for Parks & Recreation Committee and Commission comments. Phase One work is complete upon receiving comments from the P&R Committee and Town Commission on the architecture scope of the Project.

Meetings - The Architect shall attend two (2) out of office meetings with the Client, one (1) Parks & Recreation Committee Meeting and one (1) Town Commission meeting as required to receive comments as part of the Basic Scope of Services. A rendering of the proposed design shall be prepared for presentation.

- Phase Two- Schematic Design

Based on the comments received on the Concept Plans, WLA shall prepare Schematic Designs indicating the following improvements:

- Schematic Plans: Floor plans will include room descriptions, as well as overall dimensions and square footages of the proposed project.
- Schematic Elevations: Elevations shall describe overall heights and description of primary structural and architectural components.
- Schematic Sections: General building sections will provide dimensioning and relationship between the different floor plates and structural system.
- Schematic Renderings: Renderings will be created to assist in understanding the base massing of the building.

Meetings – WLA shall attend up to one (1) out-of-office meeting, plus four (4) one-hour weekly conference calls or web/teleconference meetings to facilitate project coordination. Additional meetings will constitute and be paid as Additional Services.

- Phase Three- Design Development Plans
The work completed under this phase shall be for receiving approval from the Town Commission.

Based on the approved Schematic Design Plans, WLA shall prepare Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project. These will be provided to the consultants and engineers as the BASIS OF THE WORK.

An Opinion of Probable Construction Costs of the Design Development Documents will be submitted for review and approval. The documents will include the following:

- Zoning Analysis: Based on the Town of Surfside's Municipal Code and Land Use Requirements, we will prepare an analysis of the site to determine any limitations that would affect the design.
- Floor Plans: The design drawings shall include notes, dimensioning, as well as keyed components such as windows, doors, equipment, and finishes.
- Reflected Ceiling Plans: The reflected ceiling plan shall provide the location and dimensioning of the ceiling components. These include base construction and finishes, as well as lighting and mechanical environmental control components.
- Power and Lighting Plans: Plans will be created and shared with the consultants that describe the power and lighting requirements of the project, their locations, their specifications, and any associated controls.
- Exterior Elevations: Plans will include keyed, noted, and dimensioned elevations describing the base construction, materials, components, and finishes.
- Building Sections: Sections shall be prepared to describe the overall structural design of the building relative to the site as well as secondary components including but not limited to elevator shaft, stairways, storefronts, soffits, roofing, and ceiling systems.
- Schedules: The plans shall include the following schedules: Light Fixture Schedule, Room Finish Schedule, Equipment Schedule, Plumbing Fixture Schedule, Door/Hardware Schedule, and Window Schedule.

- Opinion of Probable Costs- An Opinion of Probable Construction Costs shall be prepared for approval by the Client and shall form the basis for the preparation of construction documents.

Meetings – WLA shall attend up to one (1) Town Commission meeting in Phase 3. WLA shall also be available for up to four (4) one-hour weekly conference calls or web/teleconference meetings to facilitate project coordination. Additional meetings and conference calls will constitute and be paid as Additional Services.

Two (2) Design Development Plan Sets shall be submitted, at 50% and 100% completion. Additional sets reflecting revisions to architectural/engineering improvements shall be considered an additional service.

- Phase Four- Construction Documents and Permitting
Based on the approved Design Development Plans and Opinion of Probable Construction Costs, WLA shall continue to coordinate the work with the consultants and engineers, as well as prepare Construction Documents consisting of Drawings and Specifications setting forth in greater detail the requirements for the construction of the Project.

The Construction Documents will include the following:

- Zoning Analysis: Based on the Town of Surfside's Municipal Code and Land Use Requirements, we will prepare an analysis of the site to determine any limitations that would affect the design. In addition, general project data will be included outlining occupancy type, building type; and fire/life safety parameters and references.
- Floor Plans: The design drawings shall include notes, dimensioning, as well as keyed components such as windows, doors, equipment, and finishes.
- Reflected Ceiling Plans: The reflected ceiling plan shall provide the location and dimensioning of the ceiling components. These include base construction and finishes, as well as lighting and the mechanical environmental control components.
- Power and Lighting Plan: Plans will be created and shared with the consultants that describe the power and lighting requirements, their locations, their specifications, and any associated controls.
- Exterior Elevations: Plans will include keyed, noted, and dimensioned elevations describing the base construction, materials, components, and finishes.

- Building Section: The building sections will describe the overall structural design of the building relative to the site as well as secondary components including but not limited to elevator shaft, stairways, storefronts, soffits, roofing, and ceiling systems.
- Schedules: The plans shall include the following schedules: Light Fixture Schedule, Room Finish Schedule, Equipment Schedule, Plumbing Fixture Schedule, Door/Hardware Schedule, and Window Schedule.
- Construction Details: The plans shall include larger scale plans and sections describing in greater detail the architectural features and components.
- Life Safety Plans shall be prepared in accordance with the FFPC (7th Edition 2020)
- Opinion of Probable Construction Costs- An Opinion of Probable Construction Costs shall be prepared for approval by the Client and shall form the basis for the preparation of construction documents.

Permitting - Signed and sealed plans will be delivered to the Prime Consultant for submittal to necessary government agency stakeholders.

Meetings - WLA shall attend up to two (2) out-of-office meetings in Phase 4. WLA shall also be available for up to six (6) one-hour weekly conference calls or web/teleconference meetings to facilitate project coordination. Additional meetings and conference calls will constitute and be paid as Additional Services.

Three (3) Construction Document Sets shall be submitted, at 50%, 90% and 100% completion. Additional sets reflecting revisions to architectural / engineering improvements shall be considered an Additional Service.

b) MEP Design Services and Agency Coordination

Louis J. Aguirre & Associates, Inc., P.A. will be responsible for providing all the necessary Electrical and Mechanical (HVAC and Plumbing) engineering design required for the proposed improvements to the Surfside Tennis Center, all in compliance with present Codes and Standards as indicated in the received project scope on September 26, 2022. It is understood that the existing Tennis Court Lighting System is to remain with the necessary coordination to control and/or monitor integrated with the new three-story structure and functions of the park including one or two Pickleball courts at roof level.

- **Electrical Engineering Services**

- Coordinate services with corresponding power and communications utility companies. A new electrical service may be required.
- Emergency lighting of required means of egress and signage will be provided with integral battery back-up accessory.
- Energy efficient light sources (LED) will be used for the illumination of all interior and exterior installations, including building perimeters/security, accent, and landscape lighting. It is understood that the lighting fixture selection, location, and controls will be done by your office. Musco lighting or approved equivalent will be used to meet the project's Pickleball Court lighting requirements. Controls will be provided in accordance with the Tennis Center activities and/or hours of operations schedules.
- The new facility will be provided with a lightning protection system of the air terminal type in compliance with the LP1 Code 175.
- A complete Lightning Warning System with interface to a Lightning Data receiver and optional Strike View Software. Strike Guard Lightning Warning System or approved equivalent.
- New Fire Alarm and Detection System will be provided in accordance with project requirements.
- Provisions will be made for any low voltage system (access control, security, intercom, etc.) based on the requirements given by selected equipment vendor and/or consultant.
- The use of Photo Voltaic power generation system has not been considered for this project.
- Verification of existing electrical and mechanical installations based on visual/non-destructive field verification.
- Specifications pertaining to this project will be provided for inclusion into the Project Manual.

- **Mechanical Engineering Services**

- HVAC:

- Energy efficient air-cooled direct expansion split air conditioning systems(s) will be provided for the first floor Front Desk and Office spaces and for the second floor Gymnasium. Mechanical ventilation will be provided for the first bathrooms and storage room.
- Electronic/programmable Control System will be provided to meet project's requirements.
- Verification of existing electrical and mechanical installations based on visual/non-destructive field verification.

-Plumbing:

Complete sanitary, storm and air conditioning condensate collection systems for disposal within site in coordination with your office and project's Civil Consultant.

Complete domestic water distribution system to meet project's cold and hot water requirements. Service size and location will be coordinated with the project's Civil Consultant.

Code compliant water efficient plumbing fixtures and fittings will be used to meet project's requirements.

Electric water heating equipment will be used to meet project's requirements.

Drinking fountains will be provided at specific locations to meet project requirements.

c) Structural Engineering Services and Agency Coordination

Lakdas Yohalem Engineering, Inc. (LYE) will be responsible for providing all structural engineering services related to the Tennis Center site. The proposed two-story 12,000 square foot tennis center structure consists of reinforced masonry construction with columns and tie beams. The roof and second floor deck are constructed to be a key joist and concrete deck. The structure is to be on auger cast pile with grade beams, and the first-floor slab is to be reinforced concrete slab with grade beams.

The Design Services will include the following:

- Structural Analysis
- Detail Drawings
- Material and Construction Specifications
- Review of Geotechnical Report and Prepare Pile Foundation

- Signed and Sealed Construction Documents for the building Department Submittal
- One Site Meeting

Pre-Construction Phase Services will include the following services:

- Reply to Building Department Review Comments

d) Civil Engineering Services and Agency Coordination

The Corradino Group will be responsible for providing the civil engineering design plans related to the utility connections for the proposed Tennis Center. The civil engineering design services will be limited to the on-site water and sewer utility connections. The Design Services will include the following:

- Water and Sewer utility connections Details
- Material and Construction Specifications
- Signed and Sealed Construction Documents for the on-site water and sewer utility connections.

The Design Plans will be limited to one 60% Design Plan phase and one 100% Design Plan phase. The permitting services will be limited to submittal of the civil plans to the Town of Surfside, the Miami Dade County Health Department, DERM and the Miami Dade County WASD.

e) Waterproofing Consultant Services and Agency Coordination

IBA Consultants Inc will be responsible for architectural specialty design services related to the Waterproofing of the proposed Tennis Center building. IBA Consultants, Inc. will aid WLA in specifying the roof system and specific flashing details at roof penetrations and edge conditions. Special inspections during the Construction Phase would be provided under a separate agreement. These basic scopes of services are limited to an hourly not to exceed fee of \$3,000.00.

f) Tennis Court Consultant Services and Agency Coordination

Global Sport & Tennis Design Group, LLC will be responsible for architectural specialty design services including the design specifications related to the pickleball courts and associated features and lighting. These basic scope of services are limited to an hourly not to exceed fee of \$3,000.00.

The following are additional basis of scope for this task work order authorization.

- Note: This scope of services includes the initial design submittal plus up to one design plan revision based on one comprehensive set of government agency stakeholder review comments. Any additional design revisions and government agency permitting not already included will be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services does not include preparation of design plans or permitting of site development parking lot and stormwater drainage plans, off-site roadway/civil engineering, intersection or road segment improvements. All design related services such as roadway design, traffic engineering, civil engineering design and utility coordination and

other related services are not included. These services can be provided as an additional services agreement as necessary at the request of the Town of Surfside.

- Note: This scope of services does not include the 87th Terrace Road Closure Analysis and approval by Miami-Dade County DTPW. These services can be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services does not include bidding assistance and construction administrative services. These services will be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services assumes that the existing sewer laterals and water service connections will be provided for the new Tennis Center facilities. This scope of services does not include utility design services. These services will be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services does not include Subsurface Utility Exploration services. These services will be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services may require the need for additional consulting services. This scope of services does not include the following specialty services:
 - Urban Planning and Resiliency Consultant
 - Pool and Fountain Engineer
 - Lighting Consultant
 - Ornamental Horticulturalist/ArboristIf these services are required, an additional service will be provided as requested by the Town of Surfside.
- Note: This scope of services does not include MEP services related to Commercial Cooking Facilities. This scope of services does not include Commissioning of MEP Systems. Specifications pertaining to this project will be provided for inclusion into the Project Manual during the Bidding Assistance Phase.
- Note: This scope of services will not include LEED rating services. If these services are required, an additional service will be provided as requested by the Town of Surfside.
- Note: Revisions to the plans after the completion and Submission of WLA 50% Construction Documents, due to changes in the Client's design program or budget, architectural or engineering revisions to plans, or as requested by the regulatory agencies having jurisdiction will be an additional service. This includes the preparation of alternate designs after approval of the Schematic Design Plans.
- Note This scope of services does not include landscape architectural and irrigation services related to the Surfside Tennis Center Facility project including a Tree Management Plan, landscape features around building perimeter, new hardscape planting site lighting and

irrigation under building and any site design for the Veterans Park portion of the parcel. These services can be provided as an additional service as requested by the Town of Surfside.

- Note: This scope of services does not include a Community Outreach Workshop Meeting. If these services are requested, an additional service will be provided as requested by the Town of Surfside. The Parks and Recreation Committee Meeting will include a public input component.
- Exhibit Two includes the hourly rate schedule for subconsultants not included in The Corradino Group's existing Professional Engineering Continuing Services Agreement dated 02/16/2021.
- Note: Reimbursable Expenses, in addition to those included in the Basis Scope of Services, are not included in the total fee, and shall include all photographic, long-distance telephone/fax, and printing, parking, mail and courier costs necessary for project completion. Automobile mileage shall be reimbursed at the prevailing IRS rate.
- Note: The following additional services will be reimbursed by the Client at an hourly rate for the additional architectural and engineering work not specifically described in the Scope of Services, including but not limited to the following:
 - LEED drawings, calculations, or certifications.
 - Green/Green Walls incorporating custom/specialized hydroponic water delivery and construction systems.
 - Architectural features such as pergolas/trellises attached to existing building, custom ironwork, gates and fences, etc.
 - All site improvements not included in the Basic Scope of Services, including planting in interiors and private balconies, Site Signage/Graphics, and Site Furniture.
 - The preparation of alternate designs after approval of the Schematic Design Plans.
 - Preparation of record as-built drawings or of measured drawings of existing conditions. If record drawings are requested, these as-built drawings will be supplied by the contractor.
 - "Final" Perspective Renderings for marketing brochures.
 - Additional work for design, documentation and project administration time required for project-related improvements outside of Project Area, including separate permit/design approvals from FDOT.
 - Additional meetings not defined in the Basic Scope of Services.

III. BUDGET:

The Corradino Group, Inc. will provide to the Town of Surfside the basic services described in this scope of services for a lump sum budget of **\$358,872.21**.

IV. ANTICIPATED SCHEDULE:

- o Additional work for design, documentation, and project administration time required for project-related improvements outside of Project Area, including separate permit/design approvals from FDOT.
- o Additional meetings not defined in the Basic Scope of Services.

III. BUDGET:

The Corradino Group, Inc. will provide to the Town of Surfside the basic services described in this scope of services for a lump sum budget of \$358,872.21.

IV. ANTICIPATED SCHEDULE:

The Corradino Group, Inc. will complete the task work order scope of services within 12 months from the issuance of a Notice to Proceed by the Town of Surfside. This time of performance is contingent on getting the required information, as previously noted.

V. ACCEPTANCE OF PROPOSAL

Surfside Tennis Center Improvements

Approved by:

TOWN OF SURFSIDE

Date: _____

By: _____
Jason D. Greene, Assistant Town Manager

THE CORRADINO GROUP, INC.

Date: November 4, 2022

By: 

Joseph M. Corradino, President

EXHIBIT ONE
PROJECT AREA



EXHIBIT TWO
ADDITIONAL SUBCONSULTANT HOURLY RATE SCHEDULE

WILLIAM LANE ARCHITECT, INC.			
Discipline	Staff Type	UNIT	LOADED RATE
ARCHITECTURE	Principal	Hour	\$250.00
	Project Manager	Hour	\$180.00
	Associate	Hour	\$120.00

LAKDAS YOHALEM ENGINEERING, INC.			
Discipline	Staff Type	UNIT	LOADED RATE
Structural Engineering	Principal in Charge	Hour	\$226.24
	Senior Project Manager	Hour	\$197.97
	Project Manager	Hour	\$131.96
	Senior Engineer	Hour	\$109.99
	Senior Inspector	Hour	\$100.52
	Inspector	Hour	\$94.31
	Senior Technician	Hour	\$87.99
	Technician	Hour	\$72.23
	Administrative	Hour	\$56.58

LOUIS J. AGUIRRE & ASSOCIATES, P.A.			
Discipline	Staff Type	UNIT	LOADED RATE
MEP Services	Principal	Hour	\$250.00
	Project Manager	Hour	\$150.00
	Engineer	Hour	\$125.00
	CAD Manager	Hour	\$115.00
	CAD Technician	Hour	\$85.00
	Clerical	Hour	\$65.00

GLOBAL SPORTS & TENNIS DESIGN GROUP, LLC			
Discipline	Staff Type	UNIT	LOADED RATE
SPORTS SPECIALTY DESIGN	Alexander Levitsky	Hour	\$150.00
	All other Technicians	Hour	\$80.00
	All other Support Staff	Hour	\$50.00

IBA CONSULTANTS, INC.			
Discipline	Staff Type	UNIT	LOADED RATE
Roofing Consulting & Inspection	Principal	Hour	\$300.00
	Senior Consultant	Hour	\$225.00
	Consultant	Hour	\$200.00
	Project Manager	Hour	\$175.00
	Inspector	Hour	\$125.00