
INTERGOVERNMENTAL COORDINATION ELEMENT

DATA INVENTORY AND ANALYSIS

PURPOSE

The purpose of the Intergovernmental Coordination element is to identify and resolve incompatibilities between Surfside's comprehensive planning processes and those of other governmental entities with interests in or related to the Town's area of concern. The areas of concern for Surfside include adjacent municipalities, Miami-Dade County, Miami-Dade County Public Schools, the South Florida Water Management District, South Florida Regional Planning Council, state government, federal government, and utility companies.

Specific coordination needs within each of the elements of the Surfside comprehensive plan that would benefit from improved or additional intergovernmental coordination and mechanisms for satisfying these needs are also identified, as appropriate.

EXISTING DATA AND CONDITIONS

Surfside currently has either formal or informal coordination agreements, or interacts through standard operating procedures under statutory authority, with the following agencies or jurisdictions:

Municipal Government

- Bal Harbour Village
- Town of Bay Harbor Islands
- Indian Creek Village
- City of Miami Beach
- Miami Shores Village
- Various other Municipalities

Miami-Dade County Departments

- Biscayne Bay Shoreline Development Review Committee
- Fire Rescue Department (FRD)
 - Office of Emergency Management (EM)
- Miami Dade Property Appraiser (MDPA)
- Parks, Recreation and Open Spaces Department (PROSD)
- Police Department (PD)
- Public Housing and Community Development (PHCD)
- Regulatory and Economic Resources Department (RERD)
 - Environmental Resource Management Division (DERM)
 - Planning Division (Plan)
 - Office of Historic Preservation (HP)
- Solid Waste Management Department (SWMD)
- Transportation and Public Works Department (TPWD)
 - Miami Dade Transit (MDT)
- Transportation Planning Organization (TPO)
- Water and Sewer Department (WASD)

Schools

Miami-Dade County Public Schools

Other

Miami-Dade League of Cities

Florida Departments and Agencies

Division of Emergency Management
Department of Business and Professional Regulation
Department of Children and Family Services
Department of Economic Opportunity
Department of Environmental Protection (DEP)
Department of Transportation
Division of Historic Resources
Fish and Wildlife Conservation Commission
South Florida Regional Planning Council
South Florida Water Management District

United States Departments and Agencies

Army Corps of Engineers
Commerce, Census Bureau
Environmental Protection Agency
Federal Emergency Management Agency
U.S. Fish and Wildlife Service
U.S. Postal Service
Transportation

Regulated Utilities

AT&T
Comcast
Florida Power & Light

EVALUATION OF EXISTING COORDINATION MECHANISMS

For each agency listed above, Table 8-1 briefly describes the existing coordination mechanisms indicating the subject, nature of the relationship and the office with primary responsibility for coordination.

JOINT PLANNING AREAS**Comparison with Regional Policy Plan**

The Strategic Regional Policy Plan for South Florida has been reviewed and considered during the process of writing this Comprehensive Plan. The Comprehensive Plan conforms to the Regional Policy Plan.

Specific Coordination Issues in Each Element

Following is a summary the interagency coordination needs associated with each element of this Comprehensive Plan.

Future Land Use

Within this element interagency coordination includes communicating development projections with the Miami-Dade Department of Emergency Management (DEM) and Homeland Security (HS) in order to assist in their hurricane evacuation planning. Further, the Town requires development along the bulkheads to be in accordance with State and County regulations. In particular the Town continues to work with the Florida Department of Environmental Protection and Miami-Dade Department of Environmental Resource Management (DERM) for review of permits within the bulkhead areas.

Coastal Management

This element's efforts are largely related to the management of the Biscayne Bay Aquatic Preserve. Coordinating agencies for this include the Miami-Dade County Department of Environmental Resource Management, the Florida Department of Environmental Protection, the National Park Service and the Biscayne Bay Shoreline Development Review Committee. Additionally, the Town is working with the Florida Department of Transportation (FDOT) to ensure the installation of the improvements to the DOT stormwater systems currently discharging into Biscayne Bay waters. When applicable, the Town shall provide development proposal information to the Biscayne Bay Shoreline Development Review Committee for review. Regarding coastal management law enforcement, Town police shall maintain communications with County and State marine police in order to report any violations of the boat speed limits in the adjacent waters which are a manatee protection area. The Town shall contact DERM if any adverse impact is observed relative to the sea grass beds in adjacent waters.

Beach maintenance and restoration requires intergovernmental coordination efforts. To that end, the Town shall cooperate with U.S. Army Corps of Engineers for beach renourishment as needed. Similarly, the Town shall continue to coordinate and cooperate with the Florida Department of Environmental Protection's Bureau of Beaches and Coastal Systems and with the Miami-Dade County Park and Recreation Department regarding access to and the appropriate maintenance of the beach area seaward of the erosion control line. The Town will also coordinate with relevant agencies on planning for sea level rise.

Transportation

The Town coordinates with the Miami-Dade Metropolitan Planning Organization (MPO) and the Florida Department of Transportation on capital improvements and level of service for SR AIA/Harding Avenue and SR 922/96th Street. Miami-Dade County Transit (MDT) provides six routes through the Town connecting residents and employees to Miami Beach, downtown Miami, and the MetroRail. As needed, the Town will also coordinate with the Southeast Florida Transportation Council.

Housing

The Town shall monitor the housing and related activities of the Miami-Dade County Housing Within Reach Taskforce, Miami-Dade Housing Agency (MDHA), South Florida Regional Planning Council and nearby local jurisdictions. The Town shall work with the US Department of Commerce to ensure accurate population and housing information is provided for the 2020 Census. Additionally, the Town shall dialogue with the Florida Department of Children and Family Services to ensure an accurate inventory for any subsidized rental housing, and group homes that may exist within the Town. An inventory of historically significant housing is required for the Comprehensive Plan, and therefore periodic coordination and communication with the State's Division of Historic Resources, Florida Master Site File is necessary.

Infrastructure

The Town of Surfside purchases its water directly from the Miami-Dade County Water and Sewer Department (WASD). The Town's Water Supply Facilities Work Plan was adopted in December 2015 and coordinated with the Miami-Dade County Water and Sewer Department 20-Year Water Supply Facilities Work Plan (2014 – 2033) and the South Florida Water Management District's 2013 Lower East Coast Water Supply Plan Update. Further coordination with the Florida Department of Environmental Protection (DEP) will be important to ensure stormwater quality and impacts on the Biscayne Bay.

Recreation and Open Space

There is approximately 35 acres of state-owned beach seaward of the erosion control line, which runs approximately along the crest of the dune. This beach is maintained under an agreement with the State by the Miami-Dade Park and Recreation Department.

Conservation

The Florida DEP's Bureau of Beaches and Coastal Systems considers Surfside's beach to be "critically eroded". As part of the beach renourishment program coordination efforts with this and other agencies are required. Land use, as it relates to the discharge of stormwater and to the use of natural drainage, is regulated through the South Florida Water Management District (SFWMD).

The Town of Surfside purchases their potable water supply directly from Miami-Dade WASD. The Town is also working with WASD's Water Use Efficiency Section to identify the water conservation best management practices (BMPs) applicable to the Town, which is a water wholesaler, and to develop the Town's Water Conservation Plan as required by Miami-Dade County Ordinance 06-177.

Capital Improvements

The Town shall coordinate with Miami-Dade County Public Schools, WASD, the MPO, and FDOT to ensure projects affecting level of service are included in the annual update of the Capital Improvements Element.

Areas of Critical State Concern

There are no areas of critical state concern in the Town of Surfside.

The following abbreviations are used in Table 8-1.

AE - Advise and Encourage

CA - Town Agency

FN - Formal Notice

OA - Outside Agencies

TA - Technical Assistance

AP - Approval, Permit

FA – Formal Agreement

IN - Informal Notice

PM - Periodic Meetings to Coordinate Programs

**TABLE 8-1
COORDINATING AGENCIES**

Agency	Subject Coordination	Nature of Relations	Existing and Anticipated Coordination Mechanisms	Effectiveness of Existing Coordination Mechanisms	Surfside Office with Primary Responsibility For Coordination
MUNICIPALITIES:					
Bal Harbour Village	Comprehensive planning	AE	Informal coordination	Effective	Planning, Town Manager
Town of Bay Harbor Islands	Comprehensive planning	AE	Informal coordination	Effective	Planning, Town Manager
Indian Creek Village	Comprehensive planning	AE	Informal coordination	Effective	Planning, Town Manager
City of Miami Beach	Comprehensive planning	AE	Informal coordination	Effective	Planning, Town Manager
Miami Shores Village	Aquatic Center	FA	Interlocal Agreement	Effective	Parks and Recreation
Various Other Municipalities	Police Assistance	FA	Responsive upon Requests	Effective	Police Department
MIAMI-DADE COUNTY DEPARTMENTS AND AGENCIES:					
Biscayne Bay Shoreline Development Review Committee	Shoreline environmental and conservation issues	AE, TA	Informal coordination	Effective	Public Works, Town Manager
Fire Rescue Department	Fire-rescue services	FA	Interlocal Agreement	Effective	Police Department
Office of Emergency Management (EM)	Emergency Management	PM, AE	Informal Coordination	Effective	Town Manager

Agency	Subject Coordination	Nature of Relations	Existing and Anticipated Coordination Mechanisms	Effectiveness of Existing Coordination Mechanisms	Surfside Office with Primary Responsibility For Coordination
	Planning				
Miami-Dade Property Appraiser	Tax revenues	PM, TA	Interlocal Agreement	Effective	Town Manager, Finance
Parks, Recreation and Open Spaces Department	Beach Maintenance, Open space areas, regional plans	PM, AE	Informal coordination	Effective	Parks and Recreation
Police Department	Police Resources	FA	Responsive upon Requests	Effective	Police Department
Public Housing and Community Development	Affordable housing	AE	Informal coordination	Effective	Town Manager
Regulatory and Economic Resources Department					
Environmental Resources Management (DERM) Division	Water quality, air quality, noise impact, septic tanks, water use permits, wastewater management	IN, PM	Interlocal Agreement	Effective	Public Works, Town Manager
Planning Division	Comprehensive Planning	AE	Informal coordination	Effective	Planning Director
Office of Historic Preservation	Historic Preservation	AE, FN	Informal coordination	Effective	Town Manager, Planning
Solid Waste Management	Waste management	FA	Interlocal Agreement – Curbside Recycling Program	Effective	Public Works
Transportation Public Works Department	Highway construction, right of way, alignments, access control transit	PM, TA	Informal coordination	Effective	Public Works

Agency	Subject Coordination	Nature of Relations	Existing and Anticipated Coordination Mechanisms	Effectiveness of Existing Coordination Mechanisms	Surfside Office with Primary Responsibility For Coordination
Miami-Dade Transit (MDT)	Transit	AE	Informal coordination with Surfside Mini-Bus	Effective	Town Manager
Transportation Planning Organization (TPO)	Transportation planning	PM, AE	Informal coordination	Effective	Planning
Water and Sewer Department (WASD)	Water quality, water facility development, wastewater treatment, wastewater management	AP, TA	Interlocal Agreement	Effective	Public Works
SCHOOLS:					
Miami-Dade County Public Schools	School facilities and concurrency	FA	Interlocal Agreement	Effective	Town Manager, Finance
OTHER:					
Miami-Dade League of Cities	Intergovernmental issues	AE, PM	Monthly meetings	Effective	Town Mayor
FLORIDA DEPARTMENTS AND AGENCIES:					
Division of Emergency Management	Mutual Aid Agreement	OA, TA	Informal coordination	Effective	Town Manager
Department of Business and Professional Regulation	Various licenses	AP	Informal coordination	Effective	Planning
Department of Children and Family Services	Group homes, foster care facilities	FN, OA	Informal coordination	Effective	Building and Zoning
Department of Economic Opportunity	Comprehensive Plan	AP, TA	Oversight of Comprehensive Plan, EAR, Regulation of Land Development	Effective	Planning

Agency	Subject Coordination	Nature of Relations	Existing and Anticipated Coordination Mechanisms	Effectiveness of Existing Coordination Mechanisms	Surfside Office with Primary Responsibility For Coordination
			Code		
Department of Environmental Protection	Water management, water quality, air quality, beaches/land, solid waste, septic tanks, water facility development, water use permits, wastewater management	AP	Permitting, informal coordination	Effective	Public Works, Town Manager
Division Of Historic Resources	Historic lands and buildings	TA, AE	Informal coordination	Effective	Planning
Department of Transportation	Transportation planning, highway construction, right of way, alignments, access control transit	AE, TA	Informal coordination	Effective	Public Works
Fish and Wildlife Conservation Commission	Conservation issues	AE, TA	Permitting, informal coordination	Effective	Town Manager
South Florida Regional Planning Council	Comprehensive planning	TA, AE, AP	Review of Comprehensive Plan and EAR	Effective	Planning
South Florida Water Management District	Stormwater management, wetlands mitigation, water use	TA, AE, AP	Quarterly meetings	Effective	Public Works
UNITED STATES DEPARTMENTS AND AGENCIES:					
Army Corps of Engineers	Beach erosion control	AE, PM, TA, AP	Informal coordination	Effective	Public Works

Agency	Subject Coordination	Nature of Relations	Existing and Anticipated Coordination Mechanisms	Effectiveness of Existing Coordination Mechanisms	Surfside Office with Primary Responsibility For Coordination
Commerce, Census Bureau	Decennial Census	TA	Informal coordination	Effective	Planning
Environmental Protection Agency	Hazardous waste sites	TA, AP	Informal coordination	Effective	Public Works
Federal Emergency Management Agency	Hurricane mitigation	AE, PM, TA	Informal coordination	Effective	Public Works, Planning
U.S. Fish and Wildlife Service	Coastal conservation	AE, TA	Informal coordination	Effective	Public Works
U.S. Postal Service	Address development, mail delivery	OA	Informal coordination	Effective	Town Manager, Planning
Transportation	Transportation planning	AE, AP, PM, TA	Informal coordination	Effective	Public Works, Planning
REGULATED UTILITIES:					
AT&T	Telephone service	OA	Informal coordination	Effective	Public Works
Comcast Cable Television	Cable services, underground utilities	OA	Informal coordination	Effective	Public Works
Florida Power and Light Company	Underground utilities	OA	Informal coordination	Effective	Public Works

Source: Town of Surfside

Intergovernmental Coordination Element Goals, Objectives, and Policies

Goal 1: Establish and maintain processes to help assure coordination with other governmental entities where necessary to implement this plan.

Objective 1.1 – Coordination with Miami-Dade County and other agencies: In general, coordinate the Town of Surfside Comprehensive Plan with the plans of the Miami-Dade County School Board, Miami-Dade County and adjacent municipalities. In particular, achieve maximum feasible levels of consistency between the plans for Surfside, the Miami-Dade County School Board, Miami-Dade County, City of Miami Beach, Bal Harbour Village, Indian Creek Village, and Town of Bay Harbor Islands. This objective shall be measured by implementing its implementing policy.

Policy 1.1.1 – The Town shall monitor the Miami-Dade County Comprehensive Plan process as the County Plan is updated and revised in conjunction with its Evaluation and Appraisal Report. The Town will also review the comprehensive plans of Miami Beach, Bal Harbour, Indian Creek, and Bay Harbor Islands.

Policy 1.1.2 – The Town of Surfside and Miami-Dade County Public Schools shall follow the procedures established in the adopted “Amended and Restated Interlocal Agreement for Public Schools Facilities Planning in Miami-Dade County” (Interlocal Agreement) and the Comprehensive Land Use Plan’s Educational Element and Capital Improvements Element for coordination and collaborative planning and decision making of land uses, public school facilities siting, decision making on population projections, and the location and extension of public facilities subject to concurrency. The Town shall implement the Interlocal Agreement with Miami-Dade County Public Schools, Miami-Dade County, and other nonexempt municipalities pursuant to Section 163.3177, Florida Statutes, and the Comprehensive Plan’s Public School Facilities Element, Intergovernmental Coordination Element, and Capital Improvements Element. Coordination of the Interlocal Agreement, and the Town’s obligations therein, shall be achieved via participation in the established Working Group of the Interlocal Agreement.

Policy 1.1.3 – The Town shall consider as appropriate the informal mediation process of the South Florida Regional Council in order to try to resolve annexation and other conflicts with other governmental entities; the Town will enter into mediations on a nonbinding basis.

Policy 1.1.4 – The Town will thoroughly review and compare proposed development in Miami-Dade County, City of Miami Beach, Bal Harbour Village , Indian Creek Village, and Town of Bay Harbor Islands with proposed development in the Surfside Comprehensive Plan for consistencies and conflicts between identical elements and between plans as a whole. Where appropriate, Surfside will respond at public hearings, through memoranda, or through the regional planning council's mediation process.

Policy 1.1.5 – The Town shall continue to ensure coordination of activities in its Comprehensive Plan with the plans of Miami-Dade County Public Schools, Miami-Dade County, and other state

or regional entities through regular exchange of information. This information shall include, but not be limited to, building permits, zoning cases, planned land use amendments, engineering plans, demographics, proposed annexation areas, socio-economic information, and utility service areas and capacity.

Policy 1.1.6 – The Town will continue participation in the Miami-Dade Planner’s Technical Committee in order to coordinate local comprehensive planning issues and processes.

Policy 1.1.7- The Town shall coordinate with relevant agencies on planning for sea level rise considering the best available and credible data.

Objective 1.2 – Comprehensive Plan Impact and Implementation Coordination: Establish mechanisms to coordinate the impact of development proposed in the Surfside Comprehensive Plan with other jurisdictions.

Policy 1.2.1 – Surfside shall maintain and revise where appropriate interlocal agreements generally of the type described below:

Potable Water: An agreement with Miami-Dade Water and Sewer Department for potable water service.

Sewers: An agreement with Miami-Dade Water and Sewer Department for wastewater treatment.

Solid Waste: An agreement to cooperate and coordinate with the County Solid Waste Management Department for the disposal of solid waste generated in the Town.

Transit: Miami-Dade Transit bus schedules for routes within the Town.

Schools: “Amended and Restated Interlocal Agreement for Public School Facility Planning in Miami-Dade County” – pursuant to Section 163.3177 FS and Section 163.3180(g) F.S.

Policy 1.2.2 – The Town shall assist the County in providing information to the residents of the Town about services provided directly or indirectly by the County, e.g., solid waste, potable water, sewers, transit and hurricane response planning. Such information may be disseminated through a Town newsletter, Town Hall counter handouts, notices posted at the Town Hall, and/or other appropriate means.

Policy 1.2.3 – The Town shall contribute to the improvement of the water quality of Biscayne Bay through implementation of outfall improvements described in the Infrastructure Element.

Policy 1.2.4 – The Town shall cooperate with the regulatory functions of the Florida Department of Environmental Protection.

Policy 1.2.5 – As required by the Interlocal Agreement, The Town shall notify Miami-Dade Public Schools of all new residential development projects or modifications to existing residential developments which increase density as part of the review process for school concurrency.

Policy 1.2.6 – The Town shall coordinate and cooperate with all applicable local, regional, state and federal agencies relating to the protection and enhancement of the Biscayne Bay Aquatic Preserve.

Policy 1.2.7 – The Town shall coordinate and cooperate with all applicable local, regional, state and federal agencies relating to the protection of Atlantic Ocean coastal waters and beach renourishment projects.

Policy 1.2.8 – The Town will utilize the following procedures to identify and implement joint planning areas (JPAs) for the purpose of addressing issues related to joint infrastructure service areas:

- a) Use the South Florida Regional Planning Council’s informal mediation process to resolve conflicts with other local governments, when agreed to by all affected parties;
- b) Siting of facilities with county-wide significance including locally unwanted land uses;
- c) Making demographic and social-economic information and services available for county, school board and municipal planning activities.

Policy 1.2.9 – The Town shall consider and evaluate the establishment of a cooperative interlocal agreement with Indian Creek Village to convert the empty lot on the north side of the 91st Street bridge into a park for general use by both communities, providing additional recreational opportunities along the bay.

Policy 1.2.10 - The Towns shall continue coordination with Miami-Dade Transit on energy efficient modes of transportation.

Policy 1.2.11- The Town shall coordinate with neighboring jurisdictions and the South Florida Regional Planning Council in regards to affordable housing.

Objective 1.3 – Level of service standards coordination: Ensure coordination with Miami-Dade County in establishing level-of-service standards for sewage, and potable water.

Policy 1.3.1 – The Town shall monitor changes to the adopted level-of-service standards of Miami-Dade County, the Florida Department of Transportation, and Miami-Dade Public Schools, and appropriately adjust its own level-of-service standards accordingly.

Objective 1.4 – The Town shall coordinate with all applicable local, State and Federal agencies regarding implementation of the 20-Year Water Supply Facilities Work Plan.

Policy 1.4.1 – The Town shall review the most recently published Lower East Coast Water Supply Plan and coordinate with the South Florida Water Management District staff in projecting the future supply and demand of potable water and alternative sources and preparing amendments to the Water Supply Facilities Work Plan on an as-needed basis by sharing and updating information.

Policy 1.4.2 – The Town shall participate in continuing and on-going collaborative efforts with the Miami-Dade Water and Sewer Department and other governments and agencies regarding water supply needs, long-term alternative water supply projects, sharing of information and establishing level of service standards. The Town shall participate in, at a minimum, annual

meetings with water providers and the South Florida Water Management District to discuss population projections, land use changes and implementation of conservation reuse programs and alternative water supplies.

Policy 1.4.3 – The Town shall coordinate with Miami-Dade County Water and Sewer Department in the implementation of alternative water supply projects, establishment of level-of-service-standards and resource allocations.

Policy 1.4.4 – The Town shall coordinate land uses and future land use changes with the availability of water supplies and water supply facilities.

Policy 1.4.5 – The Town shall coordinate with Miami-Dade County in the implementation of alternative water supply projects, establishment of level-of-service standards and resource allocations and changes in service areas.

Policy 1.4.6 – The Town shall coordinate with the Miami-Dade County Water and Sewer Department's Water Use Efficiency Section in the implementation of water conservation efforts and preparation of a Water Conservation Plan through regular and on-going communication and information sharing.

Goal 2: Community Resiliency: Increase community resiliency through continued coordination and cooperation.

Objective 2.1 – The Town shall strive to make sustainability and climate resiliency decisions on the most current, applicable and credible information available; and through coordination and cooperation make sustainability and climate resiliency efforts more impactful.

Policy 2.1.1: The Town of Surfside shall coordinate with Miami-Dade County and other appropriate agencies in the implementation of adaptive management strategies to improve the climate change resiliency of water and wastewater infrastructure and resources.

Policy 2.1.2: The Town shall continue to coordinate with local, County, regional, State and federal agencies and other non-governmental entities and academic institutions in the ongoing assessment of climate change and sea level rise, and continue to collaborate in the identification and implementation of appropriate mitigation, protection, accommodation and adaptation strategies.

Policy 2.1.3: The Town shall coordinate with Miami-Dade County and other participating counties in the Southeast Florida Regional Climate Change Compact in the identification of modeling resources and development of initiatives and goals to address climate change.

Policy 2.1.4: The Town shall continue to coordinate regionally with southeast Florida counties and municipalities, academia, and local, regional, State and federal agencies in the analysis of sea level rise, drainage, storm surge and hurricane impacts and the planning of mitigation and adaptation measures.

Policy 2.1.5: The Town shall continue to actively monitor the Southeast Florida Regional Climate Change Compact, and shall coordinate with neighboring municipalities to share technical

expertise, assess regional vulnerabilities, advance agreed upon mitigation and adaptation strategies and develop policies and programs.

Policy 2.1.6: The Town shall seek to and support cooperative efforts to engage the support of federal agencies, such as National Oceanic and Atmospheric Administration, U.S. Geological Survey, Federal Emergency Management Agency, Environmental Protection Agency, the U.S. Department of Interior, U.S. Department of Energy, and the U.S. Army Corps of Engineers, that can provide technological and logistical support to further state, regional, county, and local planning efforts in the assessment of climate change vulnerabilities and adaptation strategies.

Policy 2.1.7: The Town shall promote partnerships between local government agencies, universities, professionals and practitioners, to foster an environment for connecting scientific research and education with practical applications that will contribute to the resiliency and adaptation within the built and natural environments to the impacts of climate change.