



**Town of Surfside
DESIGN REVIEW BOARD/
PLANNING & ZONING BOARD
MINUTES**

June 29, 2017 – 7:00 p.m.

Town Hall Commission Chambers –
9293 Harding Ave, 2nd Floor, Surfside, FL 33154

DESIGN REVIEW BOARD

1. Call to Order/Roll Call

Vice Chair Judith Frankel called the meeting to order at 7:01 p.m.

Deputy Town Clerk Elora Riera called the roll with the following members present: Vice Chair Judith Frankel, Board Member Brian Roller, Board Member Gregg Covin, Board Member Peter Glynn and Board Member Richard Iacobacci. Board Member Jorge Gutierrez and Chair Lindsay Lecour were absent.

2. Approval of Minutes – May 25, 2017

Board Member Iacobacci made a motion to adopt the minutes, the motion received a second from Board Member Roller and all voted in favor.

3. DESIGN REVIEW BOARD APPLICATIONS:

A. 500 Surfside Blvd (Fence & Trellis)

The applicant appeared in front of the Board at the May 25, 2017 meeting and the Board requested further clarification from the applicant on the proposed fence, landscaping and trellis. The Board also requested the applicant discuss the proposed trellis with the adjacent property owner.

Board Member Glynn made a motion to approve with staff conditions which are as follows:

1. Proposed fence along frontage of property needs to verify 50% opacity maximum at building permit;
2. Roof Deck note shall be removed on Sheet A2.02;
3. Proposed driveway material shall be verified at building permit;
4. Design Review Board should supply an interpretation on proposed trellis in rear yard. Accessory structures in rear yard require a 5-foot setback which the proposed trellis meets, however, trellis is attached to the house and staff

does not interpret the trellis as an accessory structure and requires a 20-foot setback.

The motion received a second from Board Member Covin and all voted in favor.

B. 801 90th Street (Pool & Fence)

The applicant is requesting to install a pool in the front setback area of the property with a four-foot-high aluminum rail fence along the front portion of their property with a six-foot-high hedge.

Board member Roller made a motion to approve as applied with 6 feet hedge and 10 inches setback to allow for the hedges to be planted. The motion received a second from Board Member Covin. The motion failed 2-3 with Board Member Glynn, Board Member Iacobacci and Vice Chair Frankel voting in opposition.

Board Member Peter Glynn made a motion to approve with the 6-foot hedges allowed on Emerson Avenue, 4-foot hedge on front along 90th street and 10 inches setback to allow for hedges to be planted and not encroach into the public right of way. The motion received a second from Board Member Iacobacci and all voted in favor.

C. 1440 Biscaya Drive (Fence)

The applicant is requesting a five-foot-high decorative aluminum style fence along the front portion of their property with a proposed swing gate at the driveway and a pedestrian gate. In addition, the applicant is proposing to remove two (2) existing pillars and an existing driveway approach as part of the project.

Board Member Glynn made a motion to approve with staff conditions and detailed drawing in rendering to be used consistently throughout. The motion received a second from Board Member Iacobacci and all voted in favor.

D. 8811 Emerson Avenue (Addition)

The applicant is requesting a 334.7 square foot addition to the rear side of the house with a covered terrace.

Board Member Iacobacci made a motion to defer to the next meeting. The motion received a second from Board Member Glynn and all voted in favor.

E. 9300 Collins Avenue (Balcony Addition)

The Eden Residences is requesting to modify to add two (2) balconies on the east elevation of the building.

Board Member Covin made a motion to approve as recommended. The motion received a second from Board Member Iacobacci and all voted in favor.

F. 9437 Harding Avenue (Sign)

The applicant is requesting one (1) illuminated wall sign for a T-Mobile retail business. The applicant is proposing internal illuminated acrylite faced channel letters.

Board Member Covin made a motion to approve with the following recommendations:

1. Proposed sign shall be off-set from the wall a minimum of one quarter inch to a maximum of two inches to permit rain water to flow down the wall face.
2. The wall face shall be reconditioned and painted as necessary.

The motion received a second from Board Member Roller and all voted in favor.

G. 9540 Byron Avenue (Garage Conversion)

The applicant is requesting to convert their detached garage in the rear of the property to a cabana.

Board Member Peter Glynn made a motion to approve with the following conditions:

1. The existing driveway permit should be adjusted to reflect the proposed landscaping in front of the cabana.
2. Existing side driveway allowed to be $\pm 30'$ (notch in house) with remaining area to be in landscaping.

The motion received a second from Board Member Roller and all voted in favor.

H. 9585 Harding Avenue (Sign)

The applicant is requesting one (1) non-illuminated wall sign for an existing real estate business. The applicant is proposing aluminum reverse channel letters.

Board Member Covin made a motion to approve with the following recommendations:

1. Maximum allowed size of sign is 25 square feet. At time of Building Permit, the actual size of the sign shall be verified with corrected dimensions.
2. External illumination per code requirements is required to be added at time of Building Permit and all electrical features shall be concealed.
3. Proposed sign shall be off-set from the wall a minimum of one quarter inch to a maximum of two inches to permit rain water to flow down the wall face.
4. The wall face shall be reconditioned and painted as necessary.

4. Adjournment

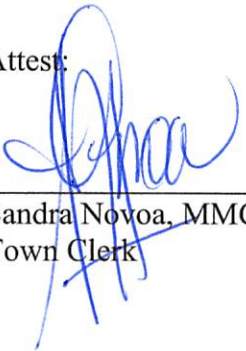
There being no further business, the meeting adjourned at 8:49 pm.

Accepted this 31ST day of August, 2017



Chair Lindsay Lecour

Attest:



Sandra Novoa, MMC
Town Clerk

PLANNING & ZONING BOARD

1. Call to Order/Roll Call

Vice Chair Judith Frankel called the meeting to order at 8:49 p.m.

Deputy Clerk Elora Riera called the roll with the following members present: Vice Chair Judith Frankel, Board Member Brian Roller, Board Member Peter Glynn and Board Member Richard Iacobacci. Chair Lindsay Lecour was absent. Commissioner Daniel Gielchinsky attended as liaison.

2. Commissioner Daniel Gielchinsky- Town Commission Liaison Report

Commissioner Gielchinsky provided a verbal update on different Town issues.

3. Planning and Zoning Board Member – Sustainability Subcommittee Liaison Report

Town Planner Sarah Sinatra provided an update.

4. Approval of Minutes – May 25, 2017

Board Member Roller made a motion to approve the minutes. The motion received a second from Board Member Glynn and all voted in favor.

5. Discussion Items:

A. Verbal Update of Pedestrian Circulation Program

Town Manager Guillermo Olmedillo provided the Planning and Zoning Board members with an update on this item and what transpired during the July 18, 2017 meeting with Town residents.

B. Verbal Update of Sea Level Rise Initiatives

Town Manager Guillermo Olmedillo provided the Planning and Zoning members with an update on Sea Level Rise Initiatives.

Town resident Debbie Cimadevilla spoke on this item.

C. Future Agenda Items

Board Member Glynn spoke about the give a foot, take a foot and the possibility to have the Town Commission discuss the item.


6. Adjournment

There being no further business, the meeting adjourned at 9:32 pm.

Accepted this 31st day of August, 2017



Chair Lindsay Lecour

Attest:


Sandra Novoa, MMC
Town Clerk