



**Town of Surfside  
DESIGN REVIEW BOARD/  
PLANNING & ZONING BOARD  
MINUTES**

**February 22, 2018 – 6:00 p.m.**  
Town Hall Commission Chambers –  
9293 Harding Ave, 2<sup>nd</sup> Floor, Surfside, FL 33154

**DESIGN REVIEW BOARD**

**1. Call to Order/Roll Call**

Chair Lindsay Lecour called the meeting to order at 6:01p.m.

Deputy Clerk Elora Riera called the roll with the following members present: Chair Lindsay Lecour, Vice Chair Judith Frankel, Board Member Peter Glynn, Board Member Brian Roller, Board Member Jorge Garcia, and Board Member Jorge Gutierrez. Board Member William Fleck was absent.

**2. Approval of Minutes – January 25, 2018**

Vice Chair Frankel made a motion to approve the minutes. The motion received a second from Board Member Roller and all voted in favor.

**3. Design Review Board Applications:**

**A. 8919 Abbott Avenue** – The applicant is requesting to convert their garage to approximately 245 square feet of additional living space.

Shelley Eichner from CGA presented the item. Chair Lecour asked if any member of the public wished to speak on the item and seeing none the public hearing was closed.

The Board discussed the item and added a condition noted below.

Board Member Gutierrez made a motion to approve with the following conditions:

1. Driveway, existing structure and exterior materials of addition must match.
2. The plans be revised to reflect the existing revisions and include the driveway.

The motion received a second from Board member Glynn and all voted in favor.

**B. 9528 Bay Drive** - The applicant is now requesting to convert the recently approved garage into additional living space along with adding a new front pergola.

Shelley Eichner from CGA presented the item. Chair Lecour asked if any member of the public wished to speak on the item and seeing none the public hearing was closed. Board Member Gutierrez made a motion to approve with the following conditions:

1. All conditions from the May 25, 2017 Design Review Board approval shall continue to be required.
2. Synthetic grass only within inlay.
3. Existing chain link fence to meet code.

The motion received a second from Board member Glynn and all voted in favor.

- C. 8950 Harding Avenue** - The applicant is requesting to replace their existing asphalt shingle roof with new asphalt shingles.

Shelley Eichner from CGA presented the item. The applicant spoke on the item. Chair Lecour asked if any member of the public wished to speak on the item and seeing none the public hearing was closed. The Board discussed the item and was not in favor of asphalt shingles.

Board Member Glynn made a motion to deny. The motion received a second from Board member Garcia and the motion carried 5-1 with Board Member Gutierrez voting in opposition.

#### **4. Quasi-Judicial Application:**

- A. 8995 Collins Avenue – Site Plan; Conditional Use for Hotel Pool and Alternative Parking System; Variances for Landscaping and Loading Space Size**

Chair Lecour read the process and rulings of a quasi-judicial hearing.

Deputy Clerk Elora Riera confirmed that compliance with advertising notice requirements have been met. The Town Attorney asked the DRB and Planning and Zoning Board if anyone had ex-parte communications with the Applicant or any objector. Board Member Gutierrez and Board Member Roller said they had met with the applicant and discussed the application. Deputy Clerk Elora Riera swore in the people who wished to speak on the item.

Shelley Eichner from CGA presented the item and detailed three variance requests and conditional use requests. Staff is recommending denial and explained their recommendation. The applicant and representatives spoke on the project, gave further details with visuals and answered questions from the Board. Town Manager Olmedillo gave more insight on the proposed project. Members of the Board expressed their views. The Director for Traffic Operations for CGA spoke on behalf of the town and presented his concerns. The applicant would like to come back with modifications addressing some of the concerns of the Board.

Commissioner Gielchinsky attending as liaison, arrived at 6:57 p.m.

Board Member Gutierrez made a motion to defer to the next possible meeting the applicant can make. The motion received a second from Board member Glynn which carried 6-0 on roll call vote.

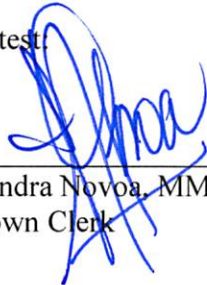
#### **5. Adjournment**

There being no further business to come before the Design Review Board, Board Member Gutierrez made a motion to adjourn the meeting. The motion received a second from Board Member Glynn and all voted in favor. Meeting adjourned at 8:24 p.m.

Accepted this 29<sup>th</sup> day of March, 2018

  
\_\_\_\_\_  
Chair Lindsay Lecour

Attest:

  
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Sandra Novoa, MMC  
Town Clerk

## **PLANNING & ZONING BOARD**

### **1. Call to Order/Roll Call**

Chair Lindsay Lecour called the meeting to order at 8:24p.m.

Deputy Clerk Elora Riera called the roll with the following members present: Chair Lindsay Lecour, Board Member Peter Glynn, Board Member Brian Roller, Board Member Jorge Garcia and Vice Chair Judith Frankel. Commissioner Daniel Gielchinsky attended as liaison.

### **2. Town Commission Liaison Report – Commissioner Daniel Gielchinsky**

The Commissioner gave an update on items discussed at the Commission meeting. There will be a public workshop March 28th to discuss the one-way street experiment. The Commission voted for zoning in progress. Town Manager Olmedillo also spoke about trees and potted plants. The Board would like to see larger images/renderings.

### **3. Sustainability Subcommittee Liaison Report - Planning and Zoning Board Member** There was no report since the Sustainability Sub-Committee meeting was cancelled.

### **4. Approval of Minutes –**

- **January 25, 2018**
- **February 6, 2018**

Board Member Glynn made a motion to approve the January 25, 2018 and February 6, 2018 minutes. The motion received a second from Board Member Roller and all voted in favor.

### **5. Quasi-Judicial Application:**

#### **A. 8995 Collins Avenue – Site Plan; Conditional Use for Hotel Pool and Alternative Parking System; Variances for Landscaping and Loading Space Size**

Chair Lecour presented the item and read the process and rulings of a quasi-judicial hearing as it is tied in with the DRB meeting of this date. Chair Lecour asked if anyone had anything additional to speak about. Chair Lecour opened the public comment and no one wishing to speak the public comment was closed.

Board Member Roller made a motion to defer to the next possible meeting the applicant can make. The motion received a second from Vice Chair Frankel and all voted in favor.

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**1. Local Planning Agency Items:**

**A. Driveway Modifications**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 "ZONING," SECTION 90-61 "PAVING IN FRONT AND REAR YARDS IN H30 AND H40 DISTRICTS," TO ADDRESS DRIVEWAYS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

Deputy Clerk Elora Riera the title of the ordinance. Shelley Eichner from CGA presented the item.

The Board discussed the item and added a modification to address the corner lots front elevation.

Board Member Glynn made a motion to move this item forward to the Town Commission with the above modification. The motion received a second from Board Member Roller which carried 5-0 on roll call vote.

**B. Maintenance in the Right-of-Way, Including Trees and Mulch**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING ARTICLE III, PROPERTY MAINTENANCE STANDARDS, OF CHAPTER 14, BUILDINGS AND BUILDING REGULATIONS, AND CHAPTER 90, ZONING, TO PROHIBIT USE OF MULCH IN THE RIGHT-OF-WAY AND ADDRESS PROPERTY OWNER MAINTENANCE RESPONSIBILITIES FOR PUBLIC RIGHT-OF-WAY ADJACENT TO PRIVATE PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS AND PROVIDING FOR AN EFFECTIVE DATE.**

Deputy Clerk Elora Riera the title of the ordinance. Town Manager Olmedillo presented the item. Chair Lecour suggested an education program for the public. There was further discussion between the Board and the Town Manager who will take their recommendations to the Town Commission. On behalf of a resident who could not attend, Chair Lecour posed her questions to the Town Manager.

Board Member Glynn made a motion to move this item forward to the Town Commission with discussion items. The motion received a second from Board Member Garcia and all voted in favor.

**2. Discussion Items:**

**A. Aggregation of Single Family Lots**

Shelley Eichner from CGA presented the item. Town Manager Olmedillo spoke of Commissioner Karukin's concerns. The Board discussed the item and would like to see a diagram of massing. The item was deferred for further information.

**B. Sustainability Initiatives**

Shelley Eichner from CGA presented the item. Not viewed favorably by the Board was “requiring” residents to have solar panels but were in favor of encouraging residents to use it. The Board requested that staff check to see how the implementation is working at the City of South Miami. The banning of plastic bags and straws was discussed as well as roofing and rain barrels. Status for list on page 347 was requested as well as education/financial analysis on solar panels.

**C. Dune/Beach Management and Resiliency Planning**

Shelley Eichner from CGA provided an update.

**D. Future Agenda Items**

Sustainability initiatives as outlined.

**3. Adjournment**

There being no further business to come before Planning and Zoning, Board Member Glynn made a motion to adjourn the meeting. The motion received a second from Vice Chair Frankel and all voted in favor. Meeting adjourned at 9:16 p.m.

Accepted this 29<sup>th</sup> day of March, 2018

Attest

  
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Sandra Novoa, MMC  
Town Clerk

  
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Chair Lindsay Lecour