



Town of Surfside
Office of the Town Manager
Weekly Overview

April 3, 2023



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Below is a weekly overview of key administration activities per department for the week of April 3, 2023:

Building Department

- The Building Department has reviewed and approved the digital plans for the Kayak Launch and Dock at the new 96th Street Park and will issue the permit to the contractor upon receipt of hard copy submittals.
- The Building Department intends to issue the Demolition Permit for the 8 Story Surf House Condominium early next week

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Preparing to present code cases in front of the Special Magistrate

Finance Department

- Pension, Financial & Single (i.e. for State/Federal funding received) audit ongoing
- FEMA CTS – Mutual Aid

Human Resources Department

- Town Manager search – responding to the candidates calls/emails regarding recruitment update
- Conducting/coordinating background checks for several positions including Building Permit Technician III, CDL and Heavy Equipment Operator, and Refuse Collector
- Accepting resumes for Building Permit Technicians I, II, III, Code Compliance Officer (PT), Communications Operator, Certified Police Officer, Parking Enforcement Officer Recreation Leader (PT) and Lifeguard (PT)

Parks and Recreation Department

- The Town of Surfside's Park and Recreation Department continues to offer beach chair service at 93rd street behind the Community Center
- Hawthorne Tot Lot Renovations are ongoing



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- 96th Street park construction ongoing
- Installation of beach fitness equipment
- Senior trip – Hard Rock Casino – Wednesday
- Recreation Leader I interviews
- 96th Street park construction meeting update – Wednesday
- 96th Street park LEED meeting – Thursday

Planning Department

- Prepare for Town Commission meeting on 4/18. Presentation of 3 first reading and 3 second reading ordinances.
- Review Tennis Center proposal; discuss Comprehensive Plan alterations for site with Town Attorney
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Town of Surfside's Park and Recreation Department continues to offer beach chair service at 93rd Street behind the Community Center
- Hawthorne Tot Lot Renovations are ongoing
- 96th St park construction ongoing
- Installation of beach fitness equipment
- Kids Days off – Friday, April 7, 2023

Public Works Department

- TECO gas has milled and resurfaced three parking spaces and the far left lanes at 9201 Collins as a result of a line cut and cap. There are several more projects planned between 89th St and Collins Avenue and 94th St and Collins Avenue in the coming weeks.
- The Public Works Maintenance Division has installed Resident parking signs at the Abbott Ave Lot. Locations are behind CVS and Chase Bank.
- The Public Works Utilities Division has completed the Annual Town-Wide Stormwater Management System cleaning. Nearly 10 miles of pipes, 98 catch basins, and all pollution control boxes were cleaned.



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Tourism & Communications Department

- Tourism and Communications held the *Surf's Up* edition of the Surfside Under the Stars events this weekend which was very well attended
- Tourism and Communications will be conducting interviews this week for the Special Events Manager position
- Tourism and Communications launched a downloadable, Google version of the Town calendar last week. The Team is working on filtering the entries to have them segmented by category.
- Tourism and Communications had a call with the CGA web team to discuss the website refresh project which is on track for launch in late April, early May.



Town of Surfside
Code Compliance Division
Week from March 27 to April 2, 2023

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
230553	3/27/2023			Promotional materials placed without authorization/snipe sign	P	N/A
230554	3/27/2023			Dog on beach	R	Verbal Warning
230555	3/27/2023	9552 Harding Ave	24/7 Affordable Locksmith LLC	Soliciting - Stickers on private property	R	Civil Violation Ticket
230556	3/27/2023	8918 Harding Ave	Milad Soleimani Sabrina Samantha Mariela Dalto	Boat parked perpendicular in front of property	P	Courtesy Notice
230557	3/27/2023	1420 Biscaya Dr	Peter D Haytaian & Amanda R Haytaian	Litter/debris	R	Courtesy Notice
230558	3/27/2023	8900 Harding Ave	Victoria & Robert Matta	Overgrown hedges	R	Courtesy Notice
230559	3/28/2023	8925 Collins Ave	Mirage Condominium	Yearly Maintenance Inspection	P	Courtesy Notice
230560	3/28/2023			Dog on beach/unleashed	P	Verbal Warning
230561	3/28/2023	9485 Harding Ave	9491 Harding Avenue Buildings LLC, And Specchio's Cafe (Tenant)	Dirty sidewalk	P	Courtesy Notice
230562	3/28/2023	9487 Harding Ave	9491 Harding Avenue Buildings LLC, And 26 Sushi & Tapas (Tenant)	Dirty entranceway/needs repainting	P	Courtesy Notice
230563	3/29/2023			A-frame sign soliciting business leaning on car in the street	P	Verbal Warning
230564	3/29/2023			Dog on beach/owner carrying dog	P	Verbal Warning
230565	3/29/2023	9049 Abbott Ave	Solomon Scharf	Unsecured construction site	P	Courtesy Notice
230566	3/29/2023	9348 Harding Ave	Magen David Congregation Of Surfside Inc	Car parked on unpaved portion of property	P	Courtesy Notice
230567	3/29/2023	900 88 St	Eric Stupel	Hedges on ROW	R	Courtesy Notice
230568	3/29/2023	9578 Harding Ave	9564 Harding Investment LLC And Tenant (CVS)	Storage of pallets at rear of proeprty	P	Courtesy Notice
230569	3/29/2023			Graffiti on electrical box	P	Referred to PD & PW
230570	3/30/2023	9009 Hawthorne Ave	Ricardo & Paula Villas Boas	Repairing gable with galvanized netting, and stucco without permit.	P	Civil Violation Notice
230571	3/30/2023	8934 Abbott Ave	Aron Z Schwartz Rachelle Lichtenstein	Cardboard boxes not flattened	P	Courtesy Notice
230572	3/30/2023	9200 Collins Ave	Continental 647 Fund LLC	Beach chairs on the front of the property	R	Verbal Warning
230573	3/31/2023	9325 Dickens Ave	Diana E Gonzalez	Short term rental- Complaint Invest.	R	N/A
230574	3/31/2023	600 88 St	Kort Properties LLC	Preparing form work for seawall construction	PW DEPT.	Verbal Warning
230575	3/31/2023			Dog at the beach	P	Verbal Warning
230576	3/31/2023			Dog at the beach	P	Verbal Warning
230577	3/31/2023	416 Surfside Blvd	Laura Mcloughlin Llorente	Removing fence and reinstalling without permit/Complaint Invest.	R	N/A
230578	4/1/2023	9173 Froude Ave	9173 Froude LLC	Construction on Saturday	P	Courtesy Notice
230579	4/1/2023	9000 Carlyle Ave	Jerry Travis Davidson	HVAC conduit replacement	P	Verbal Warning
230580	4/1/2023	8934 Carlyle Ave	Michael Kevin Gutman & Raquel Weinbach	Professional pressure washers working on Saturday.	P	Courtesy Notice
230581	4/1/2023	8918 Froude Ave	Steve Lance Cohen	Construction without fence	P	Courtesy Notice
230582	4/1/2023			Dogs at the beach	P	Verbal Warning
230583	4/1/2023	9467 Harding Ave	The Grove Kosher Market	Garbage, papers, and boxes from the grocery store outside of the container.	R	Civil Violation Ticket
230584	4/1/2023	9440 Abbott Ave	Anabel M Ton & Antonio F Ton Jtrs	Chipping the driveway on Saturday to plant hedges.	P	Courtesy Notice
230585	4/2/2023			Dog on beach/unleashed	P	Verbal Warning
230586	4/2/2023			Dog on beach/unleashed	R	Verbal Warning